

NEW HAMPSHIRE FIRE STANDARDS & TRAINING COMMISSION

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MINUTES OF MEETING **September 6, 2012** *(Approved)*

Members Present: Stephen Carrier, Kevin Pratt, David Lindh, William Degnan, George Klauber, John Hoglund, Michael Brown and Richard McGahey.

Members Absent: Earl Sweeney, Jason Lyon and Brad Simpkins.

Vacancy: NH/LGC – Municipal Association and Dept. of Education Designee.

Others Present: *Division of Fire Standards & Training and Emergency Medical Services*—Perry Plummer, Director, Dennis Rosolen, Bureau Chief; Jeffrey Phillips, Bureau Chief; Clay Odell, Bureau Chief; Denice McAdoo, Recording Secretary; Capt. Chris Rousseau; Frank Fraitzl; Chief Burkush – Manchester FD; Jonathan Fosher I; Jonathan Fosher II; Jon Meyer and Ed White.

I. CALL TO ORDER

Item 1. Call to Order. The meeting of the New Hampshire Fire Standards & Training Commission was called to order by Chair Carrier at 10:32 a.m. on Thursday, September 6, 2012 at the Richard M. Flynn Fire Academy, 98 Smokey Bear Blvd., Concord, NH.

The Pledge of Allegiance was lead by Commissioner Degnan. Chair Carrier requested a moment of silence for the loss of Chief Richard Schaefer of Hopkinton FD, who died suddenly on Sunday (09/02/12).

II. APPROVAL OF MINUTES

Item 1. Motion was made by Commissioner Lindh, seconded by Commissioner McGahey to accept the minutes of the June 7, 2012 meeting. Motion passed unanimously. Commissioner Hoglund abstained.

III. CHAIR'S REMARKS

Chair Carrier remarked that he is back in the classroom again, being in the Inspector I program going on in Ashland. He said it has been good so far. Chair also mentioned that a good friend (FF) of his, Dave Demers, recently passed away and will be missed both personally and professionally.

IV. COMMITTEE REPORTS

Item 1. Emergency Medical Services. Commissioner Tetreault was not present and no written report was submitted. Chief Odell gave a report/update on EMS activities.

Item 2. Fire Marshal's Office. Fire Marshal Degnan gave his report. No written report was submitted.

Item 3. Forest Protection Bureau. Commissioner Simpkins was absent. No written report was submitted.

Item 4. Curriculum Review. Curriculum Status Report by Chief Rosolen is in each Commission member's packet and is as follows:

CURRICULUM STATUS REPORT September 6, 2012

NFPA 1002 Driver Operator:**

NFPA 1030 Series:**

NFPA 1031, Standard for Professional Qualifications for Fire Inspectors and Plan Examiners.
Courses are scheduled for the fall.

The visiting committee for Inspector II has been meeting and a target date of September Commission meeting for approval is planned.

NFPA 1021 Fire Officer:**

The next program is scheduled for the fall with on-line training involved.

NFPA 1041 Fire Instructor:**

A number of classes are completed and more classes will be scheduled shortly. Instructor II-III is scheduled in Raymond as well to help in the prerequisite for Fire Officer I&II.

NFPA 1006 Rescue programs:

A number of rope, Confined Space and trench rescue programs were offered this spring and summer as well, we are bringing back Rescue Systems I & II because of the federal grant that has been released from the 2007 2008 & 2009 monies, both programs are going very well. The Swift Water rescue classes that have been scheduled around the state have very good reviews and a visiting committee needs to be approved so we may offer this program on a regular basis. The rescue skills modules in FFII are also going to be offered around the state to aid in satisfying the pre requisite requirement. All of these programs have been going well and large numbers of people are being trained.

NFPA 472 Hazardous Materials:

We have scheduled a number of Haz Mat programs such as Decontamination, Technician, and Technician refresher programs using the grant monies. We have partnered with the IAFF to assist with the refresher classes for instruction and program development.

Rapid Intervention Program:

An Advanced RIT program is in visiting committee status.

Pro-Board Certifications, Standards and Year

<u>Current edition</u>	<u>Five year edition change **</u>
NFPA 1001, Firefighter I, 2008	2013
NFPA 1001, Firefighter II, 2008	2013
NFPA 1002, Driver Operator Pump & Aerial, 2009	2014
NFPA 1021, Fire Officer I&II, III&IV, 2009	2014
NFPA 1041, Fire Service Instructor I, II, III, 2007	2012
NFPA 1031, Fire Inspector I & II, 2007	2012
NFPA 1003, Airport Firefighter, 2010	2015
NFPA 472, Hazardous Materials Operations, 2008	2013
NFPA 472, Hazardous Materials Technician, 2008	2013
NFPA 1006, Rescue series not yet accredited, 2008	2013
NFPA 1051, Wildland Firefighter, 2007	2012

** Dates are based on NFPA edition changes. Actual revisions may take longer until released and Pro Board gives the official go ahead.

