

# STATE OF NEW HAMPSHIRE

Executive Council

**CHRISTOPHER C. PAPPAS**  
EXECUTIVE COUNCILOR  
DISTRICT FOUR



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
[WWW.NH.GOV/COUNCIL](http://WWW.NH.GOV/COUNCIL)  
(603) 271-3632

**TO:** All Fourth District Cities and Towns  
**FROM:** Executive Councilor Christopher C. Pappas  
**DATE:** July 10, 2013

The Governor and Executive Council met on Wednesday, July 10, 2013, at the Town House in Peterborough, NH and considered an agenda of approximately 125 items.

The next scheduled Governor and Executive Council Meeting will be held on Wednesday, July 24, 2013 at 10:00 a.m. at Urban Forestry Center, 45 Elwyn Road Portsmouth, NH.

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## Meeting Notes – 7/10/13

The Governor and Council met in the Town of Peterborough, NH today. We had a breakfast meeting at the Monadnock Community Hospital and our official meeting at the Town House in the historic Peterborough town center. Here's an overview of today's G&C meeting, focusing on issues with both statewide and District 4 significance:

### Nominations

Governor Hassan nominated Perry Plummer of Dover, NH as the Director of Homeland Security; Andrew Schulman of Bedford, NH to the Executive Branch Ethics Committee; Shari Landry of Loudon, NH to the Judicial Council; James Ryan of Northwood, NH to the Fish and Game Commission; and Richard Gustafson of Bedford, NH to the Retirement System Board of Trustees.

### Confirmations

The Council confirmed Charles Albee of Pembroke, NH and Stacy Plourde of Hooksett, NH to the Board of Dental Examiners; and Amy Lockwood of Deerfield, NH to the NH Housing Finance Authority Board.

### Pardon Hearing

The Council opted to hold a public hearing on the pardon request of Thomas Schoolcraft. Mr. Schoolcraft's request was supported by local officials in Cheshire County, where he works as a corrections officer. The Council will hold a hearing at a date to be determined, and then make a decision with Governor Hassan on whether a pardon is warranted.

### Special Election in Nashua

The Council approved a precept from the Secretary of State for a special election for State Representative in Nashua, NH. The election will coincide with the city's municipal elections.

Allenstown, Auburn, Barrington, Bedford, Bow, Candia, Chichester, Deerfield, Epsom, Goffstown, Hooksett, Lee, Londonderry, Loudon, Northwood, Nottingham, Pembroke, Pittsfield and the City of Manchester

## **Business Financing**

The Council approved financing for Freudenberg-NOK through the Business Finance Authority so the company can expand its facility in Northfield, NH. The addition will result in 15 new jobs immediately, with more expected to be added in the long run.

## **Stark House Lease**

The Council unanimously approved a three-year lease with the City of Manchester, NH for the Stark House facility on the Sununu Youth Center Campus. The building will house the city's new alternative education program, which is still being developed in preparation for the new school year in September.

## **Marketing Contracts**

The Council approved a three-year, \$6.4 million contract between the Liquor Commission and Wedu Inc. of Manchester, NH for marketing and advertising services. Wedu hopes to modernize the Commission's advertising plan, including a new focus on online and social media strategies. The Council also approved a \$500,000 contract with the Glen Group to handle Cannon Mountain's advertising needs through 2015.

## **Paving Contracts**

The Council approved several DOT contracts for highway paving, including one for nearly \$1 million to repave Route 125 in Barrington and Lee.

## **Strafford County Public Health Contract**

At the July 10<sup>th</sup> meeting, the Council had tabled a contract with Goodwin Community Health to provide substance abuse prevention and public health emergency preparedness for Strafford County. The goal was to allow for discussions between Goodwin and the county to try to work through the implementation of the contract. The Council moved forward and approved the contract today as a sign of confidence in Goodwin and with the understanding that the agency would continue to communicate effectively with local and county stakeholders.

Today's complete agenda is available [here](#), along with the minutes and audio of our meetings. The next G&C meeting will be July 24 and will be held in Portsmouth, NH. Stay tuned for future updates, and please don't hesitate to contact me with your thoughts or concerns.

## **BUSINESS FINANCE AUTHORITY**

[#2](#) Authorized to hold a Public Hearing with respect to the financing of an industrial facility by the Business Finance Authority for Freudenberg-NOK General Partnership located in Northfield, New Hampshire. Action will authorize a Resolution under RSA 162-I:9 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act.

## **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

[#3](#) Authorized to award a grant to the Town of Warner, NH, in the amount of \$30,000 to replace the boiler at the Old Graded School community building. Effective July 10, 2013 through June 30, 2014. **100% Federal Funds.**

## **HIGHWAY SAFETY AGENCY**

[#4](#) Authorized to pay **retroactive** to the Governors Highway Safety Association, Washington, DC, \$4,110 for annual dues covering the 12-month period commencing July 1, 2014 through June 30, 2014. **25% Federal, 75% Highway Funds.**

## **OFFICE OF THE ADJUTANT GENERAL**

#5 Authorized confirmation of Captain Toby B. Pellenz, Dover, NH, for promotion to the rank of Major, NH Air National Guard.

#6 Authorized confirmation of Major Jeff R. Cole, South Berwick, ME, for promotion to the rank of Lieutenant Colonel, NH Air National Guard.

#7 Authorized confirmation of Major John J. Czachor, Methuen, MA, for promotion to the rank of Lieutenant Colonel, NH Air National Guard.

#8 Authorized confirmation of Kristin J. Skinner, Concord, NH, to the rank of Lieutenant Colonel, NH Army National Guard.

#9 Authorized confirmation of Lieutenant Colonel Patrick J. Tangney, Dayton, ME, to the rank of Colonel, NH Army National Guard.

#10 Authorized the nomination of Captain Alexis W. Bull, Dover, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally, and professionally qualified.

