

# AUAB

Aviation Users Advisory Board

Christopher F. Nevins  
Chairman  
[Airlines]  
July 27, 2018 – April 23, 2022

Gale J. Furey  
Vice Chairman  
[Aviation Association of New  
Hampshire]  
August 2, 2017- April 23, 2020

Lorri E. Badolato  
Secretary  
[Corporate Aviation]  
August 2, 2017- July 25, 2020

Garrett Miller  
[General Aviation]  
July 27, 2018 - April 23, 2022

Thomas J. Malafronte  
[Airport Management]  
November 22, 2017- July 25, 2021

William J. Moran Jr.  
[Airport Authority]  
November 22, 2017 – July 25, 2021

Victoria F. Sheehan  
[Commissioner, NHDOT  
Ex officio]



#### RSA 21-L:8

Aviation Users Advisory Board (AUAB) was established in 1986. Members to the AUAB are appointed by the Governor as an advisory board to the director of aeronautics, rail and transit.

June 21, 2019

To: Aviation Users Advisory Board

The next meeting of the Aviation Users Advisory Board is scheduled for **Friday, June 21, 2019 at NHDOT, John O Morton Building, Bureau of Aeronautics Conference Room (Ground Floor)**

Approval of Minutes

- Chairman's Comments
- Public Comment

New Business

**William Moran- Presentation – CAP, etc.**

Old Business

Aeronautics Budget Update  
Airport Update- Handout  
Aviation Fuel Revenue/Projects- Handout  
Add UAS Language to RSA 422  
AUAB RSA Change to add a new Board Member representing UAS

Executive Session – if necessary.



AUAB Meeting on March 15, 2019

10:02 Meeting called to order by the Chairman Nevins

In attendance from the Board: Chris Nevins, Gale Furey, Lorri Badolato, Garrett Miller, Tom Malafrente and Bill Moran

In attendance from the Bureau of Aeronautics: Patrick Herlihy, Tricia Lambert, Carol Niewola and Will Stanfield

No members of the public were in attendance.

Reviewed the minutes. No Questions. Motion to accept, Lorri, second Gale

Election of Officers: Garret moved to appoint Chris Nevins, Chairman; Gale Furey, Vice Chair; and Lorri Badolato, Secretary. The Motion seconded by Tom. All in favor to formally appoint the officers. The Motion approved.

### **New Business**

William Stanfield was introduced as the new Aviation Planner. Education: Aeronautics logistics (BA); Aviation and railroad background; Private Pilot License SEL, and UAS FAR Part 107

Briefing by Carol regarding NHDOT's Outreach to Boire Field, Nashua – review of presentation made to airport:

Nashua was involved in a FAR Part 13 complaint.

Public Meeting to the airport on January 15, 2019 (Airport Improvement Plan/Airport Block Grant Program).

Presentation materials were provided to the AUAB board members.

Joined Block Grant program in 2008 – 9<sup>th</sup> state to join; FAA expanding from a 10-state program to a 20-state program.

NHDOT manages money for FAA; Dir. Herlihy signs grant allocations.

(FAA) Grants include Grants Assurances to which the airports must adhere.

NHDOT does meet with airport management to go through the grant process, particularly when there is management turnover; provides packet of materials as well.

NH is a "Channeling Act" state, meaning that FAA funds channel through the state's treasury; Grants are subject to the Governor's Counsel process (this would be the case anyway since NH contributes 5% of the funds allocation).

Capital Improvement Plan "CIP" – if the project is not on the CIP and the ALP, then it doesn't get funded.

The program will pay for changes if they qualify and if they are not an error or omission.

Documentation is critical; the FAA audits the NHDOT.

FAA Grants Assurances changed – should have new ones by May

Airport manager at a Federally obligated airport should know what the federal law requires; DOT will provide training; Maybe an annual workshop.

### **Old Business**

Budget: Operations budget for aeronautics has been submitted; the Bureau did not get UAS position from Governor. Commissioner reviewed unmet needs – UAS and matching funds for transit. Budget not yet reviewed. Go back next week for more time. Capital budget has been approved for new projects, asking for extensions on projects not yet complete. Public works and highways committee. There is some room in the general fund.

Update on registration fees change: End of April will be first update from airports for 2019. Current statistics from July 1, 2018 through March 15, 2019: 4 categories – 58 new aircraft with a category breakdown as follows: #1 – 43, 15 self-reported, 28 found by DOT; #2 – 11, 3 self-reported, 8 Found by DOT; #3 – 3 self-reported; #4 – 1 found by DOT.

Nashua – 8 aircraft – all #1

Laconia – 6

Portsmouth – 9

Everywhere else (state airway system) – 22

The following airports have acting airport managers: EEN, LEB, 5B9

NH AIM Program Update: First year – \$1.2 mil from 33 pre- apps received; all at non-NIPIAS airports.

