



# Airport Inventory & Data Survey

NH State Airport System Plan

NHDOT, Bureau of Aeronautics requests your participation in this airport inventory and data survey. This information will be used as the basis for developing the NH State Airport System Plan, which is now underway. It will be personally collected from you by a member of the consultant team who will be calling to schedule a visit to your facility.

***Prior to that visit, please complete/update this form to the best of your ability – but DO NOT RETURN.*** During the visit any unanswered questions will be answered and the survey will be collected.

Note that all study airports will be visited in early 2014. Meanwhile, if you have questions about this form or the NH State Airport System Plan, please contact Jorge Panteli of McFarland-Johnson, Inc. (jpanteli@mjinc.com; 603-225-0576.

***Your attention and time is appreciated! Thank you!***

<b>3-letter FAA ID:</b>		<b>Airport Name:</b>	
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SURVEY COMPLETED BY	
<b>Organization Name:</b>	
Name:	Title/Position:
Telephone:	Mobile Phone:
Fax:	Email:

GENERAL AIRPORT INFORMATION	
<b>General Data (in addition to Airport 5010 data)</b>	
Airport Ownership (Name)	
Airport Ownership/Use	<input type="checkbox"/> Public/Public <input type="checkbox"/> Private/Public <input type="checkbox"/> Private/Private
Airport Management Status (check all that apply)	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Volunteer <input type="checkbox"/> Municipal Dept. Staff <input type="checkbox"/> FBO Staff <input type="checkbox"/> Other:
Airport Manager Name	
Airport Manager Email	
Airport Manager Telephone	
Airport Mailing Address	
Airport Fax	
Airport Website URL	
Current FAA-designated Airport Reference Code (ARC):	
Part 139 certificated	<input type="checkbox"/> Yes <input type="checkbox"/> No              Part 139 Class: <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV
Airport Hours Attended	<input type="checkbox"/> Full-Time (24 hrs) <input type="checkbox"/> Part-Time - Indicate hours:



# Airport Inventory & Data Survey



## ALP MODIFICATIONS TO FAA STANDARDS

How many modifications to FAA Standards are shown on the Airport's ALP?

# Mods

Please explain:

## AIRFIELD LIGHTING/NAVAIDS/WEATHER INSTRUMENTATION

### RUNWAY/TAXIWAY

Item	Primary	Secondary	Other
Runway Lighting <sup>1</sup> (HIGH/MED/LOW)			
Taxiway Lighting (MED/LOW/REFL)			
Visual Glide Slope Indicator (PAPI/VASI/ Other) (also indicate RW approach end)			
Runway End Identifier Lights (REILs) (indicate RW approach end)			
Approach Lighting System (MALS, MALSR, MALSF, ALSF)			
Rotating Beacon	<input type="checkbox"/> Yes <input type="checkbox"/> No	Operating Schedule:	
Wind Indicator	<input type="checkbox"/> Yes <input type="checkbox"/> No	Lighted? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Segmented Circle	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Weather Reporting Equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No	Which Type?	
Other Facilities:			
Notes:			

<sup>1</sup> Please note if lighting is non-standard. Also indicate if Pilot Controlled Lighting (PCL)

## BEST INSTRUMENT APPROACH

Best Approach Type <sup>2</sup>	Best Minimums	Runway End
Does the airport have plans to improve its instrument approaches? (please explain):		

<sup>2</sup> Classify approaches as: (P) precision; (APV) approach with vertical guidance; (NP) non-precision; (C) circling; and, (v) visual

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## AIRPORT BASED AIRCRAFT (Enter airport manager's estimate if 5010 data is considered inaccurate)

Year	Single	Multi	Jet	Helo	Other	Mil	Total
2012 (5010 data)							
2012 (airport data)							
Notes:							

## AIRPORT OPERATIONS (Enter airport manager's estimate if 5010 data is considered inaccurate)

Year	Air Carrier	Air Taxi	GA (Local)	GA (Itinerant)	Military	Total	
2012 (5010 data)							
2012 (airport data)							
Does the Airport have air freight totals and forecasts available for use?					<input type="checkbox"/> Yes <input type="checkbox"/> No		
Notes:							

