

NEW HAMPSHIRE FIRE STANDARDS & TRAINING COMMISSION

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MINUTES OF MEETING

November 6, 2008

(Approved January 8, 2009)

Members Present: Stephen Carrier, Michael Williams, Brad Simpkins, Edward Murdough, David Duquette, Richard Mason, Al Burbank, William Degnan, Frank Fraitzl, John Hoglund, Kevin Pratt, Mark Tetreault, Joe Butts and Karen Schlitzer.

Members Absent: Earl Sweeney and Gary Stenhouse.

Others Present: *Division of Fire Standards & Training and Emergency Medical Services*—Jeffrey Phillips, Bureau Chief; Dennis Rosolen, Bureau Chief; Sue Prentiss, EMS Bureau Chief, Denice McAdoo, Recording Secretary.

I. CALL TO ORDER

Item 1. Call to Order. The meeting of the New Hampshire Fire Standards & Training Commission was called to order by Chair Duquette at 3:00 p.m. on Thursday, November 6, 2008 at the Richard M. Flynn Fire Academy, 98 Smokey Bear Blvd., Concord, NH.

The Pledge of Allegiance was lead by Commissioner Butts.

II. APPROVAL OF MINUTES

Item 1. Motion was made by Commissioner Burbank, seconded by Commissioner Simpkins, to approve the minutes of the September 4, 2008 Commission meeting, with one change: Item 2 under Approval of Minutes: Motion was made by Commissioner Fraitzl to “approve” the minutes..... Motion passed unanimously.

III. CHAIR'S REMARKS

Chair Duquette mentioned that his term as the Emergency Medical Services Liaison has expired and he can't serve again. He asked for a volunteer to take his place. Commissioner Tetreault is the new appointment.

IV. COMMITTEE REPORTS

Item 1. Emergency Medical Services. Chief Prentiss gave her report. No written copy was available.

Item 2. Fire Marshal's Office. Fire Marshal Degnan gave his report. No written copy was available.

Item 3. Forest Protection Bureau. Commissioner Simpkins submitted the following report:

Forest Protection Bureau Report for Commissioner's Meeting, November 6, 2008

- In state wildfire statistics YTD (state jurisdiction only): 377 fires 148 acres
- Volunteer Fire Assistance applications are due tomorrow, November 7th. To date, we have received applications from 34 communities requesting approximately \$40,000.
- Each year the Federation of Forest Fire Warden's Associations hands out the Allen W. Britton Award for Outstanding Service in Forest Fire Protection. This year's recipient was William Houghton, the Walpole Forest Fire Warden. Bill has been with the fire department since the late 1940's, and has been the warden since the 1960's.
- The Study Committee regarding the feasibility of erecting a new fire tower atop Cople Crown Mountain in Brookfield held its last meeting last week. The final report was due November 1st, but preliminary results indicate the committee viewed the feasibility favorably.
- The Chief of Forest Protection will continue to serve in the capacity of the vacant Director's position for at least the next year. The Executive Council will vote on making the Chief the Interim Director at their November 19th G&C meeting.
- The division's new warehouse that will house the fire cache and patrol vehicles is nearing completion. Move in date will be before the end of December.

Item 4. Curriculum Review. Curriculum Status Report by Chief Rosolen is in each Commission member's packet and is as follows:

CURRICULUM STATUS REPORT
September 4, 2008

(a) **Driver/Operator:**

- (1) Pumps:
- (2) Aerial Apparatus:
Still waiting to hear from the committee. No other programs will be approved at this point.
- (3) All Vehicle:
The program is doing very well; we have had at least 3 completed thus far.

(b) **Hazardous Materials:**

Captain Pragoff and Jeff Allison are reviewing the standard now and have formed a visiting committee for the new standard and curriculum.

- (1) Operations: To be presented with the new standard for approval this meeting.
- (2) Technician:

(c) **Aircraft Rescue & Fire Fighting:**

(d) **NFPA 1030 Series:**

- (1) NFPA 1031, Standard for Professional Qualifications for Fire Inspectors and Plan Examiners: Inspector II is now Pro-Board accredited. The reviews and acceptance will come in September.
- (2) NFPA 1033, Standard for Professional Qualifications for Fire Investigator is in the planning stage for delivery. A planning meeting is to take place in the near future.
- (3) NFPA 1035, Standard for Professional Qualifications for Public Fire and Life Safety Educator: Will probably follow the 1033 standard.

