

<b>Opportunity Title:</b>	American Recovery and Reinvestment Act (ARRA) Supplemen
<b>Offering Agency:</b>	Centers for Disease Control and Prevention
<b>CFDA Number:</b>	93.712
<b>CFDA Description:</b>	ARRA - Immunization
<b>Opportunity Number:</b>	CDC-RFA-IP08-80305ARRA09
<b>Competition ID:</b>	
<b>Opportunity Open Date:</b>	06/02/2009
<b>Opportunity Close Date:</b>	07/02/2009
<b>Agency Contact:</b>	PGO TIMS E-mail: pgotim@cdc.gov Phone: 770-488-2700

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

\* **Application Filing Name:**

### Mandatory Documents

Move Form to Complete

Move Form to Delete

### Mandatory Documents for Submission

Application for Federal Assistance (SF-424)

Budget Information for Non-Construction Program

Budget Narrative Attachment Form

Project Narrative Attachment Form

### Optional Documents

Move Form to Submission List

Move Form to Delete

### Optional Documents for Submission

Other Attachments Form

## Instructions

- 1** Enter a name for the application in the **Application Filing Name** field.
  - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
  - You can save your application at any time by clicking the "Save" button at the top of your screen.
  - The "Save & Submit" button will not be functional until all required data fields in the application are completed and you clicked on the "Check Package for Errors" button and confirmed all data required data fields are completed.
  
- 2** Open and complete all of the documents listed in the **"Mandatory Documents"** box. Complete the SF-424 form first.
  - It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.
  - The forms listed in the "Mandatory Documents" box and "Optional Documents" may be predefined forms, such as SF-424, forms where a document needs to be attached, such as the Project Narrative or a combination of both. "Mandatory Documents" are required for this application. "Optional Documents" can be used to provide additional support for this application or may be required for specific types of grant activity. Reference the application package instructions for more information regarding "Optional Documents".
  - To open and complete a form, simply click on the form's name to select the item and then click on the => button. This will move the document to the appropriate "Documents for Submission" box and the form will be automatically added to your application package. To view the form, scroll down the screen or select the form name and click on the "Open Form" button to begin completing the required data fields. To remove a form/document from the "Documents for Submission" box, click the document name to select it, and then click the <= button. This will return the form/document to the "Mandatory Documents" or "Optional Documents" box.
  - All documents listed in the "Mandatory Documents" box must be moved to the "Mandatory Documents for Submission" box. When you open a required form, the fields which must be completed are highlighted in yellow with a red border. Optional fields and completed fields are displayed in white. If you enter invalid or incomplete information in a field, you will receive an error message.
  
- 3** Click the **"Save & Submit"** button to submit your application to Grants.gov.
  - Once you have properly completed all required documents and attached any required or optional documentation, save the completed application by clicking on the "Save" button.
  - Click on the "Check Package for Errors" button to ensure that you have completed all required data fields. Correct any errors or if none are found, save the application package.
  - The "Save & Submit" button will become active; click on the "Save & Submit" button to begin the application submission process.
  - You will be taken to the applicant login page to enter your Grants.gov username and password. Follow all onscreen instructions for submission.

**Application for Federal Assistance SF-424**

Version 02

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision	* If Revision, select appropriate letter(s): A: Increase Award * Other (Specify)
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* 3. Date Received: 07/01/2009	4. Applicant Identifier:
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5a. Federal Entity Identifier:	* 5b. Federal Award Identifier: CDC-RFA-IP08-80305ARRA09
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**State Use Only:**

6. Date Received by State: 06/02/2009	7. State Application Identifier:
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**8. APPLICANT INFORMATION:**

\* a. Legal Name: New Hampshire Division of Public Health Services

* b. Employer/Taxpayer Identification Number (EIN/TIN): 026000618B3	* c. Organizational DUNS: 011040545
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**d. Address:**

* Street1:	29 Hazen Drive
Street2:	
* City:	Concord
County:	
* State:	NH: New Hampshire
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	03301

**e. Organizational Unit:**

Department Name:	Division Name:
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**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:	* First Name: Marcella
Middle Name:	
* Last Name:	Bobinsky
Suffix:	

Title: NH Immunization Program Manager

Organizational Affiliation:

* Telephone Number: 603.271.4482	Fax Number: 603.271.3850
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\* Email: marcella.j.bobinsky@dhhs.state.nh.us

**Application for Federal Assistance SF-424**

Version 02

**9. Type of Applicant 1: Select Applicant Type:**

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Centers for Disease Control and Prevention

**11. Catalog of Federal Domestic Assistance Number:**

93.712

CFDA Title:

ARRA - Immunization

**\* 12. Funding Opportunity Number:**

CDC-RFA-IP08-80305ARRA09

\* Title:

American Recovery and Reinvestment Act (ARRA) Supplemental Funding for Reaching More Children and Adults

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

**\* 15. Descriptive Title of Applicant's Project:**

New Hampshire Department of Health and Human Services, Division of Public Health Services, Immunization Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

Version 02

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="603,603.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="603,603.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes  No

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

**Application for Federal Assistance SF-424**

Version 02

**\* Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

**BUDGET INFORMATION - Non-Construction Programs**

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Immunization 317 Recovery Act	93.712	\$ 0.00	\$ 0.00	\$ 603,603.00	\$ 0.00	\$ 603,603.00
2.						
3.						
4.						
<b>5. Totals</b>		\$	\$	\$ 603,603.00	\$	\$ 603,603.00

**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Immunization 317 Recovery Act				
<b>a. Personnel</b>	\$	\$	\$	\$	\$
<b>b. Fringe Benefits</b>					
<b>c. Travel</b>					
<b>d. Equipment</b>					
<b>e. Supplies</b>					
<b>f. Contractual</b>	603,000.00				603,000.00
<b>g. Construction</b>					
<b>h. Other</b>	603.00				603.00
<b>i. Total Direct Charges (sum of 6a-6h)</b>	603,603.00				603,603.00
<b>j. Indirect Charges</b>					
<b>k. TOTALS (sum of 6i and 6j)</b>	\$ 603,603.00	\$	\$	\$	603,603.00
<b>7. Program Income</b>	\$	\$	\$	\$	\$

