



# State of New Hampshire

## Department of Safety

Division of Fire Standards and Training and Emergency Medical Services  
Richard M Flynn Fire Academy  
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John J. Barthelmes  
*Commissioner*

Richard A. Mason  
*Director*

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### TRAUMA MEDICAL REVIEW COMMITTEE COMMITTEE MEETING

**August 20, 2008**  
**Richard M. Flynn Fire Academy**  
**Concord, New Hampshire**

**Members Present:** John Sutton, MD, Patricia Sampson, RN, Rajan Gupta, MD, Cherie Holmes, MD, Doreen Gilligan, RN, Richard O'Brien, EMTP, Rosie Swain

**Guests:** Janet Houston, Mary Grohosky, RN, Fred VonRecklinghausen, EMTP, Kurt Lucas, Sue Barnard, RN, Noreen LaFleur, RN, Nancy Guy, RN, Lynda Paquette, RN, Donna Toohey, RN

**Bureau Staff:** Clay Odell, EMTP, RN

#### I. Call to Order

The meeting of the Trauma Medical Review Committee was called to order by Chair John Sutton at 9:30 am on Wednesday August 20, 2008 at the Richard M. Flynn Fire Academy in Concord, NH.

**Item 1. Introductions:** Attendees went around the table and introduced themselves.

**Item 2. Minutes:** The minutes from the June 18, 2008 meeting had been approved via email vote. There was no discussion of the minutes.

#### II. Committee Discussion Items

**Item 1. Renewal and Hospital Updates**

Report deferred in order to allow substantial time for the discussion hospital standards.

**Item 2. NH Bureau of EMS Report** Report deferred in order to allow substantial time for the discussion hospital standards. Clay Odell will send out copies of that report with the approved minutes.

**Item 3. Trauma Conference** Clay reported that the plans are moving along for the trauma conference. He has gotten commitments from all the outside

speakers, including Dr. Peter Vichellio from SUNY Stonybrook, a noted expert on surge issues and patient movement, Dr. David Clark from Maine will speak about the National Trauma Databank, and Alice Gervasini, RN from MGH will present on how to effectively conduct a hospital's trauma M&M conference. Clay is encouraging hospital trauma coordinators to participate in the poster presentation event with a topic of best practices or performance improvement.

### III. New Business

None

### IV. Old Business

**Item 1. Teleconferencing of TMRC Meetings** Clay reported that we should be able to connect with remote users by phone by the October meeting. It will entail having a speaker phone and dialing into the users prior to the meeting. Clay anticipates that this capability will only be offered to committee members to start with.

**Item 2. Request from Chief Medical Officers – Guidelines for Trauma Imaging** Clay contacted Rachael Rowe from the Foundation for Healthy Communities, and expressed the willingness of the TMRC to participate in a meeting with representatives of the Chief Medical Officers group, to work on their request for guidelines on trauma imaging, specifically brain CT scans. He has not heard back from Ms. Rowe yet. Dr. Sutton asked if this group would discuss issues related to imaging software (specifically the ability of one hospital to read another hospitals DVD). Clay said he didn't see any reason that couldn't be put on the agenda. Further information when available.

**Item 3. Revision of NH Trauma Plan** The group continued work on the hospital trauma standards table. Areas considered were Rehabilitation services, clinical laboratory services, performance improvement and patient safety, and trauma registry. Time ran out during the discussion about what performance improvement activities the TMRC should require of hospitals. Clay suggested that participants take the document home with them and he will facilitate a discussion via email between now and the October meeting.

As there is still substantial work to do on the hospital standards and the rest of the text of the trauma plan, Clay suggested that Dr. Sutton schedule a special meeting. Dr. Sutton called a special meeting on **Wednesday September 17, 2008** from 9:30 to 11:30 at the NH Fire Academy in Concord.

### V. Public Comment

Clay announced that the Trauma Coordinator's Working Group would be meeting immediately following adjournment of the TMRC meeting.

Kurt Lucas announced that brochures were available for the North Country EMS Conference at the Attitash Grand Summit Hotel in Bartlett. The dates for the conference are October 16 – 19, 2008

## **VI. Adjournment**

Dr. Sutton adjourned the meeting at 11:50. He advised the group that the next regular meeting of the Trauma Medical Review Committee will be Wednesday **October 15, 2008** at 9:30 a.m. at the Richard M. Flynn Fire Academy.

**Respectfully submitted:**

**Clay Odell, EMTP, RN  
Trauma Coordinator**