

State of New Hampshire
Department of Safety
2009/2010 Interoperable Emergency Communications Grant
Program



Interoperable Emergency
Communications Grant Program
(IECGP)

State of New Hampshire
Department of Safety
Commissioner's Office
Grants Management Unit - 33 Hazen Drive
Concord, NH 03305

Program Overview

This grant will support the costs related to improving New Hampshire's interoperable emergency communications, including communications in collective response to natural disasters, acts of terrorism and other man-made disasters. New Hampshire will attempt to reach the maximum number of fire, EMS and law enforcement personnel with **training or exercises**. The 80% local grants will be directly issued to any of the local municipal Fire Mutual Aide entities and county entities or regional/local law enforcement agencies in charge of regional dispatch for all disciplines statewide.

The Tactical Interoperability Communications Plan (TICP) scorecard scored NH as "established implementation" for the usage of equipment. Recommendations were: 1) regular test and exercise deployment of regional interoperability resources to improve proficiency 2) Consider adding communications interoperability as a component of all future exercises).

This small Interoperable Emergency Communications Grant Program (IECGP) award will be used to fill an identified gap in the Public Safety Interoperable Communications (PSIC) Grant Program and Homeland Security Grant Program (HSGP) funding for First Responder communications needs related to Communications Unit Leader (COML) Training and Exercising. COML training is a void that all First Responders feel needs to be addressed (as well as being noted in the TICP AAR) and exercising will identify and correct other communications operational deficiencies. In FY 2009 and FY 2010, IECGP has two priority groups: 1) Leadership and Governance; and 2) Common Planning and Operational Protocols, and Emergency Responder Skills and Capabilities. With the limited overall funding available for this effort at the State and Local level, it was important that the objectives and goals remain reasonable.

Local Entities Allocations Narrative of Budget:

Total Local 80% funds obligated toward Training OR Exercises. The local entity will designate their preference for COML training, SOP/SOG development. "Other" DHS communications training or an HSEEP compliant communications focused exercise for funding usage. This designation will occur upon submission of a properly executed application and certified commitment to compliance with program guidelines.

Program Requirements for Acceptance:

Competitive applications will be accepted in the form of a plan for the following:

- Designation of your department's training and/or exercise plan of action based on the program's objectives; and
- Development of timeline for the training/exercise you are seeking under the plan
- Present a budget by eligible tasks that grant funds for which grant funds are being sought.

The State of NH-Department of Safety reserves the right to review and reject any and all proposals based upon:

- the lack of adequate information provided in the application
- application inconsistent with the IECGP Grant Guidance
- application is for ineligible items or concepts
- application lacks all completed and signed Grant documents
- application inconsistent with the application instructions, requirements, and information provided herein
- plans not appropriate or well-defined to achieve true information sharing and collaboration

Authorized Program Expenditures

Funds awarded to each district can be used for the following:

- **Planning**
 - Development of preliminary work for training and exercise plans based on the Interoperable Emergency Communications Grant Program (IECGP).
 - Consultant fee related to the planning of IECGP grant approved activities. No costs will be reimbursed for work prior to properly completed application and approval process. Approval will be a written communication from the DOS-Grants Management Unit.
- **Training***
 - IECGP funds will be used to train or conduct exercises for the purpose of improving New Hampshire's interoperable emergency communications, including communications in collective response to natural disasters, acts of terrorism, and other man-made disasters. Backfill/Overtime costs for the dispatch centers' collaborative group and existing sworn personnel to participate in training and/or exercises offered in concert with IECGP activities and development.
 - **Training** must be approved based on the U.S. Department of Homeland Security's guidelines. **Contact Bob Pragoff, Division of Fire Standards & Training and EMS, NH Department of Safety, (tel.) 271-4567, for guidance on training.**
 - All **Exercises** must be conducted within the DHS/FEMA HSEEP continuum. **Contact Katya Brennan at the Division of Homeland Security & Emergency Management 271-2231.**

***Please note:** This grant is not intended for a local department to hire new staff, but is only to train or conduct exercises for the existing sworn personnel.

PLEASE USE SEPARATE PAGES TO OUTLINE THE COMPETITIVE APPLICATION CRITERIA.

