



## **THE NEW ENGLAND EXERCISE & TRAINING OFFICERS Announce**

### **The 2012 NIMS ICS All-Hazards Position Specific Training Program**

**Selection Criteria:** NIMS ICS All-Hazards Position-Specific training should be completed by personnel who are regularly assigned to functional, support, or unit leader positions on United States Fire Administration (USFA) or other Type III All-Hazards Incident Management Team (AHIMT), or by those persons who desire to seek credentials/certification in those positions.

**These Prerequisites Apply to ALL Courses:**

**Required:** ICS-300, Intermediate Incident Command System (ICS) for Expanding Incidents; IS-100.b, Introduction to the Incident Command System (ICS), ICS-100; IS-200.b, Incident Command System (ICS) for Single Resources and Initial Action Incidents, ICS-200; and IS-700.a, National Incident Management System (NIMS), An Introduction.

**Recommended:** ICS-400, Advanced Incident Command System (ICS), Command and General Staff—Complex Incidents.

**How to apply:** Complete the FEMA 119-25-1 application form found at <http://training.fema.gov/Apply/119-25-1%20Previously%20FF75-5.pdf> and **forward it to your State Training Officer for approval.** Once that approval has been granted, the form should be forwarded to the Point of Contact for the host state as listed below each course description. **Applications MUST be received by the host state no later than 30 days prior to the class date, so please plan accordingly!**

**Stipends:**

All students representing state and local government entities are entitled to receive reimbursement under the FEMA Student Stipend Reimbursement Program for costs associated with attending regional offerings of NIMS ICS All-Hazards Position Specific classes. This program provides reimbursement to students who successfully complete classes for costs associated with travel and lodging. Airfares, baggage charges, and two-way mileage costs between a student's home and the class site are fully reimbursable. Miscellaneous ancillary costs such as meals and local transportation costs such as taxis or rental cars are not reimbursable. Stipend forms will be available at the start of each class.

### **L-971 Facilities Unit Leader**

The course will help participants establish the essential core competencies required for performing the duties of the Facilities Unit Leader (FACL) in an all-hazards incident. The course walks participants through general information, including an overview of the Logistics Section and information on incident mobilization, initial situation awareness, and unit management. It also provides detailed instruction in setting up and maintaining incident facilities, including facilities infrastructure, services, layout, and security. Each unit contains a discussion-based exercise and there is a capstone tabletop exercise at the end of the course to give participants hands-on practice functioning as a FACL.

Course Length: 5 days

May 7 – 11, 2012

Saco, Maine

POC: Michael Grant

(207) 624-4460

[Michael.F.Grant@maine.gov](mailto:Michael.F.Grant@maine.gov)

### **L-969 Communications Unit Leader**

This course helps participants establish the essential core competencies required for performing the duties of the Communications Unit Leader (COML) in an all-hazards incident. This course addresses all responsibilities appropriate to a COML operating in a local- or State-level All-Hazards Incident Management Team (AHIMT). These responsibilities include the collection, processing, and dissemination as needed to facilitate Operations of Command, General Staff, and Unit Leaders within the confines of a Type 3 AHIMT. The course is an instructor-led training that supports learning through discussion, lecture, and active participation in multiple exercises. By requiring participants to bring a COML Kit to the instruction, the course provides a realistic, hands-on approach to mastering the skills of a COML.

Course Length: 4 days

May 7 – 10, 2012

Burlington, VT.

POC: Robert Schell

(802)244-8727

[rschell@dps.state.vt.us](mailto:rschell@dps.state.vt.us)

### **L-960 Division/Group Supervisor**

The course is designed to provide local- and State-level emergency responders with a robust understanding of the duties, responsibilities, and capabilities of an effective Division/Group Supervisor (DIVS) on an All-Hazards Incident Management Team (AHIMT). The course walks participants through general information, including an overview of the Operations Section and information on incident mobilization, initial situation awareness, and unit management. It also provides detailed instruction on responding to the incident and the command needs of the incident, and emphasizes the importance of risk management and safety considerations.

Course Length: 3 days

May 16 – 18, 2012

Concord, NH

POC: Bob Pragoff

(603) 223-4200 X 31023

(603) 620-7011 (cell)

[robert.pragoff@dos.nh.gov](mailto:robert.pragoff@dos.nh.gov)

### **L-970 Supply Unit Leader**

This course helps participants establish the essential core competencies required for performing the duties of the Supply Unit Leader (SPUL) in an all-hazards incident. By requiring participants to bring jurisdiction-specific information to the instruction, the course provides a realistic, hands-on approach to mastering the skills of a SPUL organized by the fundamental steps of the ordering process. Participants identify information required for ordering, as well as complete required forms and documentation related to ordering, and anticipate ordering and supply needs for the incident. In addition to the ordering process, the course discusses mobilization, setting up and managing the Supply Unit, and demobilization.

Course Length: 4 days

May 21 – 24, 2012

New Haven, CT

POC: Gary Ruggiero, MEP Trainer

(860) 256-0841

[gary.ruggiero@ct.gov](mailto:gary.ruggiero@ct.gov)

### **L-965 Resources Unit Leader**

This course provides an overview of Unit Leader responsibilities, the Planning Section, and the planning process to contextualize the Resources Unit for participants unfamiliar with the planning process or the Incident Command System (ICS). It then explores specific Resources Unit Leader (RESL) functions and responsibilities including resource tracking systems, operational planning, and resource products/ outputs. The Status/Check-in and Demobilization functions are covered to provide participants with the knowledge to perform those duties if necessary. Exercises/simulations, discussions, and a final exam enable participants to process and apply their new knowledge.

Course Length: 4 days

June 4 – 7, 2012

Framingham, MA.

POC: Jeff Tedesco, STO

(508) 820-1446

[jeff.tedesco@massmail.state.ma.us](mailto:jeff.tedesco@massmail.state.ma.us)

### **L-964 Situation Unit Leader**

This course helps participants establish the essential core competencies required for performing the duties of the Situation Unit Leader (SITL) in an all-hazards incident. This course addresses all responsibilities appropriate to a SITL operating in a local- or State-level All-Hazards Incident Management Team (AHIMT). These responsibilities include processing information and intelligence and developing displays. The course is an instructor-led training that supports learning through discussion, lecture, and active participation in multiple exercises. By requiring participants to bring a SITL Kit to the instruction, the course provides a realistic, hands-on approach to mastering the skills of a SITL.

Course Length: 5 days

June 11 – 15, 2012

Concord, NH.

POC: Bob Pragoff

(603) 223-4200 X 31023 (office)

(603) 620-7011 (cell)

[robert.pragoff@dos.nh.gov](mailto:robert.pragoff@dos.nh.gov)

**L-975 Finance/Admin Unit Leader**

The Finance/Administration Unit Leader (FAUL) course will help participants establish the essential core competencies required for performing the duties of the Finance/Administration Unit Leader in an all-hazards incident. The course is designed to enable participants to perform as any of the four FAULs (Time Unit Leader, Procurement Unit Leader, Compensation and Claims Unit Leader, Cost Unit Leader). Participants will learn information that is applicable across all four positions, such as Unit setup and management, information gathering, and interactions. Complex experiential exercises and discussions will afford participants the opportunity to act as each Unit Leader while connecting all information learned back to real-world application.

Course Length: 3 days

June 20 – 22, 2012

Burlington, VT.

POC: Robert Schell

(802)244-8727

[rschell@dps.state.vt.us](mailto:rschell@dps.state.vt.us)