

NH SEC: Coordinating Committee Kick-Off Meeting

September 19th at OEP

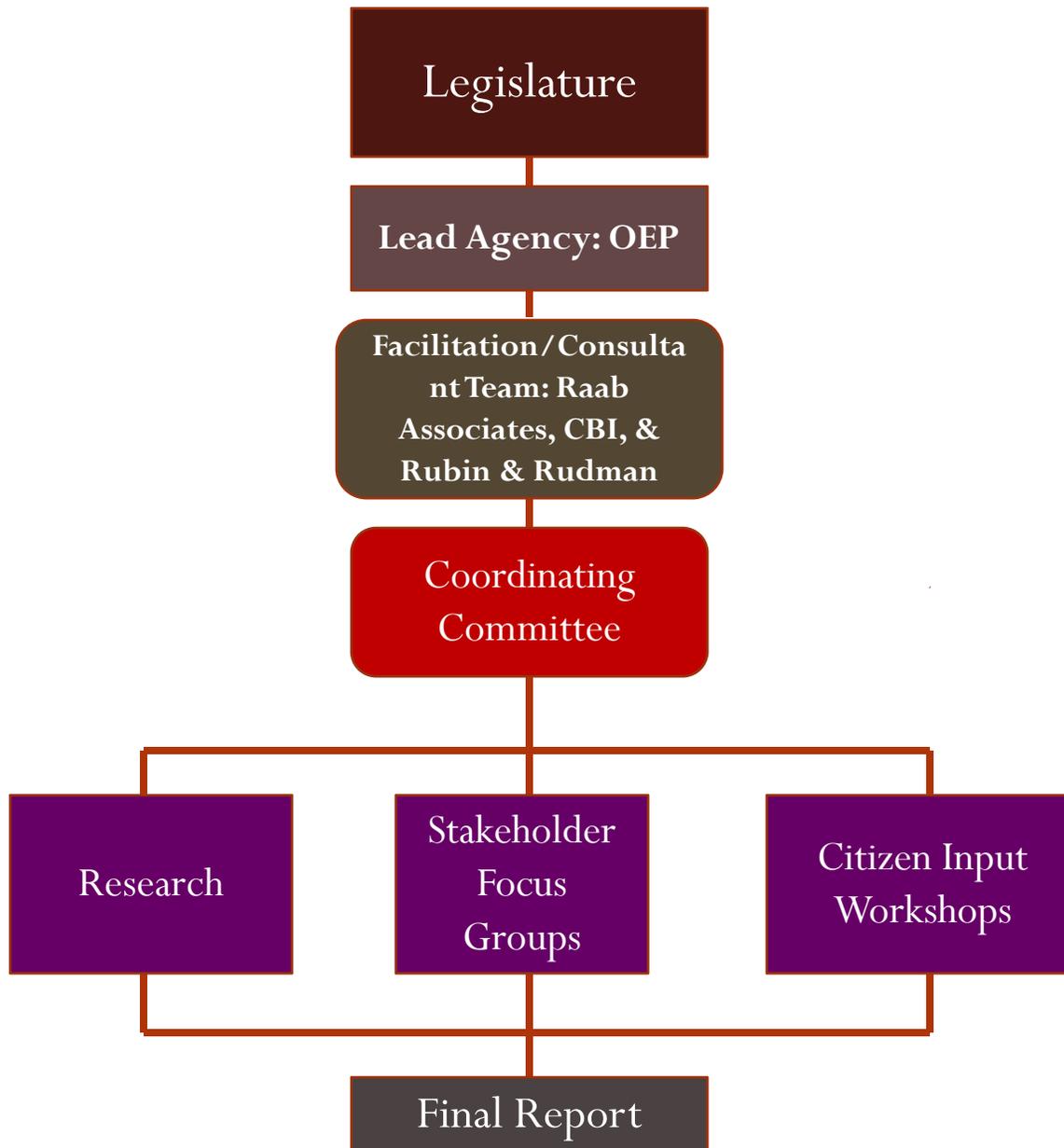
Raab Associates, Ltd. & Consensus Building
Institute (CBI)