CONTACT INFORMATION

Project Title: FY 2009/2010 Interoperable Emergency Communications Grant Program

PROGRAM MANAGER/CONTACT (PRIMARY POINT OF CONTACT)

NAME: _____ TITLE: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

PROGRAM MANAGER/CONTACT SIGNATURE: _____

FINANCE OFFICER

NAME: _____ TITLE: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

FINANCE OFFICER SIGNATURE: _____

AUTHORIZING OFFICIAL

NAME: _____ TITLE: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

EMAIL: _____

CERTIFICATION: I CERTIFY THAT I AM DULY AUTHORIZED UNDER THE STATUTES OF THE STATE OF NH TO APPLY FOR, AUTHORIZE, OR ACCEPT THE HOMELAND SECURITY GRANT FUNDS / EQUIPMENT HEREIN.

AUTHORIZING OFFICIAL SIGNATURE: _____

REQUIRED ATTACHMENTS

- A. Completed application to be returned to the Grants Management Unit, NH Department of Safety, 33 Hazen Drive, Concord, NH 03305. (no faxes or e-mail accepted)**
- B. Submit plan of action and timeline for the training/exercise you are seeking under the plan**
- C. NIMS IS-100, NIMS IS-200 and NIMS IS-700 completion certificates for agencies listed in MOU/Collaborative Group**
- D. The following will be issued as part of your official approved grant (after application review and approval) and must be returned completed and properly executed at that time PRIOR to beginning grant related work:**
 - a. Grant Terms and Conditions**
 - b. Acceptance of Audit Requirements**
 - c. Special Conditions**
 - d. Lobbying Form**
 - e. Award letter**

Federal Fiscal Year 2009 Interoperable Emergency Communications Grant Program (IECGP)

Non-Supplanting Certification

Non-Supplanting Certification: This certification, which is a required component of the New Hampshire application, affirms that federal Interoperable Emergency Communications Grant funds will be used to **supplement** (add to) existing funds, and will not **supplant** (replace) funds that have been locally appropriated for the same purpose. Potential supplanting will be addressed in the application review as well as in the pre-award review, post-award monitoring, and the audit. Applicants and/or grantees will be/may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons OTHER than the receipt or expected receipt of federal Interoperable Emergency Communications Grant funds.

Supplanting funds is loosely defined (for these purposes) as using federal grant money to “replace” or “take the place of” existing local funding for equipment or programs. The funds are intended to provide local entities with **increased capabilities** or to build capacity to address CBRNE/WMD terrorist incidents. Federal Interoperable Emergency Communications Grant funds **cannot** be used to replace aged, local equipment; instead they are intended to help increase capabilities. The funds are not to be used to replace items that are worn out/broken or for replacing (supplanting) routine local budget expenses.

As a condition of the receipt of these funds:

Funding may be suspended or terminated for filing a false certification in this application or other reports or document as part of this program.

Tracking of Equipment:

Upkeep, maintenance, and training of and for equipment procured as part of the Interoperable Emergency Communications Grant program is a local and/or grantee responsibility. The inventory of this equipment is a local responsibility and the recipient of such understands that inspections, auditing, and inventory accounting of this equipment may occur as a condition of this grant either from Federal, State or other appropriate level agency and agent.

Equipment valued over \$5,000:

To comply with OMB circular A-87, equipment valued at this level must be inventoried and tracked locally and be reported to the State Department of Safety (DOS) – Grants Management Unit for 2 years or until the item carries a depreciated value of less than \$100. The disposition of the equipment must be reported. DOS recommends consulting with local auditors for GASB-34 compliance and disposition rules governing equipment procured with Federal funds.

Certification Statement:

I certify that any funds awarded under the fiscal year 2009/2010 Interoperable Emergency Communications Grant Program (IECGP) will be used to supplement existing funds for program activities, and will not replace (supplant) non-Federal Funds.

I acknowledge all work must be completed by 5/31/2013 and reimbursement request must be submitted to the Grants Management Unit, NH Department of Safety on or before that date (by 4/30/2013).

I have further read and understand the requirements surrounding fraudulent statements, tracking and inventory of equipment, and rules surrounding equipment valued at over \$5,000.

Print Name (Authorizing Official)

Print Name (Program Manager/Contact)

Signature

Signature

Date

Date

*****THE AUTHORIZING OFFICIAL MUST BE STATUTORILY ALLOWED TO SIGN A CONTRACT FOR THE MUNICIPALITY (i.e. Mayor, City Manager, Town Manager, Chairperson BOS, etc.) PER RSA 31:95b or RSA 37:6**

Send completed application to:

NH Department of Safety-Commissioner's Office
Grants Management Unit
33 Hazen Drive
Concord, NH 03305
603-271-7663
homelandgrants@safety.state.nh.us

