

Bibliography/Resources

Visioning

- ***A Guide to Community Visioning: Hands-On Information for Local Communities.*** Steven C. Ames, Revised Edition, APA Planners Press, 2001. This guide will help citizens understand the connection between the kind of place they want their community to be and the policies that will support their vision. It shows how to design and implement an effective visioning process and provides ideas on how to use graphics in visioning. The revised edition updates profiles of communities originally involved in the Oregon Visions Project. Contact Planners Book Service (312) 786-6344 or BookService@planning.org.
- ***Planning for the Future: A Handbook on Community Visioning.*** 2nd Edition, The Center for Rural Pennsylvania. This guide helps communities to begin thinking about and planning for the future. Its focus is on the process of visioning, not the outcome: defining and creating vision, elements of successful visioning, and helpful case studies. To obtain this resource contact the Center for Rural Pennsylvania, 200 North Third Street, Suite 600, Harrisburg, PA 17101. Tel: (717) 787-9555 or <http://www.ruralpa.org>.
- ***Chattanooga Visioning, Chattanooga, Tenn:*** Through their two visioning projects, Vision 2000 and ReVision 2000, the citizens of Chattanooga have been able to express their concerns and help create objectives for the future of their city. Case study available on-line at: <http://www.sustainable.org>.
- ***Bridging to the New Century: Portland Future Focus Strategic Plan,*** Portland Future Focus, City of Portland, Portland, Oregon, August, 1991.
- ***Charting a Course for Corvallis: A Case Study in Community Visioning,*** Oregon Visions Project, Steven C. Ames, American Planning Association (Oregon Chapter), Gresham, Oregon, May 1989.
- ***Choices for Oregon's Future: A Handbook on Alternative Scenarios for Oregon Planners,*** Steven C. Ames, Oregon Visions Project, American Planning Association (Oregon Chapter), Gresham, Oregon, June 1989.
- ***Community and Quality of Life – Data Needs for Informed Decision Making.*** National Academy Press (<http://www.nap.edu>). National Research Council. 2002. This publication “offers recommendations for collaborative planning across space and time. ...It discusses how to measure the ‘three legs’ of livability (social, economic, and ecological) while accounting for politics and personal values. ...It reviews a variety of decision models and tools such as geographic information systems (GIS) as well as public and private sources of data.”
- ***Community Goal Setting.*** Smith, Frank J. and Randolph T. Hester, Jr. Stroudsburg, PA. Hutchinson Ross Publishing Co. 1982. The authors of this book extol the value of participatory goal setting for communities, describe

personal experiences, offer techniques for an effective goal-setting process, and present case studies.

- ***Critical Choices for Greater Portland***, Steven C. Ames, Editor, Columbia Willamette Futures Forum, Portland, Oregon, May 1983.
- ***Future Focus 2010: A Vision Statement About Corvallis***, Corvallis Planning Division, City of Corvallis, Oregon, 1989.
- ***"Land-use and Economic Development," Oregon's Challenge: Better Times Through Economic Development, A Guide for Corporate & Community Leaders***, Oregon Business Council, Portland, Oregon, 1987.
- ***Land-Use Planning in Oregon: A No-Nonsense Handbook in Plain English***, Mitch Rohse, Oregon State University Press, Corvallis, Oregon, 1987.
- ***Municipal Visioning: Creating a Strategic Vision for the Future***, Steven C. Ames, (Unpublished Paper), Alberta Vision 2020, Alberta Ministry of Municipal Affairs, Edmonton, Alberta, Canada, 1988.
- ***"Sustainable Portland: What We Need Is a City that Can Carry Us into the Next Century,"*** Steven C. Ames, *Knowing Home: Studies for a Possible Portland*, RAIN Magazine, Portland, Oregon, 1981.
- ***The Visioning Handbook: A Hands-On Guide for Planners & Facilitators in State and Federal Natural Resource Agencies***, Steven C. Ames, Division of Federal Aid, U.S. Fish & Wildlife Service, Arlington, Virginia, 1993.
- ***The Willamette Valley Choices for the Future***, Lawrence Halprin & Associates, Willamette Valley Environmental Protection & Development Planning Council, Salem, Oregon, September, 1972.
- ***The Community Visioning and Strategic Handbook***. National Civic League, 1996. This 53-page handbook explains the community visioning process, both the rationale behind it and how to do it. To obtain this resource contact the National Civic League, 1445 Market Street, Suite 300, Denver, CO 80202; Tel: 800.223.6004.
- ***Community Profile Project***. Technical Bulletin prepared by NH Office of Energy and Planning, Revised 2001. The 2001 edition is only available electronically at the NH Office of Energy and Planning webpage. If you would like a printed copy of the previous edition, 1998, contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***Visions for a New American Dream***. Anton C. Nelessen, 2nd Edition, APA Planners Press, 1994. This book outlines a seven-step planning and design process for creating three types of traditional communities – hamlets, villages and neighborhoods. The author first introduces techniques like the Visual Preference Survey that planners can use to involve citizens in the creation of a common community vision. The author then presents 10 design principles that will help translate this vision into design standards for a community's master plan.
- ***The Community of the Future***. Hesselbein, Frances, Marshall Goldsmith, Richard Beckhard, Richard F. Schubert, eds, San Francisco, CA: Jossey-Bass, 1998. This collection of essays explores what is important about our communities today, how they will look tomorrow, and what we can do to prepare for the challenges of the future.
- ***Better Not Bigger: How to Take Control of Urban Growth and Improve Your Community***. Fodor, Eben V., Gabriola Island, BC: New Society Publishers, 1998. This resource provides insights, ideas and tools to empower citizens to

- resist rapid growth and develop a sustainable vision for their community that is an attractive alternative.
- ***Building Vision and Action*** – Video Tape. Prepared by the American Planning Association. Learn how to involve citizens in the visioning process and how to move from vision to action. Geared toward planners in small towns and rural areas. For copy contact: NH Office of Energy and Planning, 57 Regional Drive, Concord, NH 03301. (603) 271-2155 or Planners Book Service (312) 786-6344 or BookService@planning.org.
 - ***Community Visioning***. Video Tape. Prepared by the American Planning Association. Planning agencies and public interest groups can use visioning to involve citizens and leaders in both strategic and comprehensive planning. Review case studies from across the country as panelists explain common visioning techniques. Can be ordered from PAS on-line at: BookService@planning.org.

Citizen Participation

- ***Successful Public Meetings***. Elaine Cogan, 2nd Edition, APA Planners Press, 2000. Use this comprehensive guide to plan and conduct productive meetings that leave nothing to chance. The author identifies the components of a successful meeting, lists crucial tasks, explains how to avoid or overcome disasters, and reveals tactful, but effective, ways to manage difficult participants. True stories of public meetings enliven the narrative, and step-by-step checklists cover every aspect of meetings. This updated edition encompasses e-mail and the Internet.
- ***Meeting of the Minds***. Daniel Iacofano, MIG Communications, 2001. This book will help you craft meetings to advance your goals and become an effective facilitator and resource person. Learn to use body language, facial expressions, and hand movements to enhance your message. Useful for commissioners, zoning board members, and planners who must build consensus through successful group interaction.
- ***Deliberative Practitioner***. John Forester, MIT Press, 2001. Working effectively with diverse groups is challenging. The author draws on accounts of successful planners in both urban and rural settings to show how skillful deliberative practices can facilitate effective participatory planning processes.
- ***Participation Tools for Better Land Use Planning***. Center for Livable Communities, 2nd Edition, 1997. This book shows you how to increase the level and quality of citizen participation in land-use decisions. It highlights techniques such as visioning, neighborhood groups, computer simulation, and design charrettes. Case studies show how to use these techniques to shape plans that reflect citizen's desires and create a solid base for successful planning. Can be ordered on-line at <http://www.mainst.org>.
- ***Building Citizen Involvement***. Mary L. Walsh, International City/County Management Association, 1997.
- ***Community Participation Methods in Design and Planning***. Henry Sanoff, John Wiley & Sons, 2000.
- ***Dealing With An Angry Public***. Lawrence Susskind and Patrick Field, Simon & Schuster, 1996. The author shows you how to overcome resistance to

- public initiatives by using a mutual gains approach, a strategy he has taught in his MIT – Harvard ‘Dealing With an Angry Public’ seminars for years. The mutual gains approach can help you gain public support for your planning initiatives and reduce the time and resources spent defending your decisions to the public. Includes case studies on value conflicts. Can be ordered on-line from PAS at: BookService@planning.org.
- ***Planning Through Consensus Building: A New View of the Comprehensive Planning Ideal***, Judith E. Innes, Journal of the American Planning Association, Vol. 62, No. 4, Autumn, 1996.
 - ***Information in Communicative Planning***, Judith E. Innes, Journal of the American Planning Association, Vol. 64, No. 1, Winter, 1998.
 - ***Consensus Building as Role Playing and Bricolage: Toward a Theory of Collaborative Planning***, Judith E. Innes & David E. Booher, Journal of the American Planning Association, Vol. 65, No. 1, Winter, 1999.
 - ***Consensus Building and Complex Adaptive Systems: A Framework for Evaluating Collaborative Planning***, Judith E. Innes & David E. Booher, Journal of the American Planning Association, Vol. 65, No. 4, Autumn, 1999.
 - ***Citizen Participation Handbook for Public Officials and Other Professionals Serving the Public***. Hans and Anne Marie Bleicker, 9th Edition, 1995. Institute for Participatory Management and Planning, P.O. Box 1937, Monterey, CA, 93942-1937, ipmp@aol.com
 - ***Making Your Meetings More Productive with Less Conflict***. Maro Zagoras, From Land Use Facilitation Training: Western Colorado Planners’ Forum, June 1, 2002 (Contact: Maro Zagoras, 3841 C.R. 214, Silt, CO, 81652, 970-876-5722).
 - **“Citizen Participation”** Millennium Communications Group. Communications as Engagement: Millennium Report to the Rockefeller Foundation. This resource can be found on-line at:
 - ***The Facilitator’s Guide to Participatory Decision Making***. Sam Kaner, et. Al., Gabriola Island, BC, Canada: New Society Publishers, 1996. This how-to manual is designed to help groups increase participation and collaboration, honor diversity, and make effective, participatory decisions.
 - ***Youth Participation in Community Planning***. Ramona K. Mullahey. By participating in real community projects instead of classroom simulations, students learn to tackle real world problems and shoulder social responsibility. This report explores how communities have involved children in planning. It can be ordered on-line at: <http://www.planning.org>.
 - ***Conflict Resolution and Strategic Analysis***. Video Tape. Prepared by the American Planning Association. Resolve conflicts in a way that leads to mutual benefit, not winners and losers. Use strategic analysis to influence the outcome of important decisions. Can be ordered from PAS on-line at: BookService@planning.org.
 - ***Electronic Town Meeting***. Video Tape. Prepared by the American Planning Association. This video and workbook, produced jointly with KTCS Television Seattle, shows how to use computers and television and other electronic tools to involve citizens in planning. Can be ordered from PAS on-line at: BookService@planning.org.

- ***Public Anger and Community Decision Making.*** Audio Tape, 1998. Produced by the American Planning Association. Gain insight into public anger and its impact on good decision-making. Learn to handle public meetings and develop an effective project review process. Can be ordered from PAS on-line at: BookService@planning.org.

Land Use

- ***Master Planning.*** Technical Bulletin prepared by NH Office of Energy and Planning, Summer, 2003. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***“Master Plan Primer”*** Colorado Department of Local Affairs. To order this publication contact: Colorado Department of Local Affairs, Division of Local Government, 1313 Sherman Avenue, Room 521, Denver, CO 80203. Tel: 303.866.2156. Published on-line at: <http://www.dig.oem2.state.co.us/fs/mplanpg.htm>.
- ***“Preparing a Comprehensive Plan”*** Maryland Office of Planning. To order printed copy contact: Maryland Office of Planning, 301 West Preston Street, Room 1101, Baltimore, Maryland 21201-2365. Published on-line at: <http://www.op.state.md.us/planning>.
- ***Urban General Plan.*** T.J. Kent, Jr. Kent’s classic book is remarkably pertinent for planners faced with updating comprehensive plans, especially in fast-growing areas. To order on-line at: <http://www.planning.org>.
- ***“Preparation and Implementation of a Comprehensive (Master) Plan.”*** Citizen Planner Training Collaborative. An excellent guide to the basics of preparing a comprehensive plan. It is take home material from their “Comprehensive (Master) Planning” training seminar. To order contact: Citizen Planner Training Collaborative, 406 Goodell, Center for Rural Massachusetts, Department of Landscape Architecture and Regional Planning, the University of Massachusetts, Amherst, MA.
- ***Planning Made Easy.*** National Main Street Center. Planning can seem confusing and bureaucratic to the layperson, but it must be understood in order to affect development for a healthy commercial district. This manual is the best resource we’ve found explaining the process. Teaching in easy to understand terms, it outlines the basics of comprehensive planning, zoning, enabling legislation and the role of planning commissions. It can be ordered on-line at: <http://www.mainst.org>. or by contacting the National Main Street Center, 1785 Massachusetts Avenue, N.W., Washington D.C. 20036. Tel. 202.588.6219.
- ***Urban Land Use Planning.*** Edward J. Kaiser, David R. Godschalk, and Stuart Chapin, Jr., 4th Edition, University of Illinois Press, 1994. This classic text examines the evolution of practices that characterize urban planning today: short-term problem solving, neighborhood planning, and revitalizing inner cities. It also addresses computer technology, negotiation and citizen participation, and evolving governmental contexts for planning.
- ***Guidelines for Preparing Urban Plans.*** Larz T. Anderson, APA Planners Press, 1995. Already a classic, this comprehensive book shows how to prepare, review, adopt, and implement urban plans. It explains how to

- identify public needs and desires, analyze existing problems and opportunities, and augment long-range general plans with short-range district and function plans. Its clear style helps demystify the complex process of preparing urban plans for planning practitioners, planning commissioners, and students.
- ***Comprehensive City Planning.*** Melville C. Branch, APA Planners Press, 1985. The perfect introduction to city planning. It focuses on the development of cities and how they have been planned and managed through the ages. Topics include the roots of city management and planning; physical and socioeconomic views of cities; how city planning works within city government; the ties between planning and city politics; zoning and urban design; and regional planning.
 - ***Practice of Local Government Planning.*** Charles J. Hoch, Linda C. Dalton, and Frank S. So, eds., 3rd Edition, 2000. This edition of the “green book” examines key planning functions from a management perspective. It covers land use, transportation, housing, development, economic development, and urban design. New sections address planning analysis of population, the economy, and the environment; planning in an information age; environmental policy; growth management; and community development.
 - ***Community Planning.*** Eric Damian Kelly and Barbara Becker, Island Press, 2000. This guide will help planners work with communities to develop new comprehensive plans or update existing ones. It combines the best of theory and practice to show how to craft a plan that meets individual community needs. It also evaluates the feasibility of a comprehensive plan; the varying roles of professionals, citizens, and elected officials in crafting the plan; and the plan’s relationship to land-use controls, housing, and economic development. Includes exercises, discussion questions, and suggested readings.
 - ***Tools and Techniques: Bucks County Land Use Plan.*** Bucks County [PA] Planning Commission, 1996. This document, part of the Bucks County Land Use Plan Series, introduces various planning approaches and development regulation methods, stressing the strengths and weaknesses of various options. To obtain this resource contact: Bucks County Planning Commission at 215.345.3400.
 - ***Small Town Planning Handbook.*** Thomas L. Daniels, John W. Keller, and Mark B. Lapping, APA Planners Press, 2nd Edition, 1995. Whether your town’s issue is industrial decline or population growth, this book offers useful advice on how to cope. The practical tools in this popular guide are sensitive to local character and the reality of limited financial and personnel resources. The authors explain how to develop a comprehensive town plan, draft and apply land-use regulations, and craft a capital improvements program. They also investigate new areas such as economic development, small town design, and strategic planning.
 - ***Land Use Plan 2015 for the Southern New Hampshire Planning Commission [SNHPC] Subregion.*** Southern New Hampshire Planning Commission. Manchester, NH. January 1999. This document addresses, on a regional level, issues faced by the SNHPC’s thirteen member communities. It provides an overview of existing factors such as population, economics, housing,

- infrastructure, water supply, transportation, land use, natural resources, and zoning, and proposes attainable goals and objectives.
- ***Planning the Built Environment.*** Larz T. Anderson, APA Planners Press, 2000. An authoritative reference and a practical technical manual that will inform practitioners and students from related professions – planning, architecture, civil and traffic engineering and landscape architecture – on current standards and best practices for managing urban and suburban physical systems. Carefully organized and generously illustrated, it includes definitions from any disciplines. Also includes chapter exercises and hands-on activities.
 - ***Land Development Handbook.*** Sidney O. Dewberry, 2nd Edition, APA, 2002. Land development has wide implications for urban economies. Navigating the land development maze is a challenge for even the well-informed professional. Featuring 700 illustrations, this book contains a thorough description of the design and approval process for residential, commercial, and retail land development projects and valuable bottom-line information on environmental issues. This edition includes changes to federal agency regulations; open space data; information on advances in GPS and GIS technology; new perspectives on urban growth; and case studies, plans, and details.
 - ***Urban Development.*** Lewis D. Hopkins, Island Press, 2001. Planners and planning come under fire as more people realize that planning plays a role in shaping urban and suburban landscapes. Developers, politicians, and citizens increasingly blame “poor planning” for a host of community ills. But, it is often far from clear – even to practicing planners – what plans are supposed to do, how they work, and what problems they can address successfully. Hopkins thoroughly explains the logic and concepts – both well known and obscure – behind making and using plans. This book will enlighten practicing planners.
 - ***New Hampshire Planning and Land Use Regulation.*** 2003-2004 Edition. New Hampshire Office of State Planning, Concord, New Hampshire
 - ***Handbook of Subdivision Review*** 1995 – This handbook is designed to assist New Hampshire’s municipal planning boards with what has become their most time consuming responsibility: review of applications to subdivide parcels of land and incorporates amended procedures through the 1995 legislative session. The handbook contains a glossary of terms that defines key words and phrases as used in the handbook; chapter 1 describes the steps a municipality must take before it may regulate the subdivision of land; chapter 2 describing the procedures for submission and review of subdivision applications; chapter 3 discusses the technical considerations of review involving existing conditions of the site and how it relates to the surrounding area; and lastly a section of appendices containing pertinent statutes, technical information and sources for additional assistance.
 - ***Subdivision and Site Plan Review Handbook*** - Written by the Southwest Region Planning Commission in 1995 (and revised in 2001) – This handbook is intended to serve as a guide for Planning Boards in updating their local subdivision and site plan review regulations. The models represented herein incorporate language based on changes in the state statutes relative to planning board procedure and other land use matters, as well as

recommendations and suggestions on ways to deal with particular issues with which Boards may deal on a regular basis. This document is a companion to the OSP Handbook of Subdivision Review and is recommended as a resource for model subdivision and site plan review regulations and related forms and notices.

- ***Status of Municipal Planning & Land Use Regulations.*** OSP - This is an annual publication of the NH OSP summarizing the status of planning and land use regulations for each municipality in the state by planning region.
- ***Back to Basics for Planning Boards.*** A video prepared by OSP which provides an introduction to the basic duties of the planning board covering the master plan, capital improvements program and growth management along with land use regulations including the zoning ordinance; building code; subdivision; site plan review; earth excavation and driveway regulations; and scenic roads. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***The Community Planning Handbook: How people can shape their cities, towns and villages in any part of the world.*** London, UK: Earthscan Publications, 2000. This book is the starting point for all involved in shaping their environment. It features an accessible how-to-do-it style, best practice information on effective methods, checklists, sample documents, and a scenarios section that demonstrates how the various methods described can be mixed and matched to meet the unique circumstances found in any community. To obtain this resource contact: Earthscan, 120 Pentonville Road, London, N1 9BR, UK; Tel. Littlehampton Book services, +44 (0) 1 903 828800; email: orders@lbsltd.co.uk; Website: <http://www.earthscan.co.uk>.
- ***Is Your Community's A Great Place to Live?*** Help shape your community's future by participating in community planning. Define local assets and problems and set goals and strategies to affect the changes you want. Can be ordered at: <http://www.planning.org>.
- ***Strategic Planning in Local Government.*** Roger L. Kemp. This book, the companion to Strategic Planning: Threats and Opportunities for Planners, reports the progress that planners have made in integrating strategic planning into the public sector. Can be ordered on-line at: <http://www.planning.org>.
- ***Strategic Planning Workbook.*** Bryan W. Barry, Saint Paul, MN. Amherst H. Wilder Foundation. This book is a revised edition of a workbook first published in 1986. The goal of the first book was to provide an easy-to-use primer on strategic planning to community groups, nonprofit organizations, coalitions and wider movements. The new edition incorporates changes based on the advice from leaders and consultants in the field. The focus of the book is the five-step process to strategic planning. The process involves getting organized, taking stock, setting direction, adopting the plan, and implementing the plan. Each step in the process is accompanied by worksheets and planning tips. Appendices also supply information on planning with multiple organizations and real-world strategic planning examples. Can be ordered from the Amherst H. Wilder Foundation Publishing Center, 919 Lafond Avenue, Saint Paul, MN 55104; Tel. 1-800-274-6024.