(e) **Rescue Series:**

- (1) Structural Collapse:
- (2) Confined Space:
- (3) Technical Rope Rescue:
An Operational level of rope rescue TtT has been accomplished and this program is ready to be offered. A Rope Rescue Technician class is scheduled for early September. The first Operations class went well.
- (4) Trench Rescue:
A Trench Rescue class is scheduled for fall.
- (5) Ice Rescue – 2 classes were scheduled this winter and will need to be reviewed before any are offered next winter (09).

- (f) **NFPA 1001 Firefighter I and Firefighter II:**
A visiting committee has been formed and has had a meeting thus far to review the standard and Resources available. Representatives from Delmar and Jones and Bartlett presented their curriculum. Jones and Bartlett were chosen as the new curriculum and will be presented this meeting.
- (g) **NFPA 1021 Fire Officer:**
A fall class is scheduled for the seacoast this fall.
- (h) **NFPA 1041 Instructor:**
- (i) **NFPA 1051 Wildland Firefighter:**
Doing well at this point.
- (j) **C2F2**
Went well for recruit school and the August class. The skills evaluation portion looks good for now but will need to see what happens with the June class before we can more accurately assess them.
- (k) **ICS/NIMS**
Starting to regionalize these programs for more effective and economical delivery. An ICS 300/400 program was just completed that included a TtT. We are now able to offer these classes around the State.

Pro-Board Certifications, Standards and Year

NFPA 1001, Firefighter I, 2008
NFPA 1001, Firefighter II, 2008
NFPA 1002, Driver Operator Pump & Aerial, 2003
NFPA 1021, Fire Officer I&II, III&IV, 2003
NFPA 1041, Fire Service Instructor I, II, III, 2007
NFPA 1031, Fire Inspector I, 2003 and soon Inspector II
NFPA 1003, Airport Firefighter, 2005
NFPA 472, Hazardous Materials Operations, 2008
NFPA 472, Hazardous Materials Technician, 2008
NFPA 1006, Rescue series not yet accredited, 2003
NFPA 1051, Wildland Firefighter, 2006

Commissioner Burbank had some comments regarding the visiting committee for the Aerial Apparatus and where it stands. He suggested the committee be disbanded if they are at a stalemate. However, if they are ready to come before the next Commission meeting and make their presentation he would hold off. Chief Rosolen said that the visiting committee has been working diligently and Capt. Uitts should be ready to attend the next Commission meeting and make a presentation. Commissioner Burbank wanted

to set a definite date for the committee to make a presentation. Chief Rosolen suggested that the Curriculum Review Committee meet before the January Commission meeting and then have the visiting committee make their presentation at the January Commission meeting. The Curriculum Review Committee consists of Chair Duquette, Commissioners Burbank, Fraitzl and Vice-Chair Carrier. It was decided they would meet on Thursday, December 4, 2008 at 10:00 a.m.

Commissioner Simpkins mentioned that DRED has been notified that the driving portion of Wildland FF II (S216) is no longer being supported by the National Wildfire Coordinating Group. It can still be offered as a stand alone course and a certificate can be given, but it is not a required course.

Item 5. Academy Awards . Vice-Chair Carrier went over the schedule for the awards, as follows:

5:00 p.m. Pictures
5:30 p.m. Dinner
7:00 p.m. Awards Ceremony

Vice-Chair Carrier also reminded everyone that there would be rehearsal immediately following the Commission meeting.

V. REPORT OF THE DIRECTOR

Item 1. Director's Report #117. The Director's Report #117 for November 6, 2008 was reviewed by Director Mason and was as follows:

DIRECTOR'S REPORT #117 November 6, 2008

It does not seem like an entire year has past since we honored the 2007 class of academy award and fire service award of excellence! After a busy summer, we are now experiencing a busier fall with the Technical College programs, FF I and FF II on nights, ITRS, and just finishing C2F2. We pretty much follow the typical school year.