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**SECTION C - NON-FEDERAL RESOURCES**

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. Immunization 317 Recovery Act	\$ 0.00	0.00	0.00	0.00
9.				
10.				
11.				
12. TOTAL (sum of lines 8-11)	\$	\$	\$	\$

**SECTION D - FORECASTED CASH NEEDS**

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 482,882.40			241,441.20	241,441.20
14. Non-Federal	\$				
15. TOTAL (sum of lines 13 and 14)	\$ 482,882.40	\$	\$	\$ 241,441.20	\$ 241,441.20

**SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT**

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Immunization 317 Recovery Act	\$ 120,720.60	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$ 120,720.60	\$	\$	\$

**SECTION F - OTHER BUDGET INFORMATION**

21. Direct Charges:		22. Indirect Charges:	
23. Remarks:			

## Budget Narrative File(s)

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\* **Mandatory Budget Narrative Filename:**

[Add Mandatory Budget Narrative](#)

[Delete Mandatory Budget Narrative](#)

[View Mandatory Budget Narrative](#)

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To add more Budget Narrative attachments, please use the attachment buttons below.

[Add Optional Budget Narrative](#)

[Delete Optional Budget Narrative](#)

[View Optional Budget Narrative](#)

## Project Narrative File(s)

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\* **Mandatory Project Narrative File Filename:**

[Add Mandatory Project Narrative File](#)

[Delete Mandatory Project Narrative File](#)

[View Mandatory Project Narrative File](#)

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To add more Project Narrative File attachments, please use the attachment buttons below.

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## Other Attachment File(s)

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\* Mandatory Other Attachment Filename:

[Add Mandatory Other Attachment](#)

[Delete Mandatory Other Attachment](#)

[View Mandatory Other Attachment](#)

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To add more "Other Attachment" attachments, please use the attachment buttons below.

[Add Optional Other Attachment](#)

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New Hampshire Immunization Program  
Supplemental Funding for Reaching More Children and Adults

Abstract

The New Hampshire Immunization Program's (NHIP) supplemental funding request for "Reaching More Children and Adults" seeks \$603,603 to expand the number of community stakeholders who are committed to increasing vaccination rates in all New Hampshire residents. The ARRA funds will create up to six full-time equivalent (FTE) positions to work on behalf of the NHIP to promote immunization initiatives. These FTE's will be contracted positions working with local organizations in New Hampshire's newly established Public Health Regions to develop an immunization initiatives that supports ongoing school-based clinics, increases adolescent and adult immunizations, enhances pandemic influenza preparedness planning and augments public interest in and support of immunizations.

The specifics of the NHIP objectives, activities, timelines and milestones are outlined within the published Request for Proposal (#10-DPHS-IMMUNIZATION-09). Activities in the Public Health Regions will be reported to the NH Immunization Program and the Centers for Disease Control and Prevention on a quarterly basis and will be available on Recovery.gov in compliance with the American Recovery and Reinvestment Act.

**NH Budget Change Request**  
2009 Budget (S171) Initial Submission

Request Overview			
<b>Status:</b>	Working	<b>Description:</b>	CDC-RFA-IP08-80305ARRA09 - Supplemental Funding for Reaching More Children and Adults
<b>Request Modified By:</b>	Anmol Saberi	<b>Requested/Last Modified:</b>	2009-05-14 / 2009-05-14
<b>Unique Serial #:</b>	S171	<b>Amendment #:</b>	
Justification			

Workplan Summary		Budget Summary	
	<b>#</b>		<b>\$ Requested</b>
<b>Objectives Modified</b>	0	<b>Funds Added</b>	\$603,603
<b>Objectives Added</b>	9	<b>Funds Suspended</b>	\$0
		<b>Funds Redirected</b>	\$603,603

Summary of Requested Funding Changes		
	<b>Total Funding \$</b>	
<b>Before Requested Change</b>	align="right">\$0	
<b>Special Purpose Supplemental Added</b>	2009 ARRA Base	\$604,700
<b>After Requested Change</b>	align="right">\$603,603	

**Budget Summary**

Object Class Changes	
ARRA Base	
Annualized	

## Budget Summary

Object Class Changes			
Object Class	Before Change	After Change	Difference
FA - Personnel	\$0	\$0	\$0
FA - Fringe	\$0	\$0	\$0
FA - Travel	\$0	\$0	\$0
FA - Equipment	\$0	\$0	\$0
FA - Supplies	\$0	\$0	\$0
FA - Contractual	\$0	\$603,000	\$603,000
FA - Vaccine	\$0	\$0	\$0
FA - Other	\$0	\$603	\$603
Indirect	\$0	\$0	\$0
DA - Personnel	\$0	\$0	\$0
DA - Other	\$0	\$0	\$0

## Budget Details

Financial Assistance : Contractual					Total: \$603,000
User Defined ID	Type	Contract Details	Contract Type	Accountab	Amount Change
	Redirection	TBD(Selected by: Bid) (Period of Performance: 2009-09-23 - 2011-06-30)	Other Public Entity	Quarterly Report	\$603,000
<p>The NH Immunization Program (NHIP) is developing contracts with local organizations to serve as regional sponsoring sites for immunization initiatives. The funds will be awarded through an RFP process. The funds will support up to one full-time equivalent position (FTE) per awardee to work on behalf of the NHIP to promote immunization initiatives including, but not limited to community education, immunization preparedness, school-based vaccination clinics, and adult and adolescent immunizations. A regional sponsor must serve, in its entirety, one or more of the 15 Proposed Public Health Regions (PHR). The level of funding is approximately \$603,000 for the time period September 23, 2009 through June 30, 2011. Individual awards will range from \$50,250 to \$100,500. The amount of each award will be based on the Proposal Requirements and scoring criteria described in the RFP. The minimum required services (Scope of Work) are listed below: 1) Support NHIP Initiatives a. Identify regional stakeholders that will partner together to advocate for immunization initiatives. b. Conduct needs assessment of community partners to identify gaps in immunization procedures and services. c. Provide inservice training to immunization providers, stakeholders, and regional preparedness staff. d. Identify schools that have an interest in developing or expanding school-based vaccine clinics capacity. 2) Community Education a. Facilitate and mobilize immunization education campaigns developed by national and state programs targeted at the benefits of immunization and the prevention of vaccine preventable diseases. b. Coordinate immunization-training sessions on topics including, but not limited to pandemic preparedness and response, immunization patient education, and promotion of adult and adolescent immunizations. 3) School-based Immunization Clinics a. Mobilize community partners interested in implementing school-based immunization clinics b. Identify public and private resources and seek assistance from local, regional or state public health entities. c. Subcontracted resources must be pre-approved by the New Hampshire Immunization Program. d. Provide for training of clinic staff and volunteers. 4) Immunization Preparedness a. Link with local and regional emergency preparedness staff. b.Participate in immunization mass vaccination planning. c. Provide in-service trainings on vaccine storage and vaccine doses administered reporting. 5) Adult and Adolescent Immunization a. In coordination with the NHIP Adult Immunization Coordinator, identify current and potential distribution sites for adult vaccines. b. Mobilize stakeholders within region to facilitate increased administration of vaccines to adults and adolescents in clinics, provider offices, hospitals and community health centers.</p> <p><i>Funded by:</i> ARRA Base - %100.00</p>					

