

NHDOT SPR2 PROGRAM

RESEARCH PROGRESS REPORT

INSTRUCTIONS:

Project Managers and/or Principal Investigators should complete a progress report at least every three months during the project duration. Reports are due the 5th of the month following the end of the quarter. Please provide a project update even if no work was done during this reporting period.

Project # 29729		Report Period Year 2016 <input type="checkbox"/> Q1 (Jan-Mar) <input type="checkbox"/> Q2 (Apr-Jun) <input type="checkbox"/> Q3 (Jul-Sep) <input checked="" type="checkbox"/> Q4 (Oct-Dec)	
Project Title: Statewide Strategic Transit Assessment (SSTA) Study			
Project Investigator: Fred Butler Phone: 603-271-2565		E-mail: frederick.butler@dot.nh.gov	
Project Start Date: 9/21/16	Project End Date: 7/31/19	Project schedule status: <input type="checkbox"/> X On schedule <input type="checkbox"/> Ahead of schedule <input type="checkbox"/> Behind schedule	

Brief Project Description:

This comprehensive study will inventory and assess the needs of NH’s public transit systems and intercity bus transportation network, with the primary focus on transit systems that are funded with Federal Transit Administration (FTA) funds. This study would also identify statewide transit gaps and needs, evaluate the overall statewide transit system for new routes and transit services, and identify opportunities for improved interconnectivity within the statewide and regional transit network.

Progress this Quarter (include meetings, installations, equipment purchases, significant progress, etc.):

- G&C approval on 9/21/16
- Scope and overall task-by-task budget negotiated in Oct/Nov
- Initial stakeholder meeting held on 12/20/16. Agenda included: Goals of the study, phases, study deliverables, and timeline

Items needed from NHDOT (i.e., Concurrence, Sub-contract, Assignments, Samples, Testing, etc...):

- No items needed from M&R at this time.

Anticipated research next 3 months:

- Statewide inventory of transit assets
- Evaluation of current statewide transit system

Circumstances affecting project: Describe any challenges encountered or anticipated that might affect the completion of the project within the time, scope, and budget, along with recommended solutions to those problems.

- Initial hurdles, prior to G&C approval, included delays in the consultant selection process due to staff turnover as well as a lengthy audit process. Since G&C approval, the project has been going as planned.
- We will have a much better take on the progress in Q1 of 2017, as the public outreach timeline and intercity bus consultation schedule will be completed.

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Tasks (from Work Plan)	Planned % Complete	Actual % Complete
Inventory and evaluation of current statewide system	25	20
Public outreach	0	0
Needs and gap analysis – forecast of future demand	0	0
Park & ride assessment	0	0
Documentation	0	0