

N.H. EMERGENCY MEDICAL & TRAUMA SERVICES
COORDINATING BOARD

May 15, 2014
NH Fire Academy – Concord NH

Approved Meeting Minutes

Members Present: Jason Grey, Stacy Meier (Vice Chair), Richard O'Brien, Michael Pepin, Peter Row, Michael Cloutier, Frank Hubbell, Eric Schelberg, Susanna Ayers, Grant Turpin, David Strang (Chair) – via conference phone.

Members Absent: Rosemary Durning.

Excused: Helene Zeilinski, Eric Jaeger, Dennis Tobin, Greg Placy, Doreen Gilligan.

Guests: Fred Heinrich, Robert Johnson, Jeanne Erickson, Steve Erickson, Steve Turner, Jeffrey Stewart, Paul Leischner, Aaron McIntire, Scott Schuler, Ken Berkenbush, Jameson Ayotte, Todd Robinson, Brian Nicholson, Jeremy Thibeault.

Division Staff: Director Pendergast, Bureau Chief Mercuri, Vicki Blanchard, Chip Cooper, Shawn Jackson, Richard Cloutier, Kathy Doolan, Janet Houston.

Welcome/Introductions – Stacy Meier, Vice-Chair

The meeting was called to order at 1:00 p.m. by Vice-Chair Stacy Meier. Chairman Strang was present via conference phone. Introductions were made.

Bureau Chief Mercuri asked for a moment of silence for slain Police Officer Stephen Arkell.

Acceptance of 01/16/14 and 03/20/2014 Meeting Minutes – Could not be voted on; there was not a quorum.

National Registry Presentation

Shawn Jackson gave a short intro for the officials from the National Registry. Trey Rodriquez, who is the Director of the National Registry, spoke and had a presentation for their new refresher model, the NCCP (National Continued Competency Program). There was also a brochure handed out. One of the bonuses of this program is that it will allow providers to see the “weak” areas when people take their refreshers. Bureau

Chief Mercuri also noted that this program provides a significant amount of flexibility. There was some discussion as to whether this program will become mandatory or will be elective. Mr. Rodriguez and BC Mercuri both said they do not have any answers for that at this time. By show of hands (audience/gallery), there was a split between those in favor of this program and those, not in favor. The board members present were 100% in favor; however there was not a quorum so it could not officially be voted on. There were 6 member seats vacant.

NH EMS Medical Control Board (MCB) Report – F. Hubbell

F. Hubbell was present and updated from the MCB meeting that morning. A draft of those minutes is available for review on the website.

F. Hubbell also reported that Jim Suozzi will be replacing Tom D'Aprix as Chairman of the MCB. Chair Strang added that Tom D'Aprix has certainly done a lot of hard work over the years in his position as Chair of the MCB. Chair Strang also said he could think of no one better to take over as the new MCB Chair than Jim Suozzi.

NH Bureau of EMS Report

Bureau Chief Mercuri was present and had a few updates. He said applications for the Deputy Bureau Chief have closed and they are waiting for H/R to get those applications to them so they can proceed. They will be putting together an interview board soon. Two other positions are open: Program Assistant I (primarily to assist with investigations) and part-time Program Coordinator (for TEMSIS).

There was a Mobile Integrated Healthcare meeting on April 29th. The meeting was well attended and productive. They will be putting together some information for DHHS and begin moving everything forward.

Narcan training has gone live.....thank you to Vicki and the e-learning group! The training is on NHOODLE.

EMS in the warm zone (active shootings): They will be putting a group together and also be putting together some documents.

There have been conversations with supervisors about strategic planning. The last time anything was done was 2009. There will be updating.

Data Advisory Committee Update – Chip Cooper

Since Rae Mellow-Andrews has stepped down from the CB, the Data Advisory Committee is in need of a new Chairperson. This person must be a CB member. Rich O'Brien was nominated by the Advisory Board. The CB will need to confirm his position when they next have a quorum.

Representatives of several positions on the Data Advisory Committee have not attended for some time due to job changes by those representatives, or loss of interest. Several of these stakeholder positions will be contacted to see if these representatives

still wish to participate or if they need to assign someone new. If they are unwilling, several replacement stakeholders were suggested and will be explored.