Financial Assistance : Other				Total: \$603
User Defined ID	Type	Description	Amount Change	
	Redirection	Audit Fee	\$603	
<p>The New Hampshire Department of Health and Human Services requires each program to financially support the audits that are routinely performed on each program. The audit fee is estimated at .001% of the Financial Assistance subtotal.</p> <p><i>Funded by:</i> ARRA Base - %100.00</p>				



## Workplan Details

Hiring contract staff (2009-0040 )	
SMART Objective Statement	By 12/31/2009, The NHIP through competitively-bid contracts will implement the hiring of six FTE's to work on school-based, adolescent, and adult immunization initiatives in New Hampshire's Public Health Regions. Work on this objective will begin on 06/15/09.
Evaluation Measure:	To successfully complete this objective, the NHIP will finalize contracts for six FTE's to work on immunization initiatives in New Hampshire's Public Health Regions. The contractors must have these positions hired and trained by December 31, 2009.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	Develop and post an RFP inviting bidders to submit proposals for an immunization initiative contract.	06/15/2009	FA - Contractual	\$67,536
			FA - Other	\$68
			<b>Total</b>	<b>\$67,604</b>
2	Review and select proposals. Notify selected bidders and get signed contracts	08/03/2009		
3	Coordinate with contractors to get contract positions hired by October 2009.	10/30/2009		
4	Ensure that contracted FTEs receive an orientation and training about immunization initiatives including school-based vaccinations, adolescent and adult immunizations.	12/31/2009		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 1, Program Requirement 1.2	All grantees will actively engage in self-evaluation to ensure that their findings guide the program in making necessary changes to more effectively carry out their mission of achieving and sustaining high immunization rates and maximizing programmatic outcomes.	35%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	35%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	30%

**Immunization education campaigns (2009-0042 )**

SMART Objective Statement	By 06/30/2011, NHIP and its contracted organization's health educator will initiate the organization of regional immunization education campaigns that promote school-based vaccination clinics, adult immunization (including zoster immunizations and hepatitis B), adolescent immunizations, and pandemic preparedness. Work on this objective will begin on 10/01/2009.
Evaluation Measure:	To meet this objective, NHIP must ensure that regional immunization education campaigns are implemented in every region that has a contracted NHIP staff person. Each regional campaign will be measured by how well and how timely they accomplish the milestones listed in the activities section.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	Develop regional immunization education materials to promote school-based vaccinations.	11/01/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	Then NHIP and it's contract staff will conduct needs assessments of community partners to identify gaps in immunization procedures and services.	03/31/2010		
3	The NHIP contract staff will integrate immunization messages into existing health education and prevention forums through participation in health education and preparedness group meetings.	06/30/2010		
4	The NHIP and its contract staff will disseminate adolescent educational information that promotes immunization for all adolescent immunizations including HPV, influenza, Menactra, and Tdap.	06/30/2010		
5	The NHIP and its contract staff will disseminate educational information that promotes adult immunization with influenza, Tdap, hepatitis B (for high risk), and zoster vaccines.	06/3/2011		

Associated Requirements		
Component	Description	Split %
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	30%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	35%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	35%

<b>In-service training I (2009-0043 )</b>	
SMART Objective Statement	By 06/30/2010, NHIP contract staff will provide the in-service training at 50 with partners and stakeholders on topics including, but not limited to pandemic preparedness and response, immunization patient education, school-based vaccination clinics, and promotion of adult and adolescent immunizations. Work on this objective will begin on 10/01/2009.
Evaluation Measure:	This object will be met if New Hampshire's contract staff provide 50 in-service trainings to partners and stakeholders by June 30, 2010..

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	The NHIP staff will develop and provide extensive training sessions for the contract staff prior to the implementation of in-service visits.	11/30/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	The NHIP staff will act as the Subject Matter Experts for inservice trainings/meetings/workshop set up by the contracted employees	02/15/2010		
4	The contract staff will coordinate a minimum of 20 inservice trainings during the months of February and March.	03/31/2010		
7	The contract staff will coordinate a minimum of 30 in-service trainings during the months of April, May and June.	06/30/2010		

Associated Requirements		
Component	Description	Split %
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	25%
ARRA: Chapter 7, Program Requirement 7.1	Work with partners (e.g., Quality Improvement Organizations, medical professional societies, hospital infection control nurses) to promote the adoption of evidence-based approaches to increasing vaccination such as the use of immunization information systems (IIS) for client and provider reminder/recall, standing orders, assessment/feedback in settings including hospitals, long-term care facilities, and outpatient clinical settings.	15%
ARRA: Chapter 7, Program Requirement 7.2	Work with partners (e.g., Joint Commission on Accreditation of Healthcare Organizations) to increase influenza vaccination of healthcare workers.	15%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	15%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	15%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	15%

