



**STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY**  
John J. Barthelmes, Commissioner



**Division of Fire Safety**  
**OFFICE OF THE STATE FIRE MARSHAL**  
J. William Degnan, State Fire Marshal

Office: NH Incident Management Center, 110 Smokey Bear Blvd., Concord, NH  
Mailing Address: 33 Hazen Drive, Concord, NH 03305  
603-223-4289, FAX 603-223-4294  
e-mail FMO@dos.nh.gov

**PLAN REVIEW ASSIGNMENT FORM**

Your plans have been received in the N.H. State Fire Marshal's Office. The review of your plans shall be completed by one or more of the third party reviewer (TPR) recognized by the NH State Fire Marshal's Office. (see reverse side for list). Please attach this form to your transmittal sheet when you send your plans to the TPR from the recognized list. Have the TPR complete the bottom of the form and return the form to us. Upon receiving a completed and signed form, we will issue a plan review approval letter. We will retain a copy of the plans until the certificate of occupancy is issued.

**This section is to be filled out by applicant**

Project Name			
Project Address			
Project Town		Project Contact Name	
Estimated Construction Start Date		Total Occupiable Square Footage	

**This section is to be filled out by NHFMO**

Date Received		Received by	
Fwd Date		TPR	

**This section to be filled out by TPR**

Date Received		NFPA Occupancy Use Group	
IBC Construction Type		Fire Alarm Req. (Y/N)	Auto. Sprinkler Req. (Y/N)
<b>Certification of plan review (N/A if not applicable)</b>		<b>Signature of Reviewer</b>	
This project meets or exceeds the NFPA <i>Life Safety Code</i> ® as adopted by the State of New Hampshire			
This project meets or exceeds the ICC International Building Code with amendments as adopted by the State of New Hampshire			
This project meets or exceeds the N.H. State Fire Code as adopted pursuant to RSA 153:5 by the State of New Hampshire			
This project meets or exceeds the Accessibility Standards as promulgated by the NH Governor's Commission on Disability			
This project was reviewed for compliance with the following adopted codes: Enter code reference here:			

This form does **not** constitute an approval for this project. This form shall be returned to the NH State Fire Marshal's Office upon completion of the review when plans reviewed meet the intent of the applicable codes. The plan approval letter will come from the Office of the State Fire Marshal.