FLAT RATE FUNDING AND BUDGETING

REQUEST FORM

SEABROOK STATION EPZ – FY 20XX Supplementary Budgets

(Must be submitted no later than 15 March 20XX)

Name of Community: Hampton Date: April 15, 2015

Part I: Training Plan & Requests

(Training should reflect ONLY individuals from your municipality)

Name of Training	Date Anticipated	Number of Individuals	Place of Training	$$ Request
REP 101	October/2015	95	HPD	19,769
RADF	October/2014	4	HPD	1,000
Food & Supplies for Trainings				3,000
TOTAL REQUEST				23,769

To be reimbursed for training expenses, course record with names of municipality's participants must be submitted in addition to invoice from appropriate community.

Training Programs Eligible for REP reimbursement:

REP 101 – INTRODUCTION TO REP (covers notification, protective action process, radiation concepts, radiological exposure control, EOC Operations and operation of public alert system.

SPECIALIZED TRAINING ON PROCEDURES.

RADEF TRAINING – Issuance of dosimetry and procedures for Radef Officer.

EMI INDEPENDENT STUDY:

- IS-3 Radiological Emergency Management (Max. 5 hours)
- IS-301 Radiological Emergency Response (Max. 6 hours)
- IS-331 Introduction to Radiological Emergency Preparedness Exercise Evaluation (Max. 10 hours)

Special REP Courses offered through HSEM are also eligible. Please check with your Field Rep. or with Tech Hazards if you are unsure of reimbursement eligibility.

Part 2 – Drill & Exercise Participation

(Drills & Exercises should reflect expenses incurred ONLY individuals from your municipality)

Name of Activity	Date Anticipated	Number of Individuals	Place of Exercise	$$ Request
Workshop	TBD	3	Hampton EOC	675
Table Top	TBD	3	Hampton EOC	675
CFE 1	TBD	15	Hampton EOC	3,000
CFE 2	TBD	15	Hampton EOC	3,000
Graded Exercise	TBD	15	Hampton EOC	3,000
Food & Supplies for Drills/Exerc.				1,500
TOTAL REQUEST				11,850

Drills, exercises and workshop dates for the SS Exercise Cycles are provided by HSEM. If a municipality wishes to have an event separate from the published dates and be reimbursed, prior approval from HSEM Tech Hazards must be obtained.

Part 3 – Equipment Requests

Equipment Requests are made for <u>any single piece of equipment</u> > $2,500. Equipment purchases of $2,500 or less <u>per individual piece of equipment</u> must come from the $8,500 flat fee.

Name of Equipment	Use in REP	Percentage of Total Cost (if applicable)	$$ Request
TOTAL REQUEST			

Approval/Recommendation of Request:

[signature] 4/20/2015

Municipal Representative (Approval) Date

_____ _____

Field Representative (Recommendation) Date