<b>In-service training II (2009-0044 )</b>	
SMART Objective Statement	By 06/30/2011, NHIP contract staff will facilitate the in-service training at 250 immunization provider sites on topics including, but not limited to pandemic preparedness and response, immunization patient education, school-based immunization clinics, and promotion of adult and adolescent immunization. Work on this objective will begin on 07/01/2010.
Evaluation Measure:	The objective will be fully successful if the contract staff complete 250 in-service presentations according to the timeline listed in the activities.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
3	The contract staff will facilitate in-service training at 63 immunization provider sites during the months of July, August and September.	09/30/2010	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
6	The contract staff will facilitate in-service training at 63 immunization provider sites during the months of October, November and December.	12/31/2010		
9	The contract staff will facilitate in-service training at 63 immunization provider sites during the months of January, February and March.	03/31/2011		
12	The contract staff will facilitate in-service training at 61 immunization provider sites during the months of April, May and June.	06/30/2011		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	14%
ARRA: Chapter 7, Program Requirement 7.1	Work with partners (e.g., Quality Improvement Organizations, medical professional societies, hospital infection control nurses) to promote the adoption of evidence-based approaches to increasing vaccination such as the use of immunization information systems (IIS) for client and provider reminder/recall, standing orders, assessment/feedback in settings including hospitals, long-term care facilities, and outpatient clinical settings.	14%
ARRA: Chapter 7, Program Requirement 7.2	Work with partners (e.g., Joint Commission on Accreditation of Healthcare Organizations) to increase influenza vaccination of healthcare workers.	14%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	14%
ARRA: Chapter 8, Program Requirement 8.2	Distribute VIS and CDC's online instructions for their use to ensure proper use of VIS in accordance with the National Childhood Vaccine Injury Act (section 2126 of the Public Health Service Act, 42 U.S.C. section 300aa-26).	14%

<b>Associated Requirements</b>		
<b>Component</b>	<b>Description</b>	<b>Split %</b>
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	16%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	14%

**Uptake of Adult Vaccines I (2009-0045 )**

SMART Objective Statement	By 06/30/2010, The NHIP will increase the number of adult vaccine doses distributed during SFY 2010 from 4400 to 6600. Work on this objective will begin on 10/01/2009.
Evaluation Measure:	This objective will be measured by comparing the number of adult doses of vaccine distributed in SFY 2010 with the number distributed in SFY 2009. To be fully successful the increase from SFY 2009 to SFY 2010 must be 40 percent.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	The NHIP Adult Immunization Coordinator will provide orientation inservice presentations for 100% of NHIP's contract staff.	12/31/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	The NHIP will generate and analyze monthly reports of adult doses ordered and shipped and design interventions if demand does not meet expectation.	06/30/2010		

**Associated Requirements**

Component	Description	Split %
ARRA: Chapter 7, Program Requirement 7.1	Work with partners (e.g., Quality Improvement Organizations, medical professional societies, hospital infection control nurses) to promote the adoption of evidence-based approaches to increasing vaccination such as the use of immunization information systems (IIS) for client and provider reminder/recall, standing orders, assessment/feedback in settings including hospitals, long-term care facilities, and outpatient clinical settings.	25%
ARRA: Chapter 7, Program Requirement 7.2	Work with partners (e.g., Joint Commission on Accreditation of Healthcare Organizations) to increase influenza vaccination of healthcare workers.	25%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	25%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	15%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	10%

**Update of Adult Vaccine II (2009-0046 )**

SMART Objective Statement

By 06/30/2011, The NHIP and its contract staff will increase the percent of adult vaccine doses distributed during SFY 2011 from SFY 2010 baseline to 50%. Work on this objective will begin on 07/01/2010.

Evaluation Measure:

To meet this objective, the NHIP will increase the percent of adult doses shipped to providers by 20 percent from the SFY 2010 baseline. This will be measured through analysis of the CDC Monitoring Report.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	Monitoring Reports and other data will be analyzed monthly to monitor the level of adult vaccines distributed. Interventions will be developed and implemented if adult vaccine shipments are below expectation.	06/30/2011	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	The Adult Immunization Coordinator will continue to provide inservice training and orientation to NHIP contract staff.	06/30/2011		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 7, Program Requirement 7.1	Work with partners (e.g., Quality Improvement Organizations, medical professional societies, hospital infection control nurses) to promote the adoption of evidence-based approaches to increasing vaccination such as the use of immunization information systems (IIS) for client and provider reminder/recall, standing orders, assessment/feedback in settings including hospitals, long-term care facilities, and outpatient clinical settings.	25%
ARRA: Chapter 7, Program Requirement 7.2	Work with partners (e.g., Joint Commission on Accreditation of Healthcare Organizations) to increase influenza vaccination of healthcare workers.	25%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	25%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	15%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	10%

**School-based Vaccination Clinics I (2009-0047 )**

SMART Objective Statement

By 06/30/2010, NHIP and its contract staff will facilitate the development, implementation, and evaluation of 20 school-based immunization clinics.. Work on this objective will begin on 10/01/2009.

Evaluation Measure:

This objective will be successful if 20 school-based vaccination clinics are implemented by June 30, 2010.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	The NHIP and its contract staff will invite the school nurses, administrators and other stakeholders to a school-based vaccination workshop.	08/15/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	The NHIP and its contract staff will develop, print and distribute educational packets containing comprehensive information about staging school-based vaccination clinics.	08/15/2009		
3	The NHIP and its contract staff will provide technical assistance and oversight to schools that are planning vaccination clinics. Technical assistance includes assisting in the sub-contracting for clinical medical help, finding answers to legal questions, assuring that shot records are forwarded to medical providers, and evaluating the outcome of the school-based clinic.	06/30/2010		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 2, Program Requirement 2.3	Collect data sufficient to accurately account for all publicly purchased vaccine; monitor this information using standardized protocols to assure that provider vaccine orders are appropriate, to determine the amount of vaccine lost or wasted, to provide technical assistance to providers when problems are identified, and to implement corrective action plans as needed.	25%
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	25%
ARRA: Chapter 6, Program Requirement 6.4	Additional Recommended Activities	25%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	25%

## School-based Vaccination Clinics II (2009-0048 )

SMART Objective Statement	By 06/30/2011, NHIP and its contracted staff will facilitate the implementation of 40 school-based vaccination clinics . Work on this objective will begin on 07/01/2010.
Evaluation Measure:	This objective will be measured by counting the number of school-based clinics conducted between July 1, 2010 and June 30, 2011 (SFY 2011). Forty (40) or more school-based clinics must be conducted for this objective to be considered fully successful.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	NHIP and its contract staff will update school-based vaccination education materials	07/31/2010	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	NHIP and its contract staff will develop and implement a promotional campaign to recruit schools interested in conducting school-based vaccination clinics.	08/15/2010		
3	The NHIP and its contract staff will provide technical assistance and training for 40 school-based vaccination clinics.	06/30/2011		