- ***Innovative Controls for Land-Use Regulation.*** Audio Tape, 1996. Prepared by APA. Learn how new types of land-use controls amplify or extend traditional zoning have feared in communities nationwide. Can be ordered on-line from PAS at: BookService@planning.org.

Smart Growth

- ***Smarter Land Use.*** Karl Kehde, LUFNET, 4th Edition, plus CD, 2002. This book will help communities replace traditionally adversarial land development approval methods with collaboration and cooperation. Based on ten years of experience at the local project level, it shows how to make the land development process more productive, less aggravating, and more likely to yield projects that enhance surrounding neighborhoods.
- ***Building Livable Communities: A Policymaker's Guide to Infill Development.*** Nancy Bragado, Judy Corbett, and Sharon Sprows, Center for Livable Communities, 1995. This report argues that infill development can help communities combat the detrimental effects of sprawl. It shows how infill makes neighborhoods livable by solving a host of problems, including traffic congestion. It also deals with associated zoning, planning, and financing issues.
- ***Cluster Residential Development.*** Technical Bulletin prepared by NH Office of Energy and Planning, Summer, 2003. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***A Handbook on Open Space Development through Residential Clustering.*** Southern New Hampshire Planning Commission, February 2001. This report describes the environmental, social, recreational, and economic benefits of open space subdivisions, discusses site design issues, examines case studies of six such developments in the state, and provides guidelines for writing open space development regulations.
- ***Growing Greener.*** Randall Arendt. This book offers detailed explanations of resource conserving development techniques that make both environmental and economic sense. It can be ordered on-line at: <http://www.planning.org>.
- ***Conservation Design for Subdivision: A Practical Guide to Creating Open Space Networks.*** Arendt, Randall. Natural Lands Trust, American Planning Association and American Society of Landscape Architects. 1996. This soft cover publication is a fully realized effort by the author to respond to requests for “more detailed information describing the actual techniques that are available to landowners, developers, local officials, and conservation organizations who are interested in conserving land through the development process....” Illustrated throughout with examples of conservation subdivision designs on seven different types of rural property.
- ***Dealing with Change in the Connecticut River Valley: A Design Manual for Conservation and Development.*** Robert D. Yaro, Randall G. Arendt, Harry L. Dodson, and Elizabeth A Brabec, 1984. Lincoln Land Institute and the Environmental Law Foundation. This critically acclaimed manual uses striking perspective drawings, plans and photos to explain how a community can use creative planning guidelines to accommodate growth while preserving rural landscapes.

- ***“The Costs of Sprawl – And Alternative Forms of Growth.”*** Downs, Anthony, CTS Transportation Research Conference, Minneapolis, MN, May 19, 1998. Text of speech given by Anthony Downs at the CTS Transportation Research Conference, Minneapolis, May 19, 1998. The speech identifies and discusses ten attributes of sprawl, while identifying alternative growth patterns.
- ***Performance Standards for Growth Management***, American Planning Association, Planners Advisory Service Report #461, 1996
- ***“Preserving Rural Character Through Cluster Development.”*** Susan Corser, PAS Memo, July 1994 – This Memo looks at the potential for cluster development to create the much sought-after balance between human beings and natural processes in rural areas. It is based on research conducted for the Thurston County, Washington, Dept. of Planning, which studied ways that development regulations can most effectively promote cluster projects. The study was based on a review of existing rural cluster ordinances from counties and cities throughout the country; site visits to several rural cluster projects; interviews with planners, realtors, and developers; and a review of existing literature. A copy of this report is available for review at the NH Office of Energy and Planning, 57 Regional Drive, Concord, NH during regular business hours: Monday – Friday 8:00 am to 4:30 pm. You may obtain this report from: Planner’s Book Service, 122 S. Michigan Ave. Suite 1600 Chicago, IL 60603-6107. Phone: (312) 786-6344, Fax: (312) 431-9985. Bookorder@planning.org.
- ***Rural by Design: Maintaining Small Town Character***. Randall Arendt, Chicago, IL. American Planning Association. Planners Press. 1994. A comprehensive, illustrated discussion of “the common qualities of traditional towns,” how zoning and development patterns have changed those characteristics over the years, and design techniques that can be implemented to reclaim or retain desired community features.
- ***The Practice of Sustainable Development***. Douglas R. Porter (Principal Author and Editor). Urban Land Institute. Washington, DC. 2000. The authors of this book share the belief that the existing pattern of sprawl development is no longer economically feasible, and has never been ecologically or aesthetically desirable. Pragmatic and insightful, this book “describes applications of sustainable development that are both workable and financially feasible in today’s markets and communities.” Specific examples and design solutions are presented in detail.
- ***The Land Book – The Challenge of Making Wise Community Development Decisions – A Practical Guide for the Layman***. State of New Hampshire, Office of the Governor. Concord, NH. April 1976. This guide to land planning takes the reader step-by-step through the process, from inventory and analysis through formulation and implementation.
- ***Alternatives to Sprawl***. Dwight Young. Report published by the Lincoln Institute of Land Policy on conference sponsored by the Lincoln Institute, The Brookings Institution and the National Trust for Historic Preservation held in Washington, DC in March 1995. The causes, economic costs, and health effects of sprawl are addressed in this conference report along with cogent ideas on how to create and encourage alternatives to this mostly unwelcome phenomenon.

- ***Report to Governor Shaheen on Sprawl.*** New Hampshire Office of State Planning. December 1999. On February 4, 1999, New Hampshire Governor Jeanne Shaheen issued Executive Order 99-2, a proclamation “directing state agencies both to recognize the importance of preserving New Hampshire’s traditional communities and landscapes, and to evaluate actions they either are taking or might be taking to further that goal.” The Office of State Planning has addressed that issue in this document by identifying the current actions, programs and policies of each state agency as they relate to six categories that affect sprawl, and making specific recommendations for future improvements.
- ***Smart Growth – Economy, Community, Environment.*** The Urban Land Institute. 1998. “[L]ooks at various aspects of smart growth, including transportation planning, housing density, state growth policies, regional growth policies, and center city redevelopment strategies.”
- ***A Handbook on Sprawl and Smart Growth Choices for Southern New Hampshire Communities.*** Prepared by the Southern New Hampshire Planning Commission. August 2002. A report on the impacts of sprawl, “smart growth” regulations that are working, and examples of how sensible growth concepts have been used to advantage in New Hampshire.
- ***Growing Smarter – Best Site Planning for Residential, Commercial and Industrial Development.*** A “Way to Grow!” publication from the Vermont Forum on Sprawl. March 2001. A handbook aimed at providing “communities, developers, nonprofit groups and others interested in smart growth with a set of best development practices. ...for residential, commercial and industrial development [and] best development processes ...for addressing common barriers to smart growth.”
- ***Managing Growth in New Hampshire: Changes & Challenges.*** The New Hampshire General Court (House Bill 207, Chapter 19, Laws of 1999) directed the Office of State Planning to study how growth trends are affecting land development patterns in New Hampshire. OSP formed a 27-member Growth Management Committee in August 1999 to help examine the effects of sprawl development in the state, and advised the Legislature on managing growth. The Committee included individuals with a wide range of expertise and experience, including law, architecture, natural resources, real estate development, retail operations, municipal planning, historic preservation, economic development and transportation. This report offers a series of recommendations to strengthen the ability of state and local governments and regional organizations to cope with the challenges of future growth. Detailed analysis of statewide growth indicators, municipal case studies, and a review of how other states are addressing similar concerns support the recommendations.
- ***Open Space for New Hampshire – A Toolbook of Techniques for the New Millennium.*** Dorothy Tripp Taylor. New Hampshire Wildlife Trust. 2000. New Hampshire Wildlife Federation; 54 Portsmouth Street; Concord, NH 03301. Tel (603) 224-5953; Fax (603) 228-0423. nhwf@aol.com. <http://www.nhwf.org>. “This manual is part of the New Hampshire Wildlife Federation’s Community Conservation Project ...designed to increase protection of wildlife habitat in New Hampshire by helping towns understand and act upon the value of open space in their communities.” It

- explains the economic, ecologic and social benefits of open space preservation, and provides techniques to achieve, manage and sustain community goals. An extensive contact list of relevant organizations is provided.
- ***Does Open Space Pay?*** Philip A. Auger, UNH Cooperative Extension, Natural Resource Network. Durham, NH. 1995. “The cost of community services (COCS) process was used to compare residential, commercial, industrial and open- space land use categories” in each of four New Hampshire communities. The ratio of revenues to expenditures was calculated to determine the answer to the question posed by the title. The answer is “Yes.”
 - ***Getting to Smart Growth: 100 Policies for Implementation.*** International City/County Management Association and Smart Growth Network. Contact: <http://smartgrowth.org>.
 - ***Getting to Smart Growth II: 100 More Policies for Implementation.*** International City/County Management Association and Smart Growth Network. Contact: <http://smartgrowth.org>.
 - ***Growing Smart – Legislative Guidebook – Model Statutes for Planning and the Management of Change.*** 2002 Ed. Vols 1 & 2. American Planning Association. January 2002. According to this document, it is time to update planning enabling legislation so that local governments can have the tools they need to cooperate in the solution of problems that exceed the province of their own jurisdictions. This voluminous text contains fifteen detailed chapters on how such reform legislation may be initiated, what it should include, and how it might be financed, implemented and enforced.
 - ***Smart Growth Audits.*** Jerry Weitz and Leora Susan Waldner, APA PAS #512, 2003. The authors look at how a local government can examine the “genetic codes” of its planning – the regulations and plans that govern development – to answer whether those codes are programmed to facilitate sprawl or smart growth. This report describes the concept of a smart growth audit and provides methods to implement one in your community. Examples from various states are included, but the focus is on how to do an audit at the local level, using case studies of audits in Charlotte-Mecklenburg County and Durham, North Carolina, and Brookings, Oregon. A range of possible audits is described. To order on-line contact PAS at: Subscriptions@planning.org.
 - ***Community Growth Management.*** A video prepared by OSP. This video explains the implementation process for growth management regulations and the relationships among the master plan, capital improvements program, land use regulations and ordinances and land and easement acquisitions. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
 - ***Achieving Smart Growth in New Hampshire.*** A CD-ROM prepared by OSP in October, 2003. This project documents how New Hampshire is changing and highlights some positive examples of development and conservation throughout the state. The contents of the report are available on the NH OEP website and new examples and information are posted there periodically.

- ***A Planners Guide to Sustainable Development.*** Kevin Krizek, Planning Advisory Service Report Number 467, Chicago, IL: American Planning Association, 1998. This report serves to describe sustainable development, overview global progress, propose strategy for local initiatives, and serve as a reference to more specific reviews of this topic. To obtain this resource contact the American Planning Association, 122 S. Michigan Avenue, Suite 1600, Chicago, IL 60603; Tel: 312.431.9100; Fax: 312.431.9985.
- ***The Sustainability Plan for the City of San Francisco.*** City of San Francisco Commission on the Environment, San Francisco, CA: 1997. This comprehensive outline of a visionary sustainability program passed by the City of San Francisco states general goals, objectives for the year 2002, and specific actions for the city to address in order to develop an economically, socially, and environmentally healthy city. Although the plan was drafted specifically for San Francisco, it contains a wealth of ideas that could be applied to virtually any community seeking to achieve a more sustainable future. To obtain this resource contact the Commission on the Environment, City and County of San Francisco, 1540 Market Street, Suite 160, San Francisco, CA 94102; Tel: 415.554.6390; Fax: 415.554.6393. This resource can be found online at: <http://www.sustainable-city.org>
- ***Smart Growth for Tennessee Towns and Counties: A Process Guide.*** English, Mary R., Jean H. Peretz and Melissa J. Manderschied, Knoxville, TN: University of Tennessee, 1999. This guide summarizes the basic steps in a smart growth visioning and planning process and includes two case studies and an extensive list of resources. To obtain this resource contact the Energy, Environment and Resources Center, 311 Conference Center Building, University of Tennessee, Knoxville, TN 37996-4134; Tel: 423.974.4251; Fax: 423.974.1838; Email: menglish@utk.edu. This resource can be found online at: <http://eerc.ra.utk.edu/smart.htm>.
- ***The Local Agenda 21 Planning Guide: An Introduction to Sustainable Development Planning.*** International Council for Local Environmental Initiatives (ICLEI), Toronto, Canada: International Council for Local Environmental Initiatives, 1996. The Local Agenda 21 Planning Guide has been prepared to assist local governments and their local partners to learn and undertake the challenging task of sustainable development planning. The Guide offers tested and practical advice on how local governments can implement the United Nation's Agenda 21 action plan for sustainable development. To obtain this resource contact ICLEI, PO Box 8500, Ottawa, M5H 2N2, Canada, Tel: 416.392.1462.
- ***Building A Sustainable Community: An Organizer's Handbook.*** Action Coalition for Global Change, California: Action Coalition for Global Change. This handbook can be used as a primer to educate people on sustainability or as a guide to create a full sustainable community project. To obtain this resource contact ACGC at: 415.341.1126.
- ***Sustainable Communities: From Vision to Action.*** Hempel, Lamont C., Claremont, CA: Claremont Graduate University, 1998. This booklet addresses the role of healthy communities in restoring social and ecological balance in our individual lives and in our collective search for enduring forms of justice, prosperity, security, and environmental quality. It is about a vision of sustainability and its application to community. To obtain this resource

- contact the School of Politics and Economics, Claremont Graduate University, Claremont, CA 91711-6163.
- ***Community Sustainability Survey: Is Your Community Becoming More -- Or Less -- Sustainable?*** Hempel, Marilyn, Claremont, CA: League of Women Voters Population Coalition, 1996. To obtain this resource contact the LWV Population Coalition, 1476 N. Indian Hill Boulevard, Claremont, CA 91711.
 - ***"Coming to Terms with Sustainability"***. Hren, Benedict J. and Nick Bartholomew, *Environments for Life Conservation Issues Forum Series*. Isaac Walton League of America, March 1997. The Isaac Walton League of America created this conservation issues guide to help people organize and conduct a discussion about sustainability.
 - ***Sustainable Community Development: Principles and Concepts***. Maser, Chris., Delray, FL: St. Lucie Press, September 1996. This publication describes sustainable community development as a community-directed process of development that is based on human values, active learning, shared communication and cooperation, within a fluid system, void of quick fixes .
 - ***Staying Inside the Lines: Urban Growth Boundaries***. Gail V. Easley, APA PAS #440, 1992. Urban growth boundaries can be used to meet state and local growth goals. They help concentrate new development in mapped areas to ensure efficient delivery of urban services, preserve open land and farmland, and prevent the costly and detrimental effects of urban sprawl. The report defines types of urban growth areas, discusses criteria for mapping boundaries for these areas, and tells how to make them work. Includes four case studies. Can be ordered at PAS at Subscriptions@planning.org.
 - ***Cost of Sprawl***. Video Tape, 1996. Published by the American Planning Association. Explore residential and commercial development within and beyond city limits. See how sprawl affects transportation, financial resources, land use, social equity, and the overall quality of life. Obtain this resource on-line from PAS at: BookService@planning.org.
 - ***Livable Communities and Sustainable Development***. Audio Tape, 1999. Prepared by APA. Discover how livability and sustainability can be effectively integrated into community planning. Can be ordered on-line from PAS at: BookService@planning.org.

Transportation

- ***Traffic Sheds, Rural Highway Capacity, and Growth Management***. Lane Kendig, PAS 485, 1999. Kendig explains a manageable, market-based technique to control sprawl in rural areas. Like watersheds, traffic on rural road systems flows to the closest major retail arterial. When capacity is limited, there are two ways to avoid congestion – build new infrastructure or limit density. Planners can use traffic sheds analysis to set performance-based zoning regulations that match development with infrastructure.
- ***Residential Streets***. Walter M. Kulash, Urban Land Institute, 3rd Edition, 2001. Kulash describes innovative tools for making residential streets more

- pedestrian – and cyclist-friendly. He covers conventional street design issues – hierarchies, curbs, drainage, intersections, and pavements – and advises how to reduce street widths and reintroduce traditional street grids to meet smart growth and new urbanist objectives. He also covers safety issues, like turnaround clearance and emergency vehicle access.
- ***Great Streets***. Allan B. Jacobs, MIT Press, 1993. “Great Streets don’t just happen,” states the author of this lavishly illustrated book. Streets moderate the form, structure, and comfort of communities. Jacobs describes great streets – with plans, cross sections, dimensions, details, and urban contexts – and deduces what it takes to make them. He mixes hard data, illustrations, and personal experiences to create a highly readable work.
 - ***Streets and Sidewalks, People and Cars***. Dan Burden, Local Government Commission, 2000. This workbook will help citizens apply traffic calming techniques to neighborhood streets. It covers how to evaluate streets, define safety problems, and select techniques to solve them.
 - ***Street Design Guidelines for Healthy Neighborhoods***. Dan Burden, Center of Livable Communities, 1999. This practical manual is full of suggestions to modify standards to make streets safer and more attractive. It addresses speeding, width, and other problems with conventional street design. Includes new standards for block lengths and widths, streetscape and landscape, and fire safety and snow removal techniques.
 - ***Transportation & Land Use Innovations***. Reid Ewing, APA Planners Press, 1997. Extensively illustrated with easy-to-understand graphs, charts, drawings, and other visual aids, this handbook demonstrates how manageable, affordable, and incremental changes can shrink vehicle miles and vehicle hours traveled. It shows how to implement complementary short and long-term strategies tailored to your community’s travel environment. Ewing demonstrates how proactive land planning with an eye to mitigating the demand for auto travel, is the key element in a successful long-term approach.
 - ***Transportation Planning Handbook***. John D. Edwards, Jr. 2nd Edition, Institute of Transportation Engineers, 1999. A transportation planning reference that highlights basic day-to-day guidelines and proven techniques. This edition expands its coverage of all modes of transportation as well as emerging new technologies that affect transportation. In addition to subjects previously covered and expanded here, this edition has new chapters on goods movements, transportation models, traffic calming, and bicycle and pedestrian facilities.
 - ***Transportation Demand Management***. Eric Ferguson, PAS 477, 1998. Overburdened transportation systems have a dramatic effect on economic development, the environment, and quality of life. Transportation demand management (TDM) is another tool to reduce the negative impacts of development, most particularly congestion and air pollution, while still encouraging development. This report examines TDM policies and programs and explains the elements needed to make TDM work.
 - ***Traffic Impact Analysis***. Froda Greenberg and Jim Hecimovich, PAS 387, 1984. Traffic impact analysis determines if existing roads will accommodate the traffic that will result from a proposed development. This report shows you how to do traffic impact analysis; what information to collect; how to

- calculate the number of trips a development will generate; how to figure the “directional distribution” of trips; how to estimate changes in vehicle trip volumes; how to use capacity analysis to judge whether intersections or traffic controls must be changed; and how to use critical land analysis to spot potential congestion and conflicts caused by driveways and signals.
- ***Transportation/Land Use Connection.*** Terry Moore and Paul Thorsnes. PAS 448/449, 1994. Building better highways doesn’t control congestion. This report concludes that integrating land use and transportation regionally is the best help for congestion and a host of other urban ills. It advocates policies to increase and improve infrastructure that serves pedestrians, bicyclists, and high-occupancy vehicles. It looks at ways to measure the interactions between land use and transportation and makes recommendations for change.
 - ***Bicycle Facility Planning.*** Suzan A. Pinsof and Terri Muser. PAS 459, 1995. Bicycling is becoming more popular for recreation and commuting, but most communities don’t have the resources to develop a special system of bicycle paths and facilities. This report proposes a practical alternative – making existing infrastructure safe for bicyclists. Drawing on their work on Kansas City’s acclaimed bicycle transportation plan, the authors outline six key elements for success. Learn how to remove hazards to bicycle travel, calm traffic, widen roadways, designate bicycle lanes, and provide bicycle parking.
 - ***Transportation Corridor Management.*** Daniel Carlson and Don Billen, Institute for Public Policy and Management, 1996. Transportation corridors are the most manageable places to actually connect land use with transportation decisions. This book looks at corridor types and transportation modes that offer alternatives to sprawl and auto-oriented development. It clarifies the interaction between car, highway, and the natural environment that defines a corridor; the relationship of transportation infrastructure to more compact and sustainable urban forms; and the ways we have institutionally separated transportation infrastructure development from land stewardship.
 - ***Traffic Calming: State of the Practice.*** Reid Ewing, Institute of Transportation Engineers, 1999. There is much planners can learn from communities that have instituted speed bumps and other traffic calming measures to slow down automobiles. This report evaluates the effectiveness of a host of traffic-calming techniques employed on residential streets and major thoroughfares throughout the U.S. and abroad. It also addresses legal and public policy issues related to traffic calming.
 - ***Transportation Impact Fees and Excise Taxes.*** Connie B. Cooper, PAS 493, 2000. This report examines the legal foundations for impact fees and reports the results of a survey of 16 jurisdictions describing the impact fees and excise taxes they use to help fund transportation infrastructure. It examines administration, eligibility criteria, service areas, calculation methodologies, reductions and exemptions in fees, developer participation, credits, legal challenges, and more.
 - ***Planning for Street Connectivity.*** Susan Handy, Robert G. Patterson, and Kent Butler, APA PAS # 515, 2003. The purpose of a street network is to connect spatially separated places and to enable movement from one place to another. With few exceptions, a local street connects every place in the

community. This report provides an overview of efforts by communities across the U.S. to increase street connectivity. It is aimed at communities that are struggling with this goal. Can be ordered from PAS on-line at: Subscriptions@planning.org.

