



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

Date: January 14, 2021

To: Regional Coordination Councils and Lead Agencies

From: Fred Butler, Public Transportation Administrator

Re: **SFY 2022-2023 FTA SECTION 5310 RCC PROGRAM APPLICATIONS – DUE MARCH 1st, 2021**

GENERAL INFORMATION

The Department of Transportation announces the availability of Federal Transit Administration (FTA) Section 5310 “Enhanced Mobility of Seniors & Individuals with Disabilities” funds specifically made available to the eight NH Regional Coordinating Councils (RCCs) to support coordinated transportation services in their regions. These funds are allocated by formula distribution to each region, but will not supplant the traditional Statewide 5310 Capital (vehicle) program. This solicitation will result in a new two-year contract for each region, via their lead agency. Regions are encouraged to meet to discuss the existing projects, evaluate what is and isn’t working, and make decisions for the next two years relative to the Lead Agency and projects.

Each region should identify a single Lead Agency that should, on behalf of the region, apply for these funds by submitting a 5310 RCC Program application with required attachments. The applicant should ensure that the application clearly illustrates the regional scope of services to be provided with these funds.

ELIGIBLE PROJECTS

As has been permitted in the past, the following project types remain eligible for the Section 5310 RCC funds:

- **Capital/mobility management projects**
- **Operating expenses (including direct operating as well as purchased/contracted services)**

Both categories are eligible at 80% Federal/20% Local funding given FTA’s concurrence that the Department is in effect purchasing transportation services from each region. Thus, any operating expenses, whether incurred by a Lead Agency or a contracted provider within the region, are eligible up to a maximum 80%/20% ratio.

Notes:

1) *Currently funded Mobility Management (MM) activities remain eligible, and are further defined in the Department’s accompanying guidance on the [website](#).*

a. In cooperation with the Statewide Coordinating Council (SCC), NHDOT intends to transfer additional FHWA Flex funds for a statewide mobility manager position as well as for regional mobility managers based on the SCC’s recommendation. If that is not formalized prior to the application due date, then regions should assume all regional MM activities will be funded via this program solicitation. As such, RCCs are encouraged to work with the SCC to provide a

formal recommendation to NHDOT as soon as possible. Regions will be provided the opportunity to shift budgeted MM expenses to Contracted Services pending FTA grant revision approval.

- 2) Properly documented in-kind match is permitted consistent with Federal guidelines and accompanying Department guidance.

AVAILABLE FUNDING

The total funding available for regional distribution is **\$1,633,886**. The regionally allocated funds being made available under this solicitation are comprised of FFY2021 & FFY2022 apportioned FTA Section 5310 funds, FFY2021 & FFY2022 Federal Highway Administration (FHWA) “Flex” funds transferred to FTA to supplement 5310-related service statewide, plus carryover balances from both sources.

The funding was allocated by region based on previous contract amounts, with allocations based on regional populations of seniors (65+) and those between the ages of 0-64 with disabilities.

A summary of the Federal funding available to each region is as follows:

5310 RCC FUNDS		Available FTA Funds SFY2022	Available FTA Funds SFY2023
Region 1	Grafton-Coos	\$ 187,535	\$ 187,535
Region 2	Carroll County	\$ 97,134	\$ 97,134
Region 3	Mid-State	\$ 261,746	\$ 261,746
Region 4	Sullivan County	\$ 82,260	\$ 82,260
Region 5	Southwest/Monadnock Region	\$ 163,333	\$ 163,333
Region 7	Nashua Region	\$ 152,031	\$ 152,031
Region 8	Southern NH Region	\$ 364,463	\$ 364,463
Region 10	ACT (Seacoast) Region	\$ 325,384	\$ 325,384
Total		\$ 1,633,886	\$ 1,633,886

Note: Nashua UZA also receives directly apportioned 5310 funding not included in the amounts listed.

APPLICATION DUE DATE & ADDITIONAL INFORMATION

Applications for the RCC-allocated funds may be submitted to the Department at any time before **March 1st** to ensure a contract start date of July 1, 2021. Applications submitted after that date may result in a contract that does not receive Governor & Council approval until after July 1st and will therefore result in a contract that will not go in effect until the date of that subsequent G&C meeting.

Submit applications via email to Fred Butler, Public Transportation Administrator, at Frederick.J.Butler@dot.nh.gov. Be sure to include all required attachments with the application.

For more information about the FTA Section 5310 funds distributed via RCCs, please visit NHDOT’s grants [webpage](#) or contact Fred via email or via phone at 603-271-2565.