## Associated Requirements

Component	Description	Split %
ARRA: Chapter 2, Program Requirement 2.3	Collect data sufficient to accurately account for all publicly purchased vaccine; monitor this information using standardized protocols to assure that provider vaccine orders are appropriate, to determine the amount of vaccine lost or wasted, to provide technical assistance to providers when problems are identified, and to implement corrective action plans as needed.	25%
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	25%
ARRA: Chapter 6, Program Requirement 6.4	Additional Recommended Activities	25%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	25%

**Tracking and Reporting Plan (2009-0049 )**

SMART Objective Statement

By 06/30/2011, NHIP and contract staff will review the ARRA FOA reporting requirements located in Section VI.3 and VI.4 and Appendix A and comply with all of these requirements. . Work on this objective will begin on 10/01/2009.

Evaluation Measure:

To be fully successful, the NHIP must comply with all of the FOA's reporting requirments on the timeline specified by the Recovery Act and the OMB.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	NHIP staff will submit quarterly reports to HHS and post on Recovery.gov 10-days after end of each calendar quarter.	10/10/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	NHIP staff will participate in monthly calls with the CDC Project Officer starting in October 2009	10/31/2009		
3	NHIP staff will complete and submit a final report to the Program Operations Branch and Recovery.gov no later than 90 days after the supplemental activities' project period completion date.	09/30/2011		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 1, Program Requirement 1.2	All grantees will actively engage in self-evaluation to ensure that their findings guide the program in making necessary changes to more effectively carry out their mission of achieving and sustaining high immunization rates and maximizing programmatic outcomes.	80%
ARRA: Chapter 2, Program Requirement 2.3	Collect data sufficient to accurately account for all publicly purchased vaccine; monitor this information using standardized protocols to assure that provider vaccine orders are appropriate, to determine the amount of vaccine lost or wasted, to provide technical assistance to providers when problems are identified, and to implement corrective action plans as needed.	10%
ARRA: Chapter 8, Program Requirement 8.2	Distribute VIS and CDC's online instructions for their use to ensure proper use of VIS in accordance with the National Childhood Vaccine Injury Act (section 2126 of the Public Health Service Act, 42 U.S.C. section 300aa-26).	10%

**NH Budget Change Request**  
2009 Budget (S171) Initial Submission

Request Overview			
<b>Status:</b>	Working	<b>Description:</b>	CDC-RFA-IP08-80305ARRA09 - Supplemental Funding for Reaching More Children and Adults
<b>Request Modified By:</b>	Anmol Saberi	<b>Requested/Last Modified:</b>	2009-05-14 / 2009-05-14
<b>Unique Serial #:</b>	S171	<b>Amendment #:</b>	
Justification			

Workplan Summary		Budget Summary	
	<b>#</b>		<b>\$ Requested</b>
<b>Objectives Modified</b>	0	<b>Funds Added</b>	\$603,603
<b>Objectives Added</b>	9	<b>Funds Suspended</b>	\$0
		<b>Funds Redirected</b>	\$603,603

Summary of Requested Funding Changes		
	<b>Total Funding \$</b>	
<b>Before Requested Change</b>	align="right">\$0	
<b>Special Purpose Supplemental Added</b>	2009 ARRA Base	\$604,700
<b>After Requested Change</b>	align="right">\$603,603	

**Budget Summary**

Object Class Changes	
ARRA Base	
Annualized	

## Budget Summary

Object Class Changes			
Object Class	Before Change	After Change	Difference
FA - Personnel	\$0	\$0	\$0
FA - Fringe	\$0	\$0	\$0
FA - Travel	\$0	\$0	\$0
FA - Equipment	\$0	\$0	\$0
FA - Supplies	\$0	\$0	\$0
FA - Contractual	\$0	\$603,000	\$603,000
FA - Vaccine	\$0	\$0	\$0
FA - Other	\$0	\$603	\$603
Indirect	\$0	\$0	\$0
DA - Personnel	\$0	\$0	\$0
DA - Other	\$0	\$0	\$0

## Budget Details

Financial Assistance : Contractual					Total: \$603,000
User Defined ID	Type	Contract Details	Contract Type	Accountab	Amount Change
	Redirection	TBD(Selected by: Bid) (Period of Performance: 2009-09-23 - 2011-06-30)	Other Public Entity	Quarterly Report	\$603,000
<p>The NH Immunization Program (NHIP) is developing contracts with local organizations to serve as regional sponsoring sites for immunization initiatives. The funds will be awarded through an RFP process. The funds will support up to one full-time equivalent position (FTE) per awardee to work on behalf of the NHIP to promote immunization initiatives including, but not limited to community education, immunization preparedness, school-based vaccination clinics, and adult and adolescent immunizations. A regional sponsor must serve, in its entirety, one or more of the 15 Proposed Public Health Regions (PHR). The level of funding is approximately \$603,000 for the time period September 23, 2009 through June 30, 2011. Individual awards will range from \$50,250 to \$100,500. The amount of each award will be based on the Proposal Requirements and scoring criteria described in the RFP. The minimum required services (Scope of Work) are listed below: 1) Support NHIP Initiatives a. Identify regional stakeholders that will partner together to advocate for immunization initiatives. b. Conduct needs assessment of community partners to identify gaps in immunization procedures and services. c. Provide inservice training to immunization providers, stakeholders, and regional preparedness staff. d. Identify schools that have an interest in developing or expanding school-based vaccine clinics capacity. 2) Community Education a. Facilitate and mobilize immunization education campaigns developed by national and state programs targeted at the benefits of immunization and the prevention of vaccine preventable diseases. b. Coordinate immunization-training sessions on topics including, but not limited to pandemic preparedness and response, immunization patient education, and promotion of adult and adolescent immunizations. 3) School-based Immunization Clinics a. Mobilize community partners interested in implementing school-based immunization clinics b. Identify public and private resources and seek assistance from local, regional or state public health entities. c. Subcontracted resources must be pre-approved by the New Hampshire Immunization Program. d. Provide for training of clinic staff and volunteers. 4) Immunization Preparedness a. Link with local and regional emergency preparedness staff. b. Participate in immunization mass vaccination planning. c. Provide in-service trainings on vaccine storage and vaccine doses administered reporting. 5) Adult and Adolescent Immunization a. In coordination with the NHIP Adult Immunization Coordinator, identify current and potential distribution sites for adult vaccines. b. Mobilize stakeholders within region to facilitate increased administration of vaccines to adults and adolescents in clinics, provider offices, hospitals and community health centers.</p> <p><i>Funded by:</i> ARRA Base - %100.00</p>					

