

MEETING NOTES

HB 1579 COMMISSION TO STUDY LAND DEVELOPMENT REGULATIONS

RESEARCH ON ALTERNATIVE STATE PROGRAMS SUBCOMMITTEE

September 21, 2009 * 11:30 AM
Legislative Office Building, Concord, NH

Present:

Jennifer Czysz, NH Office of Energy and Planning
Laura Deming, NH Audubon Association
Representative Sue Gottling, NH House of Representatives
Cheryl Killam, representing NH Municipal Association
Carolyn Russell, NH Department of Environmental Services

I. REVIEW MATRIX

Little remains to be identified on the matrix aside from adding the program type icons. Laura emailed to Jen programs to be listed in the wildlife row. Rows with outstanding programs to still be identified and emailed to Jen for inclusion on the matrix include:

- Transportation
- Water, Sewer, and Other Infrastructure

Row assignments shifted slightly as follows:

- Federal and State Environmental Protection Acts – P. Walker
- Coordinated Permitting – C. Russell
- Land Use Planning – J. Czysz
- Smart Growth – J. Czysz
- Redevelopment and Historic Preservation – S. Gottling
- Conservation – C. Killam
- Transportation – P. Walker
- Water, Sewer and Other Infrastructure – S. Gottling
- Water Quality – P. Walker
- Wetlands – L. Demming & C. Killam
- Surface Water – L. Demming & C. Killam
- Ground Water and Aquifers – L. Demming & C. Killam
- Wildlife – L. Demming

To limit the programs added to the matrix it was decided that all programs listed should be exemplary to each state and should at some level serve to either channel development away from natural resources, promote redevelopment or sustainable development, or protect natural resources. Care has to be given to not include every possible program out there, but those that are only of possible interest to the commission's work and charges.

To further aid limiting programs, the following was decided about selected rows:

- Redevelopment and Historic Preservation:

- Do not include the state historic preservation office or other state programs to comply with existing federal programs (these are essentially the same state to state and already exist in NH)
- Focus on state initiatives that are unique to that state
- Identify programs that affect redevelopment
- Avoid programs that simply identify or list historic sites
- Water, Sewer and Other Infrastructure:
 - Limit to programs that establish needed infrastructure to promote compact development – particularly those programs that are tied to objectives that identify appropriate locations for development and avert development of natural resources
 - Avoid listing all bridge and DOT infrastructure programs where there is little chance to impact future development patterns
 - Keep a narrow focus
 - Federal programs that are common to all states and implemented at the state level should be listed in the “Federal” column
- Wetlands:
 - Attempt to identify programs that delineate and map wetlands using a state wide methodology and process
 - Attempt to identify states that designate a responsible and singular state-level entity charged with wetland delineation
- Wildlife:
 - Present Wildlife Actions Plans on one single research item

II. RESEARCH TEMPLATE

The research template was revised again to remove many of the form fields to allow for easier formatting and crucial spell checking.

It was decided that not all programs the identified on the matrix will be include in the research sheets. Each researcher will limit the number of programs for which they prepare a research template sheet based on their judgment. Research template sheets should be prepared for a maximum of one program for each state in a row. Some states may not have a program for each row that rises above presentation on the matrix.

General points to follow when completing the template reiterated during the meeting included:

- Target length of each completed research template is 1-2 pages.
- When listing the program contact, if available list a name, otherwise the general office phone number and/or email is adequate (complete agency name and full mailing address are not needed).
- Only include as much information as is readily available online or through other desktop resources.
- Do not worry about having a response to every field on the template, some such as “staffing needs” may not be readily accessible.
- The “Focus Area” on the research sheet should match the matrix row name.
- The program’s “Type” should match the icon on the matrix.
- Email all completed research sheets to Jen for compilation.

Researchers should select 2 or 3 programs from all those they have researched as the most exemplary for the commission to consider. For these couple programs, additional effort should be invested to ensure that ALL fields on the template are completed and a higher level of detail provided. These research sheets should be emailed to the full subcommittee.

III. NEXT STEPS

1. Email any remaining matrix additions to Jen
2. Select programs to prepare research sheets on from each row
3. Email completed research sheets to Jen for Compilation
4. Each subcommittee member needs to select 2 or 3 programs to present at the next subcommittee meeting
5. Email research sheets from selected programs (step 4) to full subcommittee
6. At next subcommittee meeting discuss programs selected by each subcommittee member and narrow those down to 2 or 3 programs to later present to the full comission

IV. FUTURE MEETING SCHEDULE

Next meeting – October 19, 2009, 11:30 AM at the Legislative Office Building.