MAAP PRINTER STEERING COMMITTEE MEETING
March 11, 2008, 2:30 P.M. – 3:30 P.M.
Second Floor Conference Room

I. Administrative Tasks

II. Vendor Printer Interface Status Meeting Update
    A. Final Forms and Specifications to Vendors (E-mailed via Maximus)
    B. Printer Certification Vendor Schedule (E-mailed via Maximus)

III. MAAP Implementation
    A. Implementation Schedule - Kelly Brudniak/Peter Hastings
    B. MAAP Technical Deployment Status – Peter Hastings

IV. MAAP Printer Deployment - Dennis Roffman
    A. High Level Schedule
    B. Installation/Maintenance RFB – Responses Due 3/25
        1. Vendor Conference Held on March 5, 2008
    C. Vendor Printer Installation
        1. Vendor Towns
            a. Option 1: Local Hardware Vendor Coordinates with MAAP Software Vendor
            b. Option 2: State Coordinates with Local Hardware Vendor (Preferred)
        2. Browser
            a. State Installs Printer
        3. Potential for Peak Deployment Issues in July and August after Certification
            a. Vendor Contract Issues
            b. State Management Issues
    D. Printer Use Training
        1. Prepare Document and Distribute to All (Use Private Web Site)
    E. MAAP Technical Agreement
        1. Approach for Recent Changes Addendum
    F. Town Rollout Schedule
        1. State Schedule
        2. Browser
        3. Vendor Schedules Integrated as They Certify

V. Project Issues List
    A. Review List