Brian P. Page
Director of Public Safety
Emergency Management Director
bpage@northhampton-nh.gov

Municipal Offices
233 Atlantic Avenue
North Hampton, NH 03862
603-964-3170

To: Diane Becker
Chief of Technical Hazards
New Hampshire Emergency Mgt.

From: Brian Page

Date: March 12, 2015

Ref: Seabrook Station Supplementary/Flat Rate Budget Proposal-2015

Attached are a number of documents which I believe will provide the details you need to support our proposed Seabrook Station Supplementary/Flat Rate Budget Proposal for the upcoming Fiscal Year. As I mentioned during our telephone conversation please let me know if there is something awry with the documents, or there are missing documents please let me know and I will correct the problem.

Thank you again to you and Liz for all the help in my first few months as the Emergency Management Director for the Town of North Hampton. I can say without question that I could not have survived without a great deal of assistance from both of you.

Brian P. Page

TOWN EMERGENCY CONTACT LIST

EOC Staff/Emergency Contacts			
Position	**Name**	**Primary Contact Number**	**Alternate Contact Number**
Director of Public Safety/EMD	Brian Page	603-964-8087	603-944-7861
Deputy Fire Chief	Michael Tully	603-964-5500	603-944-5217
Deputy Police Chief	Michael Maddocks	603-964-2198	603-365-6919
Town Administrator	Paul Apple	603-682-6848	603-682-6848
Director of Public Works	John Hubbard	603-964-8087	603-365-6778
Building Inspector	Kevin Kelley	603-964-8087	603-608-9489
Finance Director	Ryan Cornwell	603-964-8087	603-964-8087
Town Clerk	Susan Buchanan	603-964-6029	603-964-6939
RADEF Officer	FF/EMT Martin Tavitian	603-964-5500	603-964-8087
Transportation	Lieutenant/EMT Jason Lajoie	603-964-5500	603-964-8087
Select Board Member	James Maggiore	603-964-8087	603-944-7861
Select Board Member	Larry Miller	603-964-8087	603-944-7861
Select Board Member	Richard Stanton	603-964-8087	603-944-7861
RADEF (Alt.)	Officer William Adams	603-964-2198	603-964-8087
Transportation (Alt.)	FF/EMT Angelo Puglisi	603-964-5500	603-964-8087

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FLAT RATE FUNDING AND BUDGETING

REQUEST FORM

SEABROOK STATION EPZ – FY 2016 Supplementary Budgets

(Must be submitted no later than 15 March 2015)

Name of Community: North Hampton **Date:** March 9, 2015

Part I: Training Plan & Requests

(Training should reflect ONLY individuals from your municipality)

Name of Training	Date Anticipated	Number of Individuals	Place of Training	$$ Request
Intro to REP	Post July 1	4	TBD	835.20
RADEF Officer	Post July 1	2	TBD	417.60
Web-EOC	Post July 1	3	SS/NH SEM	626.40
Food & Supplies for Trainings				
TOTAL REQUEST				1879.20

To be reimbursed for training expenses, course record with names of municipality's participants must be submitted in addition to invoice from appropriate community.

Training Programs Eligible for REP reimbursement:

REP 101 – INTRODUCTION TO REP (covers notification, protective action process, radiation concepts, radiological exposure control, EOC Operations and operation of public alert system.

SPECIALIZED TRAINING ON PROCEDURES.

RADEF TRAINING – Issuance of dosimetry and procedures for Radef Officer.

EMI INDEPENDENT STUDY:

- **IS-3 Radiological Emergency Management (Max. 5 hours)**
- **IS-301 Radiological Emergency Response (Max. 6 hours)**
- **IS-331 Introduction to Radiological Emergency Preparedness Exercise Evaluation (Max. 10 hours)**

Special REP Courses offered through HSEM are also eligible. Please check with your Field Rep. or with Tech Hazards if you are unsure of reimbursement eligibility.

Part 2 – Drill & Exercise Participation

(Drills & Exercises should reflect expenses incurred ONLY individuals from your municipality)

Name of Activity	Date Anticipated	Number of Individuals	Place of Exercise	$$ Request
CFE#1	9/2015	19	North Hampton EOC	4259.04
CFE#2	10/2015	19	North Hampton EOC	4259.04
Graded Exercise	11/2015	19	North Hampton EOC	4259.04
Workshop	7/2015	3	TBD	1019.04
Tabletop	8/2015	3	TBD	1019.04
Food & Supplies for Drills/Exerc.	All dates	19 each date	North Hampton EOC	500.00
TOTAL REQUEST				15315.20

Drills, exercises and workshop dates for the SS Exercise Cycles are provided by HSEM. If a municipality wishes to have an event separate from the published dates and be reimbursed, prior approval from HSEM Tech Hazards must be obtained.

Part 3 – Equipment Requests

Equipment Requests are made for <u>any single piece of equipment</u> > $2,500. Equipment purchases of $2,500 or less <u>per individual piece of equipment</u> must come from the $8,500 flat fee.

Name of Equipment	Use in REP	Percentage of Total Cost (if applicable)	$$ Request
Emergency Generator	Public Safety Complex/Emergency Operations Center Emergency Power	66%	60,000
TOTAL REQUEST			60,000.00

Approval/Recommendation of Request:

_____ _____

NH SEM RERP Supplemental Budget Proposal for FY 2015-2016

Funding Category	No. of Personnel	Avg. Hourly Rate	No. of Hours		Total
Flat Rate (authority of NH SEM)	N/A	N/A	N/A		$8,500.00
Training					
REP-Intro to REP	4	$41.76	5	$835.20	
REP-RADEF Officer	2	$41.76	5	$417.60	
Web EOC	3	$41.76	5	$626.40	
Training Sub-Total					$1,879.20
Workshops and Tabletops					
Workshops	3	$42.46	8	$1,019.04	
Tabletops	3	$42.46	8	$1,019.04	
Workshops and Tabletops Sub-Total		$42.46			$2,038.08
CFE's and Graded Exercises					
CFE #1	19	$37.36	6	$4,259.04	
CFE #2	19	$37.36	6	$4,259.04	
Graded Exercise	19	$37.36	6	$4,259.04	
Refreshments/Meals				$500.00	
CFE's/Graded Exercise Sub-Total		$37.36			$13,277.12
Sub-Total Supplemental Budget Proposal ***(less equipment)***					$25,694.40
Proposed Equipment (over $2500.00)					
EOC/Public Safety Complex-Emergency Generator	Current Gen-Set maintained by Seabrook Station is circa 1975 and needs to be replaced. This Generator also powers the Emergency Operations Center. If the new Public Safety Building passes by a two-thirds vote this generator would be installed at that location to maintain power for the new EOC.				
Proposed Equipment Sub-Total					$60,000.00
Total NH SEM Supplemental Budget Proposal					***$85,694.40***