- **“Municipal Highways, Streets and Roads,”** Peter J. Loughlin, Municipal Law Lecture Series, Fall 1992.
- **Modern Roundabouts** – This website serves as one of the definitive sources on Modern Roundabouts and is a complement to the Federal Highway Administration’s research project aimed at developing a comprehensive guide to roundabouts design. The results of this project are contained in the book published by FHWA in August 2000; Roundabouts: An Informational Guide. <http://roundabout.kittelson.com>.
- **Traffic Calming Guide** – United States Department of Transportation Federal Highway Administration – Traffic Calming Guide – This website is dedicated to all the known and/or electronically publicized transportation programs and studies that pertain to traffic calming. This web site provides: the general objectives of traffic calming, traffic calming measures, links to traffic calming programs, direct links to other related agencies, a list of related studies, and a list of any upcoming events. <http://www.fhwa.dot.gov/environment/tcalm/>
- **A Hard Road to Travel.** Waugh, Jr., H. Bernard. New Hampshire Municipal Association’s Handbook on New Hampshire Law of Local Highways, Streets and Trails. 1997 Ed. Everything one could possibly need to know about New Hampshire statutes and case law pertaining to foot- and vehicular-travel ways can be found in this excellent reference book. It provides, but is not limited to, information about ownership; trees; acceptance issues; the statutory ‘layout’ process; the state classification system; discontinuance; special categories of layouts and roads; regulation, maintenance and liability; trails; bridges; drainage; utility lines; and sidewalks, parking and ‘other roadside attractions.’
- **New Hampshire Statewide Bicycle and Pedestrian Plan.** New Hampshire Department of Transportation. May 2000. A component of the State’s Long Range Statewide Transportation Plan, this plan was “developed through public input and the recommendations of the Bicycle Pedestrian Transportation Advisory Board.” New Hampshire’s regional planning commissions and metropolitan planning organizations cooperated in this effort. A colored map of the Statewide Bicycle Route System is included as a pocketed insert.
- **The Impact of Various Land Use Strategies on Suburban Mobility.** Prepared by Middlesex Somerset Mercer Regional Council. Federal Transit Administration. Report No. FTA-NJ-08-7001-93-1. December 1992. “...[A] study of the interaction between suburban land use trends and regional traffic conditions. Three different models of high density, mixed-use centers designed to fit in the Middlesex Somerset Mercer Region of New Jersey were developed. The three models examined—transit construct, short drive construct, and walking construct—placed residents’ homes closer to their working and shopping destinations. ...Based on the study it is concluded that concentrating new suburban development into higher density, mixed use centers will slow the growth of regional vehicular use.”

- ***Ten Year Transportation Improvement Program 2003 – 2012.*** Prepared by the New Hampshire Department of Transportation. August 14, 2001. Submitted to the Governor’s Advisory Commission on Intermodal Transportation (GACIT) Pursuant to RSA 228:99 of the Laws of New Hampshire. This document details the NHDOT’s proposed long-term plan for transportation improvement projects in the state, including highways and bridges, rail and transit, aeronautics, bicycle and pedestrian, and park and ride. Information is provided about project categories, funding sources, and the selection process.
- ***Land Use Impacts of Transportation: A Guidebook.*** Transportation Research Board. National Cooperative Highway Research Program. National Research Council Report 423A. Washington, DC. 1999. “This report contains the results of research into the land use implications of transportation investments and decisions. Presented as a guidebook, it provides reference information on land use planning and its integration into the multimodal transportation planning process. The guidebook is intended to improve the practice of land use forecasting and to provide perspectives on the tools and procedures available to practitioners in evaluating the land use impacts of transportation services and improvements.”
- ***New Hampshire Statewide and Subarea Travel Model Plan, Final Report.*** Prepared by Cambridge Systematics, Inc. for New Hampshire Department of Transportation. March 1995. A plan to develop a statewide travel demand model for New Hampshire and subarea models for two major corridors is presented in this document. These models are to be developed as part of the New Hampshire Statewide Planning Study.
- ***Draft Environmental Impact Statement – Volume 1 - Interstate 93 Improvements Salem to Manchester IM-IR-93-1(174)0, 10418-C.*** Prepared for New Hampshire Department of Transportation and Federal Highway Administration. Prepared by VHB/Vanasse Hangen Brustlin, Inc., Bedford, NH. September 2002. A thorough assessment of the impacts, both primary and secondary, that the proposed widening of the I-93 corridor from Salem, NH to Manchester, NH is likely to have on the environment.
- ***Statewide Transportation Improvement Program 2003 to 2005.*** New Hampshire Department of Transportation. November 14, 2002. This is New Hampshire’s official list of transportation improvement projects planned to be constructed during the three-year period. Location, overall project cost, scope of work, phase (preliminary engineering, right-of-way or construction), scheduled year of implementation, cost, and funding category are provided.
- ***Regional Transportation Plan [RTP] and Transportation Improvement Program [TIP] FY 2003-2005 for the Southern New Hampshire Planning Commission [SNHPC] Region.*** Southern New Hampshire Planning Commission. August 2002. This document updates the SNHPC’s original regional transportation plan for the period 1995-2022, and includes a list of transportation projects planned to be implemented during the period 2003-2005. The RTP, prepared in compliance with federal law, addresses all transportation modes that are in use or potentially could play a role within the thirteen municipalities comprising the planning commission region.
- ***Designing Sidewalks and Trails for Access. Best Practices Design Guide.*** Part 2. Sponsored by U.S. Department of Transportation. September 2001. A technical guide aimed at helping planners integrate pedestrian projects into

the transportation system mainstream. Information is provided on “how to implement the requirements of Title II of the Americans with Disabilities Act (ADA) (1990) and Section 504 of the Rehabilitation Act (1973).” This lengthy, user-friendly document also contains nine appendices with helpful information such as analysis forms, contact information, a lengthy bibliography, etc.

- ***New Hampshire State Rail Plan 2001.*** New Hampshire Department of Transportation, Bureau of Rail and Transit. Prepared by Vanasse Hangen Brustlin, Inc. in association with KKO & Associates, L.L.C. April 2001. “This report is the 2001 update to the New Hampshire Statewide Rail Plan, which was last updated in 1991 and amended in 1993. The Rail Plan presents an overview of the current status of the New Hampshire Rail System, who operates it and how it is utilized. ... Additionally, a process is provided in which potential rail related investment projects can be analyzed to determine if they provide net benefits to the state.”
- ***The Costs of Sprawl – Revisited.*** TCRP (Transit Cooperative Research Program) Report 39. Sponsored by the Federal Transit Administration Research Board National Research Council. Washington, DC. 1998. This document presents an “analysis of the writings and studies concerning a pattern of land development in the United States termed ‘sprawl.’ It appears that every aspect of this issue, whether negative or positive, has been critiqued in detail by the many distinguished contributors to this report.
- ***Roads – Guidance on Design, Construction and Approval for Local Planning Boards.*** Technical Bulletin prepared by NH Office of Energy and Planning, 1998. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***Take BACK Your Streets. How to Protect Communities from Asphalt and Traffic.*** Stephen H. Burrington and Veronica Thiebach. Conservation Law Foundation (CLF), May 1995. Starting with the proposition that many so-called road “improvements” have “done considerable harm to our quality of life,” this document is a guide for those who advocate alternative approaches to planned projects.
- ***Parking Generation.*** Institute of Transportation Engineers. 2nd Edition, 1987. This comprehensive source of parking occupancy rates for various land uses and building types can you estimate parking needs for 64 different land uses, including commercial airports, industrial parks, high schools, fast-food restaurants, convention hotels, and convenience markets.
- ***Flexible Parking Standards.*** Thomas P. Smith, PAS #377, 1983. This report examines parking ordinances that offer incentives for shared parking, ridesharing, and historic preservation. It analyzes local studies of parking demand and outlines a process to evaluate local parking standards. Also includes excerpts from zoning codes and a sample residential parking survey.
- ***Parking Standards.*** Michael Davidson and Fay Dolnick, eds., PAS # 510/511, 2002. This new report, an expanded and updated version of a previous publication, contains not only an exhaustive set of parking standards, but also a section dealing with the complexities of creating practical parking standards.
- ***Downtown Parking Made Easy.*** Mary Barr, Downtown Research & Development Center, 1997. Parking is one of the most persistent issues

- facing downtowns. Parking system management is a broad strategy to supply just the right number of strategically located spaces, serve both short-and long-term parking needs, price correctly, and operate efficiently. Use this practical handbook to design your own management system.
- ***Parking Handbook for Small Communities.*** John Edwards, National Main Street Center, 1994. Downtowns can not compete commercially without adequate parking. This book explains how to evaluate parking characteristics and determine if parking improvements need to play a role in your downtown revitalization efforts.
 - ***Traffic Calming Library*** – The Traffic Calming Library contains a searchable database of reports, articles and other documents related to traffic calming. In some cases the full publication is available online and in others only a source listing or abstract is available. <http://www.ite.org>
 - ***Traffic Calming Home Page*** – Guide to traffic calming and neighborhood traffic management, including impacts on speeds, traffic volumes and safety. <http://www.trafficalming.org>.

Community Facilities

- ***Property Taxation and Local Government Finance.*** Wallace E. Oates, Lincoln Institute of Land Policy, 2001. Based on a conference sponsored by the Lincoln Institute, this book reviews the economics of local property taxation and examines critical policy implications. These papers and commentaries offer a wealth of insights into complex issues for policy makers and other non-economists, and suggest ways to reform local government finance. Can be ordered on-line at <http://www.planning.org>.
- ***Local Government Budgeting.*** Gerasimos A. Gianakis and Clifford P. McCue, Praeger, 1999. This book analyzes the political aspects of budgeting, as well as specific techniques like forecasting, benefit-cost analysis, data envelopment analysis, and revenue management. It also addresses capital budgeting, economic development, and debt management. Can be ordered on-line at <http://www.planning.org>.
- ***Capital Facilities Planning.*** Joseph H. Brevard, APA Planners Press, 1985. Can be ordered on-line at: <http://www.planning.org>.
- ***Planning, Growth, and Public Facilities.*** Eric Damian Kelly. This report recommends an integrated system to manage community growth and the expansion of public facilities. Can be ordered on-line at: <http://www.planning.org>.
- ***Development Impact Assessment Handbook.*** Robert W. Burchell, et.al., The Urban Land Institute, 1994. With Development Impact Assessment Model. The electronic model uses a combination of user provided inputs, national multipliers, and model calculations to evaluate the impacts of a new development. Impacts considered include: market, social, environmental, economic, fiscal, traffic, and shared infrastructure. The handbook explains

- development impact analyses in general, provides examples, and gives instructions on how to use the model.
- ***Capital Improvements Programs.*** Robert A. Bowyer, APA PAS # 442, 1993. The Capital Improvements Program (CIP) is much more than a schedule of expenditures. The CIP also responds to policy issues, choices, and political pressures. This report goes beyond how to develop a CIP. It also links budgeting and planning with political and human dynamics.
 - ***Capital Improvements Programming Handbook.*** SNHPC, February 1994 – This handbook is a guide to the preparation of capital improvement programs for local planning boards and towns in New Hampshire. This is intended as a “self-help” manual, primarily for planning boards of smaller communities, who want to prepare a capital improvements program which meets New Hampshire statutory requirements and which is consistent with generally accepted planning practice. This handbook addresses their need for organizational framework and sample forms to expedite the process by which volunteer boards and committees can prepare a capital improvements program tailored to unique local needs.
 - ***Practitioner’s Guide to Development Impact Fees.*** James C. Nicholas, Arthur C. Nelson and Julian C. Juergensmeyer, APA Planners Press, 1991. This book defines the standard for implementing impact fees. It shows how to create, implement, and administer successful fee systems. It explains how to develop an impact fee policy and calculate fees that gain acceptance of the courts and cooperation of developers. It also advises on how to collect, adopt and enforce fees. Includes model ordinances.
 - ***Impact Fee Development A Handbook for New Hampshire Communities.*** SNHPC (revised edition) July 1999 – The purpose of this handbook is to provide communities with guidance for the development of impact fee assessment provisions, following the guidelines and principals established by RSA 674:21, V. This handbook illustrates a process of impact fee development which the authors believe represents a one-time, up-front charge on new development to pay for future public capital costs serving new development, or to recover past expenditures in capacity to accommodate that development. This handbook discusses principles, methods and data sources that may be applied in estimating the demands placed on various capital facilities by new development, and provides examples of impact fee systems.
 - ***“Impact Fees for Schools.”*** Michelle Gregory, PAS Memo, December 1993 – This article discusses general criteria for drafting ordinances, gathering data and establishing the need for schools, determining fee amounts, siting and maps, refunds, and dedicating land from the developer for schools. A copy of this report is available for review at the NH Office of State Planning, 21/2 Beacon Street, Concord, NH during regular business hours: Monday – Friday 8:00 am to 4:30 pm. You may obtain this report from: Planner’s Book Service, 122 S. Michigan Ave. Suite 1600 Chicago, IL 60603-6107. Phone: (312) 786-6344, Fax: (312) 431-9985. Bookorder@planning.org.
 - ***Transportation Impact Fees and Excise Taxes.*** Connie B. Cooper, APA PAS #493. 2000. This report is a valuable tool for planners who are considering how to finance transportation projects in their communities. The author examines the legal foundations for impact fees and reports the results of a

- survey of 16 jurisdictions, describing the impact fees and excise taxes they use to help fund transportation infrastructure. Specifically, the survey examined administration, eligibility criteria, service areas, calculation methodologies, reductions in and exemption from fees, legal challenges, and more. Contact information is provided for each community. To obtain copy contact: Planners Advisory Service at Subscriptions@planning.org.
- ***Solid Waste Management.*** Robert Gottlieb et.al., APA PAS #424/425, 1990. This report looks at how much solid waste the country generates and evaluates the technologies that are available to deal with the problem. It reviews programs to reduce, recycle, and reuse waste and also looks at state and local legislation mandating such programs. Case studies show how local waste management plans have succeeded in helping communities cut the waste they generate and throw out. Can be ordered at PAS at: Subscriptions@planning.org.

Housing

- ***Assessing Local Housing Needs: A Guide for Rural Communities.*** Housing Assistance Council, 1992. Explains how community groups can obtain and use Census data to identify housing needs, and can organize a local housing survey. Can be obtained from Housing Assistance Council, 1025 Vermont Avenue, N.W., Suite 606, Washington D.C. 20005. Also contact: hac@ruralhome.org.
- ***A Guide to Federal Housing and Community Development Programs for Small Towns and Rural Areas.*** One of HAC's most popular publications. Provides brief descriptions of the uses of program funds and eligibility requirements for federal housing and development programs administered by USDA's Rural Housing Service (RHS), the Department of Housing and Urban Development, and others. Can be obtained by contacting: Housing Assistance Council at: hac@ruralhome.org.
- ***The Impact of Federal Housing Changes on New England.*** May, 1998. This study analyzes changes to the major federal housing programs, gauges their impacts on low income residents and housing providers, and provides the most updated statistical information on regional housing needs. Key housing programs analyzed include; public housing, section 8 tenant-based rental assistance, housing for people with disabilities, low income housing tax credits, project-based Section 8, rental housing, homelessness assistance, housing for the elderly, CDBG and the HOME Program and expiring use developments. To order call CHAPA at (617) 742-0820.
- ***The State of the Nation's Housing.*** The Joint Center for Housing Studies of Harvard University has released its annual report, the State of the Nation's Housing: 1999. The report shows how the lowest mortgage interest rates and unemployment rates since the 1960s lead to another record-setting year for homeownership rates, home sales and the value of residential construction in 1998. This report is available on-line at the Joint Center for Housing Studies website or you get a copy by calling 617.495.7908.

- ***Affordable Housing.*** Mark S. White, PAS 441, 1992. Housing affordability is a major issue for local governments. This report offers strategies that housing officials and planners can use to close the gap between housing costs and income. It shows how a balanced regulatory program can stimulate production of affordable housing instead of impeding it. It examines cost-cutting regulatory measures such as land-use controls, zoning reform, impact fees, and development exactions.
- ***Density By Design.*** Steven Fader, Urban Land Institute, 2000. Drawn from both urban and suburban areas, this beautifully illustrated book showcases housing that provides a sense of place, uses land wisely, and satisfies marketplace demand. Project types include single-family detached housing, townhouses, housing for seniors, multifamily housing, high-rise apartments, mixed-income housing, and urban infill developments. Includes photos, drawings, site plans, and floor plans.
- ***Developing Active Adult Retirement Communities.*** Diane R. Suchman et al, Urban Land Institute, 2001. Fueled by the economics but aging baby boom generation, active adult retirement communities are poised to be the “next big thing.” This book explains the basics of the adult housing business and describes best practices and recent advances. It outlines the various types of projects: investigates the all-important “lifestyle” concept that motivates sales; and describes state-of-the art practices in development techniques, planning and design, and legal framework. Ten case studies showcase different product types, locations, target markets, and price ranges.
- ***Community-Based Housing for the Elderly.*** Patricia Baron Pollak and Alice Nudelman Gorman, PAS 420, 1989. This report offers zoning language to encourage aging-in-place. It covers accessory apartments, elder cottages, and shared-living residences. It also looks at the legal principles involved – such as regulating land users rather than land uses and restrictive definitions of family. Strategies are low-cost and flexible, relying on family, charitable groups, and the elderly themselves.
- ***Manufactured Housing.*** Many communities have revised their zoning and design and design regulations affecting manufactured housing to provide an affordable, structurally sound housing alternative that conforms with local aesthetic standards. Design and construction innovations have made it possible to suit a variety of community needs and maintain affordability. This report is based on a survey of PAS subscribers and case studies of exemplary manufactured housing developments, including the redesign of one older mobile home park. Case studies are illustrated in color, offering views of individual units, streetscapes, and site plans. Sample regulations augment the report.
- ***Current Estimates and Trends in New Hampshire’s Housing Supply*** (for the current report, please visit the NH State Data Center website and click on “Housing Data”) – The Office of State Planning has been issuing this series of reports since the mid 1970’s. The reports attempt to present data that show short and long term trends in housing construction and total housing supply. The report series present data about New Hampshire’s housing supply from two very different sources, the decennial census and municipal building permits.