## LANDSIDE FACILITIES

### AIRCRAFT HANGARS (Please Comment on Seasonality in Notes Sections)

Hangar Types	Total Number (by Hangar Owner)	% Occupied (estimate)	Total Square Footage	Largest Aircraft Accommodated
T-Hangars	Airport _____ Private _____			
Community	Airport _____ Private _____			
Portables/Other	Airport _____ Private _____			
Transient Hangars	Airport _____ Private _____			
<b>TOTALS:</b>	<b>Airport _____ Private _____</b>	<b>N/A</b>		<b>N/A</b>
Waiting List for Existing Hangars	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of A/C on list:	% Large A/C*:	
Waiting List to Build Hangar	<input type="checkbox"/> Yes <input type="checkbox"/> No	# of A/C on list:	% Large A/C*:	

Notes:

\* Large aircraft are defined as any aircraft with a maximum certified take-off weight of 12,500 pounds or more.

### AIRPORT APRONS (Please Comment on Seasonality in Notes Sections)

How many square yards of apron space does the airport have? (estimate)		
<b>Aircraft Tie-Downs</b>	<b>Total Number</b>	<b>Number Occupied</b>
How many tie-downs does the Airport have for based aircraft?		

# Airport Inventory & Data Survey



## LANDSIDE FACILITIES *(continued)*

### AIRPORT APRONS *(continued)*

How many tie-downs does the Airport have for transient aircraft?

**TOTALS:**

Waiting List for Tie-Downs

Yes  No

# of A/C on list:

Notes:

### TERMINAL BUILDING

Does the Airport have a terminal building?

Yes  No

Terminal Building Owner (if different than Airport Owner)

Date(s) Constructed/Rehabilitated/Expanded?

Approximate total square footage?

For what purpose is the terminal building used?

General Aviation  Commercial Service  Scheduled Air Charter  Other:

What is the general condition/appearance?

Who are the tenants of the terminal building (e.g. FBO, Airport administration, flight school, etc.)?

Does the terminal building have:

Public Access Restrooms & Courtesy Telephone?

Yes  No

Restaurant?

Yes  No

Food/Beverage/Vending Machines?

Yes  No

Pilot Lounge?

Yes  No

Conference Room?

Yes  No

Flight Planning Room?

Yes  No

WiFi?

Yes  No

Notes:

### AIRCRAFT RESCUE & FIRE FIGHTING CAPABILITY

Does the Airport have rescue and fire fighting capability and a dedicated building?

Yes  No  Building

If YES, what is the estimated square footage of the building:

Square Footage:

Does the Airport have a mutual aid agreement?

Yes  No

# Airport Inventory & Data Survey

## LANDSIDE FACILITIES *(continued)*

### AIRFIELD MAINTENANCE/SNOW REMOVAL EQUIPMENT/OPERATIONS BUILDINGS

Does the Airport have an Airfield Maintenance building?  Yes  No  Building

If YES, what is the estimated square footage of the building: Square Footage:

Does the Airport have Snow Removal Equipment (SRE) and a building?  Yes  No

If YES, what is the estimated square footage of the building: Square Footage:

If YES, how many vehicles do you have and what types: # Vehicles:  
Vehicle Types:

Does the Airport have a dedicated Operations building?  Yes  No

If YES, what is the estimated square footage of the building: Square Footage:

### OTHER BUILDINGS

Does the Airport have other aviation-related buildings?  Yes  No

If YES, what are they and what is their estimated square footage (if more than two, note on reverse side):

Building 1	Square Footage:
Building 2	Square Footage:

Are there unique or historic buildings/structures on the airport?  Yes  No

If YES, what are they and what is their estimated square footage: Square Footage:

### AUTOMOBILE PARKING

How much automobile parking does the Airport have for General Aviation? # spaces OR sq.ft.

How much automobile parking does the Airport have for Passengers? # spaces OR sq.ft.

