

NH EMERGENCY MEDICAL & TRAUMA SERVICES COORDINATING BOARD

**Division of Fire Standards and Training & Emergency Medical Services
Richard M. Flynn Fire Academy
Concord, NH**

MINUTES OF MEETING (Approved) November 19, 2015

Members Present: Stacy Meier (Vice Chair); Susanna Ayers, Jason Grey, Frank Hubbell, Eric Jaeger, Jeremy LaPlante, Chad Miller, Richard Murphy, Richard O'Brien, Matthew Petrin, Greg Placy, Peter Row, Eric Schelberg, Jeremy Thibeault, and Helene Zielinski

Members Absent: Michael Cloutier, Doreen Gilligan, Mike Harnois, John Seidner, David Strang, and Grant Turpin

Members Pending: Don Johnson

Division Staff: Bureau Chief Nick Mercuri, Deputy Chief Jon Bouffard, Captains: Vicki Blanchard, Chip Cooper, Kathy Higgins-Doolan, and Shawn Jackson; and Administrative Assistant: June Connor

Guests: Jeanne Erickson, Steve Erickson, Fred Heinrich, Janet Houston, Aaron McIntire, and Jameson Ayotte

NOTE: "Action items" are in bold red.

I. Call to Order

Item 1. Welcome

The CB meeting was called to order at 1:00PM by Vice Chair Stacy Meier. A quorum was present (14 voting members present at the beginning of the meeting). Vice Chair Meier explained that some of the agenda items will be done out of order; because some members had to leave early, items involving voting were pushed to the top of the agenda.

Item 2. Introductions

Those present introduced themselves. New CB voting member, Matthew Petrin, representing the NH Association of Rehabilitation Administrators, was welcomed as was Don Johnson, who will soon be the third public member on the board.

II. Approval of the Minutes

Item 1. September 17, 2015

Motion made by Frank Hubbell; seconded by Eric Jaeger – to accept the minutes, as written, from the Coordinating Board meeting held on September 17, 2015; passed unanimously.

V. Old Business – Item 5 EMS Rules Update (out of order) N. Mercuri

- Because some CB voting members had to leave early, Bureau Chief Mercuri began with this item so that a vote could be taken.
- CB members were sent the entire rule set, consisting of 158 pages. Some changes have occurred over the last 24 months, and the goal now is to file the entire set to JLCAR by the end of the year. The bureau chief then passed out a chart listing the [additional changes to the administrative rules since September, 2013](#). Though the board is used to looking at drafts of the rules, complete with grammatical and punctuation changes, the bureau chief thought this chart format would be a more efficient way of looking at the actual content of the changes and that the formatting and legal wording changes should be left to the legal department. A general discussion ensued, and the board voted on the changes as a whole.

Motion made by Eric Jaeger; seconded by Frank Hubbell – to accept the entire rule set as modified; Jeremy Thibeault abstained; passed unanimously by all of the other CB members.

IV. Committee / Board Reports

Item 1. NH EMS Medical Control Board report – F. Hubbell

- The MCB met this morning (Nov. 19, 2015). Most of the meeting was spent working on the 3.2A Cardiac Arrest – Adult and 3.2A Team Focused CPR – Adult protocols. These updated protocols will be rolled out along with the other cardiac management protocols in the mid-cycle.
- The MCB also voted unanimously to support moving toward a licensure or certification level to enable hospital medical directors to become more integrated into the NH EMS system. Insurance, licensing, and jurisdictional issues need to be addressed and/or clarified. **A sub-committee will be formed, and the MCB would like to have representation from the CB (1 or 2 members) on this committee to clarify what is involved with**

enabling medical directors to team up with EMS agencies. Please contact the CB if you are interested.

- Cardiac Arrest Summit - Approximately 100 people attended the summit at the Fire Academy on October 30th. Speakers included Brian McNally, who spoke on the importance of data collection, Tom Rea, who spoke about the Heart Rescue Project, and David Hiltz, who spoke about the AHA community AEMD and CPR programs. It is hoped that this conference will be a springboard to move things forward. Funding is an issue that needs to be dealt with.
- Vicki Blanchard spoke about the subject of CPR / AED education for as many of our citizens as possible in NH. Grass roots efforts are being looked at.
- The next MCB meeting is scheduled for Thursday, January 21, 2016 at the NH Fire Academy.

Here is the link to the minutes from MCB meetings:

<http://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

III. Report from the Bureau Chief of EMS – N. Mercuri (out of order)

- **Ambulance** – specifications are being gathered for this purchase which will include a high fidelity simulator. It is hoped that the new vehicle will be in the fire house by the spring of 2016.
- **Mike Kennard**, EMS Simulation Program Coordinator for the BEMS, will be resigning.
- **User Management Module** (electronic licensing and course tracking system) – Shawn Jackson and Jon Bouffard are doing a lot of process mapping in preparation for a smooth transition.
- **Trauma Registry** – went live on Sept. 30th. There are 5 – 6 “real” patients already in the registry.
- **Trauma System evaluation** – slated for February with the American College of Surgeons (ACS). Jon and Vicki are working on an advance questionnaire in preparation for the evaluation.
- **Active Shooter Conference** – Jon Bouffard returned to Texas to attend this conference. A NH version of the course will hopefully roll out in early 2016.
- **Mobile Integrated Healthcare (MIH)** – rules were changed in September. We already have one application and have been contacted by several organizations regarding this subject.
- **Video conferencing equipment** – working with DOIT challenges at the state level as we work toward getting this system up and running. This will allow for programs being taught at the Academy to be broadcast in other locations. The system is actually working at the 45th Parallel.

