TRAUMA MEDICAL REVIEW COMMITTEE

MEETING MINUTES (**Approved**)

**February 21, 2024**

9:30 AM

Richard M. Flynn Fire Academy

Classroom 2

**Members Present:** Reto Baertschiger, Craig Clough, Joel Coelho, Caroline Lavoie, Kyle Levesque, Jen Marcotte, Eric Martin, Neil Moore, Lisa Patterson, Brett Sweeney, Thomas Trimarco

**Members Absent:** Eileen Duggan, Mark Kromer, Tony Maggio

 **NH FST&EMS Staff**: Mike Mulhern, Matt Robblee, Justin Romanello, Walter Trachim, Crystal Tuttle

Meeting called to order at 9:32 AM by Chair Martin

1. **Welcome/Membership**

**Item 1.** Discussed past due/ expiring memberships.

1. **Approval of the minutes**

**Vote: A motion was made (Marcotte/Sweeney) to approve the December 20, 2023 minutes. All in favor, none opposed.**

1. **BUREAU REPORTS- Justin Romanello**
	1. Version 9.0 Protocols are currently in the public comment period, and the Division has received several comments. Any changes will be reviewed by the MCB & CB before final version is rolled out in May.
	2. Critical care and PIFT units will be notified of 6 classes upcoming that will be fully funded and need to be completed by May 31, 2024. This will be for 144 students.
	3. Flight Bridge will also have 2 CCT Prep course fully funded available.
	4. The NEMSIS 3.5 rollout will take place in March.
	5. Compliance is currently investigating 40 cases.
	6. The Division is still tracking several legislative bills related to the EMS system.
	7. The first shipment of stop the bleed kits have arrived and the Bureau of Administration is working on distributing these.
2. **SUBCOMMITTEE & TOPIC REPORTS**

**Item 1: Trauma Registry Sub-committee-Walter Trachim**

* The 2024 Data Dictionary has been completed and reviewed.
	+ **A motion was made (Martin/Marcotte) to accept the 2024 Data Dictionary as presented. All in favor, none opposed.**

**Item 2. Education Subcommittee- Vacant**

* Nothing to report.

**Item 3. Coordinating Board Report- Joel Coelho & Craig Clough**

* Matthew Robblee read a dedication of the protocols to Captain Vicki Blanchard who is retiring in March.
* Surgical cric was discussed and approved training for this.

**Item 4. Medical Control Board Report- Tom Trimarco**

* Protocols- Delirium was removed and crush injury dosage was standardized.

**Item 5. Injury Prevention Report- Jim Esdon**

* Nothing to report.

**Item 6. Rehabilitation Report- Matthew Petrin**

* Nothing to report.

**Item 7. Medical Examiner Report- Vacant**

* Nothing to report.

**Item 8. Hospital Designation Subcommittee- Eric Martin**

* Sub Committee met and reviewed checklist for hospital designations.

**5.) OLD BUSINESS**

* The trauma plan was sent out and several revisions were made, the final vote will be held on April 17, 2024. The deadline for any suggested changes is **April 3, 2024.**

**6.) NEW BUSINESS**

**7.) GOOD OF THE ORDER**

**8.) ADJOURNMENT**

* **A Motion was made (Clough/Patterson) to adjourn. All in favor, none opposed.**

**Next meeting is April 17, 2024**

Respectfully Submitted by Crystal Tuttle