Does the Airport have sufficient automobile parking for all operational functions?  Yes  No

If NO, please explain:

### AIRPORT ACCESS

Is Airport access signage adequate?  Yes  No

Is the Airport's main entrance road adequate?  Yes  No

Is the public road leading to the Airport's main entrance road adequate?  Yes  No

If NO to any question, describe inadequacy:

# Airport Inventory & Data Survey



## LANDSIDE FACILITIES *(continued)*

### AIRPORT SECURITY/MISCELLANEOUS

Does the Airport have a Part 139 Security Plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the Airport equipped with an access control system to operating areas?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the control system use an ID badging system and/or card readers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the Airport subject to TSA 1542 security requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the Airport equipped with CCTV?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there a law enforcement agency on-site? If YES, name of agency.	
Does the Airport have perimeter fencing?	<input type="checkbox"/> Complete <input type="checkbox"/> Partial <input type="checkbox"/> None
Does the Airport have an interior perimeter road?	<input type="checkbox"/> Complete <input type="checkbox"/> Partial <input type="checkbox"/> None
Notes:	

### AIRPORT FUELING INFRASTRUCTURE & SERVICES

What types of fuel does the Airport provide?	<input type="checkbox"/> AvGas <input type="checkbox"/> JetA <input type="checkbox"/> Other:	
Who owns, operates, and controls the fuel farm(s)?	<input type="checkbox"/> Airport <input type="checkbox"/> FBO(s) <input type="checkbox"/> Other:	
	<b>AvGas</b>	<b>JetA</b>
What were the estimated fuel sales and volume on the Airport in 2012?	_____ gallons \$ _____	_____ gallons \$ _____
Describe the Airport's aviation fuel tank storage capacity:		
Total Number of Gallons in Fuel Tanks	_____	_____
Total Number of Airport-Owned Fuel Tanks	_____	_____
Total Number of Privately-Owned Fuel Tanks	_____	_____
Total Number of Fuel Tanks	_____	_____
Does the Airport offer self fueling?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
When are fueling services offered?	<input type="checkbox"/> 24 Hours <input type="checkbox"/> Part-Time <input type="checkbox"/> After Hours <input type="checkbox"/> Unattended/On-Call	
Does the Airport utilize fuel trucks?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the Airport have secondary containment for fuel truck parking?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Notes:		

# Airport Inventory & Data Survey



AIRPORT SERVICE & ACCOMODATIONS	
Fixed Base Operator (FBO)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Multiple # FBOs:
Catering Services	<input type="checkbox"/> Yes <input type="checkbox"/> No
On-Site Car Rental	<input type="checkbox"/> Yes <input type="checkbox"/> No
Courtesy Vehicle/Crew Car	<input type="checkbox"/> Yes <input type="checkbox"/> No
Based Flight Instruction	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time
Airframe Repairs	<input type="checkbox"/> Turbine <input type="checkbox"/> Piston <input type="checkbox"/> None
Power Plant Repairs	<input type="checkbox"/> Turbine <input type="checkbox"/> Piston <input type="checkbox"/> None
Avionics Repair	<input type="checkbox"/> Yes <input type="checkbox"/> No
FAA Part 145 Repair Station	<input type="checkbox"/> Yes <input type="checkbox"/> No
Aircraft Sales	<input type="checkbox"/> Yes <input type="checkbox"/> No
Snow Removal Operations	<input type="checkbox"/> Yes <input type="checkbox"/> No
Aircraft Deicing	<input type="checkbox"/> Chemical <input type="checkbox"/> Radiant/Hangar <input type="checkbox"/> None
Aircraft Oxygen	<input type="checkbox"/> Yes <input type="checkbox"/> No
Aircraft Lavatory Disposal	<input type="checkbox"/> Yes <input type="checkbox"/> No
On-Airport Ground Transportation Access	<input type="checkbox"/> Public Bus <input type="checkbox"/> Light Rail <input type="checkbox"/> Taxi <input type="checkbox"/> Other: <input type="checkbox"/> Other:
# Hotels within 3 miles of Airport:	
# Restaurants within 3 miles of Airport:	
Notes:	

AIRCRAFT OPERATIONS ACTIVITY					
Category	Daily	Weekly	Monthly	Seasonal	Never
Air Carrier	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When:_____	<input type="checkbox"/>
Air Taxi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When:_____	<input type="checkbox"/>
Scheduled Charter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When:_____	<input type="checkbox"/>
Aircraft Charter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When:_____	<input type="checkbox"/>
Air Cargo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When:_____	<input type="checkbox"/>
Corporate/Business Activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When:_____	<input type="checkbox"/>
Emergency Medical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When:_____	<input type="checkbox"/>
Charity Flights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When:_____	<input type="checkbox"/>