- ***SNHPC Housing Needs Assessment Report*** – 2000. Copies are available on-line at the SNHPC website.
- ***The Directory of Assisted Housing*** (for the current report, please visit the NH Housing Finance Authority website and click on “Publications”) – This Directory is published on a regular basis by the NH Housing Finance Authority to provide consumers, housing interest groups, and others with a guide to rent assisted housing facilities throughout the State. The publication is organized by county and community, and lists the housing developments which are currently subsidized with funding from either the U.S. Department of Housing and Urban Development (HUD), Rural Development (formerly Farmers Home Administration – FmHA), or New Hampshire Housing Finance Authority (NHHFA) through permanent financing or rental assistance payment mechanisms. This directory lists the total number of units in the project and the number of units specifically targeted to very low or low income households either through rent subsidies or income and rent restrictions. In addition, it lists the administering agency, the program through which the project was funded or created and rental subsidy programs associated with each development. This directory does not include information on the Section 8 Existing Housing Program, which provides rental assistance to individual households through the rental vouchers and certificates.
- ***Affordable Housing Design Advisor*** – The Affordable Housing Design Advisor brings together experience and ideas from successful affordable housing projects all over the country, and the people who developed, designed and built them. <http://www.designadvisor.org/home.html>
- ***Mount Laurel II – Challenge and Delivery of Low-Cost Housing***. Burchell, Robert W. et al. Rutgers - The State University of New Jersey. Center for Urban Policy Research. 1983. This document deals with “the issue of how local land-use regulations affect the production and location of housing for low- and moderate-income families.” It begins with a national perspective, then focuses on “the evolution of the courts’ scrutiny of local land-use controls, culminating in the landmark 1983 New Jersey decision, Southern Burlington County NAACP v. The Township of Mount Laurel (commonly referred to as Mount Laurel II)”, which is analyzed in detail. It ends with an introduction to the “fair share concept,” i.e., a strategy to allocate lower-cost housing units equitably throughout a given metropolitan area.
- ***Feeling the Pinch – Wages and Housing in New Hampshire***. Blair, Sam. The New Hampshire Housing Forum, American Friends Service Committee Project, funded by New Hampshire Community Development Finance Authority and Provident National Bank. 2000. This document addresses the effects that New Hampshire’s good economic performance for the preceding eight-year period has had on the state’s housing supply and its cost—out of reach for much of the workforce. “Failure to address these problems could have serious implications for our state’s continued economic growth.”

- ***Housing Needs Assessment for the SNHPC Region.*** Southern New Hampshire Planning Commission. Manchester, NH. January 2000. As mandated by NHRSA 36:47,III, this assessment of the regional need for housing for persons and families of all levels of income is updated every five years. Appropriate data and relevant factors such the availability of assistance programs are presented and analyzed. The SNHPC fair share allocation model, which estimates the size and distribution by municipality of the need for affordable housing in the region is included.
- ***Producing Affordable Housing, Partnerships for Profit.*** National Association of Home Builders. Washington, DC. Home Builders Press. 1999. This document starts with the premise that producing affordable housing “is both a challenge and an opportunity for home builders across the country.” ...[L]ocal partnerships with governments, financial institutions, and the nonprofit sector combine the production capabilities of builders with the financing and other resources needed to make homeownership a reality for more families.” This book guides the reader through the process and cites case studies.
- ***Current Estimates and Trends in New Hampshire’s Housing Supply – Update: 2000.*** Prepared by the New Hampshire Office of State Planning. November 2001. This report “attempts to present data that show short and long term trends in housing construction and total housing supply. The report series present data about New Hampshire’s housing supply from two very different sources, the decennial census and municipal building permits.
- ***Rebuilding Community in America: Housing for Ecological Living, Personal Empowerment, and the New Extended Family.*** Ken Norwood and Kathleen Smith. (Berkeley, CA: Shared Living Resource Center, 1995). This book is about new patterns in innovative home design, more cooperative relationships, energy and materials-conserving lifestyles, and stronger mutual support. To obtain this resource contact Shared Living Resource Center, 2337 Parker Street, Suite 9, Berkeley, CA 94704-2841; Tel: 510.548.6608; Fax: 510.841.5731, Email: slrcnorwood@igc.org.
- ***Community Development Block Grant Home Page*** – The primary purpose of the Community Development Block Grant program is the development of viable urban communities, by providing decent housing, principally for persons of low and moderate income. It is sponsored by the U.S. Dept. of Housing & Urban Development (HUD) and administered through the NH Office of State Planning (OSP). Website: <http://webster.state.nh.us/osp/cdbg>.
- ***Affordable Housing.*** Audio Tape, 2000. Prepared by APA. Learn what contributes to the high cost of housing and find out how to provide housing choices in your community. Can be ordered on-line from PAS at: BookService@planning.org.
- ***Teardowns, Monster Homes, and Appropriate Infill.*** Audio Tape, 2001. Prepared by APA. Building booms create special challenges for communities seeking to preserve character. Learn how to accommodate change that is respectful of its context. Can be ordered on-line from PAS at: BookService@planning.org.

Economic Development

- ***Understanding Your Economy.*** Mary L. McLean and Kenneth P. Voytek, APA Planners Press, 1992. Communities can attract a competitive edge by strengthening clusters of related and supporting industries – not courting individual firms. How will your community know which clusters to strengthen? This book shows you how to conduct a local economic analysis to support such strategic planning decisions. You'll learn how to analyze changes in the local economy and evaluate the significance of these changes for economic development policy.
- ***Planning Local Economic Development.*** Edward J. Blakely and Ted K. Bradshaw, 3rd Edition, 2002. This book has been a cornerstone of planning practice and education for more than a decade. It explores theories of local economic development and addresses the dilemmas contemporary communities face. The authors investigate planning processes, analytical techniques, business and human resource development, and high-technology economic development strategies. New to this edition are case studies, illustrations, and exercises on how theory can be employed in a real world setting.
- ***Shaping Contemporary Suburbia.*** Joseph P. Schwieterman and Martin E. Toth, Index Publishing, 2001. This review of initiatives and ordinances examines the strategies used by some 75 municipal governments to manage economic development. The book details the efforts of local governments to improve the attractiveness of retail strips, the operation of home-based businesses, the quality of day-care centers, the appearance of signs and billboards, and the sustainability of development. A valuable resource for planners and members of planning and zoning boards.
- ***Asset-Building and Community Development.*** Gary Paul Green and Anna Haines, Sage Publications, 2002. Skepticism abounds about community-based efforts to overcome social and economic problems, despite numerous examples of local residents helping to provide affordable housing, job training, and business financing. This book is an engaging, thought-provoking, and interdisciplinary overview of the community development movement in the U.S. and abroad. Using an asset-based approach that considers human, physical, social, financial, and environmental capital, the authors skillfully demonstrate how local organizations, not government programs or market strategies, are most able to meet important community needs.
- ***Local Economic Development.*** John P. Blair, Sage Publication, 1995. Blair discusses economic development practices that have succeeded in metropolitan and regional areas. He explains basic analytical tools such as shift-share analysis, location quotients, gravity models, cost-benefit analysis, and input-output analysis. A reliable reference for experienced planners and a primer on local economic development for students.
- ***Creating an Economic Development Action Plan.*** Rev. ed. Thomas S. Lyons and Roger E. Hamlin, Praeger, 2001. Economic development means much more than generating jobs. Development professionals must also address how economic development plans fit in the broader view of community

development. This book can help you create a plan with this context. It defines the process and gives the basic information necessary to solve the many problems of economic development.

- ***Transforming Suburban Business Districts.*** Geoffrey Booth et al, Urban Land Institute, 2001. Changing demographics, a hurried population, and traffic congestion are driving the development of suburban business districts. This book describes how blending residential, retail, and office development with transportation options and parking can result in vibrant places that appeal to both the capital markets and the community. Examples demonstrate how to increase property values, competitiveness, and livability in suburban business districts and provide fresh ideas that can be tailored to the needs of your community.
- ***Ten Principles for Reinventing America's Suburban Strips.*** Michael D. Beyard and Michael Pawlukiewicz, Urban Land Institute, 2001. Many once-thriving suburban strip malls now are challenged just to survive. Here is a 10-point action plan to ensure their long-term success. Based on a study by planners and other development experts, suggestions range from crafting traffic patterns that provide convenient access to retail stores to enhancing physical design to attract new and repeat customers.
- ***Niche Strategies for Downtown Revitalization.*** David N. Milder, Downtown Research and Development Center, 1997. Related businesses give any downtown a competitive edge and a focus for successful promotion and recruitment. This book shows you how to identify current or potential downtown niches and built upon them. It suggests innovative and practical ways to market niche programs and recruit and retain businesses that strengthen your niche.
- ***Revitalizing Downtown.*** National Trust for Historic Preservation, 1991. Downtowns suffer as jobs and retail relocate to malls and business parks – businesses close, property values and sales tax revenues drop, and neglected buildings remain. But Main Streets can make a comeback. This book shows how to revitalize downtowns by developing a working plan, improving storefronts, and creating adequate parking. Includes a section on marketing techniques. Can be ordered on-line at: <http://www.mainst.org>.
- ***Tax Increment Financing*** OSP Technical Bulletin #13 (Winter 2001) – This report defines Tax Increment Financing and seeks to provide information on the often confusing topic of the financing of public improvements with the incremental taxes credited
- ***“Fiscal Impact Analysis: Methods and Assumptions”*** Jimmy E. Hicks, 1989.
- ***“Fiscal Impact Analysis: Discussion Materials”*** Bruce C. Mayberry, 1991.
- ***A Fiscal Impact Tool for New Hampshire Communities.*** PC User's Guide. University of New Hampshire Agricultural Experiment Station. Research Report 135. September 1999. “FIT-4-NH is a basic integrated fiscal impact model, derived from community data, to be used for short-run impact analysis at the municipal level by local constituents. ... This document provides the user with a basic understanding of fiscal impact models and the structure of FIT-4-NH, as well as specific operating procedures for conducting simulations with FIT-4-NH.”

- ***Linking Economic Development & Planning*** – Small communities are uniquely challenged to develop economically without damaging their special character. Learn new strategies. NNECAPA Video Library. Video #98-08 Contact: NH Office of Energy and Planning, 57 Regional Drive, NH 03301. (603) 271-2155.
- ***Reinventing the Local Economy: What 10 Canadian Initiatives Can Teach Us About Building Creative, Inclusive & Sustainable Communities.*** Stewart E. Perry and Mike Lewis. This book gives a detailed examination of 10 Canadian initiatives, from Cape Breton to Vancouver, and reflects experience in such sectors as credit unions, labor, co-ops, government, and various community organizations committed to fighting poverty through community economic development. To obtain this resource contact: The CED Bookshop, CCE Publications, PO Box 1161, Port Alberni, B.C. V9Y 7MI, Canada; Tel: 888.255.6779; Fax: 250.723.1922.
- ***Strategic Planning: For the Community Economic Development Practitioner.*** Mike Lewis and Frank Green, Port Alberni, BC: Centre for Community Enterprise. This step-by-step planning guide uses a case study to illustrate analyses and decision-making of sound strategic planning. A companion workshop manual is available at an additional cost. To obtain this resource contact The CED Bookshop, CCE Publications, PO Box 1161, Port Alberni, B.C. V9Y 7MI, Canada; Tel: 888.255.6779; Fax: 250.723.1922.
- ***New Hampshire Community Profiles 2000 Edition.*** New Hampshire Employment Security, Economic and Labor Market Information Bureau. State Occupational Information Coordinating Committee (SOICC) of New Hampshire. August 2000. This publication provides information on contacts, municipal and emergency services, demographics, taxes, housing, transportation, largest employers, education and child care facilities, etc. for the 234 incorporated cities and towns in the State of New Hampshire.
- ***Comprehensive Economic Development Strategy (CEDS) Update 2001.*** Rockingham Economic Development Corporation (REDC). Exeter, NH. Prepared in compliance with the Rules and Regulations of the Economic Development Administration (EDA), this documents updates the previously approved “Five-Year CEDS,” thereby maintaining the eligibility of local communities and non-profit groups for EDA funds in Rockingham County. Top-, intermediate-, and long-term priority projects are described, along with major development projects and short-term actions.
- ***An Agenda for Continued Economic Opportunity in New Hampshire.*** Business and Industry Association of New Hampshire (BIA). Concord, NH. September 1996. A project team, working under the direction of a BIA economic development steering committee, spent a year researching the most effective ways and means to ensure that New Hampshire continues to enjoy economic prosperity. This report documents their conclusions.
- ***The Economic Impact of Open Spaces in New Hampshire.*** Prepared for The Society for the Protection of New Hampshire Forests by Resource Systems Group, Inc. January 1999. “...[A]n independent analysis of the economic impacts of open space on the economy of the State of New Hampshire. ...open space based economic activities ...[account for] over 25% of New Hampshire’s gross state product. ...[and] provided over 35% of the total state and local tax revenues in 1996/97.” An economic impact model was used to

- analyze data for the four economic sectors (agriculture, forestry, tourism and recreation, and second homes used for vacations and recreation) deemed to be dependent upon open space in New Hampshire.
- ***Achieving Sustainable Communities: Science and Solutions.*** The National Council for Science and the Environment (NCSE), 2002. A Report from the second National Conference on Science, Policy, and the Environment released by The National Council for Science and the Environment (NCSE). This far-reaching document underscores new approaches for creating strong economies and healthy communities and provides constructive approaches to address complex issues such as economic development versus ecosystem protection. Available online at <http://www.cnie.org/NCSEconference/2001conference/report/page.cfm?FID=1692>. Editors of the report have also created a list of the "[Top 10 Keys To Sustainable Communities.](#)" These "Keys" identify the crucial aspects of achieving sustainable communities at the local, regional and national levels. To receive a printed copy of the conference report, send your name and mailing address to conference@NCSEonline.org.
 - ***Hand in Hand: Community and Economic Development in Tupelo.*** Grisham, Vaughn and Rob Gurwitt, Aspen, CO: Aspen Institute, 1999. This book presents a "can do" case study that highlights the roles of visionary leadership and community organizing that wove together the interests of businesses and tenant farmers in a small Mississippi town, giving rise to an industrial and educational renaissance. To obtain this resource contact Aspen Institute Publications, PO Box 222, Queenstown, MD 21658; Tel: 202.736.5804; Fax: 410.827.9174; Internet: <http://www.aspeninst.org/rural>.
 - ***A Plan for Les Cheneaux: Where Nature, Economy and Community Come Together.*** Les Cheneaux Economic Forum 1998. This booklet traces the development of the Les Cheneaux Economic Forum project, which was formed in 1996 to protect and improve the quality of life in Les Cheneaux in the Great Lakes region of Michigan. To obtain this resource contact Linda Hudson or John Griffin, Les Cheneaux Economic Forum, P.O. Box 10, Cedarville, MI 49719; Tel: 906.484.3935.
 - ***Building a Win-Win World.*** Hazel Henderson, San Francisco, CA, Berrett-Koehler Publishers, 1996. Michael Kinsley, Economic Renewal Guide, 3rd Edition, Snowmass, CO; Rocky Mountain Institute, 1997. This manual is a do-it-yourself toolkit for anyone who wants to get sustainable economic development moving in the right direction. To obtain resource contact the Institute at Tel: 970.927.3851 or email orders: orders@rmi.org.
 - ***Community Initiated Development.*** Every town has an abandoned theater, an empty department store, a vacant bank building. Putting 'white elephants' back to productive use is a critical challenge for downtown a challenge that can seem far beyond the abilities of most nonprofit groups. This workbook changes all of that. It provides detailed steps for fill-in-the-blank planning so that you can organize building redevelopment in your community. Also included is the publication, Community Initiated Development: Coming to the Table with Credibility, the case study book of the three-year CID demonstration project in Miami Beach, Philadelphia, and Detroit. Can be ordered at Tel: 202.588.6219.

- ***Economic Restructuring Committee Members Handbook.*** Volunteers can work wonders in your organization but only if you invest in their development. Covers basic responsibilities in market analysis, business recruitment or retention, and real estate development. Can be ordered at Tel: 202.588.6219.
- ***Harvesting Hometown Jobs: The New Small Town Guide to Economic Development.*** Nancy Stark and Hamilton Brown, 2nd Edition, Washington D.C., National Center for Small Communities, 1997. This local economic development guide offers assessment and advice for small town leaders on issues such as strategic planning, fostering enterprises, industrial recruitment, tourism, growth management, and forging partnerships. To obtain copy contact: NCSC, 444 Capital Street, NW, Suite 208, Washington D.C. 2001; Tel: 202.624.3550; email: natat@sso.org.
- ***Principles of Sustainable Development.*** Douglas F. Muschett, Delray Beach, FL, St. Lucie Press, September 1996. This book describes a multifaceted approach to sustainable development, focusing on economic development and environmental management. To obtain a copy contact St. Lucie Press at Tel: 561.274.9906.
- ***Public Markets and Community Revitalization.*** This publication provides a step-by-step development plan, including sample budgets, staffing requirements, tenant mix plans, cash-flow analysis, and cost projections. Photographs, examples, and in-depth case studies illustrate the concepts and clarify the benefits, risks, and issues to consider when developing a public market. Can be ordered on-line at <http://www.mainst.org>.
- ***Step-by-Step Market Analysis: A Workbook for Downtown Business Development.*** Need solid market data to recruit businesses and build the economy downtown, but don't have the money for a consultant? Your organization can do much of the work by following the steps in this easy-to-use workbook. Can be obtained on-line at: <http://www.mainst.org>.
- ***Economic Development and Changing Communities.*** Audio Tape, 2001. Prepared by APA. Hear ways to assess your community's resources and evaluate the appropriateness of development tools such as tax incentives. Can be ordered on-line from PAS at: BookService@planning.org.
- ***Preserving Community Retail.*** Audio Tape, 2002. Prepared by APA. The vitality of a community is linked to its retail. Learn how planning can help preserve, attract, and enhance retail business. Can be ordered on-line from PAS at: BookService@planning.org.

Natural Resources

- ***Where We Live: A Citizen's Guide to Conducting a Community Environmental Inventory.*** Don Harker and Elizabeth Ungar Natter, Berea, KY & Washington D.C., Mountain Association for Community Economic Development and Island Press, 1994. This practical workbook helps citizens

- find information concerning their local environment and use this information in furthering environmental goals.
- ***Preserving Rural Character: The Agriculture Connection.*** Technical Bulletin prepared by NH Office of Energy and Planning, Winter, 2000. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
 - ***Building Inside Nature's Envelope.*** Andy Wasowski and Sally Wasowski, Oxford University Press, 2000. Sensitive development can salvage the land where homes, offices and shopping centers are built, allowing it to retain its natural vegetation and character. This “envelope” approach creates a landscape filled with native flora that can thrive on rainfall alone. The authors highlight tools for revegetation, stress the importance of soils, and discuss ways to preserve natural habitats.
 - ***Local Land Use Conservation Techniques in New Hampshire.*** Jay Minkarah, (legal intern), Conservation Institute, Society for the Protection of New Hampshire Forests. September 1994. This document examines the results of a study “to identify innovative approaches being used in New Hampshire communities to conserve productive forestland, farmland, and open space.” Some of the municipal controls and their concomitant legal issues that are discussed are large lot zoning, limited use districts, natural resource-based development standards, and cluster zoning.
 - ***Habitat Protection Planning.*** Christopher J. Duerksen, PAS 470/471, 1987. Development can coexist with a healthy environment and a diverse habitat if it is planned in concord with the environment. This report explains why it's crucial to protect habitat and establishes a framework for making local habitat and establishes a framework for making local habitat protection decisions. It covers legal issues, links specific problems with appropriate tools, and shows how to implement an effective program.
 - ***Endangered Species.*** Danny C. Reinke and Lucinda Law Swartz, eds., Battelle Press, 2001. This overview of the Endangered Species Act (ESA) and the Marine Mammal Protection Act (MMPA) explains what is expected and required for compliance. It summarizes legal precedents and cases that interpret the ESA and MMPA and their implementing regulations. Official documents let you trace an individual issue through all the relevant laws, regulations, and court decisions.
 - ***Identifying and Protecting New Hampshire's Significant Wildlife Habitat: A Guide for Towns and Conservation Groups.*** John Kanter, Rebecca Suomala & Ellen Snyder, Nongame and Endangered Wildlife Program of the New Hampshire Fish and Game Department with support from OSP and U.S. EPA, 2001.
 - ***Working Forest Conservation Easements.*** Brenda Lind, Land Trust Alliance, 2001. A helpful guide to crafting effective conservation easements that protect valuable working forests. Lind describes how to track baseline data and monitor easements. Includes sample easement language, tools for guiding forest management, and a range of approaches for requiring forest management plans.
 - ***Planning for the Future of Local Forests: A Guide for New Hampshire Towns Using the Forestland Evaluation and Site Assessment Process (FLESA).***

- Prepared and published by North Country and Southern New Hampshire Resource Conservation and Development Area Councils, 2001.
- ***Forest Districts – A Handbook for Local N.H. Planners.*** Prepared by Michael B. Bergeron, Franklin Pierce Law Center, for the Society for the Protection of New Hampshire Forests. May 1996. A relatively brief booklet that “...proposes that a town consider creating forestry commercial districts, as a way of preserving forests and stimulating the local economy....” Appropriate guidance and checklists are provided.
 - ***Tree Conservation Ordinances.*** Christopher J. Duerksen, PAS 446, 1993. Tree conservation ordinances can save trees from the destruction that often comes with land development. This extensively illustrated report shows how to establish the value of trees and craft an ordinance to protect them. It explores the politics and practice of tree conservation. It also looks at the legal tests and pitfalls associated with such protection efforts.
 - ***Preparing a Landscape Ordinance.*** Wendelyn A. Martz, APA PAS # 431, 1990. This report shows how to prepare a landscape ordinance that uses standards for spacing, location, size and species that are appropriate for your geographic location and community character. It also explains how to use landscaping to solve common land-use problems and suggests ways to administer a landscape ordinance. Can be ordered on-line from PAS at Subscriptions@planning.org.
 - ***New Hampshire’s Vanishing Forests: Conversion, Fragmentation and Parcelization of Forests in the Granite State.*** Report of the New Hampshire Forest Land Base Study. April 2001.
 - ***“Local Land Use Conservation Techniques in New Hampshire,”*** Society for the Protection of New Hampshire Forests, September 1994
 - ***River Brook.*** James Grant MacBroom, Connecticut Department of Environmental Protection, 1998. This guide explains the relationships between stream ecology, hydrology, water quality, and pollution prevention. It demonstrates how human activities affect natural river processes and suggests practical preservation strategies. Definitions and figures, tables, and color photographs illustrate how rivers work. A wonderful introduction to rivers for both urban and rural planners.
 - ***Protecting Nontidal Wetlands.*** David G. Burke, et. al, PAS 412/413, 1988. This report shows how to create an effective local wetland protection program. It looks at federal, state, and local regulations to protect nontidal wetlands and provides a broad sampling of language from local ordinances that are part of wetland protection programs. Includes a detailed model ordinance.
 - ***Wetlands Mitigation/Restoration Issues.*** Technical Bulletin prepared by NH Office of Energy and Planning, Spring, 1988. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
 - ***Subdivision Design in Flood-Hazard Areas.*** Marya Morris, PAS 473, 1997. Economic, political, and market pressures make some development on floodplains inevitable. But appropriate subdivision designs can minimize risks of flood damage – or eliminate them entirely. This report explains planning techniques that minimize problems in a flood-hazard area. Includes selected ordinances and policies.