A meeting of the 6 EMS Data Managers from New England recently occurred. The New England States will be collaborating in several areas to collect data in the same fashion. This will include two custom data elements for tracking the category and reason for transfers, as well as common coding for facilities and towns.

The transition to NEMSIS version 3 is still on schedule to receive the software in late July, have education ready by the end of September and allow services to start doing a soft transition in October. This must be done by a whole service (they can't mix the old and new forms). By December, the whole state will need to have made the transition.

Updates on EMT-I to AEMT Transition – Shawn Jackson

Shawn updated everyone on the AEMT transition. He said the overall pass rate is improving. AEMT exam prep classes are going well and there continues to be an overwhelming demand for them. PearsonVue Mobile test labs have been busy and at various locations around the state.

Equipment Sub-Committee Update – Kathy Doolan/Rich Cloutier

There was a hand out for board members. Kathy went over the handout and said it includes a graphic that represents their current structure. She said they would like the CB to look this over and discuss it at the next meeting.

Best Practices (Narcotics Diversion) – Chief Richard O'Brien

This group received feedback for EMS care at large events. Chief O'Brien said there will be a document ready for CB review at the July meeting.

Saf-C 5903.10 Update – S. Meier/D. Strang – via phone

Vice-Chair Meier said the sub-committee met to take a look at the investigatory process and they are very clear on what the problem is. The notification process, once the complaint is received, is a point of contention. The decision of who should be notified and when, needs to be looked at very closely. It is generally agreed that there should be changes to the content of the notification letter; with further discussion on what role the individual can play in the process and how/who the Bureau can communicate with. Resolving this concern may require a Rule change.

Chair Strang thanked the Bureau for making procedural changes; one being that the EMT who is being investigated will be notified before any further contact was made to a unit leader. Also, Director Pendergast informed the Sub-Committee that the Bureau has agreed to put on hold the process of notifying anyone else, until the Sub-Committee has had a chance to work through this process. Chair Strang thinks that if they tackle the issue of secondary notification first, it will make the other issues being looked at, that much easier to resolve.

It was agreed that it was too premature to discuss the issues at this meeting. It was decided to bring everything to the July meeting.

Bureau Chief Mercuri noted if anyone has any questions regarding the current investigation process, Rich Cloutier has put together a power point which is available on the website.

Bariatric Project- E. Jaeger

Eric Jaeger was not present, therefore Vicki Blanchard gave an update. She said some of the equipment started arriving last week. There is an August timeline. There was a discussion at the MCB meeting about transferring patients.

Election of Officers – D. Strang

Chair Strang reminded the Board members that Officers must be elected every two years. Our last election was scheduled for May 2012, but had to be tabled until the July 2012 meeting due to lack of quorum. Even though that election was held two months later, we should hold this year's elections on time (i.e. this meeting). Unfortunately, there is a lack of quorum once again, therefore, officer election will have to be tabled until the July meeting.

Board Representation & Attendance

Jeremy Thibeault is replacing Mark Tetreault and will be representing the FST Commission. The American College of Surgeons (ACS) still does not have a representative and Chair Strang suggested getting in touch with Dr. Gupta. He said they also need to work on getting the other vacant seats filled. Stacy asked that anyone who is interested in any of these positions to please let Kathy Doolan know. Chair Strang stressed that if any Board members are aware of someone who is interested in becoming a public member of the CB, to please put that person in touch with Kathy Doolan as well. Chair Strang asked that everyone be present for the July meeting, *if at all possible*, as that is when election of officers will take place.

EMS LODD Memorial Update – Kathy Doolan/Jason Grey

Kathy said the sub-committee accepted the design drawn and submitted by Scott Taylor. The display is presently in the hallway. The next step is fund raising. They will be reaching out to anyone who can get involved in this process. Jason said the \$2,000 award check went to Scott Taylor for his design. Scott then turned around and presented the committee with half of that, thus giving the fundraising its start. Thank you Scott Taylor!!

The meeting was adjourned at 3:00 p.m.

Next Meeting: Thursday, July 17, 2014
Location: Fire/EMS Academy, Concord