



TECHNOLOGICAL HAZARD RATE FUNDING AND BUDGETING
SECTION
REQUEST FORM

SEABROOK STATION EPZ – FY 20XX Supplementary Budgets

(Must be submitted no later than 15 March 20XX)

Name of Community: South Hampton Date: April 3, 2015

Part I: Training Plan & Requests

(Training should reflect ONLY individuals from your municipality)

Name of Training	Date Anticipated	Number of Individuals	Place of Training	\$\$ Request
Rep101	?	10	?	1000.00
IS-3	?	10	?	1250.00
IS-301	?	10	?	1500.00
RADEF	?	10	S. Hampton	300.00
IS-331	?	10	?	2500.00
Food & Supplies for Trainings				550.00
TOTAL REQUEST				7100.00

To be reimbursed for training expenses, course record with names of municipality’s participants must be submitted in addition to invoice from appropriate community.

Training Programs Eligible for REP reimbursement:

REP 101 – INTRODUCTION TO REP (covers notification, protective action process, radiation concepts, radiological exposure control, EOC Operations and operation of public alert system.

SPECIALIZED TRAINING ON PROCEDURES.

RADEF TRAINING – Issuance of dosimetry and procedures for Radef Officer.

EMI INDEPENDENT STUDY:

- IS-3 Radiological Emergency Management (Max. 5 hours)
- IS-301 Radiological Emergency Response (Max. 6 hours)
- IS-331 Introduction to Radiological Emergency Preparedness Exercise Evaluation (Max. 10 hours)

Special REP Courses offered through HSEM are also eligible. Please check with your Field Rep. or with Tech Hazards if you are unsure of reimbursement eligibility.

Part 2 – Drill & Exercise Participation

(Drills & Exercises should reflect expenses incurred ONLY individuals from your municipality)

Name of Activity	Date Anticipated	Number of Individuals	Place of Exercise	\$\$ Request
Workshop	August	4	?	600.00
TTX	November	4	?	600.00
CFE #1	December	10	?	1500.00
CFE #2	?	10	?	1500.00
Graded	?	10	?	1500.00
Food & Supplies for Drills/Exerc.				500.00
TOTAL REQUEST				6200.00

Drills, exercises and workshop dates for the SS Exercise Cycles are provided by HSEM. If a municipality wishes to have an event separate from the published dates and be reimbursed, prior approval from HSEM Tech Hazards must be obtained.

Part 3 – Equipment Requests

Equipment Requests are made for any single piece of equipment > \$2,500. Equipment purchases of \$2,500 or less per individual piece of equipment must come from the \$8,500 flat fee.

Name of Equipment	Use in REP	Percentage of Total Cost (if applicable)	\$\$ Request
TOTAL REQUEST			0

Approval/Recommendation of Request:

Fred Kozaka-FC/EMD

4/3/15

Municipal Representative (Approval)

Date

Liz Lufkin

4/3/15

Field Representative (Recommendation)

Date

ASSESSMENT CONTRACT

SCOPE OF SERVICES FOR TOWN/CITY OF South Hampton

SEABROOK STATION ASSESSMENT – CLASS 73 (RSA 107.B)

Scope of Performance:

This reimbursement process is issued in accordance with NH RSA 107-B: 2-4, and all applicable federal and state laws, statutes, rules, regulations, policies, and other governing documents.

Funds may be expended for the purpose of maintaining the community's Radiological Emergency Response Preparedness Program for the Seabrook Station Emergency Planning Zone (EPZ). The period of performance will be state fiscal year (SFY) 20XX, from July 1, 20XX through June 30, 20XX. (Expenses for Drills, Exercises & Equipment >\$2,500 per item excluded from this contract.)

Budget:

The total value of this contract is **8500.00**. Payment will be issued upon receipt and acceptance of adequate documentation of completion of contract performance requirements.

One-quarter of the awarded flat funding will be distributed upon execution of this contract and receipt of checklist completion #1. The balance of the flat rate funding will be distributed quarterly thereafter upon satisfactory completion of the checklist activities for each quarter (Checklist #2, #3 and #4). Quarters will be based upon the State Fiscal Year (July-June).

* Quarter 4 Certification must be returned by June 1st in order to issue reimbursement in the proper fiscal year.

Reporting:

The community's Emergency Management Director must complete the activities listed in Section 2, ***Emergency Management Director RERP Maintenance Checklist***, throughout the fiscal year.

The community agrees that all financial and programmatic records, supporting documents, statistical records, and other records associated with this contract are required to be retained for a period of seven (7) years, beginning on the first day after the final payment under this contract, or such longer period as is necessary for the resolution of any litigation, claim, negotiation, audit or any inquiry involving this contract.

QUARTER	CERTIFICATION DUE DATE (NLT)
#1 July-September	October 15
#2 October – December	January 15
#3 January – March	April 15
#4 April – June	June 1*