[#11](#) Authorized to accept and expend additional federal funds in the amount of \$585,000 from the National Guard Bureau for the purpose of Deployment Cycle Support Program. (2) Further authorized to enter into an Inter-Agency Agreement with the Department of Health and Human Services for the Deployment Cycle Support Program. Effective upon G&C approval through September 30, 2013. **100% Federal Funds. Contingent upon Fiscal Committee approval on July 10, 2013.**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

[#12](#) Authorized to accept and place on file the Report and Findings of Councilor Raymond S. Burton with regard to the purchase of certain capital equipment and the refinancing of certain existing indebtedness in connection with the Kimball Union Academy, Meriden, NH.

[#13](#) Authorized the Division of Personnel's' request for a waiver of classification decisions. Effective upon G&C approval.

[#14](#) Authorized the Bureau of Facilities and Assets Management to enter into an agreement with Upper Valley Landscape Inc., Newbury, VT, for lawn care services at the Laconia Lakes Region Facility, in the amount of \$44,140. Effective upon G&C approval through October 31, 2014. **100% General Funds.**

[#15](#) Authorized to grant a perpetual utility easement on State land to Unitil Energy Systems Inc., and Northern New England Telephone Operations LLC (d/b/a FairPoint Communications – NNE), as tenants in common, for the construction, installation, operation, maintenance, and replacement of transmission and distribution lines and associated service poles and other supporting facilities and apparatus as needed to provide electrical and telecommunications utility service to the Anna Philbrook Center, Concord on the southwestern corner of the Governor Hugh J. Gallen State Office Park campus.

[#16](#) Authorized the Bureau of Purchase and Property to enter into a contract with FIA Card Services, N.A., a Bank of America Company, for the administration of a Procurement Card (P-Card) program in the capacity of an intermediary and administrator for the purchase and financial processing of low dollar purchases. Effective upon G&C approval through May 31, 2016.

#### **STATE TREASURY**

[#17](#) Authorized to issue a warrant from funds not otherwise appropriated in the amount of \$80,888 and the State Treasurer to issue checks in the amount of \$80,887.81 to the rightful owners of abandoned or unclaimed funds.

## **DEPARTMENT OF REVENUE ADMINISTRATION**

[#18](#) Authorized to enter into a **sole source** agreement with the University of NH Technology Transfer Center through the University of NH Office of Sponsored Research, Durham, NH, to procure maintenance for the Mosaic Parcel Map and Equalization System, which updates and improves the means by which DRA collects and processes data from the municipalities to develop municipal property tax rates, for a fee not to exceed \$958,460. Effective upon G&C approval through June 30, 2015. **100% General Funds.**

## **DEPARTMENT OF AGRICULTURE, MARKETS & FOOD**

[#19](#) Authorized to **retroactively** amend a grant with the Monadnock Conservancy, Keene, NH, for the Shattuck Farm Project (originally approved by G&C on 4-13-11, item #20), by extending the completion date to December 30, 2013 from December 30, 2012. No Additional Funding.

[#20](#) Authorized the State Conservation Committee to enter into a grant with Monadnock Conservancy, in the amount of \$20,000 for the California Brook Natural Area Project located in the Towns of Keene, Chesterfield, and Swanzey, Cheshire County. Effective upon G&C approval through April 30, 2015. **100% Other Funds – State Conservation Committee.**

[#21](#) Authorized the State Conservation Committee to enter into a grant with the Society for the Protection of NH Forests, Concord, NH, in the amount of \$25,000 for the Hazelton Farm Conservation Easement Purchase, in the town of Hebron, Grafton County. Effective upon G&C approval through December 30, 2014. **100% Other Funds – State Conservation Committee.**

[#22](#) Authorized the State Conservation Committee to enter into a grant with Strafford County Conservation District, Dover, NH, in the amount of \$33,000 for the Strafford-Rockingham Counties Small Farm No-Till Initiative in the towns of Strafford and Rockingham Counties. Effective upon G&C approval through April 30, 2015. **100% Other Funds – State Conservation Committee.**

[#23](#) Authorized the State Conservation Committee to enter into a grant with Audubon Society of NH, Concord, NH, in the amount of \$10,000 for the Sunapee Hills Project in the town of Newbury, Merrimack County. Effective upon G&C approval through April 30, 2015. **100% Other Funds – State Conservation Committee.**

[#24](#) Authorized the State Conservation Committee to enter into a grant with the Trust for Public Land, Boston, MA, in the amount of \$35,000 for the Sprucewood Forest Project in the Town of Durham, Strafford County. Effective upon G&C approval through December 30, 2014. **100% Other Funds – State Conservation Committee.**

[#25](#) Authorized the Division of Agricultural Development to **retroactively** budget and expend carry forward grant funds from the US Department of Agriculture, Agricultural Marketing Services, in the amount of \$156,342. Effective July 1, 2013 through June 30, 2015. **100% Federal Funds. Contingent upon Fiscal Committee approval on July 10, 2013.**

[#26](#) Authorized to enter into a **retroactive sole source** agreement with Comcast Spotlight, Bedford, NH, to develop and implement a plan to air a series of 30-second television spots for the purpose of promoting the state's agriculture industry and encouraging the purchase of local products, in the amount of \$9,926. Effective May 17, 2013 to August 15, 2013. **100% Other Funds.**

## **DEPARTMENT OF JUSTICE**

[#27](#) Authorized to enter into a **sole source** agreement with Dr. Carolyn Kappen, Bronx, NY, as a substitute medical examiner for a total not to exceed \$20,000 to conduct autopsies as needed in the absence of the State Medical Examiner and the Deputy Chief Medical Examiner. Effective upon G&C approval through August 31, 2013. **100% General Funds.**