Alton Bay closed for the season last Saturday, March 8, 2019 – The airport had approximately 170 flights that day; The airport was open for traffic for 20 out of 45 total days; Paul LaRochelle ran it again. Promotional “Ice Chips” were available to aircraft that landed at the airport; A raffle was held to win an aviation poster; the drawing is scheduled for this afternoon, March 15, 2019. The Winter Festival was a success as well, with a perfect weather day.

Fuel revenue total through June 2018 was \$251,000 – up \$10k from prior year; this increase is not related to the new registration

### **Legislative Update**

Senate Bill 218 – definition of UAS and duties of the Commissioner of Transportation

Adding UAS member to AUAB – This position did not make it into the last legislative session, so it will be reintroduced.

FAA program for enforcement on UAS: LEAP (Law Enforcement Assistance Program) agents

Next Meeting, June 14, 2019

11:00 - Motion to adjourn made by Bill Moran, the motion was seconded Gale Furey.

# New Hampshire Department of Transportation NH AIM Program Status Report

June 14, 2019  
Concord, New Hampshire

## NH AIM Program News

State Fiscal Year 2019 is the inaugural year of the New Hampshire Airport Improvement and Maintenance Program (NH AIM Program). NHDOT has begun to receive grant applications and is in the process of extending grant offers for the 7 selected projects in 2019. Announcements for Fiscal Year 2020 NH AIM Program will begin this July.

## NH AIM Program Specifics

- Revenue Source: NH's Airway Tolls (a.k.a., aviation fuel fees)
- Estimated Annual Program Appropriations: \$225,000
- Grant Funding Shares: 80% NHDOT 20% local airport sponsor
- Eligible Project Types: airport capital and maintenance projects
- Eligible Grant Recipients: any New Hampshire public-use airport with priority given to airports that don't qualify for FAA's capital funding grants
- Time to Complete Project: 36 months from G&C approval

## 2019 Pre-Applications

### New Hampshire Airport Improvement and Maintenance Program Project Requests

March 1, 2019



Airport Sponsor	Project Title	Total Estimated Cost	NHDOT Share
Franconia Airport	Airport Turf Maintenance and Improvement	\$16,500	\$13,200
Twin Mountain	Rehabilitate and Mark Runway and Taxiway Pavements	\$30,000	\$24,000
Hampton Airfield	Reconstruct and Pave Taxiways and Improve Drainage	\$187,000	\$149,600
Plymouth Municipal	Tree Removal	\$6,000	\$4,800
Franconia Airport	Runway 35 Tree and Brush Removal	\$7,500	\$6,000
Parlin Field	Acquire 10' Snow Push (Box Plow)	\$4,000	\$3,200
Plymouth Municipal	Acquire Mowing Equipment	\$25,000	\$20,000
<b>ESTIMATED SUBTOTAL</b>		<b>\$276,000</b>	<b>\$220,800</b>

## Project Usable Life

The grant offer terms include a minimum usable life for each project as follows:

- 2 years: all turf repairs
- 3 years: all pavement maintenance
- 10 years: all snow-removal and mowing equipment
- 20 years: all new pavement and pavement rehabilitation
- 20 years: all lighting
- 40 years: all buildings
- For the life of the airport: all property acquisitions and obstruction removals

## NH AIM Program Upcoming Dates

- **July 1, 2019: Announce FY2020 program**
- September 20, 2019: Pre-Applications due
- November 1, 2019: Scoping meetings held
- February 28, 2019 Grant Applications due
- March 2019: grant offers distributed
- March - April 2019: G&C process
- May 2020: Notice to Proceed
- May 2023: Project funding lapse date



# New Hampshire Department of Transportation Aeronautics' Program Update

June 14, 2019 Quarterly Report  
Concord, New Hampshire

## FUNDING PROGRAMS

### **AIRPORT IMPROVEMENT PROGRAM FUNDING (AIP and ABGP)**

FAA authorization runs out on Sep. 30, 2023; FAA appropriations (except for the Supplemental Appropriations which remains available through September 30, 2020) run out on September 30, 2019. Portsmouth and Claremont airports have been identified to receive Supplemental Appropriations funding. Public Law 116-6, Consolidated Appropriations Act of 2019, includes \$3.35 AIP funding plus \$500M in Supplemental Funding appropriations to eligible airports.

### **NEW HAMPSHIRE AIRPORT IMPROVEMENT AND MAINTENANCE PROGRAM (NH AIM Program)**

The Bureau received over \$1.2M of project requests through pre-applications from NH's public-use airports were submitted through Jan. 31, 2019. Approximately \$225K/year has been appropriated for this program. In 2019, seven projects are being scoped and quotes/bids solicited by June 1, 2019. The 2019 projects will include obstruction removal, equipment purchases, runway maintenance, and new taxiway pavement. The SFY 2020 project pre-application solicitation deadline will be in September 2019.

### **AIRCRAFT OPERATING FEE (AOF) RETURNS**

RSA 422:36II requires the state to return \$250,000 of the AOF to public-use airports for use at those airports for aeronautical purposes. Airport sponsors must report tail numbers of all their based aircraft to NHDOT/Bureau of Aeronautics on a quarterly basis starting in CY 2019.

