

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION
BUREAU OF RAIL AND TRANSIT**

MEETING REPORT

DATE OF MEETING: February 28, 2018

LOCATION & TIME: NHDOT, 5 Hazen Drive, Concord NH, Room 205 – 1pm to 3pm

SUBJECT: Complete Streets Advisory Committee (CSAC) Monthly Meeting

STEERING COMMITTEE MEMBERS:

Present:

Craig Tufts, CNHRPC (Chair)
Dave Topham, Granite State Wheelmen (GSW)
Will Schoefmann, City of Keene
Liz Strachan, DES – Air Resources
Erik Paddleford, NHDOT – Rail and Transit
Alex Belensz, North Country Council
Tim Blagden, Concord-Lake Sunapee RT
Kathleen Mullen, DHHS
Mike Whitten, MTA
Greg Bakos, BWA-NH
Scott Bogle, RPC
Simon Corson, Town of Amherst

Absent:

Scott Bourcier, Dubois & King
Eric Feldbaum, DNCR

SUBCOMMITTEE MEMBERS/ OTHERS PRESENT:

Matt Waitkins, NRPC
Jim Kirouac, NHDOT – Final Design

NOTES ON MEETING:

Approval of January Minutes

The minutes of the January 24 meeting were approved by the Committee.

Steering Committee Membership

The committee discussed four steering committee member positions; At Large B Rep., Industry Rep., Municipal Rep., and the Urban RPC Rep. Greg DiSanto of NCC held the At Large B position but has left NCC and Alex Belensz of NCC was voted in to take the position. Jeff Latimer who held the Industry Rep. position has decided to take a break from the committee so that position is currently vacant. Committee members came up with a couple of names from local bicycle shops and committee members are encouraged to think of people who could fill the position. Will Schoefmann holds the

Municipal Rep. position and was voted in for another term. Scott Bogle holds the Urban RPC/MPO position and was voted in for another term.

Bicycle facility inventory form produced by NCC

Alex provided an overview of the “Methodology – North Country Bike Facility Inventory” paper he provided to committee members prior to the meeting. NCC has mapped all bicycle facilities in their region according to the methodology discussed. Committee members provided feedback on various aspects of the methodology described by Alex.

The discussion started by Alex with his regional collection efforts led the committee to think about a statewide effort for bicycle infrastructure collection and how an effort like this should be standardized so anyone collecting data would know how and what to collect.

Infrastructure that was discussed was shoulder widths and being sure to note where shoulder widths change along a roadway. This gets into the problem of where nodes are located in the DOT roads layer and if the shoulders line up with the nodes, which they probably don't. So, how would that be dealt with was a question from the group. Bike paths should be collected noting path widths. Sidewalks vs. shared use paths vs. bike lanes vs. buffered bike lanes and how those would be inventoried was asked. The NCC paper does have a definition section explaining these features. Some thoughts on trails/ paths included maybe including those that allow snowmobile but not include OHRV trails. It was generally agreed that the inventory use separate shapefiles for on-road and off-road facilities. NCC's original method combined both into one shapefile.

Committee members discussed the SADES data collection effort conducted by DOT and UNH T² and suggested the same format may be utilized for bicycle inventory collection. The SADES contact at DOT is Glenn Davidson and Erik will contact him to see what his thoughts are on using the SADES format for bicycle facility collection.

The committee also discussed generally how many attributes for each facility should be collected. Committee members felt something like the SADES inventory would work and having attributes null or blank wouldn't be considered a bad thing since later in time as more data is collected those attributes not initially collected could be added.

Conference

Craig asked if there was anyone interested in forming a subcommittee to work on the conference planning. Craig, Matt, Kathleen, and Erik said they would help. Dave has lists of attendees from the 2015 conference and Kathleen has offered to compile the list in Excel format. Erik said he would work on a save the date card.

General Info & Updates

Smart Growth America – Accelerating Practical Solutions Workshop at DOT

Erik provided an update of the “Accelerating Practical Solutions” workshop scheduled for March 6, at NHDOT in Concord. Approximately 33 NHDOT employees have signed up along with 22 non-NHDOT employees. The Boscawen, King Street project will be the “case study” project for the workshop.

Bike and Pedestrian Infrastructure Improvements Realized in Communities of 10K or Less - Research

Currently the NH towns selected for the research project are being contacted for interviews regarding complete street projects and infrastructure or lack thereof. The next conference call progress update is scheduled for March 16th. Let Erik know if you want to participate on the call.

Plymouth State Research Project – Level of Traffic Stress (LTS) Map

Erik showed the committee the Plymouth State draft LTS online map. Amy Villamagna sent an e-mail in early January asking for feedback on how to improve the map. Some discussion took place about how the LTS in some areas seemed too high and that a previous iteration of the LTS algorithm seemed to more accurately align with what LTS was expected by people on a particular roadway. Tim and Craig thought a conference call with Amy to discuss this should be set up. Erik said he would set up a time to talk to Amy.

Strava

Erik said he has put in a funding request for 2018 Strava data and is awaiting feedback on the request. Erik thought the data could be used in the upcoming pedestrian and bicycle statewide plan. Erik asked if anyone knew of recent examples of analysis anyone has done with the data.

Tim asked about the Strava data maps available on the DOT Bike Ped website. Erik indicated that the 2014 data is used in the maps. Tim asked if the data could be updated to the most current 2017 data. Erik will update the online map with updated Strava data.

Dave commented that the Granite State Wheelmen use “Ride with GPS” to catalogue bicycle routes around the state for the bicycle club and that 90 to 100 routes are available. Dave thought these routes may be another way to get an idea of where popular bicycle routes are located.

Logo Design

Erik displayed the newest logo design and asked for feedback from the committee. Committee members thought the roadway in the logo had the feeling of being too fast as shown by the dotted line indicating a passing lane. The vehicles need to face the other way to be on the right side of the road. The van should be changed to a bus. Maybe the bus could be half on the logo design as if it were driven onto the logo view.

Committee members thought the background was a cityscape previously but committee members want a more rural background. Maybe a town hall type building or village center type of scene. Benches and lighting on the street may help with providing a more village type of feel the committee is looking for. "NHDOT" should be on the logo and since the NHDOT logo itself is black, white and green those colors should be used as the CSAC logo colors.

Legislative Updates

Click on the links for updated information:

[HB 1731-FN](#) - Relative to regulating bicycles and requiring that driver's license applicants be informed of and examined on laws relating to bicyclists rights and safety.

[SB-560-FN](#) - Relative to updating the state trails plan and making an appropriation therefor.

Other Items

Kathleen Muller shared the attributes of the crash data she received from DOS by providing a handout to committee members. The committee was interested to see if this data could somehow be linked to the hospital intake data Kathleen has discussed at previous meetings.

Meeting adjourned at 2:50pm.

Next Meeting: April 25, 2018 1:00-3:00pm, NHDOT: Materials and Research, Room 205

Future Meetings	
<i>April 25</i>	<i>August 22</i>
<i>May 23</i>	<i>Sep. 26</i>
<i>June 27</i>	<i>Oct. 24</i>
<i>July 25</i>	<i>Nov. 28</i>
	<i>Dec. ??</i>