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## AIRCRAFT OPERATIONS ACTIVITY *(continued)*

Category	Daily	Weekly	Monthly	Seasonal	Never
Agricultural Flights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Law Enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Skydiving/Banner Tow	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Flight Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Military	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Search and Rescue/CAP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Aerial Inspection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Recreational Flights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
State/Federal Govt. Flights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Aerial Firefighting Staging	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Aerial Advertising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Air Shows	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Agricultural Spraying Flights	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> When: _____	<input type="checkbox"/>
Notes:					

## AVIATION OUTREACH

Does the airport actively coordinate with FAA and NHDOT on regulatory and compliance issues (e.g., RSA improvements, obstruction removal, through-the-fence, non-standard leases, etc.)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is your airport a member of your local Chamber of Commerce?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your airport actively coordinate with your local economic development agency?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your airport have an active community outreach program? (including residential, governmental, pilot, and business communities)	<input type="checkbox"/> Yes <input type="checkbox"/> No
If YES, please describe and check all that apply: (e.g. airport open house, fly-ins, membership in civic organizations, chamber of commerce, etc.) <input type="checkbox"/> E-mail Outreach <input type="checkbox"/> Newsletters <input type="checkbox"/> Community Events	
Notes:	

# Airport Inventory & Data Survey



EXISTING AIRPORT PLANS		
PLAN/STUDY/POLICY		YEAR
Airport Master Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
Airport Layout Plan (ALP)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
Airport Minimum Standards Document	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
Airport Emergency Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
Airport Rules & Regulation Document	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
EPA Spill Prevention, Spill Control, Spill Countermeasure (SPCC) Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
EPA Stormwater Pollution Prevention Plan (SWPPP)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
Airport Pavement Maintenance Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
Airspace Analysis/Obstructions Survey	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
Is the airport recognized in local/regional comprehensive/transportation plans?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	
Other Plans and Plan Year:		
Any issues or concerns with existing plans?		

AIRPORT SPONSORSHIP	
Have you been able to get local match for Federal/State-funded projects?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If YES, please estimate the value of those grant matches:	\$ _____
Is the airport budget supplemented by other sources (e.g. sponsor/owner/town) for its basic operating and maintenance costs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What sources of non-aviation revenue does the airport have?	
Have the airport's leasing agreements been standardized?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have the airport's leasing agreements been reviewed/updated in the past 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No

AIRPORT DEVELOPMENT	
Does the Airport have a CIP data sheet for review?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If available, please attach a copy of bid tabulations for airfield and land acquisition projects from the last 3 years. Notes:	

# Airport Inventory & Data Survey



## AIRPORT DEVELOPMENT *(continued)*

What factors may limit or restrict the future growth of your airport? *(Specifically identify them):*

Physical Factors/Limitations:  Yes  No (Explain below)

Environmental Factors:  Yes  No (Explain below)

Community Relations:  Yes  No (Explain below)

Financial Shortfalls:  Yes  No (Explain below)

What are your top 3 major projects?	Shown on ALP?	Included in CIP?
1.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

## AIRPORT UTILITIES

Type	On-Airport	Near Airport (within 1 mile)	Not Available	Explanation (include provider name)
Electric	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Water	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wastewater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stormwater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

# Airport Inventory & Data Survey



## AIRPORT UTILITIES (continued)

Type	On-Airport	Near Airport (within 1 mile)	Not Available	Explanation (include provider name)
Natural Gas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Telephone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fiber Optics/DSL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wireless	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there adequate cell phone coverage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Notes: (Are there areas without access to utilities?)

## AIRPORT COMPATIBLE LAND USE

Do the surrounding municipalities have any dedicated airport controls to make land use in the airport environs compatible with airport operations and development?

Yes  No  Unknown

If YES, what controls?  Land Use Plan  Zoning Ordinance/Resolution  Noise Abatement Procedures

Notes:

## RUNWAY PROTECTION ZONES (RPZs)

RW _____	Fee simple _____%	Easement _____%	Uncontrolled _____%
RW _____	Fee simple _____%	Easement _____%	Uncontrolled _____%
RW _____	Fee simple _____%	Easement _____%	Uncontrolled _____%
RW _____	Fee simple _____%	Easement _____%	Uncontrolled _____%
RW _____	Fee simple _____%	Easement _____%	Uncontrolled _____%
RW _____	Fee simple _____%	Easement _____%	Uncontrolled _____%

Are there any public roads currently traversing any of the airport's RPZs? Please explain.