Frank Fraitzl had a power point presentation on the Fire Inspector II Visiting Committee. Eric Hagman took over as chair for this committee the end of June, but could not be here today. The Committee decided to stay with the IFSTA program and go with a 20 hour program.

Motion was made to go forward with the Fire Inspector II program as presented by Commissioner McGahey; seconded by Commissioner Degnan. Motion passed unanimously.

Captain Rousseau was next with a presentation regarding the Fire Officer I and II programs. There was a handout also. There will be no change in curriculum; only in the presentation of course materials. The Director mentioned that since there is no change in curriculum, no vote would be necessary; just consensus. The consensus was unanimous to move forward with the change in presentation of course materials in the Fire Officer I and II programs.

Motion was made by Commissioner Klauber; seconded by Commissioner Lindh to go *non-public* for the next portion of the meeting. Motion passed unanimously.

Motion was made by Commissioner Klauber, seconded by Commissioner Pratt to come out of *non-public session* for the rest of the meeting. Motion passed unanimously (roll call vote).

ACADEMY AWARDS Chair Carrier went over the schedule for the day of the awards: Commissioner meeting commences at 3:00 p.m., rehearsal to follow, dinner at 5:30, the awards ceremony following dinner. Director Plummer mentioned that he had been given a list of potential award recipients by Rick Mason. There was a discussion of combining the awards with another event. Commissioner Klauber said he would like to see the awards perhaps combined with the Public Hearing which takes place in June. He said he thought it might be a good way to not only highlight the training done at the Academy but also the awards given.

Chair Carrier said he had also mentioned in the past limiting the number of Academy Awards given or maybe reconsider the categories in which they are given. He also thought changing the date of the event might be something to consider.

Chair Carrier mentioned having plaques for the four commission members who have most recently left/retired: Butts, Burbank, Stenhouse and Murdough.

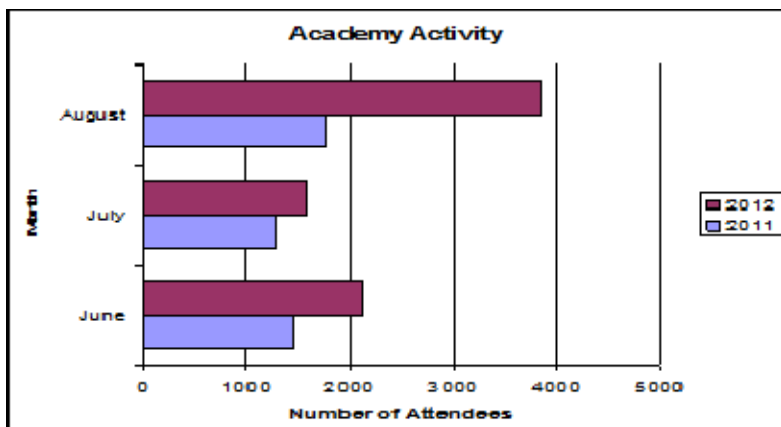
Commissioner Klauber asked if it would be appropriate to invite Governor Lynch and give him the Award of Excellence. Chair Carrier said he thought that was a good idea.

V. REPORT OF THE DIRECTOR

Director Plummer gave his report as follows:

Director’s Report

Academy Activity



Programs Cref’ed the last 12 months

551 Classes (428 previous year)

Firefighter I Programs 19 Classes - 355 Students

Firefighter II Programs 15 Classes - 317 Students

Grant Funded Training Update

Programs continue to get rave reviews.

To date we have had **1160 people** participate in the training.

Covering 41 of 42 union departments & **135 different agencies.**

Overtime/Backfill paid to communities = **\$ 1,008,540**

New Programs / Updated Programs

Fire Inspector II – In final stages

The program will be about 24 hours plus the optional “Citation” piece. Two pilots will be run this fall.

Fire Investigator – Entering Visiting Committee

Fire Officer I & II – Revamped format as blended program.

Fire Officer I (Stand Alone) Night Schedule (2 nights a week for 5 weeks)

Swift Water programs – In Visiting Committee

RIT Training - Pilots currently being run
Advanced RIT Program – Entering Visiting Committee
Fire Officer III & IV- We have a request to look at a in class/project based Fire Officer III & IV. We are currently evaluating the request.

Cancer Awareness Program

We are embarking on a new educational project to present during the month of October and November. The project is a **cancer awareness program**, which will encompass life style prevention, career related prevention and support awareness.