- ***A Guide to Controlling Nonpoint Pollution Through Municipal Programs.*** Technical Bulletin prepared by NH Office of Energy and Planning, 1995. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***Nonpoint Source Pollution.*** Sanjay Jeer et al., PAS 476, 1998. Nonpoint source pollution originates from rainwater or snowmelt that picks up pollutants and contaminates drinking water. This report helps planners develop strategies to stop non-point pollution before it happens or to limit its effects. It discusses hydrological resources in watersheds, the impacts of specific land uses, and controlling nonpoint source pollution through best management practices. Contains two model ordinances. Copies can be obtained on-line from the Planners Book Service at: BookService@planning.org.
- ***Best Management Practices to Control Nonpoint Source Pollution: A Guide for Citizens and Town Officials.*** NH Department of Environmental Services, January 2004. For copies contact: bmcmillan@des.state.nh.us.
- ***Design With Nature.*** Ian L. McHarg, John Wiley & Sons, 1969. An elegant reissue of an important planning milestone. This book first brought the concept of environmental sensitivity to the planning profession, and it has served as the basis for much of our most important work. This reprint makes this visionary work available for a new generation of planners.
- ***Once There Were Greenfields: How Urban Sprawl is Undermining America's Environment, Economy and Social Fabric.*** By NRDC and STPP, March 1999. The story of America's most challenging social problems, sprawl development. This book provides research and documented text about landscapes lost, traffic congestion, air and water pollution, public health endangered, and potential energy crisis. To obtain a copy contact: Natural Resources Defense Council, 40 West 20th Street, New York, NY 10011 or go to website: <http://www.nrdc.org>.
- ***Brownfields.*** Todd S. Davis, 2 Edition, American Bar Association, 2002. This updated reference provides information and advice to help remove barriers to redevelopment contaminated real estate. Discover funding sources and learn to resolve the legal, business, financial, and political issues associated with brownfields redevelopment. The book helps interpret federal and state liability laws. It evaluates current State Voluntary Cleanup Programs including financial and tax incentives, eligible or excluded properties, cleanup standards, and liability protections.
- ***Requirements for Soils and Wetlands Data in Subdivision and Site Plan Review Regulations.*** Prepared by NH OEP and DES, September, 1999. This document contains recommended language that can be included in subdivision or site plan review regulations to specify on-site data requirements for local reviews. It was designed to implement the findings of the Ad Hoc Committee on Site Plan Review Requirements, an interagency, multi-disciplinary committee whose charge it has been to develop guidance for planning boards to use in reviewing local subdivision and site plans. The intent is to provide the planning board with guidance as to the type of data needed for making informed land use decisions about developments of different magnitudes and levels of intensity. For each level, the data recommended to be required is specified in this document, as well as the

standards to be used in preparing the data and type of professionals qualified to do the work.

- ***Caring for the Land.*** Bruce Hendler, PAS 328, 1977. A useful introduction to site design and review. It explains design principles and environmental factors to consider when evaluating a development plan. Covers such topics as ecologically sensitive areas, topography, and soil types and introduces design principles that deal with such issues as lotting arrangements, access, and utility placements. Illustrations and maps enhance the text.
- ***“Preservation of Scenic Areas and Viewsheds,” OSP Technical Bulletin #10, Spring 1993*** – This Technical Bulletin, published by the NH Office of State Planning, is intended as a general guide and introduction to the procedures for protecting those scenic resources that make our communities special and unique.
- ***Formulating a Water Resources Management & Protection Plan.*** Technical Bulletin prepared by NH Office of Energy and Planning, Winter, 1992. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***Model Groundwater Protection Ordinance,*** NH OEP and NH Department of Environmental Services, February 1999.
- ***American Ground Water Trust website*** – The American Ground Water Trust is a not-for-profit education organization incorporated in 1986 and headquartered in Concord, New Hampshire, USA. The Trust, an independent authority on the hydrologic, economic and environmental significance of ground water, combines technical expertise with a track record of networking and communication skills. Address: American Ground Water Trust, 16 Center Street, Concord, New Hampshire 03301 USA. Phone: (603) 228-5444 or Fax: (603) 228-6557 Website: <http://www.agwt.org>.
- ***What is a Forested Floodplain?*** Technical Bulletin prepared by NH Office of Energy and Planning, Spring, 2001. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***“The Legal Tools for Water Protection.”*** Bernard H. Waugh, Jr. NH Town and City, April 1987.
- ***Squam Lakes Watershed Management Plan.*** NH OEP, May 1991.
- ***“Tools and Strategies – Protecting the Landscape and Shaping Growth,”*** National Park Service, April 1990.
- ***Cooling Our Communities: A Guidebook On Tree Planting and Light – Colored Surfacing,*** EPA, January 1992.
- ***Natural Resources Inventories: A Guide for New Hampshire Communities and Conservation Groups.*** Philip Auger and Jeanie McIntyre, UNH Cooperative Extension, 1991; Revised and updated by Amanda J. Lindley Stone, 2001.
- ***“Preserving Rural Character: The Agricultural Connection” OSP Technical Bulletin #6, revised, Winter 2000*** – This Technical Bulletin aims to help communities understand the connection between preserving rural character and a prosperous agricultural sector. Copies of the Bulletin may be obtained from the New Hampshire Office of Energy and Planning website: <http://www.nh.gov/oep/index.htm>.
- ***Managing Stormwater as a Valuable Resource – A Message for New Hampshire Municipalities and Water Suppliers,*** New Hampshire Department of Environmental Services, Water Division, September 2001.

- ***Local Land Use Management Techniques for Water Resources Protection and Geographic Inventory Procedures***, NH OEP, January 1992.
- ***Land Use Management Techniques for Water Resources Protection***, NH OEP, January, 1992.
- ***Best Management Practices to Control Nonpoint Source Pollution: A Guide for Citizens and Town Officials***, NH DES, May 1994. (This publication is available from the Department of Environmental Services Public Information Office at 603/271-2975).
- ***Formulating a Water Resources Management & Protection Plan***, NH OEP Technical Bulletin #9 (winter 1992).
- ***Model Rule for the Protection of Water Supply Watersheds***, NH Dept. of Environmental Services, April 2000.
- ***“Summary of Wetland Regulations for the Nashua Region,”*** Intermunicipal Aquifer Study for the NRPC, September, 1990.
- ***Wetlands Mitigation Issues and Regulations Analysis***, NH OEP, August, 1993.
- ***Functions and Values of Forested/Scrub-Shrub Wetlands; Research Summary***, NH OEP, 1995 – Report contains a scientific review of literature related to certain forested/shrub wetland types, which are found in New Hampshire. Specifically, the literature review focuses on the Red Maple (*Acer rubrum*) Swamps, Atlantic White Cedar (*Chamaecyparis thyoides*) Swamps and scrub-shrub swamps. The goal of this research was to search for and compile scientific data that could aid the Wetlands Bureau in developing evaluation criteria for assessing impacts to the state’s forested/scrub-shrub wetlands. The results of the literature review are presented in terms of those wetland functions and values, which the State’s wetlands statute and Wetlands Board Administrative Rules recognize as important.
- ***“Aquifer Mapping in New Hampshire”***, NH DES Environmental Fact Sheet CO-GEO-5 2000.
- ***Buffers for Wetlands and Surface Waters: A Guidebook for New Hampshire Municipalities***, Chase, V.P., L.S. Deming, F. Latawiec, Audubon Society of New Hampshire, 1995.
- ***Model Floodplain Development Ordinance***. (August, 1996 Revision) NH Office of Energy and Planning. This model generally tracks the requirements of the Comprehensive Shoreland Protection Act. It also goes beyond the minimum requirements of the Act in several areas. Each of the sections which goes beyond the minimum requirements of the Act is preceded by an (*) and shown in boldface type. A municipality may decide to adopt all or any portion of this proposal as presented. Each section of the model includes explanations as appropriate. . The Act itself states that the standards described in the Act are minimums a municipality may adopt more stringent standards which, in effect, would supercede those minimums.
- ***Answers to Questions about the National Flood Insurance Program***, FEMA, March 1992 – This pamphlet is intended to acquaint the public with the National Flood Insurance Program (NFIP). Despite the highly technical nature of the Program, there has been a deliberate effort to minimize the use of technical terms. This publication is designed for readers who do not need a detailed history or refined technical or legal explanations, but do need a basic understanding of the program and the answers to some frequently asked questions. Readers who need legal definitions should refer to the

Standard Flood Insurance Policy and to Federal regulations. Readers can obtain the most up-to-date insurance information and a free copy of this pamphlet by contacting: NH Office of Energy and Planning, 57 Regional Drive, Concord, NH 03301 Phone: (603) 271-2155.

- ***Guide to Flood Insurance Rate Maps***, FEMA, December 1994 – This guide will help you read and understand a Flood Insurance Rate Map (FIRM). The FIRM is one product of a Flood Insurance Study conducted by the Federal Emergency Management Agency to establish the extent of the flood hazard within a flood-prone community. Once published, the FIRM is an important source of flood risk data for the implementation of the National Flood Insurance Program in that community. To obtain a copy of this booklet contact: NH Office of Energy and Planning, 57 Regional Drive, Concord, NH 03301 Phone: (603) 271-2155.
- ***Riparian Conservation: A Professional's Practical Guide to Financial Assistance and Program Support***. A three-ring conference binder published by the New Hampshire State Conservation Committee, March 22, 2001.
- ***Buffers for Wetlands and Surface Waters***. (11/95 revised 5/97) – this document is the result of a cooperative effort between the Audubon Society of NH, UNH Cooperative Extension, the Office of State Planning and the Natural Resources Conservation Service. It provides a summary of the technical basis for vegetative buffer requirements adjacent to priority wetlands and surface waters.
- ***Rapid Watershed Planning Handbook***. Deb Caraco et al., Center for Watershed Protection. 1999. This guide can help you create an effective watershed plan quickly and inexpensively. It is geared toward watershed planning professionals and it details management options, analysis tools, and case studies of real-world watershed plans. Included are practical techniques for crafting an effective plan as well as guidance on plan mapping, monitoring, and modeling techniques. The handbook contains references, cost estimates for both initiating planning and plan implementation, as well as an extensive glossary for planning professionals.
- ***1992 Natural Resources Inventory***, Natural Resources Conservation Service, USDA, 1994.
- ***New Hampshire's Changing Landscape – Population Growth, Land Use Conversion and Resource Fragmentation in the Granite State***. Prepared by Dan Sundquist, The Society for the Protection of New Hampshire Forests, and Michael Stevens, The New Hampshire Chapter of the Nature Conservancy. Concord, NH. October 1999. Documents the impact of growth upon New Hampshire's natural resource base. Available for viewing at <http://www.spnhf.org>. SPNHF Tel. (603) 224-9945).
- ***Guide to Wellhead Protection***. Jon Witten and Scott Horsley, PAS 457/458, 1995. This report provides all the information you need to start a wellhead protection program. It reviews the fundamentals of hydrology, the causes and effects of contamination, the basics of wellhead management and protection, and the financial strategies available to communities interested in starting a program.
- ***Municipal Guide to Wetland Protection, State of New Hampshire***. September 1993. This document lays out the procedure that should be followed by New Hampshire communities in order to properly evaluate

- wetlands for the purpose of designating prime wetlands, locating important sites for a groundwater supply or for flood control, identifying threatened areas, or just obtaining more information about this resource.
- ***Natural Resources: An Inventory Guide for New Hampshire Communities.*** Phil Auger and Jeanie McIntyre, The Upper Valley Land Trust, Norwich, VT (802/649-1444) and UNH Cooperative Extension, Durham, NH. (603/862-1029). 1991; Revised July 1992. A comprehensive step-by-step explanation of how to prepare a descriptive listing of important naturally occurring resources. Fourteen appendices include a sampling of projects, listings of available resources, contact information, and evaluation techniques.
 - ***Atlantic White Cedar Wetlands of New Hampshire.*** Daniel D. Sperduto and Nur Ritter. Report submitted to the Environmental Protection Agency, Region 1, under the auspices of the New Hampshire Natural Heritage Program, Department of Resources and Economic Development, Concord, NH and The Nature Conservancy, Boston, MA. October 1994. “This report documents the status of Atlantic White Cedar (AWC) in NH, including the distribution, condition, acreage, vegetation and ecological characteristics of the known population.”
 - ***Method for the Comparative Evaluation of Nontidal Wetlands in New Hampshire.*** A. P. Ammann and A. Lindley Stone. Supported by the USDA Soil Conservation Service and the Audubon Society of New Hampshire Wetlands Protection Project. Published by the New Hampshire Department of Environmental Services. Concord, NH. March 1991. “This manual provides a method of wetland evaluation for use by public officials and others who have some familiarity with wetlands, but who are not necessarily wetland specialists. It is intended to be used for planning, education, and wetland inventory purposes and not for detailed impact analysis on individual wetlands.”
 - ***Lineament Maps of the New Hampshire Bedrock Aquifer Assessment.*** US Department of the Interior, US Geological Survey. Pembroke, NH. 1997; Area 1 - Southeastern New Hampshire. OFR 96-489; Area 2 - Southeastern New Hampshire. OFR 96-490; Area 3 - Eastern New Hampshire. OFR 97-762; Area 4 - Southeast-central New Hampshire. OFR 97-763; Area 5 - Southwestern New Hampshire. OFR 97-761.
 - ***Piscataquog River Management Plan.*** Piscataquog River Local Advisory Committee. September 1999. A plan developed by representatives of communities located along the river “...in accordance with the guidelines of NHRSA 483 to create a framework for long-term use and protection of the Piscataquog River.” Appendices include lists of river and watershed resources, a matrix of existing regulations, and contact information.
 - ***Wellhead Protection Programs: Tools for Local Governments.*** Office of Groundwater Protection, United States Environmental Protection Agency. April 1989. A technical assistance document to help local officials delineate wellhead protection areas, identify sources of contamination, develop both management and contingency plans for public water supply systems, site new wells properly and encourage public participation in the process.
 - ***Water Resource Management and Protection Plan – Town of Londonderry, N.H.*** Prepared for the Planning Board by the Southern New Hampshire

- Planning Commission. February 1991. “The purposes of this Plan are to identify and, to the extent possible, to evaluate the adequacy of existing and potential water resources to meet the current and future needs of the community; to identify existing and potential threats to surface and groundwater supplies; and to identify regulatory and non-regulatory programs that could further enhance water resource management and protection efforts.”
- ***Developing a Local Inventory of Potential Contamination Sources.*** Prepared for the NH Department of Environmental Services by the NH Office of State Planning. October 1991. This document specifies the steps necessary to properly identify, verify, inventory and map sources of potential groundwater contamination. NHDES-WSPCD-91-8.
 - ***Water, Water, Water. Are we running out? Are we managing it wisely?*** New Hampshire Office of State Planning. October 1982. This document presents findings regarding New Hampshire’s water supply—its priority water supply problems and both immediate and long-term needs and options for meeting those needs.
 - ***Solutions for the Future...Actions for the Present.*** The 1993 Merrimack River Water Management Conference on June 7-8, 1993 in Bedford, NH. Proceedings compiled by Rich, Barbara J., New England Interstate Water Pollution Control Commission. Wilmington, MA. This conference, aimed at providing a forum for divergent interests to “come up with new solutions to old problems,” held sessions on such issues as nonpoint source pollution; resource value, protection and management; the role of business & industry; geographic information systems; local action and partnerships, among others. Excellent collection of papers by distinguished participants.
 - ***Water Resource Management and Protection Plan, City of Manchester, N.H.*** Prepared for the Planning Board by the Southern New Hampshire Planning Commission in cooperation with the Manchester City Planning Department. November 1990. “The purposes of this Plan are to identify and, to the extent possible, to evaluate the adequacy of existing and potential water resources to meet the current and future needs of the City; to identify existing and potential threats to surface and groundwater supplies; and to identify regulatory and non-regulatory programs that could further enhance water resource management and protection efforts.” -- Appendix. Appendices include Watershed Acreage Distribution; Lakes and Ponds in Manchester; Generalized Poorly and Very Poorly Drained Soils by Watershed; Summary of Well Completion Report Data for the City of Manchester; Inventory of Underground Petroleum Storage Tanks; and Soil Potential Ratings for Septic System Development, Manchester, NH.
 - ***Wellhead Protection Program for the Goffstown Village Water Precinct.*** Prepared by the Southern New Hampshire Planning Commission. June 1996. This project was undertaken “to develop and implement a local wellhead protection program designed to prevent or minimize the potential for contamination...” Along with information on the process and methodology involved, this report identifies potential contamination sources, assesses best management practices, and recommends non-regulatory mechanisms to help prevent future problems.