## AIRPORT PROPERTY & ENVIRONS

What is the total area of Airport property (acres)? \_\_\_\_\_ acres

# Airport Inventory & Data Survey



## AIRPORT PROPERTY & ENVIRONS *(continued)*

Are all Airport acres contiguous or are there other parcels divided by roadways/right-of-ways, etc.?

Has the airport purchased or sold land in the last five years?  Yes  No

If YES, what was the average cost per acre for these transactions?

Are you aware of average land values per acre in the vicinity of the airport?  Yes  No

If YES, what was the average value per acre?

Are you aware of any assessments or appraisals of the airport or structures on the airport by the county, municipality or financial institutions, etc?  Yes  No

If YES, where is this information available?

What approximate percentage of Airport acreage is considered:

Airside	_____	%
Landside	_____	%
Non-Aviation*	_____	%
Unusable**	_____	%

\*Non-aviation includes uses such as farming or industrial parks

\*\* Airport acreage that is considered unusable or undevelopable due to steep terrain, land use issues, wetlands, or other physical/regulatory restrictions, etc.

**TOTAL 100%**

How would you describe the Airport's environs?  Rural  Suburban  Urban  Mixed

Other: \_\_\_\_\_

Does the airport have a business/industrial park on the property?  Yes  No

If YES, what is the size of the business/industrial park (acres)?

If YES, does that business/industrial park have direct access to the airfield?  Yes  No

Is there an business/industrial park adjacent or in proximity (*within one mile*) of the airport?  Yes  No

If YES, please describe any linkages that businesses within these parks may have with the airport:

Does the airport currently have through-the-fence (TTF) operations? (TTF operations involve Airport use by adjoining property owners that do not have a written agreement with the Airport.)  Yes  No  
 Commercial  Residential

If YES, please describe the TTF operations in detail, noting any TTF agreements: (*e.g. hangars, aviation-related businesses, residences, etc.*)





# Airport Management Economic Impact Survey

NH State Airport System Plan

## AIRPORT DATA / CONTACT INFORMATION

<b>Airport Name:</b>	<b>Airport Identifier:</b>
Contact Name:	Title/Position:
Telephone:	Email:

## AIRPORT EMPLOYMENT INFORMATION

	Full-time employees	Part-time employees
How many YEAR-ROUND <b>full-time and part-time employees</b> were employed by airport management on July 1, 2013?		
How many SEASONAL <b>full-time and part-time employees</b> were employed by airport management between July 2012 and June 2013 (i.e. FY2013)?		
In a typical workweek, how many hours per week does each full-time employees work?		
In a typical work week, how many hours per week does each part time employees work?		

## PAYROLL

Please estimate the total annual **salary, wages, and benefits** paid to all **YEAR-ROUND** employees shown in Question 2 for Fiscal Year 2013 (i.e., July 2012-June 2013) or Calendar Year ending in 2013. **Instead of providing the benefit amount, you may also provide an estimate of benefits as a percent of salary and wages.**

Salary and wages (in dollars)	\$
Benefits (in dollars OR as % of salary and wages)	

Please estimate the total annual **salary, wages, and benefits** paid to all **SEASONAL** employees shown in Question 2 for Fiscal Year 2013 (i.e., July 2012-June 2013) or Calendar Year ending in 2013. **Instead of providing the benefit amount, you may also list benefits as a percent of salary and wages.**

Salary and wages (in dollars)	\$
Benefits (in dollars OR as % of salary and wages)	

## CAPITAL IMPROVEMENTS

Please estimate how much the airport spent for **capital improvements** in the following fiscal years. Include federal, state, and local funding.

FY 2011 Improvements	\$
FY 2012 Improvements	\$
FY 2013 Improvements	\$

# Airport Management Economic Impact Survey



## OPERATING EXPENSE

Omitting the expenditure categories above (i.e., payroll and capital improvements), please estimate how much the airport spent for all other **operating expenses** (i.e., payments to vendors providing goods and services) in FY 2013.

