NEW HAMPSHIRE FIRE STANDARDS & TRAINING COMMISSION

Location: 98 Smokey Bear Blvd, Concord, NH
Mailing Address: 33 Hazen Drive, Concord, NH 03305
Telephone: 603-223-4200
Toll Free: 1-800-371-4503
Fax: 603-271-1091

MINUTES OF MEETING
September 4, 2014

Members Present: David Lindh, Kevin Pratt, Brad Simpkins, Jeremy Thibeault, Richard McGahey, George Klauber, J. Michael Joyal, Michael Brown, Peter Lennon and Kerry LeBlanc.

Members Absent: Stephen Carrier, Earl Sweeney, William Degnan and William Campbell.

Vacancy: Dept. of Education Designee.

Others Present: *Division of Fire Standards & Training and Emergency Medical Services*—Deborah Pendergast, Director; Jeffrey Phillips, Bureau Chief; Nick Mercuri, EMS Bureau Chief; Denice McAdoo, Recording Secretary; and Deputy Bureau Chief Jon Bouffard.

I. CALL TO ORDER

Item 1. Call to Order. The meeting of the New Hampshire Fire Standards & Training Commission was called to order by Chair Carrier at 9:00 a.m. on Thursday, September 4, 2014 at the Richard M. Flynn Fire Academy, 98 Smokey Bear Blvd., Concord, NH.

The Pledge of Allegiance was led by Commissioner Lennon, followed by a moment of silence for Dr. Henry Munroe, Chair Emeritus, who passed away recently.

II. APPROVAL OF MINUTES

Approval of the minutes from June 13, 2014; ***motion*** made by Commissioner Klauber; seconded by Commissioner McGahey; passed with correction on page four, Item 3 under New Business; should be 1582 rather than 582. So noted; minutes unanimously approved with correction. One abstention – Vice-Chair Lindh was not present at that meeting.

III. CHAIR'S REMARKS

Chair Carrier was not present.

IV. COMMITTEE REPORTS

Item 1. Emergency Medical Services. Bureau Chief Mercuri was present and gave a report. There was no written report submitted.

Item 2. Fire Marshal's Office. Director Degnan was not present and no written report was submitted.

Item 3. Forest Protection Bureau. Chief Simpkins was present and gave a report. There was no written report submitted.

Item 4. Curriculum Review. Bureau Chief Phillips gave an update. There was no written report submitted.

Item 5. Academy Awards. Commissioners Pratt and Simpkins asked that those responsible for helping facilitate the North Country Facility be recognized. In particular Chief Clark (Sugar Hill FD) and Chief Jack Anderson.

V. REPORT OF THE DIRECTOR

Director's Report
September 4, 2014

1. North Country Training Facility Update
   a. Water line complete and tested
   b. Sept. 12, 2014 TtT for "A" building
   c. Classroom building upgrades ongoing (over 1200 hours of volunteer labor to date)

2. Upcoming events
   a. September 11 Memorial
   b. NH Fallen Firefighter Memorial (date change to 9/28)
   c. Committee of Merit Awards Monday, Sept. 29 @ 6:30 p.m.

3. Grant Funds
   a. AFG Grant: truck spec complete, getting ready for bid stage
   b. PPE inventory complete, ready to order

c. Homeland Security Grant awarded $97,000 for security upgrades and trailer
d. EMS grant for video-conferencing equipment

4. Retreat for Senior Staff
   a. Strategic plan
   b. Budget
   c. Comprehensive training needs assessment
      Grant funds

VI. OLD BUSINESS

Item 1. Medical Requirements for Training

The recommendation is to have a 2-part sign off form to be signed off by either the Chief or a physician. Need to have NHFA staff come back next meeting with recommendations.

Item 2. ADA/EEOC – Rules Subcommittee Recommendation

Nothing to report. The subcommittee will be meeting next week.

VII. NEW BUSINESS

Item 1. FFII Skills Review Committee

It was decided that because of the changes which involve modules a public hearing is needed. ***Motion*** was made by Commissioner Thibeault; seconded by Commissioner Klauber to run 2 FFII pilot programs without the Skills Review days to see how that goes. Motion passed unanimously.

Item 2. Driver Operator – NFPA 1002 Visiting Committee

Motion was made by Commissioner Klauber; seconded by Commissioner Thibeault to establish the NFPA 1002 Visiting Committee for Driver Operator. Motion passed unanimously.

IX. GOOD OF THE ORDER

IIX. ADJOURNMENT

Motion was made by Commissioner McGahey; seconded by Commissioner LeBlanc to adjourn the meeting at 10:50 a.m.

Respectfully submitted,

Deborah A. Pendergast, Director