

ASSESSMENT WORKSHEET

(July 1, 2014 through June 30, 2015)

Community: WINCHESTER
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PART I. MAINTENANCE OF FACILITIES REQUEST(S)	REP Percentage of Total Cost	
Maintenance of facilities (rent, trash removal, electric bills, etc.)	25%	\$ 35,885.00
NOTES:		
SUBTOTAL FOR PART I = \$ 8,971.26		✓

PART II. PURCHASE OF EQUIPMENT (Identify each piece of equipment separately)	LINE ITEM AMOUNT (\$)
Item: 6 Florescent Safety Jackets	\$ 385.00
Use in REP Activity: Provides maximum visibility and immediate identification to emergency personnel during a response.	
Item: 3 Safety Vests	\$

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Use in REP Activity: Maximum visibility for personnel with traffic management duties during response.	
SUBTOTAL FOR PART II = \$ 385.00	

PART III. EXERCISE, MEETING & TRAINING PARTICIPATION	LINE ITEM AMOUNT (\$)
1. Training for Community REP Program: 4 See breakdown below # of Trainings \$/Hour # of Individuals	\$ 2340.00 ✓
Please identify name of Training(s) Expected: RERP1- 5 hrs X 3 ppl X \$20/hr = \$300.00 ✓ IS-331 – 10 hrs X 2 ppl X \$20/hr = \$400.00 ✓ CFE's in SS – 6 hrs X 2ppl X \$20/hr = \$240.00 ✓ In-house Round Table 2.5 hrs X 28 ppl X \$20 = \$1400.00 ✓	
2. Participation at REP-related Workshops/TTX/CFEs/Graded/OOS: 5 See breakdown below # Events # Personnel \$/Hour # Hours/Meeting Per Meetings	\$ 10,800.00 ✓
<u>Worksheet for Events:</u> <u>Number of People x Number of Hrs. x \$ ph</u> <u>Type of Event:</u> Workshop- 1 X 3 ppl X \$20 X 6 hrs = \$360.00 ✓ <u>Type of Event:</u> TTX – 1 X 3 ppl X \$20 X 6 hrs = \$360.00 ✓ <u>Type of Event:</u> CFE #1 - 1 X 28 ppl X \$20 X 6 hrs = \$ 3,360.00 ✓ <u>Type of Event:</u> CFE #2 - 1 X 28 ppl X \$20 X 6 hrs = \$ 3,360.00 ✓ <u>Type of Event:</u> Graded - 1 X 28 ppl X \$20 X 6 hrs = \$ 3,360.00 ✓	
3. Meeting Participation: 4 x 2 x \$20 x 2.5 hrs	

# of Mtgs. # of People \$ per hour	\$ 400.00 ✓
SUBTOTAL FOR PART III = \$ 13,540.00 ✓	

PART IV. SUPPLIES AND SERVICES:	
Office Supplies	\$ 500.00
Food for trainings & 1 quarterly meeting	\$ 1500.00
Phone (3 lines)	\$ 1644.00
SUBTOTAL FOR PART IV = \$3644.00 ✓	

PART V. PLANNING AND ADMINISTRATION:	
2 X 100 X \$20	\$ 4000.00 ✓
# of people # of hours \$ per hour	
SUBTOTAL FOR PART V = \$ 4000.00	

TOTAL SFY ASSESSMENT REQUEST = \$ 30,540.26 ✓
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REVIEW AND SIGNATURE FORM

Community: <u>Winchester, NH</u>	
LOCAL COMMUNITY	DATE
Reviewed by: <u>Richard LePoint</u> Emergency Management Director	<u>3/12/14</u>
Approved by: <u>[Signature]</u> Authorized Signature	<u>3/12/2014</u>
NEW HAMPSHIRE HOMELAND SECURITY & EMERGENCY MANAGEMENT	DATE

Reviewed by: _____ Field Representative	____/____/____
Approved by: _____ Chief, Technological Hazards	____/____/____
Approved by: _____ Department of Safety – Business Office	____/____/____
ASSESSMENT REQUEST STATUS	DATE
Assessment Request received by HSEM	____/____/____
Assessment Request approved as submitted	____/____/____
Assessment Request approved with revisions	____/____/____
Revisions: _____ _____	____/____/____