Operating Expenses	\$
--------------------	----

## ON-AIRPORT BUSINESS LIST

Please list any on-airport businesses currently operating at your airport. These businesses should include all operators/businesses located on airport property that have at least one full-time or part-time on-airport employee. Businesses can include, but not be limited to, concessionaires, FBOs, flight schools, other government agencies, charter operators, corporate flight departments, etc. Please estimate the number of full- and/or part-time employees for each business listed. **Please attach additional sheets as needed.**

On-Airport Business & Type of Service Provided	Contact Name, E-mail & Phone Number	Full Mailing Address & Zip Code	Estimated Full- & Part-time Employment
<i>Aviation Flight Services (FBO)</i>	<i>Bob Jones bjones@aviationflight.com 603-111-1212 (phone)</i>	<i>110 Airport Blvd Any City, NH 000000</i>	<i>8 Full-time 6 Part-time</i>

# Airport Management Economic Impact Survey



## PAYROLL AND NUMBER OF JOBS BY LOCATION

Please include a summary of **year-round** employees; their total compensation; and where they live by county. For compensation, please list wages and salaries. You may also include benefits (e.g., health premium, retirement contributions, life insurance) if you have that information available.

**Instead of filling out the table below, you may also provide us with a list of employees (without names) by ZIP code with wage and salary and benefit information and we will summarize the list by county.**

County Where Employee Resides	Number of Employees	Compensation
Belknap County, NH		\$
Carroll County, NH		\$
Cheshire County, NH		\$
Coos County, NH		\$
Grafton County, NH		\$
Hillsborough County, NH		\$
Merrimack County, NH		\$
Rockingham County, NH		\$
Strafford County, NH		\$
Sullivan County, NH		\$
Not in New Hampshire		\$

Does the compensation you listed in the table above include benefits (e.g., health premium, retirement contributions, life insurance)?

Yes  No

If NO, please provide an estimate of benefits as percent of wages and salaries.

% of wages and salaries for full-time employees:

% of wages and salaries for part-time employees:



# Airport Management Economic Impact Survey



AVIATION ACTIVITIES														
<b>What kinds of activities occur at your airport?</b> Please check one box per activity. If the activity takes place daily or nearly daily place a check under Daily ( <b>D</b> ). If it takes place weekly or nearly weekly place a check under Weekly ( <b>W</b> ). If the activity occurs monthly, place a check under monthly ( <b>M</b> ). Summer is defined as the time between Memorial Day and Labor Day. Winter is defined as Mid-December to Mid-March.														
ACTIVITY	SUMMER ONLY			WINTER ONLY			SPRING ONLY			FALL ONLY			Once a Year	NEVER
	D	W	M	D	W	M	D	W	M	D	W	M		
Recreational flying														
Aerial agricultural spraying														
Corporate/business activity														
Aerial inspections (pipeline, electric, etc.)														
Air cargo														
Flight training and instruction														
Gateway for resort visitors														
Staging area for community events														
Police/law enforcement														
Prisoner transport														
Military exercises/training														
Aviation career training/education														
Search & rescue/Civil Air Patrol														
Environmental patrol (i.e., wildlife, fisheries)														
Emergency medical evac/patient transfer														
Medical doctor transport														
Forest/wildland firefighting														
Aerial photography/surveying														
Real estate tours														
Aerial advertising/banner towing														
Youth outreach (Young Eagles, scouting, etc.)														
Air shows														
Other (Add below)														

# Airport Management Economic Impact Survey



## INDUSTRIAL/BUSINESS PARKS

Is there an Industrial/Business park located either on or adjacent to airport property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If YES, please estimate the acreage:	
If YES, please estimate the number of businesses:	
If YES, please estimate the employment rate:	

## VISITING AIRCRAFT

Please **estimate** how many GA aircraft visit the airport **per day** during summer (i.e., Memorial Day to Labor Day), during winter (i.e., mid-December to mid-March) and during the rest of the year by MAIN purpose. If you do not know the main purpose for any or all of the visiting aircraft, please make sure to list them under "main purpose unknown" and include them in the Total row.

NOTE: Visiting aircraft are defined as aircraft that are not based at your airport.

