

## **INSTRUCTIONS TO APPLY FOR THE RELICENSE EXAM**

### **If your New Hampshire Master or Journeyman\* license expired between 1 and 3 years:**

Complete the application send and include a check for \$50.00 **and** proof of a 15 hour course on the current National Electrical Code.

### **If your New Hampshire Master or Journeyman\* license expired between 4 and 6 years:**

Complete the application and include a check for \$50.00, proof of a 15 hour course on the current National Electrical Code **and one of the following:**

- Proof of a 45 hour course on the current National Electrical Code.
- Certified statement of licensure in another state showing that you were licensed there for the entire the time period that your NH license was lapsed.
- Letter(s) on company letterhead, signed by the owner or a supervisor, specifying duties and including dates of employment, for jurisdictions where no electrical licensing is required during the time period that your NH license was lapsed.

### **If your New Hampshire Master or Journeyman\* license expired between 7 and 10 years:**

Complete the application and include a check for \$50.00 proof of a 15 hour course on the current National Electrical Code **and one of the following:**

- Proof of a 90 hour course on the current National Electrical Code.
- Certified statement of licensure in another state showing that you were licensed there for the entire the time period that your NH license was lapsed.
- Letter(s) on company letterhead, signed by the owner or a supervisor, specifying duties and including dates of employment, for jurisdictions where no electrical licensing is required during the time period that your NH license was lapsed.

### **If your New Hampshire Master or Journeyman\* license expired over 10 years:**

Complete the enclosed application with a check for \$50.00, proof of a 15 hour course on the current National Electrical Code **and one of the following:**

- Certified statement of licensure in another state showing that you were licensed there for the entire the time period that your NH license was lapsed.
- Letter(s) on company letterhead, signed by the owner or a supervisor, specifying duties and including dates of employment, for jurisdictions where no electrical licensing is required during the time period that your NH license was lapsed.

Once we have received the information above and your application has been approved you will be notified of the time, date and place of the exam, as well as the books you will be allowed to bring with you.

\*If your New Hampshire Master license is active and you need to reinstate your journeyman license for reciprocity use the reinstatement instructions and application, in that case no exam is required.

#### **STATE OF NEW HAMPSHIRE RETURNED CHECK POLICY**

- We may re-present your checks electronically for any check returned for insufficient or uncollected funds.
- Your returned check will not be provided to you with your bank statement, but you can get a copy by contacting your financial institution.
- Per RSA 6:11-a, a fee of \$25 or 5 percent of the face amount of the check, whichever is greater, plus bank fees, will be charged for each returned check and collected with a separate electronic transaction.”



# State of New Hampshire

OFFICE OF THE STATE FIRE MARSHAL

## BUREAU OF ELECTRICAL SAFETY AND LICENSING

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305

Office: 110 Smokey Bear Boulevard, Concord, NH

(603) 223-4289

www.nh.gov/safety/divisions/firesafety/building/electrician/



Do not use this space

Approved \_\_\_\_\_

Exam # \_\_\_\_\_ Results \_\_\_\_\_

Issued \_\_\_\_\_ License # \_\_\_\_\_

Fee Received \$ \_\_\_\_\_ Check # \_\_\_\_\_

### APPLICATION FOR RELICENSE OF ELECTRICIAN'S LICENSE PER RSA 319-C

A. **Name:** \_\_\_\_\_  
Last First Middle Initial

B. **Residence Address:** \_\_\_\_\_ **Mailing Address:** \_\_\_\_\_  
Street: \_\_\_\_\_ Street: \_\_\_\_\_  
City: \_\_\_\_\_ City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

C. **Place of Birth:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

D. NH Electrician's license # \_\_\_\_\_ **Master / Journeyman** (circle one)  
Date Issued: \_\_\_\_\_ Date Expired: \_\_\_\_\_

E. Do you have a current Electrician's License in another state? \_\_\_\_\_ **Master / Journeyman** (circle one)  
State: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Date Expires: \_\_\_\_\_

F. **Present Employer:** \_\_\_\_\_  
Address: Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

G. **Nature of Employer's Business:** \_\_\_\_\_

H. Your duties, as an employee of the business above, pertaining to electrical installations.

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I. Date Employment Started: \_\_\_\_\_

J. **Previous Employer:** \_\_\_\_\_

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

K. Nature of Employer's Business: \_\_\_\_\_

L. References:

Applicant shall give the names and addresses of 3 persons, unrelated to him/her, having knowledge of the applicant's electrical background.

Name	Address
_____	_____
_____	_____
_____	_____

M. Photo: \_\_\_\_\_ Date of Photo: \_\_\_\_\_

Attach unmounted recognizable passport size color photograph in this space.

**(Photographs taken more than six months prior to filing application are not acceptable.)**

N. Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**SIGNATURE SHALL MEAN THE INFORMATION IN THE APPLICATION IS TRUE AND CORRECT. FALSE STATEMENTS SHALL BE SUBJECT TO THE PENALTY AS PROVIDED UNDER RSA 641:3.**