Financial Assistance : Other				Total: \$603
User Defined ID	Type	Description	Amount Change	
	Redirection	Audit Fee	\$603	
<p>The New Hampshire Department of Health and Human Services requires each program to financially support the audits that are routinely performed on each program. The audit fee is estimated at .001% of the Financial Assistance subtotal.</p> <p><i>Funded by:</i> ARRA Base - %100.00</p>				



## Workplan Details

Hiring contract staff (2009-0040 )	
SMART Objective Statement	By 12/31/2009, The NHIP through competitively-bid contracts will implement the hiring of six FTE's to work on school-based, adolescent, and adult immunization initiatives in New Hampshire's Public Health Regions. Work on this objective will begin on 06/15/09.
Evaluation Measure:	To successfully complete this objective, the NHIP will finalize contracts for six FTE's to work on immunization initiatives in New Hampshire's Public Health Regions. The contractors must have these positions hired and trained by December 31, 2009.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	Develop and post an RFP inviting bidders to submit proposals for an immunization initiative contract.	06/15/2009	FA - Contractual	\$67,536
			FA - Other	\$68
			<b>Total</b>	<b>\$67,604</b>
2	Review and select proposals. Notify selected bidders and get signed contracts	08/03/2009		
3	Coordinate with contractors to get contract positions hired by October 2009.	10/30/2009		
4	Ensure that contracted FTEs receive an orientation and training about immunization initiatives including school-based vaccinations, adolescent and adult immunizations.	12/31/2009		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 1, Program Requirement 1.2	All grantees will actively engage in self-evaluation to ensure that their findings guide the program in making necessary changes to more effectively carry out their mission of achieving and sustaining high immunization rates and maximizing programmatic outcomes.	35%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	35%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	30%

**Immunization education campaigns (2009-0042 )**

SMART Objective Statement	By 06/30/2011, NHIP and its contracted organization's health educator will initiate the organization of regional immunization education campaigns that promote school-based vaccination clinics, adult immunization (including zoster immunizations and hepatitis B), adolescent immunizations, and pandemic preparedness. Work on this objective will begin on 10/01/2009.
Evaluation Measure:	To meet this objective, NHIP must ensure that regional immunization education campaigns are implemented in every region that has a contracted NHIP staff person. Each regional campaign will be measured by how well and how timely they accomplish the milestones listed in the activities section.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	Develop regional immunization education materials to promote school-based vaccinations.	11/01/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	Then NHIP and it's contract staff will conduct needs assessments of community partners to identify gaps in immunization procedures and services.	03/31/2010		
3	The NHIP contract staff will integrate immunization messages into existing health education and prevention forums through participation in health education and preparedness group meetings.	06/30/2010		
4	The NHIP and its contract staff will disseminate adolescent educational information that promotes immunization for all adolescent immunizations including HPV, influenza, Menactra, and Tdap.	06/30/2010		
5	The NHIP and its contract staff will disseminate educational information that promotes adult immunization with influenza, Tdap, hepatitis B (for high risk), and zoster vaccines.	06/3/2011		

Associated Requirements		
Component	Description	Split %
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	30%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	35%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	35%

<b>In-service training I (2009-0043 )</b>	
SMART Objective Statement	By 06/30/2010, NHIP contract staff will provide the in-service training at 50 with partners and stakeholders on topics including, but not limited to pandemic preparedness and response, immunization patient education, school-based vaccination clinics, and promotion of adult and adolescent immunizations. Work on this objective will begin on 10/01/2009.
Evaluation Measure:	This object will be met if New Hampshire's contract staff provide 50 in-service trainings to partners and stakeholders by June 30, 2010..

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	The NHIP staff will develop and provide extensive training sessions for the contract staff prior to the implementation of in-service visits.	11/30/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	The NHIP staff will act as the Subject Matter Experts for inservice trainings/meetings/workshop set up by the contracted employees	02/15/2010		
4	The contract staff will coordinate a minimum of 20 inservice trainings during the months of February and March.	03/31/2010		
7	The contract staff will coordinate a minimum of 30 in-service trainings during the months of April, May and June.	06/30/2010		

Associated Requirements		
Component	Description	Split %
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	25%
ARRA: Chapter 7, Program Requirement 7.1	Work with partners (e.g., Quality Improvement Organizations, medical professional societies, hospital infection control nurses) to promote the adoption of evidence-based approaches to increasing vaccination such as the use of immunization information systems (IIS) for client and provider reminder/recall, standing orders, assessment/feedback in settings including hospitals, long-term care facilities, and outpatient clinical settings.	15%
ARRA: Chapter 7, Program Requirement 7.2	Work with partners (e.g., Joint Commission on Accreditation of Healthcare Organizations) to increase influenza vaccination of healthcare workers.	15%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	15%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	15%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	15%