Main Purpose	Daily Average Visiting GA Aircraft		
	Average Ops/Week	% Summer	% Winter
Flight Training			
Recreational/Leisure			
Business Trips			
Aircraft Maintenance			
Main purpose unknown			
<b>Total</b>			

Please describe below, the average number of yearly operations of any other notable activities:

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## BUSINESS & CORPORATE ACTIVITY

Please estimate the percentage of operations at your airport that pertain to business/corporate activity.

NOTE: Business and corporate activity includes both passenger and freight transport and may be conducted with based or visiting aircraft.

Percent Business/Corporate Activity	%
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## FLIGHT SCHOOLS

Are there any on or off-airport flight schools that conduct flight training at your airport?  Yes  No

If yes, please identify the type(s) of flight school(s). (Check ALL that are located on- and off-airport.)

- FBO   
  Private Business   
  Community College/Technical School  
 Other (please specify):

# Airport Management Economic Impact Survey



## COMMUNITY INVOLVEMENT

Does your airport sponsor any community events to promote or market the airport?

Yes  No

If yes, please provide a description of these events and provide (1) general time of year and (2) number of attendees of the event.

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## RECREATION DESTINATIONS

Please provide examples of how your airport supports area recreational venues (e.g., skiing, beaches, etc.) and/or businesses.

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***Please complete this survey within 10 days of receiving it.*** A project team member will contact you to collect your completed survey and answer any questions you may have.

**Again, your help with this effort is greatly appreciated. Thank You!**





# Airport Tenant Survey

New Hampshire Dept Bureau of Aeronautics – Economic Impact

Dear Airport Tenant:

The New Hampshire Department of Transportation’s Bureau of Aeronautics is conducting a tenant survey to help quantify the economic importance of the businesses at this airport. Please take a few moments to complete the survey and forward it on to our consultant. On behalf of the New Hampshire Department of Transportation Bureau of Aeronautics and Airport Management we would like to thank you for your time. **Individual responses with business names will not be published in the report.**

## BUSINESS DATA / CONTACT INFORMATION

<b>Business Name:</b>	
Airport Name:	Airport Identifier:
Contact Name:	Title/Position:
Telephone:	Email:

## BUSINESS OVERVIEW

How many years has your business or agency been located on the airport?	
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What best describes your **business’ activity**? Please check all that applies to your business or agency at the airport? *If your business or agency has multiple locations, please only provide information for the **ON AIRPORT LOCATION**.*

<input type="checkbox"/> Aerial Applicator <input type="checkbox"/> Aircraft Maintenance <input type="checkbox"/> Aircraft Sales/Rental <input type="checkbox"/> Airline <input type="checkbox"/> Air Freight/Cargo Carrier <input type="checkbox"/> Air Taxi/Charter Operator <input type="checkbox"/> Concession (Restaurant, etc.)	<input type="checkbox"/> Corporate Flight Department <input type="checkbox"/> FBO <input type="checkbox"/> Flight Instruction <input type="checkbox"/> Government Agency <input type="checkbox"/> Military <input type="checkbox"/> Rental Car <input type="checkbox"/> Other (please specify) _____
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You may use the space below to provide any additional information to help us better understand the type of business that you conduct at the airport.

# Airport Tenant Survey



## EMPLOYMENT INFORMATION

	Full-time employees	Part-time employees
How many <b>YEAR-ROUND full-time and part-time employees</b> were employed by your business or agency on July 1, 2013? <i>If your business or agency has multiple locations, please only provide information for the <b>ON AIRPORT LOCATION</b>.</i>		
How many <b>SEASONAL full-time and part-time employees</b> were employed by your business or agency in between July 2012 and June 2013? <i>If your business or agency has multiple locations, please only provide information for the <b>ON AIRPORT LOCATION</b></i>		

## PAYROLL

Please estimate the total annual **salary, wages, and benefits** paid to **YEAR-ROUND** employees identified in Question 4. **Instead of providing the benefit amount, you may also provide an estimate of benefits as a percent of salary and wages.**