[#28](#) Authorized to enter into sub grants totaling \$46,050 with the agencies as detailed in letter dated June 26, 2013, from the US Department of Justice's Office of Juvenile Justice and

Delinquency Prevention's FFY 2011 Enforcing Underage Drinking Laws Block Grant Program for increased enforcement of NH's underage drinking laws. Effective upon G&C approval through May 31, 2014. **100% Federal Funds.**

[#29](#) Authorized to enter into sub grants totaling \$15,375 with the agencies as detailed in letter dated June 26, 2013, from the US Department of Justice's Office of Juvenile Justice and Delinquency Prevention's FFY 2010 Enforcing Underage Drinking Laws Block Grant Program for increased enforcement of NH's underage drinking laws. Effective upon G&C approval through August 31, 2013. **100% Federal Funds.**

#30 Authorized to reappoint Rebecca Woodard as an Assistant Attorney General for a term effective upon G&C approval through November 21, 2016.

#30A Authorized to reappoint Evan J. Mulholland as an Assistant Attorney General, at a salary level of \$62,778. Effective July 17, 2013 through July 17, 2018.

#30B Authorized the petition of Thomas K. Schoolcraft requesting a pardon hearing for the offense of Burglary. The petitioner is not eligible for an annulment.

#### **NEW HAMPSHIRE EMPLOYMENT SECURITY**

[#31](#) Authorized to make a **retroactive** payment to Donna Collinsworth, Interviewer I, LG 16, step 6 for a step increment which was not processed in SFY2012 in error. **100% Federal Funds.**

[#32](#) Authorized to enter into a contract with All Phase Paving and Excavating LLC, Sandwich, MA, for asphalt/concrete sidewalk removal and replacement services at the NHES Nashua Office. Effective upon G&C approval through November 30, 2013. **100% Federal Funds.**

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

##### ***Bureau of Facilities and Assets Management***

[#33](#) Authorized to enter into a License for Use of Premises (License) with the Manchester School District, Manchester, NH, to provide the Manchester School District use of the Stark House located on the premises of the Sununu Youth Services Center to work with young adolescents who have been suspended from the Manchester School District for misbehavior and/or truancy. Effective upon G&C approval through June 30, 2015.

[#34](#) Authorized to amend a **sole source retroactive** lease with the City of Rochester, NH, (originally approved by G&C on 6-22-05, item #317A), for continued occupation by the Rochester District Office, by increasing the price in the amount of \$550,500 to \$2,710,187.50 from \$2,159,687.50, and by extending the term from June 30, 2013 to June 30, 2015. **60% General, 40% Federal Funds.**

##### ***Office of Minority Health and Refugee Affairs***

[#35](#) Authorized to **retroactively** amend an existing contract with Lutheran Community Services Inc., Concord, NH, (originally approved by G&C on 3-28-12, item #55), for vocational English for Speakers of Other Languages and employer-based training, by changing the terms of payment, and related terms of the contract. Effective May 1, 2013 through September 30, 2013. **100% Federal Funds.**

##### ***Division for Children, Youth and Families***

[#36](#) Authorized to enter into a **sole source** agreement with Granite State Federation of Families for Children's Mental Health, to expand NH's capacity for youth leadership in the behavioral health systems, in an amount not to exceed \$83,059. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

[#37](#) Authorized to enter into a **sole source** agreement with the University of NH, to expand NH's workforce development in the children's behavioral health system, in an amount not to exceed \$230,401. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

[#38](#) Authorized to enter into a **sole source** agreement with Antioch University New England, to provide project evaluation services, in an amount not to exceed \$200,742. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#### ***Division of Family Assistance***

[#39](#) Authorized to enter into a memorandum of understanding with NH Employment Security, for access to eligibility determination data for public assistance program, in an amount not to exceed \$384,522. Effective upon G&C approval through June 30, 2015. **39% Federal, 61% General Funds.**

#### ***Division of Public Health Services***

[#40](#) Authorized to enter into an agreement with JSI Research & Training Institute Inc., d/b/a Community Health Institute, Bow, NH, to provide a broad range of programmatic support services across a number of public health programs to include public health strategic planning, needs assessment, training and technical assistance; implementation of health communications campaigns; and a coordinated system for the placement of clinical health providers in areas of State designated as being medically underserved, in an amount not to exceed \$1,362,200. Effective **retroactive** to July 1, 2013 through June 30, 2015. **86.53% Federal, 11.01% Other (Rebates), 2.46% General Funds.**

[#41](#) Authorized the Bureau of Population Health and Community Services, Maternal and Child Health Section to enter into an agreement with Trustees of Dartmouth College, Hanover, NH, to provide injury prevention services, in an amount not to exceed \$246,170. Effective upon G&C approval through June 30, 2015. **69.19% Federal, 30.81% General Funds.**

[#42](#) Authorized the Bureau of Population Health and Community Services, Healthy Eating and Physical Activity Section, Senior Farmers' Market Nutrition Program to amend an agreement with Community Action Program of Belknap and Merrimack Counties Inc., Concord, NH (originally approved by G&C on 4-27-11, item #691), to provide administrative oversight for the implementation of the Senior Farmers' Market Nutrition Program in NH, by increasing the price by \$2,238 from \$290,372 to \$292,610. Effective upon G&C approval. **100% Federal Funds.**

[#43](#) Authorized the Bureau of Infectious Disease Control to amend an agreement with Yale New Haven-Health Services Corporation, New Haven, CT, (originally approved by G&C on 6-19-13, item #104A), to provide an evaluation of the Department of Health and Human Services Information Technology systems and other agency notification systems in order to set standards and requirements for data exchanges in critical preparedness systems, and extend the completion date to August 9, 2013. Effective **retroactive** to July 1, 2013. No Additional Funding. **100% Federal Funds.**

