



State of New Hampshire
Public Employee Labor Relations Board

Keene State College Administrative Staff Association, NEA-NH

and

Keene State College

Case No. E-0189-1

Decision No. 2016-132

Certification of Representative and Order to Negotiate

Pursuant to the Public Employee Labor Relations Act (RSA 273-A) and the results of a secret ballot election (see PELRB Decision No. 2016-097), it is hereby certified that the Keene State College Administrative Staff Association, NEA-NH has been designated and selected as the exclusive representative for purposes of collective negotiations and settlement of grievances of the following bargaining unit:

Unit:

Academic/Student Serv Asst.	Administrative Assistant I
Administrative Assistant II	Administrative Assistant III
Bus Off Sr BSA	Business Serv Asst. I
Business Services Asst. II	Digital Copy Operator
Divisional Admin Support Coord	Editorial Associate
Information Support Tech	Laboratory Tech III
Library Admin Asst. III	Library Serv Supervisor
Mail Clerk	Mail Services Assistant II
Program Support Assistant	Purchasing Aide
Receiving Clerk	Sr Business Services Asst.
Sr Information Support Asst.	Sr Prog Support Assistant
Store Operations Assistant	

Exclusions:

Administrative Asst. II Human Resources KB0677	Div. Administrative Support Coordinator Arts & Humanities Div-Admin- KB0097
Sr. Administrative Asst. VP Student Affairs KB0388	Sr. Administrative Asst. Associate VP Academic Affairs KB0628

Sr. Administrative Asst. President's Office KB0102	Sr. Administrative Asst. VP Finance & Planning KB0434
Sr. Business Services Asst. Advancement Services KB0765	Sr. Human Resources Asst. Human Resources KB0644
Sr. Human Resources Asst. Human Resources KB0403	Sr. Program Support Asst. Advancement VP Office KB0788
Sr. Program Support Asst. to VP for Student Affairs and Dean of Students KB0076	

The above named public employer shall negotiate with the exclusive representative named herein on terms and conditions of employment for the members of the bargaining unit, as herein described, and shall recognize the right of the exclusive representative to represent employees in the settlement of grievances.

So ordered.

Date: June 14, 2016


 Karina A. Lange, Esq.
 Staff Counsel/Hearing Officer

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