

STATE OF NEW HAMPSHIRE DEPARTMENT OF SAFETY
John J. Barthelmes, Commissioner



Division of Fire Safety
OFFICE OF THE STATE FIRE MARSHAL
J. William Degnan, State Fire Marshal



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THIRD PARTY PLAN REVIEW PROCESS

Pursuant to the authority granted by section 1.15 of the Uniform Fire Code adopted pursuant to the authority granted by RSA 153:5, the NH State Fire Marshal's Office may require plans submitted to this office for review, to be reviewed by a recognized Third Party Reviewer (TPR).

The applicant will be required to fill out a third party reviewer authorization form and submit the form with a copy of the plans to one of the recognized TPR's found on the reverse side of the application form. The plans will be reviewed by the TPR at the applicant's expense. All financial arrangements for the review shall be directly between the applicant and the TPR.

Upon completion of the review, the TPR will forward a completed copy of the authorization form to the Division of Fire Safety. Upon review of the form, the Division of Fire Safety will issue a plan review approval letter to the applicant.

The Division of Fire Safety shall retain one copy of the plans for internal use during inspections until the certificate of occupancy is issued. After the certificate of occupancy is issued, the plans will be destroyed, unless otherwise noted by the division.

The review of plans by a TPR shall not exempt, in any way, the applicant from conforming to all local laws and ordinances with regard to building fire and life safety.