

**N.H. EMERGENCY MEDICAL & TRAUMA SERVICES
COORDINATING BOARD**

January 15, 2009

**Richard M. Flynn Fire Academy
Concord, NH**

Approved Minutes

Members Present: Doug Martin (Vice-Chair), Al Burbank, Michael Cloutier, Jonathan Dubey, Janet Houston, Don Johnson, Rae Mello-Andrews, George Patterson, Michael Pepin, Suzanne Prentiss, David Strang, Mark Tetreault, Dennis Tobin

Members Absent: Steve Achilles (Chair), Matthew Goudreau, Terry LeBlanc, Joseph Mastromarino, David Tauber

Guests: Sean Ellbeg, Jeanne Erickson, Steve Erickson, Denise Normandin, Nancy Pederzini

Bureau Staff: Vicki Blanchard, Kathy Doolan, Shawn Jackson, Clay Odell, Eric Perry, Mike Schnyder

Welcome/Introductions - (5) – D. Martin, Vice Chair – 1:05 PM

All present were welcomed by Vice Chair D. Martin and introductions made.

Acceptance of 11/20/08 Meeting Minutes - (5) – D. Martin

G. Patterson made the motion to approve the minutes as written. Note was made by K. Doolan that the minutes sent via email and the copy in the folders at the meeting differed with one correction of attendance in the folder version - G. Patterson was present at the November meeting. G. Patterson made a motion to approve the minutes, seconded by M. Pepin - **Minutes approved** by Board with correction of attendance noted.

Special Request:

The Vice Chair asked the Board to vote on the re-appointment of Director Mason to his position for a 4 year term and follow it up with a letter of their decision.

A raise of hands was requested and **all approved to support the re-appointment.**

N.H. EMS Medical Control Board Report - (10) - J. Mastromarino

Dr. Mastromarino was unable to attend so the summary of the morning meeting was given by D. Martin. Discussion revolved around the letter to be drafted to Units and Providers concerning the issue of Medically Assisted Intubations. An educational module will also be created for NHOODLE on this topic. A CPAP presentation was given by S. Jackson (EMS Bureau Field Services Representative). Discussion about

inappropriate use of CPAP by Providers was conducted. V. Blanchard clarified any questions surrounding the new Protocols that will be ready by March 2009 and the rollouts starting April 2009.

N.H. Bureau of EMS (NHBEMS) Report - (10) - S. Prentiss

A Brief summary of the written report (in folders) was given by the Bureau Chief: Senate Bill 30 & House Bill 249 were well discussed.

The Board made a decision to write a letter in support of the Division, against sweeping budget cuts. The two Boards will work together on wording for letters. **G. Patterson made a motion, seconded by J. Houston, to have the Board Chairs work together, construct and send a letter of support. All Approved** - D. Strang will assist in drafting the letter.

The Bureau Chief made mention of losses in the EMS Community – Betty Stevens from Wilton-Temple-Lyndborough Ambulance, John Dewever of Rumney EMS and M. Schnyder's Father who recently passed away, and asked that all present keep the families in their thoughts.

S. Prentiss gave background information on the upcoming CPAP presentation being sponsored by the Division, Rural Health Office, Bound Tree and NHAEMT, and mini grant program funded by the Office of Rural Health.

A recap of the December ice storm and EMS coverage of the EOC was given. Bureau Staff were able to assist with coordinating coverage to hard hit areas over the extended period of time and organized CO data from TEMSIS, 9-1-1 and DHHS into a report for the Governor.

The Bureau Chief emphasized the use of license waivers by Unit leaders for Providers and the need for those individuals to be completely aware of the terms within the approved waivers. Over looking these details can be detrimental to licensure status.

S. Prentiss also reported that the Train-the-Trainer programs for the upcoming Alternative to the Refresher process have been scheduled for three locations in the state and that the Education Section is looking forward to hearing from interested Instructors.

TEMSIS report – (15) – M. Schnyder – written report handed out to Board. M.

Schnyder not available for presentation to membership. The Bureau Chief reported that the "Write right" program is being developed by the Research Section to educate Providers on proper, complete and accurate documentation techniques, as it has been found to be in need of enhancing.

Strategic Planning – (30) – S. Prentiss

Strategic Planning subcommittee reported to Board – membership asked for comments by **Feb. 13, 2009**. Once this is reviewed the Bureau Staff will draft action steps to meet the goals as outlined. Then the draft plan will move to the Director and Commissioner for review and approval.

Brought forward from last meeting:

EMS & Home Healthcare – (10) – S. Prentiss

The Bureau Chief gave an update on this project. **D. Strang made a motion for the Board to give support to this initiative.** A. Burbank seconded the motion and it was **approved by all present.**

BLS practical exam alternatives/status – (10) – E. Perry

A handout showing the dates for the upcoming Train-the-Trainer programs were distributed. Discussion on alternatives to exams took place.

CPR Card National Registry Policy – (10) - E. Perry

At the last meeting the Board gave support to the possibility of deleting duplication of NR and NH CPR card requirements. E. Perry after research reported that NR does not base their certification on a maintained CPR card. The Bureau Chief will work with the Departments Legal Council on this issue and report back to the Board.

Emerging projects for discussion:

None at this time.

Items of Interest (as needed) - All present

The NH “Good Sam” Law and the changes that are happening in California were discussed – the Bureau Chief will keep the Board updated on the issue.

Next Meeting Reminder (5)

Adjournment – **Motion to adjourn made by A. Burbank and seconded by M. Cloutier at 3:05 – All Approved**

Next Meeting

Thursday, March 19, 2009

Richard M. Flynn Fire Academy, Concord, NH

1:00 PM