

INSTRUCTIONS FOR HIGH/MEDIUM VOLTAGE APPLICANTS

1. APPLICATION must be typed or printed in **ink** and must be neat and legible.
2. All questions must be answered completely, relative to names, addresses, and dates of employers and school. Sections relating to nature of employer's business and your duties as an employee pertaining to electrical installations **must be answered in detail.**
3. Applications must be accompanied by inserts showing practical experience.
4. Inserts certifying experience must be filled out completely and in detail, and **be signed by a licensed master or high/medium voltage electrician.** (Original signatures are required.) A **separate** insert must be filled out for **each employer.**
5. Proof of completion of certification program approved by the Board.
6. A picture, taken not more than **six months** prior to filing, must be included.
7. The application must be **signed and dated** on the back.
8. The application must be accompanied by the proper fee: **\$68.00**

Check or money order must be made payable to: TREASURER, STATE OF N.H. **(NO CASH)**

STATE OF NEW HAMPSHIRE RETURNED CHECK POLICY

- We may re-present your checks electronically for any check returned for insufficient or uncollected funds.
 - Your returned check will not be provided to you with your bank statement, but you can get a copy by contacting your financial institution.
 - Per RSA 6:11-a, a fee of \$25 or 5 percent of the face amount of the check, whichever is greater, plus bank fees, will be charged for each returned check and collected with a separate electronic transaction.”
9. Credit for out-of state and out-of-country experience must be certified on the employer's company stationery stating the type of work performed by the applicant while employed and signed by the licensed electrician under whom the applicant has worked or by the person in authority who knows what type of work the applicant has performed.
 10. **Incomplete** applications will not be processed and they will be returned to the applicant.
 11. Employment forms, transcripts, and letters from companies and licensed electricians which are submitted with the application are considered part of the records of the Board's office and will not be returned to the applicant.

Elec 302.03 High/Medium Voltage Electrician Qualifications.

- (a) Each applicant for licensure as a high/medium voltage electrician shall:
- (1) Have certification by a state, federal, employer certification program approved by the electricians board; or
 - (2) Until January 1, 2003, provide proof of a minimum of 5 years experience as high/medium voltage electrician performing electrical installations as described in RSA 319-C III-a; and
 - (3) Provide a high school diploma or equivalent.



State of New Hampshire

OFFICE OF THE STATE FIRE MARSHAL

BUREAU OF ELECTRICAL SAFETY AND LICENSING

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305

Office: 110 Smokey Bear Boulevard, Concord, NH

(603) 223-4289

www.nh.gov/safety/divisions/firesafety/building/electrician/



Do not use this space

Approved _____ Exam /Reciprocal /NERA

Journeyman Issue Date _____ Exam # _____

Results – Part 1 _____ Part 2 _____ Part 3 _____

Issued _____ License # _____

Fee Received \$ _____ Check # _____

APPLICATION FOR ELECTRICIAN'S LICENSE PER RSA 319-C

A. **Name:** _____

Last

First

Middle Initial

B. **Residence Address:**

Mailing Address:

Street: _____

Street: _____

City: _____

City: _____

State: _____ Zip: _____

State: _____ Zip: _____

Home Phone: _____

Cell Phone: _____

C. Place of Birth: _____ Date of Birth: _____

D. Applying for: **Master / Journeyman / High Medium Voltage** (circle one) **Exam / Reciprocal** (circle one)

E. Do you currently hold or have held a New Hampshire Journeyman license or an Apprentice or Trainee ID card?

Type: _____ #: _____ Expiration Date: _____

F. **Have you previously taken this exam?** _____ Number of Times: _____ Last Date Taken: _____

G. Have you ever held this license in NH? _____ License #: _____

H. **Do you hold a Journeyman / Master License in another state?** State: _____ License #: _____

I. **Present Employer:** _____

Address: Street: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

J. References:

Applicant shall give the names and addresses of 3 persons, unrelated to him/her, having knowledge of the applicant's electrical background.

Name	Address
_____	_____
_____	_____
_____	_____

K. Education (starting with high school):

Name of School	Years (to/from)	Date Graduated	Course	Degree
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

L. Photo:

Date of Photo: _____

Attach unmounted recognizable passport size color photograph in this space.

(Photographs taken more than six months prior to filing application are not acceptable.)

M. Signature of Applicant: _____

Date: _____

SIGNATURE SHALL MEAN THE INFORMATION IN THE APPLICATION IS TRUE AND CORRECT. FALSE STATEMENTS SHALL BE SUBJECT TO THE PENALTY AS PROVIDED UNDER RSA 641:3.

INSERT
FOR 'MASTER AND JOURNEYMAN 1ST TIME EXAMINEES'
AND 'HIGH MEDIUM VOLTAGE ELECTRICIANS' ONLY
(ONE INSERT PER EMPLOYER)

To the State of New Hampshire Electrician's Board:

I hereby subscribe to and vouch for the statement made by _____ in this application
(Name of Applicant)

for a **Master / Journeyman / High Medium Voltage** (circle one) Electrician's license that he/she was employed by:

Name: _____

Address: Street: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Nature of Employer's Business: _____

From: _____ To: _____
(Date Employment Started) (Date of Termination or Current Date)

As an **Apprentice / Journeyman / Trainee** (circle one) whose duties as an employee consisted of:

of which _____ **hours** were performed under the supervision of a licensed master electrician and consisted of work for which a license is required, by law.

(Name of Applicant's Employer)

(Signature of Licensed Electrician **not yourself**)

Holder of License #: _____

Holder of License #: _____

Telephone #: _____

Telephone #: _____

THIS FORM MUST BE USED IN FOR CERTIFYING PRACTICAL EXPERIENCE. ADDITIONAL FORMS WILL BE MAILED ON REQUEST. YOU MAY PHOTOCOPY THE FORM **BEFORE** FILING IT OUT IF YOU NEED ADDITIONAL COPIES.