

EXAM INSTRUCTIONS

1. APPLICATION must be typed or printed in **ink** and must be neat and legible.
2. All questions must be answered completely, relative to names, addresses, and dates of employers and school. Sections relating to nature of employer's business and your duties as an employee pertaining to electrical installations **must be answered in detail.**
3. Inserts certifying experience must be filled out completely and in detail, and **be signed by a licensed electrician.** (Original signatures are required.) A **separate** insert must be filled out for **each employer.**
4. A picture, taken not more than **six months** prior to filing, must be included.
5. The application must be **signed and dated** on the back.
6. The application must be accompanied by an exam fee of: **\$50.00**
Check or money order must be made payable to: **TREASURER, STATE OF N.H. (WE CANNOT ACCEPT CASH)**

STATE OF NEW HAMPSHIRE RETURNED CHECK POLICY

- We may re-present your checks electronically for any check returned for insufficient or uncollected funds.
 - Your returned check will not be provided to you with your bank statement, but you can get a copy by contacting your financial institution.
 - Per RSA 6:11-a, a fee of \$25 or 5 percent of the face amount of the check, whichever is greater, plus bank fees, will be charged for each returned check and collected with a separate electronic transaction.”
7. Credit for out-of state and out-of-country experience must be certified on the employer's company stationery stating the type of work performed by the applicant while employed and signed by the licensed electrician under whom the applicant has worked or by the person in authority who knows what type of work the applicant has performed.
 8. The application must be filed in the Board's office by the **first Friday** of the month prior to the examination. The examinations shall be held, subject to availability, at the NH state fire academy during the third week of **January, April, July, and October** of each calendar year, beginning at 9:00 a.m. Only those applicants complying **completely** with the above instructions will be notified of the examination. Each applicant shall be notified, to the address submitted on the application, confirming the time and place of the examination. Copies of RSA 319-C and the administrative rules will be enclosed with the notice.
 9. **Incomplete** applications will not be processed and they will be returned to the applicant.

10. EXAMINATION

Elec 303.01 Format and Subject Matter.

- (a) The **first section** of all **journeyman** and master examinations shall consist of 50 questions based on the National Electrical Code, NFPA-70 as described in Elec 303.01.
- (b) The **second section** of the **journeyman** examination shall consist of 50 questions based on RSA 319-C, the board's administrative rules and on practical electrical installations as defined in RSA 319-C:2, III.
- (c) The **second section** of the **master** examination shall consist of 50 questions based on practical electrical installations as defined in RSA 319-C:2, III.
- (d) Practical questions shall be based on the American Electricians Handbook published by McGraw-Hill, current edition.
- (e) The **master** examination shall have a **third section** consisting of 25 questions based on RSA 319-C and the board's administrative rules.
- (g) All questions on the National Electrical Code shall be based on the National Electrical Code as described in Elec 303.01.

Elec 303.02 Passing Grade. Applicants shall correctly answer at least 70% of the questions on each section of the examination for licensure.

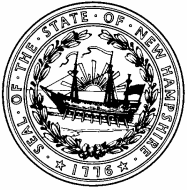
11. Applicants with a *diagnosed* learning disability may request accommodation. Please contact the Board's office.
12. Employment forms, transcripts, and letters from companies and licensed electricians which are submitted with the application are considered part of the records of the Board's office and will not be returned to the applicant.

ADDITIONAL INSTRUCTIONS FOR JOURNEYMAN EXAM

1. Applications must be accompanied by inserts showing at least a minimum of **8000 hours**.
2. Applicants must enclose a transcript of their required electrical schooling (**576 hours of post secondary schooling**). An Associate Degree in Electricity will meet the schooling requirements and an applicant will be given credit for one year of their practical experience. **No additional credit for practical experience will be given from the date of entry to the date of graduation.**

ADDITIONAL INSTRUCTIONS FOR MASTER EXAM

1. Applications must be accompanied by inserts showing at a minimum of **2000 hours** practical experience, **as a N.H. journeyman electrician.**



State of New Hampshire

OFFICE OF THE STATE FIRE MARSHAL

BUREAU OF ELECTRICAL SAFETY AND LICENSING

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305

Office: 110 Smokey Bear Boulevard, Concord, NH

(603) 223-4289

www.nh.gov/safety/divisions/firesafety/building/electrician/



Do not use this space

Approved _____ Exam /Reciprocal /NERA

Journeyman Issue Date _____ Exam # _____

Results – Part 1 _____ Part 2 _____ Part 3 _____

Issued _____ License # _____

Fee Received \$ _____ Check # _____

APPLICATION FOR ELECTRICIAN'S LICENSE PER RSA 319-C

A. **Name:** _____
Last First Middle Initial

B. **Residence Address:** _____ **Mailing Address:** _____

Street: _____ Street: _____

City: _____ City: _____

State: _____ Zip: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

C. **Place of Birth:** _____ **Date of Birth:** _____

D. **Applying for:** **Master / Journeyman / High Medium Voltage** (circle one) **Exam / Reciprocal** (circle one)

E. **Do you currently hold or have held a New Hampshire Journeyman license or an Apprentice or Trainee ID card?**

Type: _____ #: _____ Expiration Date: _____

F. **Have you previously taken this exam?** _____ **Number of Times:** _____ **Last Date Taken:** _____

G. **Have you ever held this license in NH?** _____ **License #:** _____

H. **Do you hold a Journeyman / Master License in another state?** **State:** _____ **License #:** _____

I. **Present Employer:** _____

Address: Street: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

J. **References:** _____

Applicant shall give the names and addresses of 3 persons, unrelated to him/her, having knowledge of the applicant's electrical background.

Name	Address
_____	_____
_____	_____
_____	_____

K. Education (starting with high school):

Name of School	Years (to/from)	Date Graduated	Course	Degree
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

L. Photo: _____ Date of Photo: _____

Attach unmounted recognizable passport size color photograph in this space.

(Photographs taken more than six months prior to filing application are not acceptable.)

M. Signature of Applicant: _____

Date: _____

SIGNATURE SHALL MEAN THE INFORMATION IN THE APPLICATION IS TRUE AND CORRECT. FALSE STATEMENTS SHALL BE SUBJECT TO THE PENALTY AS PROVIDED UNDER RSA 641:3.

INSERT

**FOR 'MASTER AND JOURNEYMAN 1ST TIME EXAMINEES'
AND 'HIGH MEDIUM VOLTAGE ELECTRICIANS' ONLY
(ONE INSERT PER EMPLOYER)**

To the State of New Hampshire Electrician's Board:

I hereby subscribe to and vouch for the statement made by _____ in this application
(Name of Applicant)

for a **Master / Journeyman / High Medium Voltage** (circle one) Electrician's license that he/she was employed by:

Name: _____

Address: Street: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Nature of Employer's Business: _____

From: _____ To: _____
(Date Employment Started) (Date of Termination or Current Date)

As an **Apprentice / Journeyman / Trainee** (circle one) whose duties as an employee consisted of:

of which _____ **hours** were performed under the supervision of a licensed master electrician and consisted of work for which a license is required, by law.

(Name of Applicant's Employer)

(Signature of Licensed Electrician **not yourself**)

Holder of License #: _____

Holder of License #: _____

Telephone #: _____

Telephone #: _____

THIS FORM MUST BE USED IN FOR CERTIFYING PRACTICAL EXPERIENCE. ADDITIONAL FORMS WILL BE MAILED ON REQUEST. YOU MAY PHOTOCOPY THE FORM **BEFORE** FILING IT OUT IF YOU NEED ADDITIONAL COPIES.