[#44](#) Authorized the Bureau of Population Health and Community Services, Maternal and Child Health Section to enter into a **sole source** agreement with JSI Research & Training Institute Inc., Boston, MA, for the provision of the operation and maintenance of the Family Planning Data System, in an amount not to exceed \$12,581. Effective **retroactive** to March 1, 2013 through February 28, 2014. **100% Federal Funds.**

[#45](#) Authorized the Bureau of Population Health and Community Services, Healthy Eating and Physical Activity Section, Special Supplemental Nutrition Program for Women, Infants, and Children, to enter into an agreement with Justin Johnson, Concord, NH, to perform covert compliance buys at NH Women, Infants, and Children Authorized grocery stores, in an amount not to exceed \$6,500. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

[#46](#) Authorized the Bureau of Population Health and Community Services, Maternal and Child Health Section to enter into a **sole source** agreement with Manchester Community Health Center, Manchester, NH, to plan and execute a public health and early childhood mental health project evaluation and to coordinate and provide training, technical assistance and strategies needed to

deliver high quality services that effectively meet the needs of children and families in the Manchester community, in an amount not to exceed \$1,858,863. Effective upon G&C approval through June 30, 2016. **100% Federal Funds**

[#47](#) Authorized the Bureau of Population Health and Community Services, Maternal and Child Health Section, to enter into an agreement with MaineHealth, Portland, ME, to provide poison control center services, in an amount not to exceed \$1,107,000. Effective July 1, 2013 through June 30, 2015. **5.17% Federal, 94.83% General Funds.**

[#48](#) Authorized the Bureau of Population Health and Community Services, Oral Health Program, to enter into agreements with vendors, as detailed in letter dated June 18, 2013, for an amount not to exceed \$269,288, to provide access to preventive and reparative dental treatment for individuals participating in the statewide school-based and/or community-based dental programs. Effective upon G&C approval through June 30, 2015. **44.7% Federal, 55.3% General Funds.**

#49 NOT USED

#### ***Bureau of Drug and Alcohol Services***

[#50](#) Authorized to exercise a renewal option with Grafton County, for a continuum of substance abuse treatment services state-wide, by increasing the price by \$69,411 in aggregate, from \$15,413,217 to \$15,482,628 in aggregate, and by extending the end date from June 30, 2013 to June 30, 2014. **52.6% Federal, 47.4% General Funds.**

[#51](#) Authorized to enter into an agreement with The New Hampshire Alcohol and Drug Abuse Counselors Association, Gilford, NH, to provide training and workforce development activities for alcohol and other drug abuse prevention, intervention, treatment, and recovery support professionals, in an amount not to exceed \$346,000. Effective upon G&C approval through June 30, 2015. **51% Federal, 49% General Funds.**

#### ***Bureau of Developmental Services***

[#52](#) Authorized with the Department of Education, Division of Instruction to enter into a memorandum of agreement to support a co-funded agreement with the Institute on Disability at the University of NH, Durham, NH. Funds in the amount of \$50,000 will be transferred within 30 days from the Department of Education to the Bureau of Developmental Services. (2) Authorized to enter into a **sole source** agreement with the Institute on Disability, University of NH, Durham, NH, to develop and implement research and demonstration projects promoting best practice in community services for people with developmental disabilities, and to provide trainings for staff, individuals and families, in the amount of \$190,231. Effective upon G&C approval through June 30, 2014. **26% Other – Transfer from DOE, 74% General Funds.**

[#53](#) Authorized the Special Medical Services Section to enter into an agreement with Joseph Fish, Ph.D., Psychologists, Goffstown, NH, to provide psychological services to children with special health care needs and their families, in an amount not to exceed \$122,270. Effective upon G&C approval through June 30, 2015. **30% Federal, 70% General Funds.**

[#54](#) Authorized the Special Medical Services Section to enter into an agreement with Coos County Family Health Services Inc., Berlin, NH, to provide a Registered Nurse to act as the Nurse Coordinator for the Berlin Neuromotor Disabilities Clinical Program, in an amount not to exceed \$42,332. Effective upon G&C approval through June 30, 2015. **70% General, 30% Federal Funds.**

#### ***Bureau of Elderly and Adult Services***

[#55](#) Authorized to amend **retroactive sole source** agreements with vendors, as detailed in letter dated June 21, 2013, for a continuum of home and community based services to support the elderly and the disabled to remain in their homes and community, by increasing the price by \$138,931.42 from \$293,965.94 to \$432,897.36 in the aggregate. Effective July 1, 2013 through June 30, 2014. **51.29% Federal, 48.71% General Funds.**

[#56](#) Authorized to enter into an agreement with the University of NH, Durham, NH, to provide Technical Assistance Services to develop and implement the expansion of the Options Counseling Program under the Aging and Disability Resource Centers, in an amount not to exceed \$335,335. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

#### ***Bureau of Behavioral Health***

[#57](#) Authorized to enter into an agreement with RCR Technology Corporation Inc., to provide a web-based training and data collection system in an amount not to exceed \$320,536.50. Effective upon G&C approval through October 30, 2017. **100% Federal Funds.**

#### **NEW HAMPSHIRE LIQUOR COMMISSION**

[#58](#) Authorized to enter into a contract with Wedu Inc., Manchester, NH, for professional advertising and promotional services in the amount of \$6,427,371. Effective upon G&C approval through June 30, 2016, with the option to renew for one additional two year period. **100% Liquor Funds.**

#### **BANKING DEPARTMENT**

[#59](#) Authorized to continue membership and participation in the National Association of State Credit Union Supervisors, for an amount of \$7,594.86. Effective upon G&C approval through June 30, 2014. **100% Other Funds, Bank Exams and Assessment.**

[#60](#) Authorized to continue membership and participation in the Conference of State Bank Supervisors, for an amount of \$9,107. Effective upon G&C approval through June 30, 2014. **100% Other Funds, Bank Exams and Assessment.**

