

New Hampshire Department of Transportation
BUREAU OF BRIDGE DESIGN
 Office Meeting Minutes – October 30, 2020

In Attendance (X):

	<u>Administration</u>			<u>Design Section</u>			<u>Design Section</u>	
X	Loretta Girard Doughty	LGD	X	Joe Adams	JCA	X	David Scott	DLS
X	Lynn Paquette	LP	X	Bob Juliano	RAJ	X	Bill Saffian	WPS
			X	Mike Mozer	MJM	X	Jason Tremblay	JAT
	<u>Existing Br Section</u>			Mike Licciardi	MGL	X	Kevin Daigle	KFD
X	Nick Goulas	NBG	X	Phil Brogan	PAB	X	Tony Weatherbee	ANW
X	John Poisson	JTP	X	Jackie Hozza	JEH	X	John Sargent	JAS
X	Aaron Janssen	ACJ	X	Angela Hubbard	ABH	X	Chelsea Noyes	CKN
X	Dzijeme Ntumi	DAN				X	Paul Lovely	PML
	Ken Morrison	KLM	X	Sue Guptill	SMG			
	<u>Trainees</u>					X	Jerry Zoller	JSZ

Discussion:

DLS:

1) Training/Professional Development:

- **Transportation Research Board (TRB)**
 - January 21-22 & 25-29, 2021. Free virtual event.
 - The meeting program will cover all transportation modes, addressing topics of interest to policy makers, administrators, practitioners, researchers, and representatives of government, industry, and academic institutions. A number of sessions and workshops will focus on the spotlight theme for the 2021 meeting: *Launching a New Century of Mobility and Quality of Life*
 - The full 2021 program, including full details on sessions and workshops, will be posted to this website in November, 2020. <http://www.trb.org/AnnualMeeting/Program.aspx>
 - Let Dave or Loretta know if you would like to attend sessions.



- **American Institute of Steel Construction (AISC)**
 - Webinar: Line Girder Analysis for Skewed Straight Steel I-Girder Bridges
 - November 10, 2020 at 1:30 pm
 - Phil obtained free codes for DOT's and registered everyone for the webinar. You should have received an email for the link.
 - Thank you Phil!
 - Need to get Jackie, Chelsea, and Paul registered for NSBA/AISC so they can get emails of future webinars.



- **Bentley CADD**
 - Live training for Open Roads and Connect CADD software.
 - 3 days of training not yet scheduled – let Dave know if you want the training.
 - Open Roads: Access modeling, construction-driven engineering, and analysis for transportation and civil design projects.
 - Connect: The latest generation of MicroStation-based platform products are called the Connect Edition, taking over from the previous generation V8i. The core premise of the Connect Edition is to enable a project-centric hybrid environment across desktop, cloud, project-server and mobile.

2) Teams Software:

- Can chat and make meetings with consultants (outside DOT).
- Can use home laptop video and audio and share DOT screen if have app on home computer.
- Send out an email to the office if you find out something new to share regarding the program.
- Now have a call in number for meetings. It will be automatically given with the meeting link.



3) Project Development Meeting:

- New face covering directive. All the COVID directives are located at: <http://dotweb/community/covid-19/index.htm>
- If you come into the building, there is a new check list that you need to sign off after you did a self-assessment for COVID symptoms. If you don't have a thermometer at home, there is one located near the copy machine and check list. Please sign off each day you come into the office.

4) Estimate Review Committee:

- Currently working on guidelines based off of NJ's format.
- Pete is reviewing a document and Mike Mozer will be working on updating the database for slope-intercept input.

5) Tri-State Meeting:

- A meeting will be coming up with ME, NH, VT. Give Dave or Loretta information if you have a topic you would like to discuss with the other states.

6) Vermont Interstate Master Agreement:

- Has been approved by G&C.
- Looking into doing something similar with ME
- The agreement streamlines paving work and minor bridge maintenance work that crosses the Connecticut River. Don't need to go to G&C for Joint State Agreement approval for these types of projects.
- Hope to share cost of inspection with VT
- Still need a stand-alone agreement for major projects.

7) Public Meetings:

- Currently set up through the Front Office with Jennifer Lane or through Highway Design with Cheri Poire as the moderators.
- The meeting is a Zoom meeting set up as a panel using the DOT's Zoom Webinar license
- Please respond back quickly to questions the moderators may have when they are setting up the meetings.
- If anyone would like to be a moderator for Bridge Design, please let Loretta or Dave know and you can be trained.
- ME does a pre-recorded presentation for the public to view and they have 2 weeks to post comments. Not sure if this would work with all projects.
- Phil recently did a hybrid PI in Troy where people were in attendance in-person and via Zoom. It was hosted by NHDOT and moderated by Cheri in Highway Design. It was challenging because questions came in to both the Zoom Q&A and in person. The in-person questions needed to be repeated by Phil for the virtual viewers since they couldn't hear the in-person audience. If you do a hybrid meeting, it would be helpful to have a microphone plugged into the computer so the virtual attendees can hear the in-person questions.

Round the Table:

Angela:

- Still waiting on reviews of revisions to Chapter 11, new Bridge Rehabilitation Notes, Corrosion Protection Memorandum, and substructure concrete repair details.
- Looking for someone to be a member of NHDOT/ACEC Bridge Subcommittee. Meet only 4 times per year and very informative exchange of bridge topics with Consultants. John Poisson is rotating out. Information on the subcommittee and meeting notes are posted on the Bridge Design Committees page:
<https://www.nh.gov/dot/org/projectdevelopment/bridgedesign/committees/index.htm>

Chelsea:

- If you have bridge plans that need to be put in the tubs, put them on Chelsea's desk or let her know.

Loretta:

- The Front Office Deputy Commissioner Waszczuk recognized David and Joe and the Bridge Design Bureau staff for all the hard work everyone has done to advertise projects and to advance the Bridge Program this fiscal year. 21 bridge projects were advertised this fiscal year manly under Joe's and Dave's lead (12 of which are on the red list).

Prepared by: ABH