

State of New Hampshire
Public Employee Labor Relations Board

Keene State College Administrative Staff Association, NEA-NH

and

Keene State College

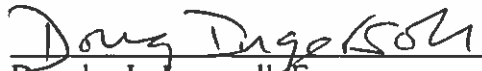
Case No. E-0189-1
Decision No. 2016-043

Order

The parties have agreed that this case can proceed to election without prejudice to the College's pending request for the exclusion of Senior Program Support Assistant/Administrative Assistant to the Vice President for Student Affairs and the Dean of Students from the bargaining unit.¹ The College may challenge the voter eligibility of the employee holding this position at the polls on the basis of its pending exclusion request, in which event the employee's vote will be processed through the challenge ballot procedure per N.H. Admin. Rules, Pub 303.08. An order of election shall issue for the bargaining unit described in Tables One and Two in the Appendix to this decision. A pre-election conference will be scheduled and conducted pursuant to Pub 303.02.

So ordered.

Date: 3-8-2016



Douglas L. Ingersoll, Esq.
Executive Director/Presiding Officer

Distribution: Esther Kane Dickinson, Esq.
Damien M. DiGiovanni, Esq.
Ronald F. Rodgers, Esq.

¹ On March 2, 2016 the PELRB held a hearing on this issue, post-hearing briefs are due March 18, 2016, and a decision will issue thereafter.

State of New Hampshire
Public Employee Labor Relations Board

Case No. E-0189-1

Appendix to PELRB Decision No. 2016-043

Table One
Bargaining Unit - All full-time and regular part-time operating staff employees, including but not limited to the following positions:
Academic/Student Serv Asst.
Administrative Assistant I
Administrative Assistant II
Administrative Assistant III
Bus Off Sr BSA
Business Serv Asst. I
Business Services Asst. II
Digital Copy Operator
Divisional Admin Support Coord
Editorial Associate
Information Support Tech
Laboratory Tech III
Library Admin Asst. III
Library Serv Supervisor
Mail Clerk
Mail Services Assistant II
Program Support Assistant
Purchasing Aide
Receiving Clerk
Sr Business Services Asst.
Sr Information Support Asst.
Sr Prog Support Assistant
Store Operations Assistant

Table Two
Bargaining Unit Exclusions:
Administrative Asst. II, Human Resources - KB0677
Div. Administrative Support Coordinator, Arts & Humanities Div-Admin - KB0097
Sr. Administrative Asst., VP Student Affairs - KB0388
Sr. Administrative Asst., Associate VP Academic Affairs - KB0628
Sr. Administrative Asst., President's Office - KB0102
Sr. Administrative Asst., VP Finance & Planning - KB0434
Sr. Business Services Asst., Advancement Services - KB0765
Sr. Human Resources Asst., Human Resources - KB0644
Sr. Human Resources Asst., Human Resources - KB0403
Sr. Program Support Asst., Advancement VP Office - KB0788