Salary and wages (in dollars)	\$
Benefits (in dollars OR as % of salary and wages)	
Please <u>estimate</u> the total annual <b>salary, wages, and benefits</b> paid to <b>SEASONAL</b> employees identified in Question 3. <b>Instead of providing the benefit amount, you may also provide an estimate of benefits as a percent of salary and wages.</b>	
Salary and wages (in dollars)	\$
Benefits (in dollars OR as % of salary and wages)	

## OTHER EXPENSES

Please estimate how much your business or agency spent for all **other expenses** (i.e., not payroll) between July 2012 and June 2013? *If your business or agency has multiple locations, please only provide information for the **ON AIRPORT LOCATION***

Other Expenses (e.g., vendor payments)	\$
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## ADDITIONAL BENEFITS

Please describe any additional economic benefits or services that your business or agency provides to the local community.

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**Please complete and return this survey within 10 days of receiving it.** If you have any questions regarding this survey, please contact Jeremy Martelle of The Louis Berger Group, Inc. at (518) 432-9545 or via email at [jmartelle@louisberger.com](mailto:jmartelle@louisberger.com).

Please send all Completed Surveys to:

The Louis Berger Group, Inc.  
 Attn: Jeremy P. Martelle, ACE  
 20 Corporate Woods Blvd.  
 Albany, NY 12211



**Airport Visitor Survey**  
 NEW HAMPSHIRE DOT BUREAU OF AERONAUTICS

Dear Airport User:

The New Hampshire Department of Transportation’s Bureau of Aeronautics is conducting a pilot/passenger survey to help quantify the economic importance of the aircraft operations at this airport. Please take a few moments to complete the survey and place it in the envelope provided. On behalf of the New Hampshire Department of Transportation’s Bureau of Aeronautics and Airport Management we would like to thank you for your time.

**PLEASE COMPLETE THIS SURVEY ONLY IF YOU ARE AN ARRIVING VISITOR**

**(I.E., PILOT, OTHER CREW, or PASSENGER WHO DOES NOT RESIDE IN THIS AREA)**

AIRPORT INFORMATION
At which airport did you receive this survey?
Airport Name:

PILOT /PASSENGER INFORMATION		
Please indicate the number of travelers, including the pilot, in your aircraft today.		
<b>Pilot(s):</b>	<b>Other Air Crew:</b>	<b>Passengers:</b>
Are you the pilot or a passenger in the visiting aircraft? <i>(Please check one box)</i>	<input type="checkbox"/> Pilot <input type="checkbox"/> Other Air Crew <input type="checkbox"/> Passenger	
Where is your aircraft based?	Airport Name:	State:
Where do you live?	State:	Zip Code <i>(if New Hampshire)</i> :
Where do the other persons who traveled with you (i.e., crew, passengers) live? <i>Please summarize by state and zip code.</i>		
State	Zip Code <i>(if New Hampshire)</i>	Number of persons

**Please turn over and complete the other side**

# Visitor Survey



## OVERALL AIRPORT INFORMATION

Please indicate the primary reason you are using this airport today *(Please check one box)*

- Business   
  Recreation   
  Maintenance   
  Flight training  
 Fuel Stop   
  Other *(please specify)*:

How long was your visit to this airport/area?

- Day only – No overnight  
 Overnight – Indicate number of nights:

Did you fly into this airport as an alternative to a more congested commercial service airport? *(Please check one box)*

- Yes   
  No

## EXPENDITURES

Please **estimate** total on-airport and **off-airport** expenditures during your visit to this area:

	Off-Airport	On-Airport
Lodging	\$	\$
Food & Beverage	\$	\$
Taxi/Limousine/Shuttle	\$	\$
Rental Car	\$	\$
Auto Fuel	\$	\$
Retail/Entertainment	\$	\$
Other	\$	\$
<b>Total</b>	\$	\$

How many travelers, including you, accounted for these expenditures?

Please describe how this airport benefits you or your business.

Please feel free to fold and staple this closed if you choose and place in the envelope, or return to an airport staff member. If you have any questions regarding this survey, please contact a member of The Louis Berger Group, Inc. at (518) 432-9545 or [jmartelle@louisberger.com](mailto:jmartelle@louisberger.com). Thank you!

*If you choose to complete the survey off-site, please scan and email the survey to the above address or fax each side to 518-432-9571 or feel free to call an associate at the Louis Berger Group, Inc. to record your response.*