

## INSTRUCTIONS FOR HIGH/MEDIUM VOLTAGE TRAINEE APPLICANTS

1. The application must be typed or printed in **ink** and be neat and **legible**. All questions must be completely answered relative to names, addresses, and dates of employment and school.
2. The present employer section must be filled out and **signed by your employer**.  
**YOUR EMPLOYER MUST BE A LICENSED MASTER OR HIGH/MEDIUM VOLTAGE ELECTRICIAN IN THE STATE OF NEW HAMPSHIRE.**
3. A picture, taken not more than **six months** prior to filing, must be included.
4. The application must be **signed by the applicant**.
5. Enclose a check or money order for **\$10.00** made out to: TREASURER, STATE OF NEW HAMPSHIRE  
**(WE CANNOT ACCEPT CASH.)**

### **STATE OF NEW HAMPSHIRE RETURNED CHECK POLICY**

- We may re-present your checks electronically for any check returned for insufficient or uncollected funds.
- Your returned check will not be provided to you with your bank statement, but you can get a copy by contacting your financial institution.
- Per RSA 6:11-a, a fee of \$25 or 5 percent of the face amount of the check, whichever is greater, plus bank fees, will be charged for each returned check and collected with a separate electronic transaction.”

### **Elec 302.04 High/Medium Voltage Electrician Trainee Qualifications.**

- (a) All high/medium voltage electrician trainees shall:
- (1) Be employed by a high/medium voltage or master electrician; and
  - (2) Obtain identification cards issued by the board.

### **Elec 404.03 Supervision.**

(a) Electrical installations and high/medium voltage power distribution system installations performed by an apprentice electrician shall be directly supervised by a master or journeyman electrician at all times. The ratio of apprentice to licensed electrician shall not exceed one to one.

(b) Electrical installations and high/medium voltage power distribution system installations performed by a journeyman electrician shall be periodically inspected by the master electrician from whom he receives direction and supervision. The master electrician shall perform a final inspection of the journeyman’s completed installation.

(c) High/medium voltage power distribution system installations performed by a high/medium voltage trainee shall be directly supervised by a high/medium voltage, master or journeyman electrician at all times.

(d) If there is a failure of supervision as required by (a), (b) or (c) above the board shall undertake disciplinary proceedings against the licensee(s).

(e) Electrical installations made without the direct supervision of a master or journeyman electrician by an apprentice or high/medium voltage trainee shall be recorded on the apprentice or high/medium voltage trainee’s file regarding professional character for the board’s consideration when they apply for a license.



# State of New Hampshire

OFFICE OF THE STATE FIRE MARSHAL

## BUREAU OF ELECTRICAL SAFETY AND LICENSING

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305

Office: 110 Smokey Bear Boulevard, Concord, NH

(603) 223-4289

www.nh.gov/safety/divisions/firesafety/building/electrician/



Do not use this space

Approved \_\_\_\_\_

Issued \_\_\_\_\_ I.D. # \_\_\_\_\_

Fee Received \$ \_\_\_\_\_ Check # \_\_\_\_\_

### APPLICATION FOR APPRENTICE / TRAINEE I.D. CARD PER RSA 319-C

A. Name: \_\_\_\_\_

Last

First

Middle Initial

B. Residence Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

C. Place of Birth: \_\_\_\_\_

D. Date of Birth: \_\_\_\_\_

E. Applying for: **Apprentice / High Medium Voltage Trainee** (circle one)

F. Do you have any type of Electrician's License in another state? \_\_\_\_\_ State: \_\_\_\_\_

G. Have you ever any type of Electrician's License or I.D. card in this state? \_\_\_\_\_

#### **Present Employer:** (to be filled out by employer)

H. Date Employment Started: \_\_\_\_\_

I. Employer: \_\_\_\_\_

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

J. N.H. Master or High/Medium Voltage Electrician's License #: \_\_\_\_\_

K. Master or High/Medium Voltage Electrician's signature: \_\_\_\_\_

L. Nature of Employer's Business: \_\_\_\_\_

M. **Former Employer:** \_\_\_\_\_

Address: Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

N. References:

Applicant shall give the names and addresses of 3 persons, unrelated to him/her, having knowledge of the applicant's character.

Name	Address
_____	_____
_____	_____
_____	_____

O. Education: (High School and any electrical schooling)

**Attach copy of high school or G.E.D. diploma and transcripts of any electrical schooling.**

School/Training Program	Years (to/from)	Date Graduated	Course	Degree
_____				
_____				

P. Planning to attend required electrical schooling at: \_\_\_\_\_  
Name and Location of School/Training Program

Q. Photo: \_\_\_\_\_ Date of Photo: \_\_\_\_\_

Attach unmounted recognizable passport size color photograph in this space.

**(Photographs taken more than six months prior to filing application are not acceptable.)**

**I understand that in order to renew my I.D. card, I must satisfactorily complete related training each year. Apprentices must show proof of satisfactorily completing training in electrical schooling each year.**

R. Signature: \_\_\_\_\_