#### **DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

[#61](#) Authorized the Division of Parks and Recreation, Cannon Mountain, to enter into a contract with Glen Group Inc., Conway, NH, for advertising and promotional services, in the amount of \$510,000. Effective July 15, 2013 through June 30, 2015. **100% Ski Area Funds.**

[#62](#) Authorized to implement the Cannon Mountain Aerial Tramway & Ski Area capital improvement projects to be funded by the Cannon Mountain Capital Improvement Fund in the amount of \$717,000. **100% Other Funds.**

[#63](#) Authorized the Division of Travel and Tourism Development to enter into a **sole source** contract with Granite State Ambassadors Inc., Manchester, NH, for tourism related training and volunteer coordination, in an amount of \$136,000. Effective upon G&C approval through June 30, 2015. **100% General Funds.**

[#64](#) Authorized the Division of Parks and Recreation to issue a Facility Use Agreement to the Enriched Learning Center LLC, Berlin, NH, for the exclusive use of certain facilities and outdoor recreation structures at Coleman State Park. (2) Further authorized to accept a one-time administrative fee in the amount of \$100, an annual Facility Rental Fee in the amount of \$2,000 plus a percentage of admission fees charged, to be paid by Enriched Learning Center LLC. Effective upon G&C approval through December 31, 2015.

[#65](#) Authorized the Division of Parks and Recreation to enter into a contract with Property Logistics Inc., Hollis, NH, for painting the Odiorne Homestead at Odiorne Point State Park, in the amount of \$24,896. Effective upon G&C approval through September 13, 2013. **100% Agency Income (Conservation Plate Funds).**

[#66](#) Authorized the Division of Travel and Tourism Development to enter into a **retroactive** memorandum of understanding with the Department of Transportation, for the operation, maintenance and repair of the Welcome and Information Centers as detailed in letter dated June 18, 2013. Effective July 1, 2013 through June 30, 2015.

[#67](#) Authorized the Division of Forests and Lands to **retroactively** amend a grant from the USDA Forest Service (originally approved by G&C on 12-8-10, item #81), by extending the completion date to December 31, 2013 from June 30, 2013 and to budget and expend carry forward grant funds in the amount of \$84,772 in Fiscal Year 2014. Effective upon G&C approval. **100% Federal Funds. Contingent upon Fiscal Committee approval on July 10, 2013.**

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

[#68](#) Authorized to enter into a **sole source** contract with the NorthWoods Stewardship Center, East Charleston, VT, for interpretive kiosk design, construction and installation at the Connecticut Lakes Natural Area, for an amount not to exceed \$5,000. Effective upon G&C approval through December 31, 2013. **100% Wildlife Heritage Foundation of NH Funds.**

[#69](#) Authorized to enter into a contract with Fay, Spofford and Thorndike, LLC, Bedford, NH, for Engineering Services for the Statewide Public Access Program, in the amount of \$50,000. Effective upon G&C approval through June 30, 2015. **75% Federal, 25% Fish and Game Funds.**

[#70](#) Authorized to enter into a memorandum of agreement with the Office of Energy and Planning, Concord, NH, to provide monitoring and stewardship services of the State's interest in privately owned conservation lands held by NHFG, in the amount of \$68,000. Effective upon G&C approval through June 30, 2015. **75% Federal, 25% Fish and Game Funds.**

[#71](#) Authorized to enter into a memorandum of agreement with the Department of Resources and Economic Development for the continuation of the cooperative program of wildlife habitat improvement on state managed lands, in the amount of \$232,065. Effective July 1, 2013 through June 30, 2015. **100% Federal Funds.**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

[#72](#) Authorized to enter into a grant agreement with Clarke Distributors Inc., Keene, NH, to support the purchase of two diesel delivery trucks, in an amount not to exceed \$50,000. Effective upon G&C approval through September 30, 2013. **100% Federal Funds.**

[#73](#) Authorized to award an Aquatic Resource Mitigation Fund grant to the Five Rivers Conservation Trust (Five Rivers) in the amount of \$68,830 to purchase a conservation easement on approximately 119 acres of land in Canterbury. Effective upon G&C approval through September 30, 2014. **100% Aquatic Resource Mitigation Funds.**

[#74](#) Authorized to **retroactively** enter into a Joint Funding Agreement with the US Geological Survey, Pembroke, NH, in the amount of \$43,051.25 for streamflow gaging. Effective July 1, 2013 through September 30, 2013. **100% General Funds.**

[#75](#) Authorized to enter into an agreement with A.J. Cameron Sod Farms Inc., Farmington, NH, to provide on-demand hydroseeding services at certain state-owned dams, in an amount not to exceed \$35,000. Effective upon G&C approval through December 31, 2015. **85.7% Capital (General), 14.3% Dam Maintenance Funds.**

[#76](#) Authorized to enter into contracts with four vendors as detailed in letter dated June 19, 2013, for environmental spill response and cleanup, in the total amount of \$2,760,000. Effective upon G&C approval through June 30, 2017. **71% Oil Pollution Control, 7% Hazardous Waste Cleanup, 22% Gasoline Ether Funds.**

[#77](#) Authorized Lisa/Robert Hall's request to perform work on the Bellamy River, Dover, NH.

[#78](#) Authorized Patrick/Sarah Hourihane's request to perform work on the Bellamy River, in Dover.

[#79](#) Authorized the City of Portsmouth's request to perform work on the Piscataqua River in Portsmouth.

[#80](#) Authorized Douglas/Karen McGregor's request to perform work on Lake Winnepesaukee in Alton.

[#81](#) Authorized Canobie Lake Realty Corporation's & KLN Corporation's request to perform work on Canobie Lake.

[#82](#) Authorized Arthur/Kirsten Tzianabos's request to perform work on Lake Winnepesaukee in Alton.