- **Ebola grant** – The money from this grant, which is good for 5 years, will be used for infection control. We are working with DHHS right now and should be ready with more information at the next couple of MCB meetings. Hopefully, a part-time person will be hired to oversee this project.
- **DHHS and the heroin issue** – Using grant money, the DHHS contracted with the Bureau of EMS to do some train-the-trainers in order to educate public service groups like the Medical Reserve Corps to do point-of-service naloxone training at local levels; about 50 people took the program. Within the same grant, 54 law enforcement officers were offered the CPR, First Aid, and naloxone administration modules. At this point, we now have 65 law enforcement officers in the state who are now licensed to administer naloxone.

IV. Committee / Board Reports (continued from above)

Item 2. TMRC Report – R. Murphy

- The TMRC met on October 21, 2015. The committee voted to grant St. Joseph Hospital a Level III Adult designation and a Level III Pediatric designation with the provision that within one year, a follow up review would be done to ensure that an area of concern was corrected; then leading to an extended designation of three years.
- The committee also discussed the importance of mentoring for hospitals who are not sure if they want to participate in the trauma system.
- Dr. Murphy spoke about the success of the Trauma Conference on November 5 & 6. Dr. Winchell was the keynote speaker and Dr. Murphy gave the “State of the State” speech, emphasizing the decline of NH hospitals involved in the trauma system since 1977.
- The next TMRC meeting is scheduled for December 16, 2015 at the NH Fire Academy.

Here is the link to the minutes from the TRMC meetings:

http://www.nh.gov/safety/divisions/fstems/ems/boards/traumamedicalreview/trauma_minutes.html

Item 3. Drug Diversion – J. Stewart

Jeffrey Stewart was not present, and no written report was submitted.

V. Old Business

Item 1. NCCP update – S. Jackson / N. Mercuri

- There has been an increase in the number of refreshers over the summer; we’re at 50% of what we have seen historically, which speaks volumes as to the acceptance of the NCCP.
- Pearson VUE mobile exam – We expect to see an increase in the popularity of this program as the March, 2016 deadline draws near.

- Exam results for AEMT going well – 64% first time pass rate and a 76% overall pass rate.
- 87 EMT basics have not yet transitioned, and 67 paramedics need to transition.
- There are 8 – 10 YouTube “how to” videos up on the National Registry website.
- Bureau Chief Mercuri is working with the NR to make changes in their brochure on items that do not affect the state of NH; i.e., the BEMS will not be approving continuing education.

Item 2. Data Advisory Committee update – Chip Cooper

- The committee did not meet this month.
- January 4, 2016 – turn on date to Elite
- February 1, 2016 – everyone has to cut over
- Service leaders can start to set up their service settings; the log in is the same as the one for TEMSIS.
- Vehicles have not been pushed over yet.
- Chip has done 3 trainings this month; this is a big visual change for most people.

Item 3. Board Membership – G. Turpin

Chair Turpin was not present, and no written report was submitted.

Item 4. Division offering EMS programs – N. Mercuri

No update to report.

Item 5. EMS Rules Update – N. Mercuri

This item was done at the beginning of the meeting. (See above.)

Item 6. LODD update – S. Meier / N. Mercuri

No update to report.

VI. New Business

Item 1. Representative Andy White filed some [EMS legislation](#). A hand-out was distributed listing the changes, some of which included the definition of “patient”; authority for licensed advanced emergency medical care providers to practice in licensed health care facilities; revocation of an EMS license for lying; criminal history record checks for provider licensure and relicensure; penalties for submitting false reports during investigations; and the definition of private postsecondary career schools.

Item 2. The Bill Schenkelberg presentation was postponed until the January 21st meeting.

Item 3. Cardiac Arrest Summit follow up sub-committee – V. Blanchard
This topic was discussed in IV. Item 1 (MCB Report)

VII. Good of the order / Items of Interest
None

VIII. Adjournment

Motion made by Jeremy LaPlante; seconded by Peter Row – *to adjourn the meeting at 3:20PM*; passed unanimously.

Next meeting: Thursday, January 21, 2016
1:00PM to 3:00PM
Richard M. Flynn Fire Academy,
Dormitory Building / Classrooms 5 & 6

Future meetings: March 17, 2016, May 19, 2016,
July 21, 2016, September 15, 2016, November 17, 2016.

Respectfully submitted,
Stacy Meier, Vice Chair

Prepared by June Connor, Administrative Assistant I, Office of the Director, NHFSTEMS
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