### **GRANTS TO AIRPORT SPONSORS**

There continues to be no funding available in state FY 2019 for the 100% grants to airport sponsors program. Twenty-five airports qualified for this program when funding was available.

### **AIRPORT PROPERTY TAX REIMBURSEMENT PROGRAM**

Property taxes paid on the public-use portion of privately owned, publicly used airports qualified for an exemption under RSA 72:38 (nine airports are eligible). This program historically covered less than 100% of the eligible costs but continues to be unfunded in state FY 2019.

## PENDING NH LEGISLATION

Pending state legislation at this time includes

- SB 218, which helps define unmanned aircraft systems under RSA 422.

## REMINDERS

- Quarterly based aircraft lists should be submitted to NHDOT by July 31, 2019 to [danielle.plant@dot.nh.gov](mailto:danielle.plant@dot.nh.gov).
- Single Audit Act reports due for January-December fiscal year airports no later than September 30, 2019.
- AIP Grant Oversight Risk Certifications were due February 15, 2019 for the FY 2019-2021 period.
- [www.SAM.gov](http://www.SAM.gov) registration reminder.

## SFY 2020-21 Capital and Operational Budgets

- NHDOT budget development (current)
- Governor budget review
- House of Representatives budget review
- Senate budget review
- Conference committee budget review
- Governor signature

## AVIATION NEWS

- ACRP: Avoid Costly Mistakes: Understanding FAA Grant Assurance Obligations  
<http://www.trb.org/main/blurbs/179191.aspx>
- ACRP: FAA grant assurance obligations guidance documents  
<http://www.trb.org/Main/Blurbs/177623.aspx>
- NHDOT/Bureau of Aeronautics has hired its new Aviation Planner, William (Will) Stanfield.
- Three NH public-use airports have new interim airport managers: EEN, LEB, and 5B9.
- State-owned Alton Bay Seaplane Base and Ice Runway's 2018-2019 season served approximately 740 aircraft during the 20 days the airport was open.

Aeronautical  
Special Fund  
Current  
Balance =  
\$6,755.31

Airways Toll  
Available  
\$225,000.00 SFY 2019  
\$193,760.13 SFY 2020

For more information:  
603-271-2552 [aeronautics@dot.nh.gov](mailto:aeronautics@dot.nh.gov)  
<https://www.nh.gov/dot/org/aerorailtransit/aeronautics/index.htm>

Several of New Hampshire's public-use airports continue to make needed improvements with local funds only. No federal- or state-funded projects have been issued at this time for:

**Alton Bay Seaplane Base**  
**Colebrook Airport**  
**Errol Airport**  
**Gorham Airport**  
**Newfound Valley Airport**  
**Jaffrey Airport**  
**Moultonboro Airport**  
**Hawthorne-Feather Airport**

Five of New Hampshire's public-use airports will be participating in the 2019 NH AIM Program for state grant funds:

**Franconia Airport**  
**Twin Mountain Airport**  
**Hampton Airfield**  
**Parlin Field**  
**Plymouth Municipal Airport**

**Portsmouth International Airport at Pease:** The airport has submitted a grant application for runway rehabilitation. Phased terminal building improvements are underway.

**Lebanon Municipal Airport:** Their project to develop conceptual designs of Runway 18-36's future improvements is wrapping up. The airport received snow-removal equipment in 2019 and will be applying for a FY 2019 grant to make improvements to their snow-removal equipment building and a study of their runway needs.

**Dillant-Hopkins Airport:** The airport's construction-only project for Runway 14-32's rehabilitation is nearing completion with only punchlist items remaining. The airport is waiting on funding for the design of Taxiway A reconstruction and extension in FY 2019.

**Laconia Municipal Airport:** The airport's environmental assessment is nearing completion. The construction phase of Taxiway E's improvements kicked off June 2019.

**Mt. Washington Regional Airport:** The airport anticipates a grant for an obstruction lighting project in FY 2019.

**Dean Memorial Airport:** The airport has no planned projects in FY 2019.

**Skyhaven Airport:** The airport has no planned projects in FY 2019.

**Concord Municipal Airport:** The airport is in the middle of construction improvements to Taxiway A and plans on a terminal area study for FY 2019.

**Nashua Airport:** Their airport master plan update was completed and their grooving, sealing and marking Runway 14-32 project should be wrapping up this summer. The airport anticipates a grant for additional taxiway, taxiway rehabilitation in FY 2019.

**Berlin Regional Airport:** The airport is currently waiting for funding approval on a runway pavement maintenance project for FY 2019.

**Claremont Municipal Airport:** The airport anticipates a grant for a construct-only project to demolish the old existing hangar/terminal building and construct a small terminal building in its place along with required historic mitigation efforts.

**Manchester-Boston Regional Airport:** The airport has on-going projects that reconstruct a portion of Runway 24 and several taxiways, remove obstructions, address geometric/hot spot issues, and has wrapped up a planning study evaluating alternatives that would address RIM issues.