#### **NEW HAMPSHIRE VETERANS HOME**

[#83](#) Authorized to accept and place on file the Annual Report for Fiscal Year 2012.

#### **DEPARTMENT OF EDUCATION**

[#84](#) Authorized to pre-pay the hotel, Hyatt Regency Washington on Capitol Hill, the amount of \$3,096.24, costs for the participants who will be attending the Office of Special Education Programs 2013 IDEA Leadership Conference for the period of July 29, 2013 through July 31, 2013. As well as one member attending the pre-session on Early Childhood on July 28, 2013. The total cost will not exceed \$3,096.24. **100% Federal Funds.**

[#85](#) Authorized to renew the contract with the Center for Collaborative Education, Boston, MA (originally approved by G&C on 11-4-12, item #136A), to take the lead in the development of a statewide performance assessment system for NH students, in an amount not to exceed \$450,000. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

[#86](#) Authorized the Division of Career Technology and Adult Learning to **retroactively** enter into a renewal lease agreement with McCarthy Properties, West Wareham, MA, for 3,120 square feet of office space, Concord, NH, for a total cost of \$174,551.25 which includes provision of all services and utilities with the exception of janitorial, telephone and data services. Effective July 1, 2013 through June 30, 2018. **100% Federal Funds.**

[#87](#) Authorized to contract with Mary H. Grillo, Exeter, NH, as a Regional Master Educational Surrogate Parent, who will be responsible for providing management and support for trained and certified volunteer educational surrogate parents and accepting temporary educational surrogate parent appointments for students in specific situations that require her special education expertise or require immediate appointment, in an amount not to exceed \$10,000. Effective upon G&C approval through June 30, 2014. **100% Federal Funds.**

[#88](#) Authorized the Division of Instruction to **retroactively** renew the contract with Judith Curran Buck, Derry, NH (originally approved by G&C on 7-11-12, item #86), to work with other content specialists from ME, VT, and RI on all aspects of NECAP test development and review in Mathematics, in an amount not to exceed \$20,000. Effective July 1, 20-13 through June 30, 2014. **100% Federal Funds.**

[#89](#) Authorized the Division of Career Technology and Adult Learning to enter into a **retroactive** agreement with the Governor's Commission on Disability, Concord, NH, to house the Statewide Independent Living Council, in an amount not to exceed \$74,971. Effective July 1, 2013 through June 30, 2015. **100% Federal Funds.**

[#90](#) Authorized the Division of Instruction to **retroactively** enter into a contract with GEM Consulting, Hollis, NH, to develop systems and programs to analyze state assessment and other Division of Instruction data, in an amount not to exceed \$70,000. Effective July 1, 2013 through June 30, 2014, with the option to renew for one additional fiscal year. **100% Federal Funds.**

[#91](#) Authorized the Bureau of Special Education to pay the FY 2014 membership renewal fee to the National Association of State Directors of Special Education, the amount of \$7,987. **100% Federal Funds.**

[#92](#) **TABLED** to secure the services of Karen Soule, Manchester, NH, to assist with implementing the Educator Effectiveness Initiative used by schools to improve instruction, in an amount not to exceed \$117,000. Effective upon G&C approval through June 30, 2014. **85% Federal, 15% Credentialing Funds.**

[#93](#) Authorized to **retroactively** renew the contract with Measured Progress, Dover, NH, (originally approved by G&C on 6-22-11, item #318) to develop, administer, score, analyze, and report results of the New England Common Assessment Program in an amount not to exceed \$2,823,996. Effective July 1, 2013 through June 30, 2014. **46% General, 54% Federal Funds.**

[#94](#) Authorized to **retroactively** renew the contract with Measured Progress Inc., Dover, NH, (originally approved by G&C on 6-22-11, item #317), to develop, score, analyze, and report results of a Science Assessment to meet current federal and state requirements in an amount not to exceed \$1,044,829. Effective July 1, 2013 through June 30, 2014. **46% General, 54% Federal Funds.**

#### **NEW HAMPSHIRE LOTTERY**

[#95](#) Authorized payment of Fiscal Year 2014 membership dues in the amount of \$16,000 to the North American Association of State and Provincial Lotteries. **100% Lottery Funds.**

#### **DEPARTMENT OF SAFETY**

[#96](#) Authorized the Division of State Police to amend item #70, approved by G&C on March 20, 2013, by changing the end date **retroactively** from June 30, 2013 to September 30, 2013, to align with the Federal Grant end date. No Additional Funding. **100% Agency Income. Contingent upon Fiscal Committee approval on July 10, 2013.**

[#97](#) Authorized the Division of State Police to amend item #100, approved by G&C on September 19, 2012, by changing the end date **retroactively** from June 30, 2013 to September 30, 2013, to align with the Federal grant end date. No Additional Funding. **100% Agency Income. Contingent upon Fiscal Committee approval on July 10, 2013.**

[#98](#) Authorized the Division of State Police to amend item #139, approved by G&C on November 14, 2012, by extending the end date of the grant received from the Department of Justice, Office of Justice Services, for the purpose of reducing and deterring serious crime in NH, **retroactive** from June 30, 2013 to September 30, 2013. **100% Federal Funds. Contingent upon Fiscal Committee approval on July 10, 2013.**

[#99](#) Authorized the Division of State Police to amend item #72, approved by G&C on October 17, 2012, for two Highway Safety Federal Grants by changing the end date **retroactively** from June 30, 2013 to September 30, 2013, align with the Federal grant end date. No Additional Funding. (2) Further authorized the Division of State Police to amend item #72, approved by G&C on October 17, 2012, by changing the end date **retroactively** from June 30, 2013 to September 30, 2013, align with the Federal grant end date for the provision of continuing a consultant position for the purpose of creating a citation interface and a crash records management system to add to the existing J-one system. **100% Agency Income. Contingent upon Fiscal Committee approval on July 10, 2013.**

