



New Hampshire Energy Efficiency and Conservation Block Grant Program Technical Assistance Proposal



August 14, 2009

Under the American Recovery and Reinvestment Act of 2009, the New Hampshire Office of Energy and Planning (OEP) has been designated to receive \$9.6 million of Energy Efficiency and Conservation Block Grant Program (EECBG) funding that will be conferred in phased increments to support the implementation of strategies relating to:

- Reduction of fossil fuel emissions
- Reduction of total energy use
- Improved energy efficiency in transportation, buildings and other areas

In addition to a \$6.6 million EECBG community subgrant program (details available at www.nh.gov/oep/recovery/eecbg.htm), OEP is proposing to sponsor a \$2 million statewide energy inventory and planning service. Through an RFP process, one or more consultants will be selected to facilitate the administration of this technical assistance program.

Technical Assistance Implementation Structure

As depicted in Figure 1, the technical assistance branch of EECBG will offer not only a sequentially structured inventorying and roadmapping service, but also an “à la carte” technical assistance component. While the former will serve to generate momentum in communities that may be in the early stages of their energy planning, the latter will allow for multiple entry points into the program and will provide technical assistance that is tailored to the specific needs of each community.

Through an RFP process, OEP plans to select one or more entities to manage the EECBG technical assistance program. One of the following three scenarios will likely result:

- OEP will select a proposal from a single entity to manage all elements of the technical assistance program.
- OEP will select a single proposal from a collaboration of entities to manage the elements of the technical assistance program.
- OEP will select from multiple proposals—creating a collaboration through which various entities manage various elements of the program.

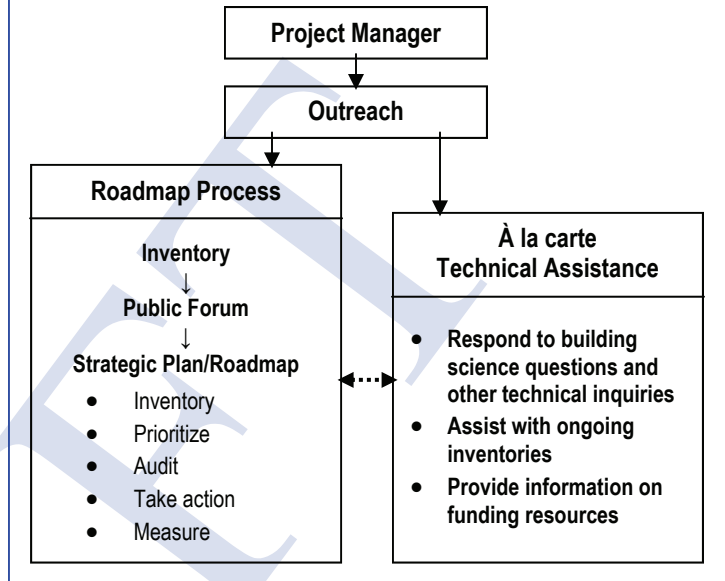
In the interests of maintaining the autonomy necessary to best serve New Hampshire’s communities, OEP will reserve the right to negotiate with consultants toward the expansion, streamlining and/or reconfiguration of any proposals.

Required Knowledge Skills and Abilities

The entity or entities managing the EECBG technical assistance program shall exhibit the following knowledge, skills and abilities:

1. Working knowledge of funding sources and energy programs
2. Science expertise
 - Building science mandatory
 - Transportation expertise desired

Figure 1: Technical Assistance Implementation Structure



3. Education and outreach skills
 - Communication to municipalities/town administrators/local energy committees
 - Communication from municipalities to citizens
4. Energy Inventory with one centralized database
 - Ability to upload raw inventory data from existing inventories into one centralized database
 - Ability to refine and customize raw inventory data including:
 - Performing quality control measures on raw data
 - Analysis and adjustment to data to better reflect actual energy use
 - Collaborate with stakeholders for on-going monitoring and automation of data entry
5. Strategic planning related to the Roadmap
6. Project Management skills

Desired Outcomes

- Assist municipalities to the greatest extent possible
- Quantify number of towns that have developed roadmaps
- \$6.6 million dollars awarded with adequate technical assistance
- Formation of one state-wide database of municipal energy use
- DOE metrics for EECBG Program
 - Jobs created
 - Greenhouse gas emissions reduced
 - Energy saved
 - Renewable energy generated
 - Funds leveraged

For more information, please contact Dari Sassan at 603-271-1765 or dari.sassan@nh.gov, or go to: www.nh.gov/oep/recovery/eecbg.htm