- ***Best Management Practices to Control Nonpoint Source Pollution: A Guide for Citizens and Town Officials.*** May 1994; Revised November 1997. New Hampshire Department of Environmental Services. Edited by Williams, Eric, Coordinator, Nonpoint Source Program, DES. DES Nonpoint Source Program Tel No. (603) 271-2304. This document describes the causes of nonpoint source (NPS) pollution and suggests ways to prevent it. Best management practices (BMPs) and contact information are listed.
- ***A Guide to Identifying Favorable Areas to Protect Future Municipal Wells in Stratified Drift Aquifers.*** Volume 1. New Hampshire Department of Environmental Services. January 1999. This guide focuses on identifying unconstrained areas for the potential siting of municipal public water supply wells in stratified-drift aquifers, with a view toward preserving them for future use....” This document is described by the authors as a “planning tool, not a specific well-siting tool.”
- ***Stormwater Management for New Hampshire Communities.*** Prepared for the New Hampshire Department of Environmental Services by the Southern New Hampshire Planning Commission. June 1999. The main focus of this handbook is an explanation of the rules, effective in the fall of 1999, pursuant to Phase II of the U.S. Environmental Protection Agency’s “National Pollutant Discharge Elimination System.” Appendices include contact information; “Liability Issues”; a “Model Stormwater Management and Erosion Control Regulation” prepared by the New Hampshire Association of Conservation Districts, Water Quality and Urban Conservation Committee; and “Storm Drain Stenciling.”
- ***New Hampshire Nonpoint Source Management Plan.*** New Hampshire Department of Environmental Services. October 1999 Update. This document “...describes the status of nonpoint source (NPS) problems in New Hampshire and lists specific actions for the next five years relative to statewide programs and nonpoint source types to improve water quality by preventing and controlling nonpoint source pollution.” Contains many useful maps and references.
- ***Watershed Connections – Merrimack River Initiative Management Plan.*** Ellen Frye and Carolyn Jenkins, New England Interstate Water Pollution Commission (NEIWPC); Trish Garrigan, U.S. Environmental Protection Agency (EPA), Region I; and Ted Diers, Merrimack River Watershed Council. March 1997. The Merrimack River Initiative (MRI), which involves two states (New Hampshire and Massachusetts), was funded by a §104(b)(3) Water Quality Grant from the EPA to the NEIWPC. “This Management Plan is the culmination of a multi-year effort...to come to a better understanding of the problems and challenges facing the 5,010 square mile Merrimack River watershed.” A well organized and comprehensive report.
- ***Model Rule for the Protection of Water Supply Watersheds.*** New Hampshire Department of Environmental Resources. April 2000. In addition to providing a model rule, this document explains why it is imperative to protect the watershed area from contamination, how to adapt the rule to a local system’s needs, and the process that should be followed in order to get an effective and enforceable rule adopted.

- ***Managing Stormwater as a Valuable Resource. A message for New Hampshire municipalities and water suppliers.*** New Hampshire Department of Environmental Services. September 2001. This document details the best management practices (BMPs) now being recommended “to minimize the amount of impervious area and to maximize the opportunities for naturally treated stormwater to infiltrate into the ground.” Contains eight appendices including ‘land uses which may not use artificial infiltration when located in critical areas,’ fact sheets about federal stormwater Phase II permits, and a sample ordinance and BMP Maintenance Agreements.
- ***RSA 155-E: The Law Governing Earth Excavations.*** A handbook prepared by the Southwest Regional Planning Commission, 1999. This resource guide is designed to assist towns in understanding and applying the state statutes that govern earth excavations. It includes an explanation of the law, with the major amendments of 1989 and subsequent revisions; recommended procedures for Planning Boards to follow in enforcing the law; a model excavation regulation with several supporting documents; a review of relevant court cases since 1989; and a brief discussion of the Excavation Tax and Excavation Activity Tax, effective as of April 1, 1998.
- ***RSA 155-E: Earth Excavations.*** A video prepared by OSP. This video provides a basic understanding of RSA 155-E, the law governing earth excavations and covers the operational and reclamation standards and common questions and answers. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***Erosion and Sediment Control.*** A video prepared by New Hampshire Coastal Program (NHCP). This training video describes the process of erosion, the regulatory environment in New Hampshire and the proper installation and maintenance of selected Best Management Practices that are to control erosion and sedimentation. Also included with the video is a short handout. To obtain a copy contact: NH OEP, 57 Regional Drive, Concord, NH 03301. Call: (603) 271-2155.
- ***Northeast Rural Water Association website.*** NeRWA is a nonprofit association of water and wastewater systems in Massachusetts, New Hampshire and Vermont. Among its many services, NeRWA offers training and technical assistance via its highly experienced staff.
- ***Drinking Water Source Protection Program website,*** NH DES, Water Division.
- ***Protecting Wildlife and Open Space.*** Video Tape, 1992. Published by the American Planning Association. Understand the objectives of wildlife conservation. Trace the evolution of pertinent legislation and the development of guidelines for conservation and management. Obtain this resource on-line from PAS at: BookService@planning.org.
- ***Farmland Preservation.*** Audio Tape, 1998. Prepared by APA. Discover how creative state and local policies and inclusive community planning can save farmland and slow urban sprawl. Can be ordered from PAS on-line at: BookService@planning.org.
- ***Property Rights vs. Public Resource Protection.*** Audio Tape, 1998. Prepared by APA. Hear from planners, lawyers, and developers about ways to handle situations where government actions increase private property values. Can be ordered from PAS on-line at: BookService@planning.org.

- ***Using Scientific Information for Better Planning.*** Audio Tape, 2001. Prepared by APA. Hear how planners can access and evaluate scientific data to strengthen community planning and develop legally defensible regulatory programs. Can be ordered from Pas on-line at: BooksService@planning.org.

Natural Hazards

- ***Disaster Response.*** Gary Amdahl, ESRI Press, 2001. The effective use of GIS technology will improve your ability to assist those on the front lines fighting fires, managing evacuations, and cleaning toxic spills. Case studies illustrate the best new strategies for mitigation, response, and recovery from both natural and human disasters. A variety of disasters and scenarios are portrayed, including a mudslide and wildfires.
- ***Planning for Post-Disaster Recovery and Reconstruction.*** Jim Schwab, APA PAS# 483/484, 1998. The first all-hazards guide for developing local plans for post-disaster recovery. It includes a model ordinance and case studies of five different disasters – flood, earthquake, tornado, wildfire, and hurricane. It helps your community identify local natural hazards, assess risk, and outline the process of developing and implementing plans for post-disaster recovery.
- ***A Guide to Hazard Mitigation Planning for New Hampshire Communities.*** Prepared for New Hampshire Office of Emergency Management by Southwest Region Planning Commission, October 2002.
- ***State and Local Mitigation Planning: How-To Guides.*** FEMA, September 2001, FEMA 386-1. A series of guidebooks for preparing local hazard mitigation plans.
- ***“A Guide to Controlling Nonpoint Pollution Through Municipal Programs.”*** Paul Susca, OSP Technical Bulletin #11, 1995 – This is a companion guide to a booklet published by the NH Department of Environmental Services, “Best Management Practices to Control Nonpoint Source Pollution: A Guide for Citizens and Town Officials” (1994). While the DES Guide describes the causes of nonpoint pollution and what can be done to prevent it, this Technical Bulletin focuses on nonpoint sources of special concern to coastal waters. It further provides guidance on improving the effectiveness of local ordinances and regulations and other municipal programs. Use of the information in this Technical Bulletin need not be limited to coastal communities. Many of the recommendations apply equally to inland freshwater lakes and streams.
- ***On-line Non-point Source (NPS) Pollution Manual*** available from the American Ground Water Trust.
- ***Model Stormwater Management and Erosion Control Regulations,*** NH Association of Conservation Districts Water Quality and Urban Conservation Committee, Final Draft – February, 1997.
- ***Impacts of Development Upon Stormwater Runoff,*** DES Environmental Fact Sheet #WD-WQE-7, 1996.
- ***Erosion and Sediment Control (video)*** – The New Hampshire Coastal Program (NHCP) is pleased to announce the creation of a new training video on erosion and sediment control. This video, entitled “Where the Weather

- Meets the Road: A Sedimental Journey,” was produced with conservation commissions and planning boards in mind. The video describes the process of erosion, the regulatory environment in New Hampshire and the proper installation and maintenance of selected Best Management Practices that are used to control erosion and sedimentation. Also included with the video is a short handout to accompany the video. This handout is mostly a “cheat sheet” which summarizes the main points of the video.
- ***Hazards Analysis for Emergency Management.*** Federal Emergency Management Agency. September 1983. This guide for hazards analysis was published to coincide with the implementation of the Integrated Emergency Management System (IEMS) at all levels of government nationwide. “Before a community can plan how to deal with potential disasters, the hazards that can lead to these disasters must be identified and priorities for action must be assigned.”
 - ***Emergency Response Planning in the Lower Merrimack River: An Interstate Approach to Water Supply Protection – Town of Bedford, NH. Phase I.*** Prepared by staff of the Nashua Regional Planning Commission, the Southern New Hampshire Planning Commission, the Northern Middlesex Council of Governments and the Merrimack Valley Planning Commission. April 1993; Revised March 1994. According to a study by the U.S. Environmental Protection Agency, the Merrimack River corridor is at high risk for occurrence of a hazardous materials incident. Since the river is a source of drinking water for many communities in both New Hampshire and Massachusetts, a regional and interstate emergency notification and response procedure was developed. This draft strategy document (Phase I of II) outlines the scope, methodology, recommendations, etc. for this project, with particulars for the Town of Bedford, NH.
 - ***Emergency Response Planning in the Lower Merrimack River: An Interstate Approach to Water Supply Protection in New Hampshire and Massachusetts.*** Phase II. July 1994. Phase I of this two-phase project resulted in a draft strategy document. This report “documents the Phase II activities of the regional agencies with regard to their efforts to finalize the strategy document and to promote ...the adoption of an intermunicipal and interstate communications and response network....”
 - ***Stream Maintenance Guides for Towns and Landowners.*** Prepared by NH Office of Emergency Management & NH Association of Conservation Districts, 1999. This guide provides tips on maintaining stream flow and reducing safety hazards as part of a routine watercourse planning and maintenance program.
 - ***Landslide Hazards and Planning.*** Jeer Sanjay, ed., Expected publication date December 2003. Is there a comprehensive approach to managing development on hillsides, steep slopes, and geologically hazardous areas? How can such an approach incorporate information from geology and earth sciences to create plans and ordinances that mitigate hazards? What changes in the planning process can address landslides as a development constraint? Planners face these questions as development pressures force local communities to build in geologically sensitive areas. This guidebook, sponsored by the U.S. Geological Survey, provides a single source for

planners about landslide hazards. To order on-line contact: PAS at Subscriptions@planning.org.

Recreation

- ***Parks, Recreation, and Open Space.*** Alexander Garvin, PAS 497/498, 2001. Drawing on case studies of successful new and restored open space projects, Garvin offers detailed recommendations for acquiring, financing, developing, and maintaining land for parks and open space. Illustrated with the author's own photographs, this report will help anyone determined to restore green and public places to the forefront of city planning.
- ***Parks, Recreation, and Open Space – A Twenty-First Century Agenda.*** Alexander Garvin, American Planning Association Planning [APA] Advisory Service Report Number 497/498. December 2000. Sponsored in part by the City Parks Forum (CPF e-mail cpf@planning.org - tel. 312-431-9100; information on APA's web site (<http://www.planning.org>). This report addresses park, recreation, and open space acquisition, financing, creation, development, and maintenance in the new century.”
- ***Parks and Economic Development.*** John L. Crompton, PAS 502, 2002. Crompton explains how to measure and report the positive economic impact of parks and open space on the financial health of local businesses and government. Impact studies, graphs, charts, and other aides included in the report show how these contributions more than compensate for local tax dollars spent on acquiring, upgrading, and maintaining parks and other outdoor recreational areas.
- ***Economics of Protecting Rivers, Trails and Open Space.*** National Park Service, 4th Edition, 1995. Shows how parks benefit the local economy by creating jobs, enhancing property values, attracting businesses and increasing local tax revenues.
- ***Park, Recreation, Open Space, and Greenway Guidelines.*** National Recreation and Park Association, 3rd Edition, 1996. The standards in this book will help communities identify citizen's recreational needs and design parks and other facilities appropriately. It offers population-based guidelines on space requirements, location, and service radius for sports courts and arenas, archery ranges, trails, beaches, swimming pools, and running tracks, among others.
- ***Greenways: The Natural Connection,*** Linda Lamb, PAS MEMO, May, 1992 – This article discusses the five types of Greenways --- Urban River, Ecological, Scenic Drives and Historic Routes, Pathways, and Comprehensive. It also discusses the economic benefits, as well as other natural resource benefits, funding, and acquiring land. A copy of this report is available for review at the NH Office of Energy and Planning, 57 Regional Drive, Concord, NH during regular business hours: Monday – Friday 8:00 am to 4:30 pm. You may obtain this report from: Planner's Book Service, 122 S. Michigan Ave. Suite 1600 Chicago, IL 60603-6107. Phone: (312) 786-6344, Fax: (312) 431-9985. Bookorder@planning.org.
- ***Greenways for America.*** Charles Little, Johns Hopkins University Press, October 1990. A journalistic account of existing greenways and how they

- came to be, the book also offers many practical ideas and inspiration for those who want to develop greenways in their community.
- ***Trails for the Twenty-First Century.*** Charles Flink, Kristine Olka and Robert M. Searns, 2nd Edition, 2001. The second edition of this popular guide covers the planning, design, and maintenance of multi-use trails. It contains a wealth of new information, including tips on designing and building trails in environmentally sensitive areas and current research on topics ranging from trail surfacing to conflict resolution. Case studies demonstrate examples of well-designed interconnected trail systems linking places where people work, live and play.
 - ***Park Planning Guidelines.*** George E. Fogg, 3rd Edition, National Recreation and Park Association, 1991.
 - ***Outdoor Recreation Facility Standards and Projected Total Needs for NH,*** SCORP, NH OEP. 1994.
 - ***Urban Parks Online*** – Interactive site of information, ideas and models about urban parks. <http://www.pps.org/urbanparks>.
 - ***Public Access Plan for New Hampshire's Lakes, Ponds, and Rivers.*** New Hampshire Office of Energy and Planning, 57 Regional Drive, Concord, NH, November 1991. A report outlining New Hampshire's past efforts and future goals and recommendations for providing expanded public access to its public waters.
 - ***A Guide to Municipal Recreation.*** New Hampshire Office of State Planning with assistance from the N.H. Department of Resources and Economic Development, Division of Parks and Recreation. 1995. A guide for volunteer recreation commission members in those municipalities without professional staff. Instruction on how to organize a recreation commission, develop a plan, and carry out a recreation program. Appendices provide sample documents, appropriate contact information, lists of available resources, national standards and guidelines, etc.
 - ***The Piscataquog Trailway Final Report.*** Prepared for the City of Manchester by Kimball Chase Co. April 2000. "This project involves planning and preliminary design of approximately 1.6 miles of bicycle/pedestrian trailway within the City of Manchester on the west side of the Merrimack River. ...The intent of the project is to connect to an existing bicycle/pedestrian trailway on the east side of the Merrimack River ...eventually linking central Manchester to outlying communities." A detailed technical report.
 - ***Urban Parks and Green Spaces.*** Audio Tape, 2000. Prepared by APA. Discover how changing recreational habits, neighborhood demographics, and city budgets affect park planning and design. Can be ordered on-line from PAS at: BookService@planning.org.

Cultural & Historic Resources

- ***Preparing a Historic Preservation Plan.*** Bradford J. White and Richard J. Roddewig, Planning Advisory Service (PAS) 450, 1994. This report shows planners how to prepare a plan to protect historic resources. It examines the 10 essential elements of a good preservation plan. Case studies illustrate how communities can modify these elements to fit individual needs. A look at

Atlanta, for example, illustrates how that city was able to build a planning consensus among preservationists and developers. A summary of growth management laws in 11 states shows how these laws address important historic preservation issues. A copy of this report is available for review at the NH Office of State Energy and Planning, 57 Regional Drive, Concord, NH during regular business hours: Monday – Friday 8:00 am to 4:30 pm. You may also obtain this report from: Planner’s Book Service, 122 S. Michigan Ave. Suite 1600 Chicago, IL 60603-6107. Phone: (312) 786-6344, Fax: (312) 431-9985. Bookorder@planning.org.

- ***Innovative Tools for Historic Preservation.*** Marya Morris, APA PAS # 438, 1992. Although still the most popular, the local preservation ordinance is no longer the only historic preservation tool. Traditional techniques to preserve historic landmarks and districts have not fully succeeded. This report presents nontraditional techniques for meeting preservation objectives and analyzes how they are working. Case studies evaluate the success of conservation districts, downzoning, comprehensive plans with historic preservation elements, and tax and financial incentives.
- ***Urban Planning Conservation and Preservation.*** Nahoun Cohen, McGraw-Hill, 2001. This comprehensive manual tells how to rehabilitate and preserve not only buildings, but entire neighborhoods and cities. It provides tools to analyze urban environments and create strategies to save city neighborhoods. A CD-ROM provides practical examples to help planners revitalize neglected downtowns while preserving heritage.
- ***Basic Preservation Procedures.*** An introduction to the field of historic preservation that outlines key steps to building a successful preservation program. Preservation Books, National Trust for Historic Preservation, 1785 Massachusetts Ave., N.W. Washington D.C. 20036; Tel: 202.588.6296.
- ***Design Review in Historic Districts.*** An explanation of the design review process, the role of the historic district commission, design guidelines, legal issues, and the significance of certified local government status. Preservation Books, National Trust for Historic Preservation, 1785 Massachusetts Ave., N.W. Washington D.C. 20036 Tel: 202.588.6296.
- ***The Economics of Historic Preservation: A Community’s Leader’s Guide.*** 100 economic reasons as to why older and historic buildings should be saved. Preservation Books, National Trust for Historic Preservation, 1785 Massachusetts Ave., N.W. Washington D.C. 20036 Tel: 202.588.6296.
- ***Establishing an Easement Program to Protect Historic, Scenic and Natural Resources.*** Practical advice on legal and administrative issues for organizations that want to set up an easement program. Preservation Books, National Trust for Historic Preservation, 1785 Massachusetts Ave., N.W. Washington D.C. Tel: 202.588.6296.
- ***Getting Started: How to Succeed in Heritage Tourism.*** A 48-page color guide to help communities combine preservation and tourism to obtain manageable economic growth. Preservation Books, National Trust for Historic Preservation, 1785 Massachusetts Ave., N.W. Washington D.C. 20036 Tel: 202.588.6296.
- ***Guiding Design on Main Street: Buildings.*** The most comprehensive Main Street design guide to date. This publication can help downtown

- professionals overcome “design-phobia” about historic building renovation issues. Can be ordered on-line at: <http://www.mainst.org>.
- ***Main Street Success Stories.*** Suzanne G. Dane, National Trust for Historic Preservation, 1987. The National Trust has helped renovate traditional Main Streets and make them competitive. This illustrated book highlights communities that beat the odds to revitalize their downtowns. An in-depth look at more than 40 of America’s best Main Street programs explores major achievements, reinvestment statistics, lessons learned, and keys to success.
 - ***Innovative Tools for Historic Preservation.*** A look at financial incentives, conservation districts, comprehensive down zoning, growth management programs and comprehensive planning, and regulatory relief. Co-published with the American Planning Association. To obtain copy contact: Preservation Books, National Trust for Historic Preservation, 1785 Massachusetts Ave., N.W. Washington D.C. 20036 Tel: 202.588.6296.
 - ***Maintaining Community Character: How to Establish a Local Historic District.*** A proactive strategy for influencing local policy and opinions about the creation of a local historic district. To obtain copy contact: Preservation Books, National Trust for Historic Preservation, 1785 Massachusetts Ave., N.W. Washington D.C. 20036 Tel: 202.588.6296.
 - ***Your Town: Designing It’s Future – A Rural Community Design Workshop and Follow-up Case Studies.*** Richard Hawks and Shelley Mastran, National Trust for Historic Preservation, State University of New York, College of Environmental Science. “Your Town...is a program of workshops to teach rural community leaders about the importance of design in planning. ...This publication ...describes some of its successes through four case-study communities.”
 - ***Building on the Past – Traveling to the Future (Second Edition) – A Preservationist’s Guide to the Federal Transportation Enhancement Provision.*** Federal Highway Administration and National Trust for Historic Preservation. The Transportation Equity Act for the 21st Century (TEA21) includes a funding category called Transportation Enhancement (TE), which allows communities to apply for transportation-related projects that contribute to historic preservation. This document explains the process, and presents examples of successfully completed projects.
 - ***“The New Takings Jurisprudence: Its Effect on Historic Preservation and Downzoning.”*** Marya Morris, APA-PAS #416, 1989.
 - ***The Secretary of the Interior’s Standards for Rehabilitation and Illustrated Guidelines for Rehabilitating Historic Buildings.*** Anyone hoping to rehabilitate a historic structure for the 20-percent federal tax credit knows it must comply with the Secretary of the Interior’s Standards. This illustrated new publication greatly simplifies and clarifies the rehabilitation standards that some have found too daunting. Can be ordered on-line at: <http://www.mainst.org>.
 - ***Using the Community Reinvestment Act in Low-Income Historic Neighborhoods.*** A case study of the efforts of a coalition of Pittsburgh community organizations to reverse the red-lining practices of financial institutions and bring historic preservation benefits to low-income and minority neighborhoods. To obtain copy contact: Preservation Books,

National Trust for Historic Preservation, 1785 Massachusetts Ave., N.W. Washington D.C. 20036 Tel: 202.588.6296.