[#100](#) Authorized the Division of Homeland Security and Emergency Management to enter into a memorandum of agreement with the Department of Health and Human Services, for the purchase of a mobile radio, repeater and necessary hardware, in the amount of \$5,778. Effective upon G&C approval through May 31, 2014. **100% Federal Funds.**

[#101](#) Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the University of NH, Police Department for emergency preparedness capabilities enhancements for a total amount of \$65,000. Effective upon G&C approval through May 31, 2014. **100% Federal Funds.**

[#102](#) Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Kingston, for the purchase of eight portable radios for the Police Department for a total amount of \$10,606. Effective upon G&C approval through May 31, 2014. **100% Federal Funds.**

[#103](#) Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Milton to obtain equipment to establish a town-wide interoperability radio repeater system for a total amount of \$26,962. Effective upon G&C approval through May 31, 2014. **100% Federal Funds.**

#### **DEPARTMENT OF TRANSPORTATION**

[#104](#) Authorized the Bureau of Right of Way to pay various owners \$144,555 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from May 29, 2013 through June 18, 2013.

[#105](#) Authorized the Bureau of Right of Way to sell a 5+/- acre parcel of State owned land located in the Town of Exeter to Edward J. Corner or assigns for \$11,100 which includes an Administrative Fee of \$1,100. Effective upon G&C approval. **80% Federal, 20% Highway Funds.**

[#106](#) Authorized the Bureau of Right of Way to sell a 1.76+/- acre parcel of State owned land located on the easterly side of US Route 3 in the Town of Bedford to Sentinel Acquisition Corp for \$325,000 plus a \$1,100 Administrative Fee, Effective upon G&C approval. **81% Federal, 19% Highway Funds.**

[#107](#) Authorized the Bureau of Aeronautics to amend a grant to provide additional funding to the City of Manchester, for AIP-87, to acquire an Interactive Employee-Training Module and to provide airport personnel the ability to act as airfield safety guides for contractors operating in the aircraft operations area at the Manchester-Boston Regional Airport, in the amount of \$3,501.77. Effective upon G&C approval through July 31, 2015.

[#108](#) Authorized the Bureau of Aeronautics to enter into a contract with Anvab Inc., (d/b/a Concord Aviation Services), Concord, NH, for rental of aircraft, in an amount not to exceed \$16,000. Effective upon G&C approval through June 30, 2015. **62.5% General, 25% Highway, 12.5% Turnpike Funds.**

[#109](#) Authorized the Bureau of Environment to pay the Department of Environmental Services Aquatic Resource Mitigation Fund \$923,756.21 as documented in the wetlands impact approval notices. Effective upon G&C approval through June 30, 2014. **10% Turnpike, 28% Federal, 62% Agency Income (Garvee Bond Proceeds).**

[#110](#) Authorized the Bureau of Mechanical Services to enter into a **retroactive** contract with Unifirst Corporation, Lebanon, NH, for providing uniforms to certain employees for the Bureau of Mechanical Services, on the basis of a low bid of \$21,507.20. Effective July 1, 2013 through June 30, 2015. **94.4% Highway, 3.7% Inter-Agency Transfers, 1.9% Agency Income Funds.**

[#111](#) Authorized the Bureau of Materials & Research to enter into a **sole source** Joint Funding Agreement with the US Geological Survey, Pembroke, NH, for a cooperative investigation on determining sources of nitrate in wells near blasting sites in NH, for a total fee not to exceed \$70,000. Effective upon G&C approval through September 30, 2014. **100% Federal Funds.**

[#112](#) Authorized the Bureau of Turnpikes to enter into a contract with Eckhardt & Johnson Inc., Manchester, NH, for Annual Boiler & HVAC Maintenance, in the amount of \$69,312. Effective upon G&C approval through June 30, 2015. **100% Turnpike Funds.**

[#113](#) Authorized the Bureau of Turnpikes to enter into a contract with CW Sliter & Sons Inc., d/b/a CWS Fence & Guardrail, Andover, NH, for the repair of damaged beam guardrail and fencing

on the Central and Eastern Turnpike System and new installation, on the basis of a low bid of \$163,585. Effective upon G&C approval through June 30, 2015. **100% Turnpike Funds.**

[#114](#) Authorized the Bureau of Rail & Transit to enter into an agreement with Connecticut River Transit Inc., Rockingham, VT, to support transportation services connecting Hinsdale, NH to Brattleboro, VT, for an amount not to exceed \$33,250. Effective upon G&C approval through June 30, 2015. **100% Federal Funds.**

[#115](#) Authorized the Bureau of Highway Design to enter into an agreement with McFarland-Johnson Inc., Concord, NH, and Binghamton, NY, to prepare the second phase of the preliminary engineering design for the US 3 and NH 25 corridor in Meredith, for a total fee not to exceed \$408,923.76. Effective upon G&C approval through September 25, 2015. **100% Federal Funds.**

[#116](#) Authorized the Bureau of Highway Design to enter into an agreement with The Louis Berger Group Inc., Manchester, NH, and Morristown, NJ, for on-call engineering services primarily for, but not limited to, the I-93 Salem-Manchester Improvement Project, for an amount not to exceed \$750,000. Effective upon G&C approval through July 31, 2016.

[#117](#) Authorized the Bureau of Materials and Research to enter into a contract with Northern Test Boring Inc., Gorham, ME, for the purpose of providing on-call Statewide Geotechnical Subsurface Explorations services, for respective fees not to exceed \$300,000. Effective upon G&C approval through June 30, 2016.