In-service training II (2009-0044 )	
SMART Objective Statement	By 06/30/2011, NHIP contract staff will facilitate the in-service training at 250 immunization provider sites on topics including, but not limited to pandemic preparedness and response, immunization patient education, school-based immunization clinics, and promotion of adult and adolescent immunization. Work on this objective will begin on 07/01/2010.
Evaluation Measure:	The objective will be fully successful if the contract staff complete 250 in-service presentations according to the timeline listed in the activities.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
3	The contract staff will facilitate in-service training at 63 immunization provider sites during the months of July, August and September.	09/30/2010	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
6	The contract staff will facilitate in-service training at 63 immunization provider sites during the months of October, November and December.	12/31/2010		
9	The contract staff will facilitate in-service training at 63 immunization provider sites during the months of January, February and March.	03/31/2011		
12	The contract staff will facilitate in-service training at 61 immunization provider sites during the months of April, May and June.	06/30/2011		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	14%
ARRA: Chapter 7, Program Requirement 7.1	Work with partners (e.g., Quality Improvement Organizations, medical professional societies, hospital infection control nurses) to promote the adoption of evidence-based approaches to increasing vaccination such as the use of immunization information systems (IIS) for client and provider reminder/recall, standing orders, assessment/feedback in settings including hospitals, long-term care facilities, and outpatient clinical settings.	14%
ARRA: Chapter 7, Program Requirement 7.2	Work with partners (e.g., Joint Commission on Accreditation of Healthcare Organizations) to increase influenza vaccination of healthcare workers.	14%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	14%
ARRA: Chapter 8, Program Requirement 8.2	Distribute VIS and CDC's online instructions for their use to ensure proper use of VIS in accordance with the National Childhood Vaccine Injury Act (section 2126 of the Public Health Service Act, 42 U.S.C. section 300aa-26).	14%

<b>Associated Requirements</b>		
<b>Component</b>	<b>Description</b>	<b>Split %</b>
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	16%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	14%

**Uptake of Adult Vaccines I (2009-0045 )**

SMART Objective Statement	By 06/30/2010, The NHIP will increase the number of adult vaccine doses distributed during SFY 2010 from 4400 to 6600. Work on this objective will begin on 10/01/2009.
Evaluation Measure:	This objective will be measured by comparing the number of adult doses of vaccine distributed in SFY 2010 with the number distributed in SFY 2009. To be fully successful the increase from SFY 2009 to SFY 2010 must be 40 percent.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	The NHIP Adult Immunization Coordinator will provide orientation inservice presentations for 100% of NHIP's contract staff.	12/31/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	The NHIP will generate and analyze monthly reports of adult doses ordered and shipped and design interventions if demand does not meet expectation.	06/30/2010		

**Associated Requirements**

Component	Description	Split %
ARRA: Chapter 7, Program Requirement 7.1	Work with partners (e.g., Quality Improvement Organizations, medical professional societies, hospital infection control nurses) to promote the adoption of evidence-based approaches to increasing vaccination such as the use of immunization information systems (IIS) for client and provider reminder/recall, standing orders, assessment/feedback in settings including hospitals, long-term care facilities, and outpatient clinical settings.	25%
ARRA: Chapter 7, Program Requirement 7.2	Work with partners (e.g., Joint Commission on Accreditation of Healthcare Organizations) to increase influenza vaccination of healthcare workers.	25%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	25%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	15%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	10%

**Update of Adult Vaccine II (2009-0046 )**

SMART Objective Statement

By 06/30/2011, The NHIP and its contract staff will increase the percent of adult vaccine doses distributed during SFY 2011 from SFY 2010 baseline to 50%. Work on this objective will begin on 07/01/2010.

Evaluation Measure:

To meet this objective, the NHIP will increase the percent of adult doses shipped to providers by 20 percent from the SFY 2010 baseline. This will be measured through analysis of the CDC Monitoring Report.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	Monitoring Reports and other data will be analyzed monthly to monitor the level of adult vaccines distributed. Interventions will be developed and implemented if adult vaccine shipments are below expectation.	06/30/2011	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	The Adult Immunization Coordinator will continue to provide inservice training and orientation to NHIP contract staff.	06/30/2011		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 7, Program Requirement 7.1	Work with partners (e.g., Quality Improvement Organizations, medical professional societies, hospital infection control nurses) to promote the adoption of evidence-based approaches to increasing vaccination such as the use of immunization information systems (IIS) for client and provider reminder/recall, standing orders, assessment/feedback in settings including hospitals, long-term care facilities, and outpatient clinical settings.	25%
ARRA: Chapter 7, Program Requirement 7.2	Work with partners (e.g., Joint Commission on Accreditation of Healthcare Organizations) to increase influenza vaccination of healthcare workers.	25%
ARRA: Chapter 7, Program Requirement 7.3	As 317 funds permit, increase access to vaccines for high risk adults.	25%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	15%
ARRA: Chapter 10, Program Requirement 10.1	Identify and monitor groups of under-immunized children, adolescents, and adults at higher risk for VPDs using immunization coverage estimates (e.g., NIS data, retrospective analysis of school immunization surveys, provider coverage assessments, IIS data, Medicare billing data, BRFSS, and cluster surveys).	10%

**School-based Vaccination Clinics I (2009-0047 )**

SMART Objective Statement

By 06/30/2010, NHIP and its contract staff will facilitate the development, implementation, and evaluation of 20 school-based immunization clinics.. Work on this objective will begin on 10/01/2009.

Evaluation Measure:

This objective will be successful if 20 school-based vaccination clinics are implemented by June 30, 2010.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	The NHIP and its contract staff will invite the school nurses, administrators and other stakeholders to a school-based vaccination workshop.	08/15/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	The NHIP and its contract staff will develop, print and distribute educational packets containing comprehensive information about staging school-based vaccination clinics.	08/15/2009		
3	The NHIP and its contract staff will provide technical assistance and oversight to schools that are planning vaccination clinics. Technical assistance includes assisting in the sub-contracting for clinical medical help, finding answers to legal questions, assuring that shot records are forwarded to medical providers, and evaluating the outcome of the school-based clinic.	06/30/2010		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 2, Program Requirement 2.3	Collect data sufficient to accurately account for all publicly purchased vaccine; monitor this information using standardized protocols to assure that provider vaccine orders are appropriate, to determine the amount of vaccine lost or wasted, to provide technical assistance to providers when problems are identified, and to implement corrective action plans as needed.	25%
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	25%
ARRA: Chapter 6, Program Requirement 6.4	Additional Recommended Activities	25%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	25%