- ***Historic Preservation and Downtown Renewal.*** Video Tape. Published by the American Planning Association. Incorporates preservation efforts into your downtown revitalization plans. See how to maintain existing mixed-use commercial areas and develop new uses in older downtowns. Obtain this resource on-line from PAS at: BookService@planning.org.

Regional Concerns

- ***Managing Growth in New Hampshire: Changes and Challenges Growth Management Committee Report to Governor Shaheen, December 2000*** – this study examined the nature of sprawl in New Hampshire and looked for ways in which public policies and programs may be contributing to the growth of sprawl. This study looked for ways in which state and local government policies and actions induce sprawl. This report offers a series of recommendations to strengthen the ability of state and local governments and regional organizations to cope with the challenges of future growth. Detailed analysis of statewide growth indicators, municipal case studies, and a review of how other state area addressing similar concerns support the recommendations. A limited number of copies of the final report are available from the New Hampshire Office of Energy and Planning (NH OEP). The Executive Summary is available free of charge. Both are available to download from the NH OSP website: <http://www.nh.gov/oep/index.htm>.
- ***Report to Governor Shaheen on Sprawl, December 1999*** - Report to Governor Shaheen pursuant to Executive Order 99-2 directing state agencies both to recognize the importance of preserving New Hampshire's traditional communities and landscapes, and to evaluate actions they either are taking or might be taking to further the goal.
- ***Report to Governor Shaheen on Sprawl, December 2001 New Hampshire Council on Resources and Development 2001 Annual Report on Growth Management*** – This report is in response to Chapter 292, HB 1259, which establishes a coordinated and comprehensive effort by state agencies for economic growth, resource protection and planning policy to encourage smart growth. This report is an update to the December 1999, Report to Governor Shaheen on Sprawl. CORD once again asked state agencies to evaluate what they are currently doing that may be having an impact, either positive or negative, on sprawl, and then asked them to examine how they might better address these issues in the future.
- ***Sprawl and Smart Growth Choices for Southern New Hampshire Communities*** SNHPC, August 2002.
- ***Planning for an Aging Society, April 1994*** – the growth in America's elderly population is becoming increasingly an issue for planners. This population has different transportation and housing needs that communities need to consider. This PAS report explains how your community can plan for an aging society and contains information on: the demographics of the aging, physical changes that come with growing older, several housing options, site

planning, and various modes of transportation available to the elderly – from walking to public transit. A copy of this report is available for review at the NH Office of Energy and Planning, 57 Regional Drive, Concord, NH during regular business hours: Monday – Friday 8:00 am to 4:30 pm. You may obtain this report from: Planner’s Book Service, 122 S. Michigan Ave. Suite 1600 Chicago, IL 60603-6107. Phone: (312) 786-6344, Fax: (312) 431-9985. Bookorder@planning.org.

- ***Community Growth Management*** (video) – This video explains the implementation process for growth management regulations and the relationship among the master plan, capital improvements program, land use regulations and ordinances and land and easement acquisitions
- ***Costs of Sprawl*** – A distinguished panel discusses how sprawling residential and commercial development affects transportation, financial resources, land use, social equity and quality of life. NNECAPA Video Library. Video #98-05 Contact: NH Office of Energy and Planning, 57 Regional Drive, Concord, NH 03301. (603) 271-2155.
- ***Community Planning & Big Box Development*** – Prepare for their impact. Explore alternatives to superstore sprawl that can preserve small-town character and still contribute to economic development. NNECAPA Video Library. Video #98-03 Contact: NH Office of Energy and Planning, 57 Regional Drive, Concord, NH 03301. (603) 271-2155.
- ***Measuring Change in Rural Communities: A Workbook for Determining Demographic, Economic and Fiscal Trends.*** Ray Rasker, Jerry Johnson and Vicky York, Tucson, AZ: Sonoran Institute. This hands-one guide for non-experts helps rural community residents understand the economic, demographic and fiscal trends that shape the place they live. The exercises help identify new opportunities and prepare for new problems.
- ***Guide to Sustainable Community Indicators.*** Maureen Hart, 2nd Edition, North Andover, MA, 1999. This is a guide for assessing the ecological/environmental and socio-economic quality of one’s community. It describes the process of developing, evaluating and using indicators at the community level in a step-by step approach and contains a set of sample indicators, as well as a list of other community sustainability projects, potential data sources, and references. Contact: Hart Environmental Data, P.O. Box 361, North Andover, MA 01845; Tel: 978.975.1988;
- ***Measuring Community Capacity Building: A Workbook-in-Progress for Rural Communities.*** Aspen Institute Rural Economic Policy Program, Queenstown, MD: The Aspen Institute, 1996. This book is written for leaders and citizens who want to improve the ability of individuals, organizations and businesses and government in their community to come together, learn and implement a development agenda. Contact: Publications Office, The Aspen Institute, PO Box 222, Queenstown, MD 21658.
- ***The Growth Management Workbook.*** Pioneer Valley Planning Commission, 1988. This award-winning workbook has stood the test of time, as it is still useful, 12 years after it was first published. It presents a case study of strategic planning, a summary of growth management tools and techniques, and a series of 6 briefing papers on key growth management issues. To order,

- contact: PVPC, 26 Central Ave., West Springfield, MA 01089. Tel: 413.781.6045. <http://www.pvpc.org>.
- **“Growth, Sprawl and the Bay: Simple Facts About Growth and Land Use.”** Chesapeake Bay Foundation, Annapolis, MD: Chesapeake Bay Foundation. A Fact Sheet detailing the forces behind sprawl development in the Chesapeake Bay, and the impacts of this land use pattern. Available on-line at: http://www.smartgrowth.org/library/cbf_simplefact.html.
 - **When Corporations Leave Town: The Costs and Benefits of Metropolitan Job Sprawl.** Joseph Persky and Wim Wiewel. This book focuses on a central issue in the recently reemerged debate about regionalism and suburban sprawl: What are the costs and benefits to society at large when private firms take advantage of profitable expansion opportunities in the outer suburbs and thus leave vacant sites in older central cities? This study breaks new ground by developing a consistent and comprehensive cost-benefit analysis of this issue. Published by Wayne State University Press. ISBN: 0-8143-2907-1.
 - **Managing Community Growth – Policies, Techniques, and Impacts.** Eric Kelly Damian, Praeger Publishers, 1993. “This work represents the first broad evaluation of the implications and impacts of community efforts to manage or limit rapid growth. ...[T]he concern ...is with programs that are expressly designed to regulate the location, timing, or rate of community growth.” Well worth reading for its excellent analyses of the ramifications of public policy.
 - **“Ahwahnee Principles.”** Peter Calthorpe, Sacramento, CA: Local Government Commission, 1990. This is a statement of community and regional principles of sustainability and implementation strategy.
 - **Regional Approaches to Affordable Housing.** Stuart Meck, APA PAS# 513/514, 2003. Do regional approaches to affordable housing result in housing production and, if so, how? This book answers these critical questions. It evaluates more than 23 programs across the nation by tracing the history of regional housing and planning in the U.S. and defining contemporary “big picture” issues on housing affordability. The report examines fair-share regional housing planning in three states and one metropolitan area, and follows with an appraisal of regional housing funds – a new phenomenon. Also assessed is an incentive program in the Twin Cities region and affordable housing appeals statutes in Massachusetts, Rhode Island, and Connecticut. The study looks at recent private-sector initiatives to promote affordable housing production in the San Francisco Bay area and Chicago. The authors conclude that there is no one best way to address how to provide affordable housing in the U.S. on a regional or multijurisdictional basis. Political structures, institutional capacities, and private and nonprofit interests are too varied for a “one-size fits” all approach. Although existing programs are difficult to evaluate qualitatively, it is clear that a significant gap exists between need and production. In the concluding chapter, the authors propose a set of best practices and strategies that they deem most likely to result in actual built housing. They also list “second best” practices that may offer a reasonable starting point for regions newly confronting the problem of affordable housing. Can be ordered at: PAS; Subscriptions@planning.org.

- ***Innovative State Planning and Regional Approaches.*** Video Tape, 1995. Published by the American Planning Association. Learn about innovations in land-use law, particularly those that deal with regional and mandatory planning. Obtain this resource on-line from PAS at: BookService@planning.org.

Neighborhoods

- ***Neighborhood Planning.*** Bernie Jones, APA Planners Press, 1990. This guide explains how planners and citizens can team up to prepare a coherent and achievable neighborhood plan. It shows what information to collect and where to get it. It explains how to set clear goals and devise strategies to achieve them. In addition, it shows how to package, implement, and update the final plan. Numerous maps illustrate how to inventory environmental features, land use, circulation systems and design features. Can be ordered on-line at BookService@planning.org.
- ***Neighborhood-Based Planning.*** Wendelyn A. Martz, APA PAS# 455, 1995. The concerns of residential neighborhoods are frequently lost in vague comprehensive plans. This report shows how neighborhood-based planning can complement a comprehensive plan. Case studies of five communities show how residents helped shape and implement neighborhood plans that improved their communities. The case studies look at the qualities that made these plans successful, including a shared dialogue between residents and city officials, focused and reasonable goals, and ample financial and technical resources made possible through long-term partnerships with the community. Contact: APA PAS Subscription Orders: Subscriptions@planning.org.
- ***Streets of Hope: The Fall and Rise of an Urban Neighborhood.*** Peter Medoff, and Holly Sklar, Boston, MA: South End Press, 1994. This book describes the revitalization of the Dudley Street Neighborhood in Boston through community empowerment.
- ***Planning To Stay: Learning to See the Physical Features of Your Neighborhood.*** William R. Morrish and Catherine R Brown, Milkweed Editions, 1994. This handbook helps neighborhoods understand their physical surroundings and create a vision for future development and change.
- ***Traditional Neighborhood Development.*** Institute of Transportation Engineers, 1999. Developing streets for traditional neighborhood developments challenges planners and transportation engineers. Streets must accommodate not only automobiles, but also pedestrians, cyclists and transit systems. This book suggests design principles for meeting all these needs. It shows how to use such techniques as “lanes” and shared street space, connectivity, street capacity, pedestrian networks, and visual anchors at the end of streets to enhance community character as well as calm traffic. Can be ordered on-line at: BookService@planning.org.
- ***Village Planning Handbook.*** Bucks County [PA] Planning Commission. This handbook, designed for both municipal officials and residents, provides guidelines for comprehensive plan development as well as ideas for dealing with specific problems and concerns within villages. To obtain this resource contact: Bucks County Planning Commission at Tel: 215.345.3400.

- ***Building Strong Neighborhoods: A Study Circle Guide for Public Dialogue and Community Problem Solving.*** Pomfret, CT: Topsfield Foundation, Inc., 1998. This guide helps organizers use study circles – small-group, democratic discussions – to help people address ways to strengthen their sense of community and build better neighborhoods. To obtain this resource contact the Study Circles Resource Center, P.O. Box 203, Pomfret, CT 06258; Tel. 860.928.2616 or email: scrc@neca.com.
- ***Building Communities From the Inside Out.*** John Kretzmann and John McKnight, Evanston, IL, Center for Urban Affairs and Policy Research, Northwestern University, 1993. This is an extensive guide to identifying and mobilizing community resources. To obtain this resource contact: The Center for Urban Affairs and Policy Research, Neighborhood Innovations Network, Northwestern University, 2040 Sheridan Road, Evanston, IL 60208, Tel: 708.491.3518.
- ***Understanding Design Context.*** Video Tape, 1994. Published by the American Planning Association. Designing a neighborhood’s visual character is often the first step in preserving it. Understand how social, economic, and technological changes can affect your community’s visual continuity. Obtain this resource on-line from PAS at: BookService@planning.org.
- ***New Directions in Neighborhood Planning.*** Audio Tape, 1997. Learn to develop community partnerships, increase citizen participation, and set short-range goals for immediate solutions. Can be ordered on-line from PAS at: BookService@planning.org.

Community Design

- ***Planning for Community Character*** – How can you identify and protect what makes your community special? Understand the role of character in planning and how to distinguish key community features. NNECAPA Video Library. Video #98-13 Contact: NH Office of Energy and Planning, 57 Regional Drive, Concord, NH 03301. (603) 271-2155.
- ***Understanding the Design Context*** – Defining a neighborhood’s visual character is often the first step toward preserving it. Understand how social, economic and technological changes can effect your community’s visual character. NNECAPA Video Library. Video #98-13 Contact: Office of Energy and Planning, 57 Regional Drive, Concord, NH 03301. (603) 271-2155.
- ***Non-Residential Developments: Community Character Guidelines.*** Prepared by Nashua Regional Planning Commission. Nashua, NH. August 2000. “...Community character guidelines provide one tool to assist planners with the accommodation of growth in a manner compatible with maintaining the community’s character.” Building design, access management, off-street parking, public spaces, landscaping, stormwater management, lighting, signs, and service facilities are some of the issues addressed in this document.
- ***Model Non-Residential Site Plan Regulations.*** Nashua Regional Planning Commission, with funding by New Hampshire Department of Environmental Services, June 2002. This document was prepared “to assist

local communities with their site plan review efforts and to ensure new non-residential and multi-family development meets high standards for design and environmental protection. The model regulations incorporate the latest State of New Hampshire requirements for the site plan review process and also incorporates best practices in site design for urban, suburban and rural communities.”

- ***Fundamentals of Urban Design.*** Richard Hedman, APA Planners Press, 1985. This book explains the fundamental tools for achieving a more satisfying built environment. Using more than 100 photographs, the author illustrates the basic components of urban design – context and contrast, preservation, spatial definition, beautification, urban form and building form, and design review. A good introduction for interested citizens.
- ***Aesthetics and Land Use Controls.*** Christopher J. Duerksen, APA PAS # 399, 1986. For many communities, zoning for aesthetics is an idea whose time has come. Yet regulators must balance community demands with project economics. This report looks at buildings that fall within historic areas and for those outside of preservation districts. It also explores view protection, landscaping and tree protection; and regulating signs, satellite dishes, and other forms of outdoor communication.
- ***Appearance Codes for Small Communities.*** Peggy Glassford, APA PAS # 379, 1983. This report looks at municipal design controls used in eight Chicago suburbs. It examines the codes and appearance review procedures; traces the legal framework within which appearance codes must function; and gives advice for communities interested in adopting similar aesthetic regulations.
- ***Designing Urban Corridors.*** Kirk R. Bishop, APA PAS # 418, 1989. Corridor-specific plans can create a sense of order and place in an increasingly cluttered landscaped. These plans integrate well-known regulatory techniques to improve the function, safety, and appearance of corridors. This report shows how to improve commercial roadway corridors and protect scenic roadsides.
- ***“Imagining Cityscapes: The Politics of Urban Development.”*** Bowman, Ann O’M and Michael A. Pagnao, Land Lines, Cambridge, MA: Lincoln Institute of Land Policy, March 1996. To obtain a copy contact: The Lincoln Institute of Land Policy at 113 Brattle Street, Cambridge, MA 02138; Tel: 617.661.3016.
- ***“Landscapes – Managing Change in Chester County 1996-2020 Comprehensive Plan Policy Element”*** Chester County, Pennsylvania Planning Commission,
- ***“Tips for Controlling Strip Development.”*** Ross Moldoff, Planning Commissioners Journal, May 1992. The author provides his thoughts on some lessons he has learned during 12 years as planning director of a New Hampshire town:
- ***Town of Amherst Design Review Board Handbook.*** Amherst, MA Planning Department. To order contact: Planning Department, Town Hall, 4 Boltwood Avenue, Amherst, MA; Tel: 413.256.4040.

- ***Saving Face.*** Ronald Lee Fleming, Rev. Ed., APA PAS #503/504, 2002. Corporate franchise design usually cares little for community character. However, it is possible to preserve franchise identity and still respect neighborhood architectural style and community character. The author examines marketing trends and their effect on design, and the cost and opportunities of good design. Case studies profile communities that have negotiated franchise design successfully. This revised edition includes new photographs, more information on fast-food marketing, and a commentary on federal trademark law. This book concentrates on offering positive examples of what communities and franchises have done working together. This report serves both as a visual inventory of some desired results of design review and as a checklist for actions to be taken to improve the visual environment. Can be ordered on-line from PAS at: Subscriptions@planning.org.
- ***Community Decision Making in Urban Design.*** Video Tape, 1994. Published by the American Planning Association. Discover how communities develop an informed and productive community building process, and learn how to establish policies to guide urban design. Obtain this resource on-line from PAS at: BookService@planning.org.
- ***Community Planning and Big Box Retailing.*** Video Tape, 1995. Published by the American Planning Association. Big box retailers are changing the shape and economy of rural communities. Examine the impacts of big box retailers and explore alternatives to superstore sprawl. Obtain this resource on-line from PAS at: BookService@planning.org.
- ***Design Implementation.*** Video Tape, 1994. Published by the American Planning Association. Communities employ diverse design control techniques. Some use a highly regulated process; others customize design standards on a project-by-project basis. Learn to select the best tools for guiding design in your community. Obtain this resource on-line from PAS at: BookService@planning.org.
- ***Design Review.*** Video Tape, 1995. Published by the American Planning Association. Learn about design review and its place within a community's overall design goals. Review the roles of planning staff and commissioners in this process and the criteria by which projects are evaluated. Includes exercises. Obtain this resource on-line from PAS at: BookService@planning.org.
- ***Preserving and Promoting Community Character.*** Audio Tape, 1999. Prepared by APA. Hear how design contributes to community character and how to establish effective design review systems. Can be ordered on-line from PAS at: BookService@planning.org.
- ***New Urbanism: Toward Architecture of Community.*** Peter Katz, McGraw-Hill, 1994. This book explains the fundamental goals of new urbanism – functional communities that combine economically diverse housing, easy access to work, play, shopping, and school; and efficient transportation. It includes numerous photographs and site plans of acclaimed projects such as Seaside, Florida, and Laguna West, California. Can be ordered on-line at BookService@planning.org.
- ***New Urbanism: Hope or Hype for American Communities?*** William Fulton, Lincoln Institute of Land Policy, 1996. New urbanism offers solutions to

- many problems associated with conventional suburban development. But, there's still skepticism about what new urbanism seeks to achieve and whether it can succeed. This book presents case studies of five new urbanist communities and explores the movement's responsible and economically viable communities. Can be ordered on-line at BookService@planning.org.
- ***New Urbanism: Comprehensive Report and Best Practices Guide***. Robert Steuteville, 2nd Edition, New Urban News, 2001. The editors of *New Urban News* review the mixed-use, new urbanist developments that have appeared across the country. They explain all aspects of this popular building trend, including planning and design; codes, laws, and legal strategies; finance; transit-oriented development; and street typologies. Can be ordered on-line at BookService@planning.org.
 - ***Building Livable Communities: Policymaker's Guide to Transit-Oriented Development***. Judy Corbett and Paul Zykofsky, Center of Livable Communities, 1996. Some planners argue that transit-oriented development is more important than any other kind. This book presents helpful models and resources to create livable transit-oriented communities based on solid economic, social and environmental grounds. The book explains the key elements of good transit-oriented development – mixed land use, strong site design, appropriate densities, and pedestrian facilities. Can be ordered on-line at: BookService@planning.org.

Mapping Resources

- ***Municipal Applications of GIS in NH*** – This video covers the area of geographic information systems (GIS) in a municipal environment, training and support options and additional GIS technical and data resources. Available from NH Office Energy and Planning, 57 Regional Drive, Concord, NH 03301. (603) 271-2155.
- ***GIS Guidebook for NH Municipalities*** – This guidebook is a non-technical introduction to Geographic Information Systems (GIS) and their use by municipal governments in New Hampshire. It provides a primer on important cartographic and geographic concepts underlying GIS technology and its use by cities and towns. The guidebook offers suggestions and additional sources of information to local officials considering or planning a GIS to help them make well-informed decisions and thereby avoid potentially costly mistakes. Available from NH Office Energy and Planning, 57 Regional Drive, Concord, NH 03301. (603) 271-2155.
- ***Site Specific Soil Mapping Standards for Use in Subdivision and Site Plan Review Regulations***. Prepared by OSP, November, 1997. This memorandum provides background on the development of the new soil mapping standards developed by the Society of Soil Scientists of Northern New England and presents model language that can be incorporated into local subdivision and site plan review regulations to update existing soil mapping standards.
- ***GIS Operators Manual***. Volume 2. New Hampshire Department of Environmental Services. January 1999. "This document is intended to

provide the technical details to allow a GIS operator to develop a favorable gravel well analysis from publicly available data coverage's. It is assumed that the reader is familiar with the contents of Volume 1: the FGWA (Favorable Gravel Well Analysis) concept and its terminology, as well as GIS concepts and terminology such as coverages, themes, etc.”