[#118](#) Authorized the Bureau of Environment to enter into an agreement with (1)Stoney Ridge Environmental LLC, Alton, NH, for \$125,000; (2)Gove Environmental Services Inc., Exeter, NH, for \$100,000; and (3)FB Environmental Associates, Portsmouth, NH, for \$75,000, to undertake certain environmental investigations. Effective upon G&C approval through May 31, 2016.

[#119](#) Authorized the Bureau of Bridge Design to enter into an agreement with GM2 Associates Inc., Concord, NH, for the preliminary design for the replacement of the Red List bridge carrying US Route 4 over Bunker Creek in the Town of Durham, for an amount not to exceed \$464,496.40. Effective upon G&C approval through July 31, 2016. **100% Federal Funds.**

[#120](#) Authorized the Bureau of Bridge Design to enter into an agreement with Stantec Consulting Services Inc., Auburn, NH, for the detailed inspection and preliminary design for the rehabilitation of the bridge carrying East Thetford Road over Connecticut River between the Towns of Lyme, NH and Thetford, VT, for a total amount not to exceed \$333,483. Effective upon G&C approval through June 30, 2016. **90% Federal, 10% Other (State Of VT) Funds.**

[#121](#) Authorized the Bureau of Bridge Design to enter into an agreement with Hoyle, Tanner & Associates Inc., Manchester, NH, for on-call engineering services for complex bridge inspection and ratings, and emergency response efforts for projects located throughout the State, for an amount not to exceed \$850,000. Effective upon G&C approval through June 30, 2016.

[#122](#) Authorized the Bureau of Construction to enter into a contract with Alvin J. Coleman & Son Inc., Conway, NH, for construction of a park and ride facility with approximately 200 parking spaces off US 202 in Rochester, on the basis of a low bid of \$1,349,572.60. (2) Further authorized a contingency in the amount of \$134,957.26 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through July 18, 2014. **80% Federal , 20% Turnpike Funds.**

[#123](#) Authorized the Bureau of Construction to enter into a contract with All States Asphalt Inc., Belmont, NH, for pavement resurfacing along NH Route 125 between Lee and Barrington, on the basis of a low bid of \$941,077.50. (2) Further authorized a contingency in the amount of \$47,053.88 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 27, 2013. **100% Federal Funds.**

[#124](#) Authorized the Bureau of Construction to enter into a contract with N. Pandelena Construction Co., Inc., Hampstead, NH, for constructing a right turn lane at the intersection of US Route 202 and Forristall Road in the Town of Rindge, on the basis of a low bid of \$264,195. (2) Further authorized a contingency in the amount of \$26,419.50 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through September 27, 2013. **100% Federal Funds.**

[#125](#) Authorized the Bureau of Construction to enter into a contract with Pike Industries Inc., Belmont, NH, for pavement and bridge rehabilitation work along 6 miles of I-93 in Ashland and Plymouth, on the basis of a low bid of \$8,978,870.91. (2) Further authorized a contingency in the amount of \$448,943.55 for payment of latent conditions which may appear during the construction of the project. Effective upon G&C approval through October 31, 2014. **100% Federal Funds.**

#### **TABLED ITEMS**

##### **DEPARTMENT OF HEALTH AND HUMAN SERVICES** *(Tabled at G&C Meeting 6-5-13)*

###### ***Division for Children, Youth & Families***

#82 **REMOVED FROM TABLE AND APPROVED** – The Governor and Council on motion of Councilor Pignatelli, seconded by Councilor Burton voted to **table** this item for further information. After more information was obtained, the item was **removed from the table** for discussion on motion of Councilor Pignatelli, seconded by Councilor Van Ostern. After discussion, the Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli voted to **table** the request to enter into an agreement with Reverend Grace Rosado, Manchester, NH, for the provision of spiritual services to the detained and adjudicated youth at the John H. Sununu Youth Services Center, in an amount not to exceed \$65,000. Effective July 1, 2013 or upon G&C approval, whichever is later, through June 30, 2015. **100% Federal Funds.**

##### **DEPARTMENT OF HEALTH AND HUMAN SERVICES** *(Tabled at G&C Meeting 6-5-13)*

###### ***Division of Family Assistance***

#90 **REMOVED FROM TABLE AND WITHDRAWN BY AGENCY** – The Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli voted to **table** the request to enter into a contract with Public Consulting Group Inc., Boston, MA, for the purpose of services to establish and provide a computerized income and identity eligibility verification system to verify eligibility, verify income, eliminate duplication of assistance and to deter fraud, for a total not to exceed \$1,500,000. Effective upon G&C approval through June 30, 2015. **50% Federal, 50% Other (fees) Funds.**

##### **DEPARTMENT OF HEALTH AND HUMAN SERVICES** *(Tabled at G&C Meeting 6-19-13)*

###### ***Division of Public Health Services***

#101 **REMOVED FROM TABLE AND APPROVED** – The Governor and Council on motion of Councilor Pappas, seconded by Councilor Burton, voted to **table** the request of the Bureau of Infectious Disease Control and Division of Community Based Care Services, Bureau of Drug and Alcohol Services to enter into an agreement with Goodwin Community Health, Somersworth, NH, to improve regional public health emergency preparedness and substance misuse prevention and related health promotion capacity, and implement school-based influenza clinics, in an amount not to exceed \$334,092. Effective July 1, 2013 or upon G&C approval, whichever is later, through June 30, 2015. **91.42% Federal, 4.39% General, 4.19% Other Funds.**

#### ***THE EXECUTIVE COUNCIL WELCOMES PUBLIC INPUT ON NOMINATIONS THAT ARE BROUGHT FORWARD BY THE GOVERNOR FOR CONSIDERATION AND CONFIRMATION.***

If you have interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jennifer Kuzma in care of the Governor's office and a copy to Executive Councilor Pappas.

A listing of the Boards and Commissions, along with the qualifications required, can be found at <http://www.sos.nh.gov/redbook/index.htm>