



John J. Barthelmes  
Commissioner

# State of New Hampshire

## Department of Safety

Division of Fire Standards and Training and Emergency Medical Services  
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Perry E. Plummer  
Director

### Information Regarding Refresher by Exam-in-Lieu for New Hampshire First Responder, EMT-Basic, EMT-Intermediate & EMT-Paramedic

New Hampshire recognizes certification through the National Registry of Emergency Medical Technicians (NREMT) as proof of cognitive, entry level, competency. Licensure eligibility in NH is based on proof of current NREMT registration / certification. In 2007 the NREMT Board of Directors approved the use of their Computer Based Test (CBT) in lieu of the traditional refresher process. NH EMS Coordinating Board reviewed this policy and voted to accept the exam-in-lieu of the entire refresher process.

The process outlined below applies to all levels of providers recognized for certification and licensure in the State of New Hampshire. Questions about the Exam-in-Lieu / Refresher by Exam process can be answered by calling a member of the Bureau of EMS Education Section at 603-223-4200 or 1-888-827-5367.

#### NH Refresher by “Exam-in-Lieu” Process

- Register to take the CBT Exam ([www.nremt.org](http://www.nremt.org)).
- Complete the CBT “Refresher by Exam” for your level of certification.
- Upon successful completion of the CBT exam you will receive notification and re-registration documents from the NREMT posted on your online “dashboard.” \*
- Complete the required NREMT documentation.
- Present a copy of the NREMT documentation to the geographically appropriate Education Specialist (Concord, Gorham, Wilton) who will review the documentation.\*\*
- Within 14 days of receipt of proper documentation a “Certificate of Completion” will be issued.
- Submit the NREMT paperwork and the original State of NH “Certificate of Completion” to the NREMT.
- Upon receipt of new NREMT card, follow standard licensing process.

**\*Failure of the Exam will require the candidate to complete the refresher process by traditional methods.\***

**\*\*Failure to submit the required documentation by certification expiration shall result in a lapsed certification status.\*\***

*Fire Training – Certification – Fire Academy – Emergency Medical Services*

Business: (603) 223-4200

Fax: (603) 271-4568

Toll Free: 1-800-371-4503

TDD Access: 1-800-735-2964

<http://www.nh.gov/safety/divisions/fstems>

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