- ***Municipal Applications of GIS in NH.*** Video prepared by OSP. This video covers the area of geographic information systems (GIS) in a municipal environment, training and support options and additional GIS technical and data resources. Available from NH Office Energy and Planning, 57 Regional Drive, Concord, NH 03301.

Other Useful Resources:

- ***Selecting and Retaining a Planning Consultant, February.*** APA PAS #443 - 1993 – Are you thinking of hiring a planning consultant? If yes, this is the guide for you. There are several steps you and your agency should take before hiring a consultant. For instance, deciding why hiring a consultant could be beneficial, finding the “right” consultant, developing a consultant selection process, wading through any legal or insurance issues, and managing the project. You may even want to set up standards by which to rate your consultant once he/she is chosen. PAS Report #433 will guide you through the process and offer helpful hints along the way. A copy of this report is available for review at the NH Office of State Planning, 21/2 Beacon Street, Concord, NH during regular business hours: Monday – Friday 8:00 am to 4:30 pm. You may obtain this report from: Planner’s Book Service, 122 S. Michigan Ave. Suite 1600 Chicago, IL 60603-6107. Phone: (312) 786-6344, Fax: (312) 431-9985. Bookorder@planning.org.
- ***Job of the Planning Commissioner.*** Albert Solnit, 3rd Edition, APA Planners Press, 1987. A popular and practical guide on how to be an effective planning commissioner. Filled with checklists and outlines, it’s both a good introduction and handy reference. Includes criteria for keeping a master plan in working order, lists of tools to guide growth, advice on how to deal with professional staff, and do’s and don’ts of successful public meetings. Can be ordered on-line at BookService@planning.org.
- ***Best of Contemporary Community Planning.*** APA and Lincoln Institute of Land Policy, 2002. A CD-ROM and 3-ring binder with reading materials and trainer’s guide. Designed especially of group training for planning commissioners. This CD-ROM package provides more than 12 hours of instruction. It includes nine sessions on various aspects of community planning. Can be ordered on-line at BookService@planning.org.
- ***Planning Made Easy.*** William Toner et. al., APA Planners Press, 1994. A 3-ring binder and 15-minute video tape. This manual provides help in developing a program to train planning commissioners and zoning board members. It covers the basics of planning, zoning, subdivision regulation and ethics. Organized in modules. Can be ordered on-line at BookService@planning.org.
- ***Journal of the American Planning Association.*** Published since 1925. Quarterly and annual subscriptions. The APA *Journal* reviews developing

- theory and research and evaluates planning trends. Can be ordered on-line at BookService@planning.org.
- ***Land Use Law & Zoning Digest***. Published since 1949. Monthly and annual subscriptions. A helpful periodical on current litigation and recently enacted state legislation on land use and zoning. Includes abstracts of recent local, state and federal court cases on a wide-variety of topics, such as zoning, energy, housing, and environmental regulation. Can be ordered on-line at BookService@planning.org.
 - ***Zoning News***. Published since 1984. Monthly. A four-page monthly newsletter devoted entirely to monitoring trends in land use controls. Can be ordered at: BookService@planning.org.
 - ***New Illustrated Book of Development Definitions***. Harvey S. Moskowitz and Carl G. Lindbloom, 2nd Edition, Center for Urban Policy Research, 1992. This classic standardizes more than 1,800 key terms used in zoning, subdivision, site plan, and environmental ordinances. The definitions are designed to be used directly in ordinances with little or no change. Can be ordered on-line at: BookService@planning.org.
 - ***Statistics Made Simple***. H.T. Hayslett, Jr., Doubleday, 1968. Learn the basic principles and techniques of statistics, such as descriptive and inferential statistics, sampling techniques, classification of data, probability, normal distribution, correlation, and more. Can be ordered on-line at BookService@planning.org.
 - ***How to Conduct Your Own Survey***. Priscilla Salant and Don A. Dillman, John Wiley & Sons, 1994. A helpful “how to” book for communities that don’t have the funds to commission surveys. It translates technical concepts into ordinary language and stresses low-cost techniques. Can be ordered on-line at: BookService@planning.org.
 - ***Administration of Flexible Zoning Techniques***. Michael J. Meshenberg, APA PAS # 318, 1976. This report examines the shift from self-executing to discretionary zoning systems. It describes a variety of flexible techniques, including planned unit development, special permits, overlay zoning, floating zoning, incentive zoning, subdivision exactions, and transfer of development rights. Can be ordered on-line at: BookService@planning.org.
 - ***Flexible Zoning***. Douglas R. Porter, Urban Land Institute, 1988. This book analyzes flexible zoning techniques adopted by seven growing communities. It draws examples from the ordinances of these communities to show how flexible zoning systems handle basic issues of land use, compatibility, density, open space and administrative procedure. Can be ordered on-line at: BookService@planning.org.
 - ***Enforcing Zoning & Land Use Controls***. Eric Damian Kelly, APA PAS #409, 1988. This report addresses administration and enforcement issues of land-use controls. Also includes a variety of sample forms that can be adopted for local use. Can be ordered at BookService@planning.org.

Internet Resources:

(clicking on the links below will take you directly to the site)

Alliance for National Renewal, National Civic League, 1445 Market Street, Suite 300, Denver, CO 80202-1717, Tel: 303.571.4343, Fax: 303.571.4404, Email: ncl@ncl.org, Website: <http://www.ncl.org/anr/>. *ANR is a coalition of over 180 national and local organizations dedicated to the principles of community renewal. ANR offers assistance to communities that want to start community renewal alliances and shares inspiration, ideas, tools, and collaborative processes through conferences, publications, technical assistance, and the World Wide Web.*

Alliance for Sustainable Communities. Annapolis, MD: <http://www.sustainable.org>. *An alliance of citizens, government officials, businesses, educators, and civic organizations conducted public summit meetings and sponsored improvements in the Annapolis area.*

American Farmland Trust: <http://www.farmland.org>. *The AFT works nationwide to protect farmlands from urban sprawl. They can be contacted at: American Farmland Trust, 1200 18th Street, NW, Suite 800, Washington D.C. 20036 Tel: 202.331.7300.*

American Land Conservancy: <http://www.alcnet.org>

American Planning Association, APA: <http://www.planning.org>

Audubon Society of New Hampshire: : <http://www.nh.audubon.org/>

Brookings Institute: <http://www.brookings.org/es/urban/urban.htm>.

Build-Com: <http://www.libertynet.org/nol/build-com.html>. *Build-Com is an email list of a growing network of people involved directly in neighborhood and community organizations or working with public agencies that serve them. Its website provides links and other avenues for information exchange.*

Center of Excellence for Sustainable Development. <http://www.sustainable.doe.gov/>

Center for Livable Communities, 1414 K Street, Suite 250, Sacramento, CA 95814, Tel: 916.448.1198; 800.290.8202, Website: <http://www.lgc.org/center/index.html>. *The Center, a national initiative of the Local Government Commission, helps local governments and community leaders be proactive in their land use and transportation planning and adopt programs and policies that lead to more livable and resource-efficient land use patterns.*

Center for Living Democracy, Brattleboro, VT: <http://www.livingdemocracy.org>.
The Center's mission is to accelerate the emergence of Living Democracy, the broad awakening to the essential role of regular citizens in solving America's toughest problems.

Census 2000: http://factfinder.census.gov/home/saff/main.html?_lang=en

Chattanooga Visioning, Chattanooga, Tenn: <http://www.sustainable.org>.
Community leaders organized highly participatory visioning process to plan the future for their economically and environmentally depressed mid-size city, a number of initiatives followed. (case study)

Citizens for New Hampshire Land and Community Heritage:
<http://www.specialplaces.org/>

Citizen Planner Training Collaborative: <http://www.umass.edu/masseptc> (*Located in "Planning Information" and "Planning Resources and Links"*)

CityWeb: An Environmental Design Library, UC at Berkeley, CA:
<http://www.lib.berkeley.edu/ENVI/cityweb.html>.

Colorado Smart Growth Initiative:
<http://www.state.co.us/smartgrowth/download.html>.

Communities by Choice, 427 Chestnut Street, Suite 4, Berea, KY 40403-1547, Tel: 859.985.1763, Fax: 859.985.9063, Email: info@CommunitiesbyChoice.org, Website: <http://www.CommunitiesbyChoice.org>. *Communities by Choice is a national network of communities, organizations and individuals committed to learning and practicing sustainable development. Its website contains extensive resources and case studies.*

Community Association Institute (CAI): <http://www.caionline.org>. *Community Associations Institute is the largest organization supporting community associations in the U.S.*

Conservation Law Foundation: <http://www.clf.org>

Corporation for Enterprise Development (CFED): <http://www.cfed.org>.

Cyburbia: <http://www.cyburbia.org>. *Thirteen pages containing links to U.S. cities and international "Comprehensive Plans," located in "Planning Documents."*

Dialogue to Action Initiative, Website: <http://www.thataway.org/dialogue>.
The Dialogue to Action Initiative seeks to promote the dialogue process by providing a central location on the web for information and resources of interest to the dialogue community as a whole.

EconData.Net: <http://www.econdata.net>.

Environmental Defense Fund (EDF): <http://www.edf.org>

EPA and National Environmental Publications: <http://www.epa.gov/glnpo/seahome/>

Florida Sustainable Communities Center: <http://sustainable.state.fl.us/>

Gobal Ecovillage Network (GEN): <http://www.gaia.org>

Gobal Recycling Network (GRN): <http://www.grn.com>

GRANITE: <http://www.granit.sr.unh.edu/>

Habitat For Humanity International: <http://www.habitat.org>.

HUD USER-Policy Development and Research's Information Service:
<http://www.huduser.org>.

Institute for Local Self-Reliance (ILSR): <http://ilsr.org> *The ILSR provides technical assistance and information on environmentally sound economic development strategies. It works with citizen groups, governments and private businesses in developing policies that extract the maximum value from local resources.*

International Council for Local Environmental Initiatives (ICLEI), City Hall, East Tower, 8th floor 100 Queen Street West, Toronto, ON M5H 2N2, Tel: 416.392.1462, Fax: 416.392.1478, Email: iclei@iclei.org, Website: <http://www.iclei.org>. *ICLEI is the international environmental agency for local governments. It serves as a clearinghouse on sustainable development and environmental protection polices, programs and techniques, initiates joint projects or campaigns among groups of local governments, organizes training programs, and publishes reports and technical manuals on state of the art environmental management practices.*

Joint Center for Sustainable Communities:
<http://www.usmayors.org/uscm/sustainable/> *This section of the Joint Center's website lists examples of model local codes, ordinances, policies and resolutions related to sustainability currently available through the Center.*

Land Trust Alliance (Forest Legacy Program):
<http://www.lta.org/publicpolicy/flweb.htm#descript>

Millennium Eco-Communities: Resources for Community Action, Website: http://www.ec.gc.ca/eco/main_e.htm. *This initiative, sponsored by Environment Canada, brings together resources for those interested in making a difference in their local community. The site provides information on environmental issues, best practices, tools, tips, and networking opportunities.*

Models of Sustainability, Website: http://www.greensense.com/GR_MOD.HTM. *This website contains a collection of examples of how people are making their visions of sustainability real.*

Mountain Association for Community Economic Development (MACED), 433 Chestnut Street, Berea, KY 40403, Tel: 606.986.2373, Fax: 606.986.1299, Email: info@maced.org, Website: <http://www.maced.org>. *MACED provides opportunities and resources to help citizens build sustainable, healthy, equitable, democratic, and prosperous communities in Kentucky and Central Appalachia. It combines research and public policy analysis with technical assistance and financial investments to stimulate development that benefits low-income people.*

National Audubon Society: <http://www.audubon.org>

National Association of Home Builders: <http://www.nahb.com>

National Charrette Institute (NCI), 321 SW 4th, Suite 800, Portland, OR 97204, Tel: 503.228.9240, Fax: 503.228.2010, Email: info@charretteinstitute.org, Website: <http://www.charretteinstitute.org>. *NCI is a non-profit organization that trains professionals in the Charrette process and facilitates affordable Charrettes for qualifying communities*

National Civic League (NCL), 1445 Market Street, Suite 300, Denver, CO 80202-1728, Tel: 303.571.4343, Fax: 303.571.4404, Email: ncl@ncl.org, Website: <http://www.ncl.org>.

The NCL advocates a new civic agenda to create communities that work for everyone and promotes the principles of collaborative problem solving and consensus-based decision making. Its Healthy Communities Program provides technical assistance, facilitation of the healthy communities process, and leadership training.

National Housing Institute (NHI): <http://www.nhi.org/>

National Main Street Center: <http://www.mainst.org>.

National Recreation and Parks Association: <http://www.nrpa.org>

National Rural Economic Developers Organizations: <http://www.nreda.org>

National Register of Historic Places Publications:
<http://www.cr.nps.gov/nr/publications>

National Resource Conservation Service, USDA, New Hampshire:
<http://www.nh.nrcs.usda.gov/>

National Trust for Historic Preservation Home Page: <http://www.nthp.org>.

National Land Trust: <http://www.smartconservation.org/>

New England Forestry Foundation:
<http://www.newenglandforestry.org/home/index.asp>

New Hampshire Association of Conservation Commissions:
<http://www.nhacc.org/nhacc.htm>

New Hampshire Association of Regional Planning Commissions:
<http://www.nharpc.org/>

New Hampshire Bicycle/Pedestrian Information Center:
<http://webster.state.nh.us/dot/nhbikeped/>

New Hampshire Cities and Towns: <http://www.state.nh.us/municipal/index.html>

New Hampshire Community Development Finance Authority:
<http://www.nhcdfa.org/home.html>

New Hampshire Department of Resources and Economic Development:
<http://www.dred.state.nh.us/>

New Hampshire Department of Environmental Services: <http://www.des.state.nh.us/>

New Hampshire Division of Historic Resources: <http://webster.state.nh.us/nhdhr/>

New Hampshire Economic and Labor Market Information Bureau:
<http://www.nhes.state.nh.us/elmi/econstat.htm>

New Hampshire Employment Security: <http://www.nhes.state.nh.us/>

New Hampshire Housing Finance Authority: <http://www.nhhfa.org/>

New Hampshire Land & Community Heritage Investment Program:
<http://www.lchip.org/>

New Hampshire Local Government Information Network: <http://www.nhlogin.org/>

New Hampshire Main Street: <http://www.nhcdfa.org/mainstreet.html>

New Hampshire Minimum Impact Development Partnership: <http://www.nhmid.org/>

New Hampshire Municipal Association: <http://www.nhmunicipal.org/Home/>

New Hampshire Natural Heritage Bureau: <http://www.nhdf.org/formgt/nhiweb/>

New Hampshire Resource Conservation & Development Area Councils:
<http://homepage.fcgnetworks.net/ncrcd/index.htm>

New Hampshire State Data Center: <http://www.state.nh.us/osp/sdc/sdc.html>

New Hampshire Office of Emergency Management: <http://www.nhoem.state.nh.us/>

New Hampshire Office of Energy and Planning: <http://www.state.nh.us/osp/>

New Hampshire Preservation Alliance: <http://www.mv.com/ipusers/nhpreservation/>

New Hampshire Wildlife Federation: <http://www.nhwf.org/>

New Urbanism: <http://www.newurbanism.org/pages/416429/index.htm>

Northern New England Chapter American Planning Association:
<http://www.nnecapa.org/>

PLAN NH: <http://www.plannh.com/>

Planners Network: <http://www.plannersnetwork.org/>

Plan-link Listserve: planner's email – contact OEP at 271-2155 to subscribe

Planners Web: <http://www.plannersweb.com>

Rails-Trails New Hampshire: http://members.tripod.com/~Kenyon_Karl/NH-home.htm

Resource Renewal Institute (RRI), Fort Mason Center, Pier 1, San Francisco, CA 94123, Tel: 415.928.3774, Fax: 415.928.6529, Website: <http://www.rri.org>.
RRI assists governments and other sectors in the implementation of Green Plans, which are long-term, comprehensive environmental strategies.

Right to Know Network: <http://rtk.net/> *This site provides information on how to obtain toxic release inventory information.*

Rivers and Trails Library, National Park Service: <http://www.ncrc.nps.gov/rtca/rtca-bo.htm>

Scenic Conservation: <http://www.scenic.org>.

Sierra Club: <http://www.sierraclub.org>

Smart Growth Network: <http://www.smartgrowth.org>. *Articles located in “case studies” and “library.”*

Society for the Protection of New Hampshire Forests: <http://www.spnhf.org/>

Southern New Hampshire Planning Commission: <http://www.snhpc.org/>

Southern New Hampshire Resource Conservation & Development Area Council (RC&D):
[http://homepage.fcgnetworks.net/ncrcd/Page3\(SouthernNewHampshire\).htm](http://homepage.fcgnetworks.net/ncrcd/Page3(SouthernNewHampshire).htm)

Sustainable Communities Network: <http://www.sustainable.org/>

Sustainable City, PO Box 460236, San Francisco, CA 94146, Tel: 415.285.6106, Fax: 415.437.1645, Email: sustainable@igc.org, Website: <http://www.sustainable-city.org>.
This citywide initiative is dedicated to achieving a sustainable future for San Francisco.

The Enterprise Foundation: <http://www.enerprisefoundation.org>

The Nature Conservancy: <http://www.tnc-washington.org/>

The Transportation Action Network: <http://www.transact.org/>

Transportation Equity Act for the 21st Century: <http://www.tea21.org>.

Trust for Public Land: <http://www.tpl.org/>

Tools for a Sustainable Community: One-Stop Guide for U.S. Local Governments, International Council for Local Environmental Initiatives (ICLEI), City Hall, East Tower, 8th floor, 100 Queen Street West, Toronto, ON M5H 2N2, Tel: 416.392.1462, Fax: 416.392.1478, Email: iclei@iclei.org, Website: <http://www.iclei.org/la21/onestop.htm>.

This section of the ICLEI website identifies resources from the federal government and other agencies (technical assistance, funding, publications, and Internet sites) that can help local governments create sustainable communities.

University of New Hampshire Cooperative Extension:
<http://ceinfo.unh.edu/forestry/documents/nhecosrv.htm>

University of New Hampshire Technology Transfer Center T2:
<http://www.t2.unh.edu/>

Urban Land Institute: <http://www.uli.org>

U.S. Census Bureau: <http://www.census.gov/>

U.S. Environmental Protection Agency, New England, Region 1:
<http://www.epa.gov/region01/ra/sprawl/strength.html>

“Visioning and Strategic Planning”
<http://www.cdinet.com/Millennium?Resource/vision.html>. *Millennium*

Communications Group. Communications as Engagement: Millennium Report to the Rockefeller Foundation.

Webster (NH Government online): <http://www.nh.gov/>

Regional Planning Commissions:

North Country Council, Inc.

The Cottage at the Rocks
107 Glessner Road
Bethlehem, NH 03574-5800
Tel: 444-6303
Fax: 444-7588
Website: <http://www.NCCouncil.org>

Southern New Hampshire Planning Commission

338 Dubuque Street
Manchester, NH 03102-3546
Tel: 669-4664
Fax: 669-4350
Website: <http://www.snhpc.org>

Lakes Region Planning Commission

Humiston Building
103 Main Street, Suite 3
Meredith, NH 03253-5862
Tel: 279-8171
Fax: 279-0200
Website: <http://www.lakesrpc.org>

Nashua Regional Planning Commission

115 Main Street
PO Box 847
Nashua, NH 03061-0847
Tel: 883-0366
Fax: 883-6572
Website: <http://www.nashuarpc.org>

Upper Valley Lake Sunapee Regional Planning Commission

77 Bank Street
Lebanon, NH 03766-1704
Tel: 448-1680
Fax: 448-0170

Rockingham Planning Commission

156 Water Street
Exeter, NH 03833-2487
Tel: 778-0885
Fax: 778-9183
Website:
<http://www.nh.ultranet.com/-rpc>

Southwest Region Planning Commission

20 Central Square, 2nd Floor
Keene, NH 03431-3771
Tel: 357-0557
Fax: 357-7440
Website: <http://www.swrpc.org>

Strafford Regional Planning Commission

259 County Farm Road, Unit 1
Dover, NH 03820-6019
Tel: 742-2523
Fax: 742-7986
Website: <http://www.trafford.org>

Central New Hampshire Regional Planning Commission

28 Commercial Street
Concord, NH 03301
Tel: 226-6020
Fax: 226-6023
Website: <http://www.cnhrpc.org>