## School-based Vaccination Clinics II (2009-0048 )

SMART Objective Statement	By 06/30/2011, NHIP and its contracted staff will facilitate the implementation of 40 school-based vaccination clinics . Work on this objective will begin on 07/01/2010.
Evaluation Measure:	This objective will be measured by counting the number of school-based clinics conducted between July 1, 2010 and June 30, 2011 (SFY 2011). Forty (40) or more school-based clinics must be conducted for this objective to be considered fully successful.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	NHIP and its contract staff will update school-based vaccination education materials	07/31/2010	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	NHIP and its contract staff will develop and implement a promotional campaign to recruit schools interested in conducting school-based vaccination clinics.	08/15/2010		
3	The NHIP and its contract staff will provide technical assistance and training for 40 school-based vaccination clinics.	06/30/2011		

## Associated Requirements

Component	Description	Split %
ARRA: Chapter 2, Program Requirement 2.3	Collect data sufficient to accurately account for all publicly purchased vaccine; monitor this information using standardized protocols to assure that provider vaccine orders are appropriate, to determine the amount of vaccine lost or wasted, to provide technical assistance to providers when problems are identified, and to implement corrective action plans as needed.	25%
ARRA: Chapter 6, Program Requirement 6.1	Work with partners to support the establishment of the adolescent platform for adolescent immunizations.	25%
ARRA: Chapter 6, Program Requirement 6.4	Additional Recommended Activities	25%
ARRA: Chapter 8, Program Requirement 8.3	Additional Recommended Activities	25%

**Tracking and Reporting Plan (2009-0049 )**

SMART Objective Statement

By 06/30/2011, NHIP and contract staff will review the ARRA FOA reporting requirements located in Section VI.3 and VI.4 and Appendix A and comply with all of these requirements. . Work on this objective will begin on 10/01/2009.

Evaluation Measure:

To be fully successful, the NHIP must comply with all of the FOA's reporting requirements on the timeline specified by the Recovery Act and the OMB.

Grantee Activities:			Budget	
ID	Activity Description	Timeline	Object Class	\$ Amount
1	NHIP staff will submit quarterly reports to HHS and post on Recovery.gov 10-days after end of each calendar quarter.	10/10/2009	FA - Contractual	\$66,933
			FA - Other	\$67
			<b>Total</b>	<b>\$67,000</b>
2	NHIP staff will participate in monthly calls with the CDC Project Officer starting in October 2009	10/31/2009		
3	NHIP staff will complete and submit a final report to the Program Operations Branch and Recovery.gov no later than 90 days after the supplemental activities' project period completion date.	09/30/2011		

### Associated Requirements

Component	Description	Split %
ARRA: Chapter 1, Program Requirement 1.2	All grantees will actively engage in self-evaluation to ensure that their findings guide the program in making necessary changes to more effectively carry out their mission of achieving and sustaining high immunization rates and maximizing programmatic outcomes.	80%
ARRA: Chapter 2, Program Requirement 2.3	Collect data sufficient to accurately account for all publicly purchased vaccine; monitor this information using standardized protocols to assure that provider vaccine orders are appropriate, to determine the amount of vaccine lost or wasted, to provide technical assistance to providers when problems are identified, and to implement corrective action plans as needed.	10%
ARRA: Chapter 8, Program Requirement 8.2	Distribute VIS and CDC's online instructions for their use to ensure proper use of VIS in accordance with the National Childhood Vaccine Injury Act (section 2126 of the Public Health Service Act, 42 U.S.C. section 300aa-26).	10%

**New Hampshire Immunization Program  
Reaching More Children and Adults  
Staffing Plan**

Using Recovery Act funds, the New Hampshire Immunization Program (NHIP) will contract with local organizations to serve as regional sponsoring sites for immunization-related initiatives. Six FTE's will be hired to work on activities such as school-based vaccination clinics, adult immunization, adolescent immunization, and immunization preparedness.

When fully staffed, the New Hampshire Immunization Program (NHIP) has 14 full-time and one half-time position. The seven NHIP staff listed in Table 1 (below) will provide technical assistance to the contract staff. Two positions will also monitor the contract to ensure that all millstones are met.

Table 1 New Hampshire Staffing Plan

<b>Staff</b>	<b>Position Title</b>	<b>Major Program Responsibility</b>
Marcella J. Bobinsky	Program Manager	As the Program Manager, Marcella Bobinsky has overall responsibility for the program and it's contractors (5%).
Colleen Haggerty, RN	Quality Assurance Coordinator	Colleen Haggerty will provide technical assistance to the contract staff on matters related to provider quality assurance (5%).
Karen Donoghue, RN	Adult Immunization Coordinator	Karen Donogue will provide technical assistance to the contract staff on matters related to adult immunization (5%).
Paul J. Garrison (DA Funds)	Public Health Advisor	Paul Garrison will monitor the contract scope of work to ensure that the millstones are accomplished (75%).
Vacant	Education and Outreach Coordinator	This position will provide technical assistance to the contract staff on matters related to community education (25%)..
Vacant	Word Processing Operator II	This position will monitor the contract budget and millstones to ensure accountability (75%).
Lena Boulanger	Vaccine Accountability Coordinator	Lena Boulanger will provide technical assistance to the contract staff on matters related to vaccine management (5%).
6 Pending FTE's	Contract Staff (Health Educators)	The contract field staff will work on behalf of the NHIP to promote immunization initiatives in New Hampshire's Public Health Regions. Please refer to eGratis for a description of their responsibilities (100%).



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6504  
603-271-4482 1-800-852-3345 Ext. 4482  
Fax: 603-271-3850 TDD Access: 1-800-735-2964

Nicholas A. Toumpas  
Commissioner

José Thier Montero  
Director

July 1, 2009

Ms. Sharron Orum, Team Leader  
ATTN: Peaches Brown/Constance Palmer  
Procurement and Grants Office  
Centers for Disease Control and Prevention  
2920 Brandywine Road, MS-K-14  
Atlanta, GA 30341

Attention: Peaches Brown and Constance Palmer

Dear Ms. Orum:

We are writing to request supplemental funding in the amount of \$603,603 to support immunization initiatives that will reach more children and adults. Our plans include hiring six full-time equivalent contract positions to provide immunization health education and support school-based vaccination clinics.

We hope our request will receive a favorable review.

Sincerely,

Handwritten signature of Barbara Cotton in blue ink.

Barbara Cotton  
Business Official

Handwritten signature of Marcella Bobinsky in black ink.

Marcella Bobinsky, MPH  
Program Manager

Attachments (2)

cc: CDC Project Officer