



**State of New Hampshire**  
Public Employee Labor Relations Board

**Keene State College Staff Association, NEA-NH**

and

**Keene State College**

**Case No. E-0190-7**

**Decision No. 2023-083**

**Modification of Certified Bargaining Unit**

Pursuant to RSA 273-A and PELRB Decision No. 2023-082 granting the Association's petition for modification, the existing certification, set forth in PELRB Decision No. 2023-014 (January 19, 2023), is amended; and it is hereby ordered that the composition of the modified bargaining unit, represented by the Keene State College Staff Association, NEA-NH for purposes of collective negotiations and settlement of grievances, is as follows:

**Unit:**

|  |                                   |
|--|-----------------------------------|
| Academic/Career Counselor              | Financial Aid Officer I           |
| Academic Counselor II                  | Function Coordinator              |
| Admissions Officer I                   | Grant/Contr Administrator II      |
| Admissions Officer II                  | Grant/Contr Administrator III     |
| Analytical Instruction Engineer III    | Health Educator/Counselor         |
| Annual Giving Officer II               | Information Technologist II       |
| Assistant Bookstore Manager            | Information Technologist III      |
| Assistant Director of Development      | Information Technologist IV       |
| Assistant Registrar                    | Inst Res and Assessment Spec      |
| Associate Director Campus Safe/Sec-KSC | Institutional Research Assistant  |
| Athletic Coach I                       | Institutional Technology Spec     |
| Athletic Coach II                      | Judicial Officer                  |
| Athletic Trainer I                     | Manager-Theatre Operations-KSC    |
| Business Analyst I                     | Marketing & Promotions Specialist |
| Business Manager II                    | Nurse Practitioner                |
| Campus Major Gifts Officer             | Online Instructional Designer     |
| Campus Purchasing Agent                | Program Coordinator               |
| Construction Clerk of the Work         | Program Manager                   |
| Coordinator of Energy & Admin Svc      | Project Graphic Designer          |
| Coordinator of Field Experience I      | Psychologist                      |
| Coordinator of Field Experience II     | Psychology Intern                 |

|  |                                      |
|--|--------------------------------------|
| Coordinator-Special Student Program      | Recreational Athletics Coordinator   |
| Counselor I                              | Recreational Athletics Coordinator I |
| Counselor II                             | Research Technician III              |
| Development Resources Assistant          | Residence Hall Director              |
| Dir-Dietetic Intern Program – KSC        | Senior Laboratory Technician         |
| Early Childhood Teacher I                | Skill Application Teacher            |
| Early Childhood Teacher II               | Sports Information Officer I         |
| Education Certification Program Officer  | Sports Information Officer II        |
| Educational Program Coordinator          | Sr Instructional Tech Spec           |
| Educational Program Coordinator I        | Staff Writer/Editor II               |
| Educational Program Coordinator II       | Staff Writer/Editor III              |
| Environmental Health & Safety            | Student Health Service Nurse         |
| Environmental Health & Safety Specialist | Technical Specialist                 |
| Facilitating Teacher                     | Theater Technician                   |
| Finance & Budget Analyst                 | Videographer-Producer                |

**Exclusions:**

|   |   |
|---|---|
| Accountant III (Business Office) KB0222           | Budget Coordinator KB0539 and KA0171                                |
| Chief Campus Training & Development Admin. KB0857 | Executive Assistant (Executive Assistant to the Provost) KB0808     |
| Finance and Budget Analyst KB0337                 | Personnel Officer II (Assistant Director of Human Resources) KB0130 |
| Training Coordinator II KB0837                    | Exec. Assoc. to the College President KB0714                        |
| Title IX Investigator KB0838                      | Campus Spokesperson KB0010  |

The Keene State College shall negotiate with the Keene State College Staff Association, NEA-NH as exclusive representative on the terms and conditions of employment for the members of the bargaining unit and shall recognize the right of Keene State College Staff Association, NEA-NH to represent employees in the settlement of grievances.

So ordered.

Date: 05/11/2023

  
Karina A. Lange, Esq.  
Staff Counsel/Hearing Officer

Distribution: Rachel Hawkinson, UniServ Director  
Melinda Treadwell, President, Keene State College