- 1) ACADEMY AWARDS – Tonight we will honor 5 academy award recipients: Commissioner Barthelmes, Captain Joe Butts, Captain Mike Clark, Chief Bob Crowell and President Dave Lang. Also being awarded the fire service award of excellence are 10 individuals who demonstrated service above and beyond expectations...they were the forward group that planned and developed the NH Fallen Fire Fighters Memorial. Being honored are: Captain Gary Lambert, Barbara Lambert, LT Keith Lambert, FF Eric Lambert, FF Aaron Lambert, Chief Mike Buxton, Captain Joe Butts, Chief Sandy Young, LT Chris Roy, and FF Ryan Fortin. We will show a five-minute video (created by Commissioner Fraitzl) about the building of the memorial.

- 2) NH Fire Service Memorial Service – October 12, 2008 was New Hampshire Firefighter Memorial Day as established by New Hampshire Law in 2007. The hour long service was conducted at 2:00 PM on that day and was attended by more than 100 fire service families and friends. Father Angelo Pappas and Chaplain Edward Cilley officiated.
- 3) Budget update 2010/2011 – We have been working diligently on the preparations for the future. While we do have dedicated funds, we are experiencing declining funds available merely due to higher costs for personnel, support and equipment. We may see a slight reduction in course offerings, but this predication is quite premature at this point. We will keep you updated. We will be seeking additional funds through the legislative process this year.
- 4) Administrative Rules – Attorney Modigliani and I attended the Joint Legislative Committee on Administrative Rules to make our pitch for the re-adoption of our rules with the updates we have been reviewing. JLCAR passed these unanimously and are up for a final Commission vote under old business today. You have a copy in your packet.
- 5) Funding Hazardous Materials Teams – House Bill 1594 last year continued the commission on funding ideas for these teams. Needed are training, back fill, overtime, medical exams, and equipment. The final report, which had to be filed by November 1st, recommends that the fire academy provide training for the teams and they are seeking to increase the M/V record fees to offset the funding needs. Should prove to be an interesting year.
- 6) 2009 Legislators Day – We are looking at the establishment of an annual legislators day at the fire academy for about 70-85 legislators (municipal, county, state level, as well as a representative from each federal legislator's office). A committee will be formed to meet later this month to start the process. We will be looking for key people from the NH Fire Service organizations to work on the committee. We will also get advice from Maryland Fire and Rescue Institute who run such a day annually as well.
- 7) New SCBA Maze Trailer – Last fiscal year we acquired funding for a new SCBA maze trailer. This is a state of the art trailer (as was the former one purchased eleven years ago) and I am sure will be in high demand across the state. The out of service trailer will be sent to surplus very shortly.
- 8) Planning – Plans are under way for the spring 2009 Recruit School and other programs that will be offered during the spring season!

Director Mason also brought before the Commission a request from Chief Clarenbach at Franklin FD to extend FF Joshua Coulombe's time to complete C2F2 by one year (2009). A motion was made by Commissioner Pratt and seconded by Commissioner Burbank. Motion passed unanimously.

VI. OLD BUSINESS

Item 1. Approval of Administrative Rules: Motion was made by Commissioner Butts and seconded by Vice-Chair Carrier to approve the Administrative Rules. Motion passed unanimously.

VII. NEW BUSINESS

Nothing to report.

VIII. GOOD OF THE ORDER

Chair Duquette mentioned the Grand Opening of the newest Dover Station at 6th Street near Liberty Mutual in Dover on November 20th at 10:00 a.m. All are welcome to attend.

Also, congratulations to Duke and Marta who were married on October 10th!!

IX. ADJOURNMENT

Motion was made by Commissioner Burbank, seconded by Commissioner Pratt, to adjourn at 4:00 p.m. Motion passed unanimously.

Respectfully submitted,

Richard A. Mason, Director

Items distributed at meeting:

1. Agenda 11/06/2008
2. Minutes of Meeting – 09/04/08 – Not Approved
3. Curriculum Status Report 11/06/08
4. Director's Report #117 – 11/06/2008