



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
BUREAU OF HIGHWAY DESIGN

**Draft MEETING REPORT**

**DATE OF MEETING:** February 27, 2019

**LOCATION & TIME:** NHDOT, 5 Hazen Drive, Concord NH, Room 205 – 1pm to 3pm

**SUBJECT:** Complete Streets Advisory Committee (CSAC) Monthly Meeting &  
Pedestrian and Bicycle Transportation Plan Project Advisory Committee (PAC) meeting

**Attendees**

Craig Tufts – Central NH Regional Planning Commission (CSAC Chair; PAC)

Maddie DiIunno – Southern NH Planning Commission (PAC)

Sylvia von Aulock – Southern NH Planning Commission (PAC)

Dave Topham – GSW/BWANH (CSAC; PAC)

Karen Goddard – Amherst (PAC)

Greg Bakos – BWANH (CSAC; PAC)

Tim Dunn – NHDOT (CSAC; PAC)

Simon Corson - Town of Amherst (CSAC; PAC)

Stephanie Verdile - OSI (CSAC; PAC)

Will Schoefmann - City of Keene; Mast (CSAC; PAC)

Steve Workman – Transport NH (CSAC; PAC)

Scott Bogle – Rockingham Planning Commission (CSAC; PAC)

Phil Goff – Alta

Charlie Creagh – Alta

Larry Keniston – NHDOT

Sally Gunn – NHDOT

Matt Waitkins – Nashua Regional Planning Commission (call-in)

Haynes Bunn – STRAVA (call-in)

**NOTES ON MEETING:**

**Approval of the Minutes of January Meeting**

The minutes of the January 23, 2019 meeting were approved by the Committee.

**Pedestrian Awareness PSA project (\$4,000 of USDOT/FHWA Technology Deployment (T2) funds)  
(updated subsequent to meeting)**

FHWA has set aside \$4,000 of Technology Deployment (T2) funds for one project submitted by the New Hampshire Division. The project will develop and deploy pedestrian awareness public service announcements that highlight the rise in pedestrian fatalities nationwide. The public service announcements are expected to partner with WMUR and include rules for drivers when encountering pedestrians and rules and safety tips for pedestrians in keeping themselves safe around motorists. The expected outcomes of the project include heightened awareness of (1) the need to safely operate a vehicle around pedestrian traffic, (2) the rules of the road related to vehicle/pedestrian interaction and (3) rules and tips for navigating the transportation network safely as a pedestrian. Scott Bogle, Will Schoefmann, Craig Tufts, Stephanie Verdile, Dave Topham, Jennifer Tramp (NHDOS' Office of Highway Safety), Greg Bakos, Tim Dunn and Sally Gunn have agreed to staff a

subcommittee that will guide the production of a video, possibly to be produced and distributed by the New Hampshire Broadcasters Association (NHAB). The subcommittee is expected to provide advice toward shaping the Pedestrian Safety PSA content. (See purpose, description and expected outcomes summary at [https://www.nh.gov/dot/programs/bikeped/advisory-committee/documents/spreadsheet\\_000.pdf](https://www.nh.gov/dot/programs/bikeped/advisory-committee/documents/spreadsheet_000.pdf) .)

(The Subcommittee met subsequently on March 27. Scripts ultimately nominated by subcommittee members can be found at <https://www.nh.gov/dot/programs/bikeped/advisory-committee/documents/subcommitteescripts.pdf> .)

### **LTS Pilot Planning Project Update**

Scott reported that Planning and Community Assistance has authorized the RPC [research](#) project. The project purpose is to incorporate Bicycle Level of Traffic Stress (LTS) into the MPO's Performance Based Planning. Alta's Statewide Pedestrian and Bicycle Transportation Planning effort will coordinate with the RPCs Pilot Grant Program project in order to avoid duplication. This includes Alta's attendance at coordination meetings not in their original scope, and their technical assistance to the RPCs project, resulting in a relatively intensive LTS model of the targeted areas. Alta will also verify the new intensive data elements and incorporate these elements into their Statewide LTS model that is part of the Plan's scope of work.

### **Legislative Update**

Dave Topham noted that the Rail Trail Plan SB-185 including Economic Impact Study cleared senate finance committee for \$200,000.00. The E-Bike bill HB-148 cleared the House Transportation Committee and is on the consent calendar.

### **2017 & 2018 STRAVA data availability**

Haynes Bunn explained that the 2017 and 2018 STRAVA data is available to the regional planning commissions and other NHDOT partners. STRAVA will also provide NHDOT with 2019 and 2020 data. Haynes offered to conduct a refresher STRAVA data user training session in Concord for the regional planning commissions. Craig agreed to arrange a training session with STRAVA for RPC and DOT personnel, likely toward the end of 2019. In the meantime, the regional planning commissions can have access to the STRAVA Metro data by executing a [sublicensing agreement](#) directly with STRAVA. Contact Haynes Bunn at [Haynes@strava.com](mailto:Haynes@strava.com).

(Subsequent to the meeting, Craig set up a STRAVA training session for Thursday April 25<sup>th</sup> at Southern New Hampshire Planning Commission **in Manchester at 2:00 PM.**)

**Project Advisory Committee (PAC) Meeting - Pedestrian and Bicycle Plan Progress - Alta Planning + Design** See PAC meeting notes at [http://nhpedbikeplan.com/wp-content/uploads/2019/03/2019\\_0228\\_NHDOT-Ped-Bike-Plan-Mtg3-Notes.pdf](http://nhpedbikeplan.com/wp-content/uploads/2019/03/2019_0228_NHDOT-Ped-Bike-Plan-Mtg3-Notes.pdf) . The notes and other Pedestrian and Bicycle Plan documents and resources can be found at Alta's new [NHDOT Pedestrian and Bicycle Transportation Plan Website](#) .

Meeting adjourned around 3:00 PM.

**Next CSAC & PAC Meetings:** April 24, 2019 - 1:00-3:00pm, NHDOT: Materials and Research, Room 205; (Call in option 888-206-2266 / PIN: 7978761#)

**Other Near-Future combined CSAC and PAC Meetings:**

*May 22                  June 26*