



**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
BUREAU OF RAIL AND TRANSIT**

**MEETING REPORT**

**DATE OF MEETING:** May 23, 2018

**LOCATION & TIME:** NHDOT, 5 Hazen Drive, Concord NH, Room 205 – 1pm to 3pm

**SUBJECT:** Complete Streets Advisory Committee (CSAC) Monthly Meeting

**STEERING COMMITTEE MEMBERS:**

*Present:*

Craig Tufts, CNHRPC (Chair)  
Dave Topham, Granite State Wheelmen (phone)  
Will Schoefmann, City of Keene  
Liz Strachan, DES – Air Resources  
Erik Paddleford, NHDOT – Rail and Transit  
Alex Belensz, North Country Council (phone)  
Greg Bakos, BWA-NH  
Tim Blagden, Concord-Lake Sunapee RT  
Scott Bourcier, Dubois & King  
Scott Bogle, RPC (phone)

*Absent:*

Eric Feldbaum, DNCR  
Kathleen Mullen, DHHS  
Mike Whitten, MTA  
Simon Corson, Town of Amherst

**SUBCOMMITTEE MEMBERS/ OTHERS PRESENT:**

Larry Keniston, NHDOT – Rail and Transit  
James Holcomb, Transport NH

**NOTES ON MEETING:**

**Approval of April Minutes**

The minutes of the April 25 meeting were approved by the Committee.

**Conference Planning**

Craig provided an update on planning for the conference set to take place on October 19, 2018 at the DES/DHHS building on Hazen Drive. The conference subcommittee is comprised of Craig Tufts, Erik Paddleford, Derek Shooster, Katie Nelson, Paula Bedard, Kathleen Mullen, Matt Waitkins, and Adam Hlasny. The subcommittee last met on April 20<sup>th</sup> at CNHPC and the next meeting is scheduled for June 14<sup>th</sup>. Craig contacted Felice to get an idea of the budget needed for the last conference. Costs have been obtained for food. The subcommittee needs to decide on presentation topics and potential speakers and start reaching out to people. A session on e-bikes was recommended and Dave Topham recently spoke

with someone involved with Raleigh e-bikes that sounded interested in participating in an e-bike discussion/ panel at the conference. Dave will pass the name along to the subcommittee.

### **Bicycle Signing**

Erik gave an overview of recent meeting that took place with Will Schoefmann, Dave Topham, Bill Lambert and himself to discuss the use of the newly approved NH designated “3-foot rule” signs and the R4-11 “bikes may use full lane” signs. While the DOT will only install the W11-1 bicycle warning signs, the DOT will approve the use of the 3-foot rule signs by requesting municipalities who enter into and maintenance agreement with the DOT for the installation and continued maintenance of the signs. The request would need to come from the municipality and sign locations on state maintained roadways would need to be approved by the Traffic Bureau.

Bill Lambert will write a memo as an addendum to the Traffic Bureau’s “Guideline for Bicycle Warning Signs”. The memo will essentially state the “3-foot rule” signs are approved and recommended by the Department. Craig asked if there should be some sort of social media acknowledgement and Erik thought we should wait until the memo is released and we can see what it says and then figure out what to do at that point.

Another outcome of the meeting was that Erik, at Bills recommendation, will discuss the use of the R4-11 “bikes may use full lane” sign usage in DOT construction zones where applicable. Erik will bring this to the DOT Traffic Control Committee, most likely at the June 21<sup>st</sup> meeting and propose its use as being a standard in construction zone signing packages.

Dave mentioned that during the signing meeting Bill suggested there may be some grant funding to allow DOT to possibly subsidize the sign costs for towns. Meeting participants thought the funding was the section 402 safety funds which the Department of Safety administers.

### **Bicycle Inventory Initiative**

The subcommittee working on the bicycle inventory project which aims to develop a statewide dataset for all bicycle infrastructure in the state is in the process of scheduling a meeting with the DOT Inventory Workgroup to go over the work plan and hopefully get approval to move forward on the project. The meeting should take place sometime in June.

### **Steering Committee Membership**

There is currently an open slot for a bicycle industry representative. Tim and Scott recommended some individuals that may be interested and will reach out to them as needed.

If anyone knows of an individual who would want to join the committee as the At-Large A representative let Erik or Craig know as this position could become available.

## Legislative Updates

Click on the links for updated information:

[HB 1731-FN](#) - Relative to regulating bicycles and interactions with motorists. RSAs were clarified to allow cyclists to use the right arm for right turns, blinking headlights and tail lights are now legal and recommended, and clearly stating motorists may cross a center line to give the minimum 3-foot clearance when passing bicyclists if no on-coming traffic..

- The governor signed the bill on May 15, effective 60 days later on July 16. Larry and Dave will work together to have DOT publicize the changes in the laws.

[SB-560-FN](#) - Relative to updating the state trails plan and making an appropriation therefor.

- This was referred to interim study and is essentially dead for this session.

## Other Items

Bike to work day commuter breakfast locations were set up around the state. Concord had 2 locations, Hazen Drive and the Statehouse. The Seacoast had 10 locations with approximately 330 people taking part. Some of the funding for the seacoast bike to work day/ week came from CMAQ. In Keene, there was a mayoral proclamation, a screening of “The Bicycle Thief” and a 10 mile social ride.

Dave mentioned that Larry Crowe from DOS worked with BWANH to conduct outreach about motorist and cyclist interactions at Concord, Nashua, and Dover DMV locations on May 8, 9, and 10 from 11am-1pm. There was a display set up with a cyclist in hi-viz clothing to catch the attention of people going in and out of the offices to make them aware of the “3-foot rule” among other safety topics.

Liz mentioned there will be a [“Green Your Fleet” workshop](#) at NHIS on June 1.

Let Craig know if you have agenda items for the June meeting. If the agenda appears light, the meeting will likely be cancelled to allow sub-committees to work on their specific projects.

Meeting adjourned at 2:00 pm.

<b>Next Meeting:</b> June 27, 2018 1:00-3:00pm, NHDOT: Materials and Research, Room 205
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<b>Future Meetings</b>
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<i>June 27</i>	<i>Sep. 26</i>
<i>July 25</i>	<i>Oct. 24</i>
<i>August 22</i>	<i>Nov. 28</i>
	<i>Dec. ??</i>