Our goal is to provide a short program on this VERY important subject that will be able to be presented in every fire house in the state (Full time, Call, Volunteer). There are many ways this can be presented including having an instructor in to teach it, as a handoff program for training officers, or an online presentation. The most important issue is to get the information in the hands of our first responders.

There will be a kickoff event on October 1st . Please mark your calendars.

North Country Burn Facility Update

The 12.2 acre site in Bethlehem is in the process of being purchased. The State has signed the purchase and sales agreement and is waiting for a closing date. The target opening date in May 2013.

EMS SIMM Child Training Available

The Division has a “SIMM” child and training is available at no cost. The instructor costs are paid through EMS for Children. Please contact the Bureau of EMS to schedule training.

Staff Training Schedule

Effective Frontline Customer Service Skills – all employees

September 5th, 9am -12 noon [Sign Up](#)

September 18th, 9am -12 noon [Sign Up](#)

Employee Evaluations – Supervisor Training – all supervisors

September 11th, 8:30 am – 10:30 am

Employee Evaluations – Employee Training – all employees

September 11th, 10:30 am – 12 noon

Safe Driving Program – all employees who have the potential to drive a state vehicle (Also open to all employees interested in taking it).

September 24th, 9am -11:30 [Sign Up](#)

October 24th, 9am -11:30 [Sign Up](#)

Introduction to Time Management – all employees

October 3rd, 9am -12 noon [Sign Up](#)

October 9th, 9am -12 noon [Sign Up](#)

Supervisor Skills Refresher Part 1 - all supervisors

November 13th, 9 am – 12 noon

Juggling Multiple Priorities – all employees

November 7th, 9am -12 noon [Sign Up](#)

November 20th, 9am -12 noon [Sign Up](#)

Customer Service Skills Part 2 – all employees

December 18th, 9 am 12 noon

Holiday meal to follow (meal participation is optional)

Challenging Negative Attitudes at Work – all employees

January 9th, 9am -12 noon [Sign Up](#)

January 15th, 9am -12 noon [Sign Up](#)

Instructor Development

MONTHLY CONTINUING EDUCATION

SCHEDULE	Time	Location	Presenter	Topic
2012 Date				
July 17th	6 to 8pm	Fire Academy	William Kane	Just Do It!
July 18th	10am to 12pm	Littleton Vocational High School	William Kane	Just Do It!
August 21st	6 to 8pm	Littleton Vocational High School	Paul D. Raymond, Jr.	Using PowerPoint & Technology in the Classroom
August 30th	6 to 8pm	Fire Academy	Paul D. Raymond, Jr.	Using PowerPoint & Technology in the Classroom
September 10th	10am to 12pm	Fire Academy	Don DeAngelis	Determining Learning Styles
September 21st	6 to 8pm	Littleton Vocational High School	Don DeAngelis	Determining Learning Styles
October 11th	6 to 8pm	Epping FD	Dr. Philip	Teaching

October 18 th	10am to 12pm	Fire Academy	Huckins Dr. Philip Huckins	Methodology Teaching Methodology
November 13 th	10am to 12pm	Fire Academy	Dan Newman	Leadership and Instructing
November 15 th	6 to 8pm	Littleton Vocational High School	Dan Newman	Leadership and Instructing

VI. CORRESPONDENCE

Nothing to report.

VII. OLD BUSINESS

Nothing to report.

VIII. NEW BUSINESS

Nothing to report.

IX. GOOD OF THE ORDER

Chair Carrier mentioned Commissioner Murdough's departure. He said that Commissioner Murdough was a great asset to the Commission and brought a lot of common sense to discussions. It was a pleasure to work with Ed and everyone wishes him well!!

Congratulations to the Director and also to Chief Rosolen. They both recently became grandparents.

Director Plummer said that Jeremy Thibeault will be filling Commissioner Burbank's spot on the Commission. He also said that the spot vacated by Commissioner Stenhouse is in the process of being filled. No word on who will be filling Commissioner Murdough's spot yet.

There are also three Commissioner's terms coming up in November: Klauber, Lyon and Lindh. Need to get the paperwork filed for those positions.

Congratulations to Commissioner Lindh, he was promoted to Captain.

X. ADJOURNMENT

Motion to adjourn the meeting at 11:33 a.m. was made by Commissioner McGahey and seconded by Commissioner Klauber. Motion passed unanimously.

Respectfully submitted,

Perry Plummer, Director

Items distributed at meeting:

1. Agenda 09/06/12
2. Minutes of Meeting – 06/07/12 – Not Approved
3. Curriculum Status Report 09/06/12
4. Director's Report – 09/06/12