## New Hampshire Department of Transportation

## BUREAU OF BRIDGE DESIGN

Office Meeting Minutes – September 26, 2019

In Attendance ( X ):								
	<b>Administration</b>			<b>Design Section</b>			<b>Design Section</b>	
X	Bob Landry	LRL	X	Joe Adams	JCA		David Scott	DLS
X	Lynn Paquette	LP	X	Bob Juliano	RAJ	X	Jason Tremblay	JAT
	-		X	Mike Mozer	MJM	X	Bill Saffian	WPS
	<b>Existing Br Section</b>		X	Mike Licciardi	MGL	X	Tony Weatherbee	ANW
X	Nick Goulas	NBG	X	Angela Hubbard	ABH	X	John Sargent	JAS
X	Ken Morrison	KLM		Phil Brogan	PAB	X	Kevin Daigle	KFD
X	John Poisson	JTP		Jackie Hozza	JEH	X	Chelsea Noyes	CKN
X	Jerry Zoller	JSZ						
	Dzijeme Ntumi	DAN				X	Sue Guptill	SMG
X	Aaron Janssen	ACJ				X	Mark Wagner	MGW
				<u>Guests</u>				
	<b>Trainees</b>			Ron Kleiner	RLK			
			X	Gary Clark	GMC			
				-		21	Total	

## **Items: LRL Presentation**

- 1. ABH received her 15 year certificate.
- 2. With the new team office structure who signs the leave slips? Keep the process the same as it was, give them to the 6s.
- 3. It is important to keep our Outlook calendars up to date.
- 4. Emails:
  - a. Should have project name and number in subject line. This makes it easier to do a search for the gathering of right to know requests. Also easier for others not completely involved in the project such as the Administrator and Design Chiefs.
  - b. We don't cc enough people when sending out project emails.
    - i. Include LRL to give him an understanding on where the project is at.
    - ii. Include Project Manager and other bureaus
    - iii. Include 6s
- 5. Updated the list of projects report in the database to no longer include in house or consultant. Options now are All, by Reviewer, or by Design Chief.
- 6. NEXT beams need added tolerances ABH/JAS, there should be a limit on skews and camber. PCI max 30 degree skew.
  - a. From an email after the meeting from TYLIN: MassDOT is currently allowing a 20



 $\begin{array}{c} \quad \quad \text{FW John Sargent} \\ \text{degree maximum.} \end{array}$ 

- b. From DLS after the meeting: Per <a href="https://www.pci.org/PCI">https://www.pci.org/PCI</a> Docs/PCI Northeast/Technical Resources/Bridge/2017 12 01 <a href="NEXT">NEXT Beam Plots.pdf</a> the PCI Northeast recommended max skew is 20 degrees for all the NEXT beam configurations.
- 7. There is a push from PCI to do more concrete bridges. One project (Newington Dover) had a design options for both. November 5th upcoming ASBI meeting, Sarah Long to win an ASBI award.
- 8. As a policy, we don't allow segmental steel or concrete boxes due to confined space issues for inspection. The Sarah Long bridge was an exception to this rule and was led by MaineDOT.
- 9. Everyone should be expected to do presentations at public meetings, which includes CE1-3 and technicians.
- 10. 10 year plan survey available on the intranet.
- 11. Ossipee bridge slide this weekend, see website.
  - a. https://www.nh.gov/dot/projects/ossipee14749/index.htm
- 12. LRL is planning to retire on Jan 31, 2020.

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