

**NEW HAMPSHIRE BOARD OF DENTAL EXAMINERS
DENTAL HYGIENISTS COMMITTEE
Monday August 1, 2016
Meeting Minutes**

The August 1, 2016 meeting of the New Hampshire Board of Dental Examiners Dental Hygienists Committee was called to order at 1:10 p.m. by Lisa Malfait, RDH with the following members present:

Lisa Malfait, RDH
Margaret Ray, RDH
Mary Duquette, RDH
Puneet Kochhar, DMD

Absent: Ellen Legg, RDH

1. July meeting minutes approved.
2. The minutes of the June 6, 2016 meeting were not approved as there was no quorum. Tabled for next meeting.
3. The Committee has begun the review of Administrative Rules, starting with Den 301.01 to Den 301.13 (skipping Den 301.02 and Den 301.08). The Committee will keep a tally on what is being reviewed.
4. DHC recommendation re: non-public hygienist complaints was submitted to the Board for their vote at the August 1st meeting.
5. *“Den 103.01 Record of Official Actions. Minutes shall be kept of all board meetings and all official actions taken by the board. These minutes shall record those members who participate in each vote and shall separately record the position of any members who choose to dissent, abstain or concur. Board minutes shall be public records and shall be available for inspection during the board’s ordinary office hours within 144 hours from the date of the meeting or the vote in question.”*
 - The question was raised as to whether or not Committee members are able to see unapproved minutes before they are approved.