



**State of New Hampshire**  
Public Employee Labor Relations Board

**University System of New Hampshire, Health Services Association,  
NEA-NH and University System of New Hampshire**

**Case No. E-0205-1  
Decision No. 2017-052**

Order

On April 3, 2017 the parties filed a stipulation describing an agreed upon bargaining unit and election schedule. The stipulated bargaining unit is approved, the hearing scheduled to begin on April 4, 2017 is cancelled, and the election shall proceed as follows:

1. On or before April 14, 2017, the parties shall file, in excel format, a stipulated list of approved voters based upon the voter eligibility information set forth in the stipulation. The excel voter list shall consist of the following columns: "Name," "Position," "Professional," and "Non-Professional." The appropriate professional/non-professional column shall be marked to indicate the status of each employee.

2. The election shall take place on May 18, 2017 from 9:00 a.m. to 4:00 p.m.

3. The polling places will be a designated conference room in the Health Services Center and in the Counseling Center at the Durham campus. On or before April 14, 2017 the parties shall file a more detailed description of these two polling places (e.g. "Governor Jones conference room on 1<sup>st</sup> floor of the XYZ building on the UNH Durham campus").

4. Both parties shall submit their proposed election observers to the PELRB on or before April 7, 2017. Any objections to same shall be filed on or before April 14, 2017.

5. PELRB election notices and material shall be posted at work locations in the Health Services Center and in the Counseling Center at the Durham campus where notices are normally posted for employees in the proposed bargaining unit.

6. There will be three ballots:

a. A common colored ballot for all eligible voters, with two choices: "No Representative" and "USNH, Health Services Assoc., NEA-NH."

b. A separate, differently colored, ballot for professional employees with one question: "Do you wish to be included in a bargaining unit consisting of the following positions: (bargaining unit description)?" and two voting options "Yes" or "No."

c. A separate, differently colored, ballot for non- professional employees with one question: "Do you wish to be included in a bargaining unit consisting of the following positions: (bargaining unit description)?" and two voting options "Yes" or "No."

7. The PELRB will issue an Order of Election. Based upon the foregoing, the PELRB will not conduct a pre-election conference unless, on or before April 7, 2017, a party submits a request for one.

So ordered.

Date: April 3, 2017

  
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