



**ARRA-SEP
SCORING SHEET
For Requests for Proposals**

Program to be administered: Building Code Compliance

Bidder name:

Contact person:

Date Reviewed:

Reviewer:

Members of the Reviewing Team:

- 1.
- 2.
- 3.
- 4.
- 5.

Group Score: _____

Program: ARRA-SEP Building Code Compliance

Reviewer:

Scoring Criteria	Possible Points	Earned Points	Explanation	Comments
Complete Proposal	0	0	Incomplete proposals will not be accepted	
Quality and Clarity of Proposal	10		Concise; showcases writing ability	
Essential Program Requirements Met	15		Essential program requirements met	
OEP Confidence with Bidder's Ability to Meet Reporting and Other Compliance Requirements	5		Monthly and quarterly reporting requirements. OEP and/or DOE can retract funding if out of compliance	
Ability to disburse funds expeditiously	7		All funds must be expended by April 30, 2012	
Understanding of and ability to teach Energy Code, recognition of importance of this program	15		Administrator can work with diverse constituencies to solve compliance issues	
Ability to Publicize the Program	7		Realistic; Creative (uses existing resources, programs, organizations);Leverage existing outreach methods	
Diversity of Program	8		Regionally, diversity of audiences (not just code officials, but also building contractors, electricians, plumbers, general public, building owners	
Creativity of Program	8		Innovative (and realistic) solutions are encouraged	
Administrative Costs Relative to Program	10		Realistic; Leveraged administrative costs;	
Budget	15		Shows understanding of program challenges and values of various program components; Reflects confidence of reporting ability; Ability to leverage other existing programs and resources; Expects financial audits and other scrutiny	
Total	100			

In the event of a tie, preference will be given to the more innovative project.