

NEW HAMPSHIRE DEPARTMENT OF SAFETY

Division of Fire Standards & Training

Richard M. Flynn Fire Academy

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Academy Use Only Policy *****

Prop and Apparatus Reservation Form ON Campus

All fields must be completed prior to acceptance

Agency Name: Address: Contact Name: Phone: Cell: Email:

Date(s) of reservation: Time(s) of reservation: Program Name: Number of users:

- Props: A Building -- Burn, A Trailer, Flashover, Drillyard -- North, etc.

Terms of Reservation:

All prop reservation requests shall be forwarded to the NHFA through the Field Captain that represents the organization making the request.

Mobile props shall be returned to the Prop Supervisor or designee no more than 3 days after the scheduled event.

The New Hampshire Fire Academy will contact the responsible party of a cancellation not less than 14 days of the date of the requested date.

I have read, understand, and agree with the terms of this agreement with the New Hampshire Fire Academy.

Applicants Signature: Date: Field Captains Signature: Date:

For Academy Use Only

Table with 3 columns: Date Entered, Approved/Declined, Entered By. Rows: Received, Scheduled, Approval Sent.