

**MAAP PRINTER STEERING COMMITTEE MEETING**  
**April 1, 2008, 2:30 P.M. – 3:30 P.M.**  
**Second Floor Conference Room**

- I. Administrative Tasks
  
- II. Vendor Printer Interface Status Meeting Update
  - A. Bar Code Software Solution – Due March 27, 2008
  - B. High Level Vendor Schedule – Due April 1, 2008
  
- III. MAAP Printer Deployment
  - A. High Level Schedule
  - B. Installation/Maintenance RFB
  - C. Printer Installation
  - D. Training
  - E. Printer Training
    - 1. Printer Use
    - 2. Application
    - 3. Installation
  - F. MAAP Technical Agreement
  - G. Cartridges (do not dry out)
  - H. Town Communications Letter
  
- IV. Project Issues List
  - A. Review List