Agenda--1st CC Meeting

- 1:30 **Welcome and Coordinating Committee Charge**
- 1:35 **Introductions of CC Members and Raab/CBI Team**
- 1:45 **Overview of Research and Engagement**
- 2:00 **Research Design**
- 2:45 **Focus Group Design and Strategy**
- 3:15 **Citizen Engagement Workshops**
- 3:45 **Wrap-Up and Next Steps**
- 4:00 **Adjourn**

Overview of Research & Engagement

Structure of Process



Components of Process

- **Coordinating Committee**—An advisory group comprised of approximately 10 to 12 representatives of state agencies, the legislature, and stakeholder organizations, to serve as a multi-stakeholder sounding board for OEP and the Facilitation/Consultant Team throughout the process. Meets 4 times, plus one-on-one interviews with Consultants
- **Research**—To describe NH’s current SEC structure, processes, criteria; to identify potential challenges in addressing future energy facility technologies; to review past recommendations for changes; to research select other states for best practices and potential alternative options for NH; and to lay out those options for stakeholders and NH citizens to consider
- **Stakeholder Focus Groups**—Approximately half-dozen sessions with appropriately grouped stakeholder organizations and state agencies to obtain structured feedback on challenges and options to help consultants and OEP better focus, shape, and frame options for the key citizen input workshops.
- **Citizen Input Workshops**—Innovative and interactive citizen engagement workshops to gather structured feedback on structure, process, and criteria options.
- **Final Report**—The final report will include a summary of the research, the feedback from the Stakeholder Focus Groups and Citizen Input Workshops, and a clear presentation of status quo and potential options for improvement of the SEC structure, processes, and regulatory criteria—noting areas of stakeholder and citizen convergence and divergence.

Introduction to Team Roles & Responsibilities

- **Overall Project Manager:**
 - Dr. Jonathan Raab, President of Raab Associates, Ltd.
- **Coordinating Committee Initial Interviews**
 - Catherine Morris and Pat Field, Senior Mediator & Managing Director
- **Research:**
 - Co-Leads Ms. Morris and Mr. Field
 - Rubin and Rudman Partners Robert Shapiro and Karla Doukas provide advice and legal review, Dr Raab also provides research design advice
 - CBI Associate Tushar Kansal is the research associate
- **Focus Groups**
 - Dr. Raab, Mr. Field, and Ms. Morris lead focus groups (in pairs)
- **Citizen Input Workshops**
 - Dr. Raab, Mr. Field, and Ms. Morris lead workshops (in pairs)
 - CBI & Raab associates on logistics including operating key-pay polling

		Sept.		Oct.				Nov.				Dec.			
		Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4	Week 1	Week 2	Week 3	Week 4
Task 1/2	A) Kick-off Meeting / Finalize Design	9/19													
Task 1/2	B) Coordinating Committee Meetings	9/19					10/28		11/13					12/19	
Task 1/2	C) Research		→							→					
Task 1/2	D) Stakeholder Focus Groups							1 & 2 3 & 4	5 & 6						
Task 1E	1E) Citizen Input Workshops											1			
Task 2E	2E) Citizen Input Workshops											1 & 2	3 & 4		
Task 1/2	F) Final Report											→			
Task 1/2	G) Regular Check-ins w/OEP/Team		▲		▲		▲		▲		▲		▲		▲

CC Protocols

- Participate actively during the process (Sept. through Dec. 2013), including;
 - Attending the four CC meetings (or sending alternates if need be)
 - Participating, if possible, in the focus group closest to your interest, and observing at least one of the Citizen Input Workshops
- Speak as an individual and not necessarily for your organization, agency, or the Legislature;
- Come prepared to CC meetings: review material provided ahead of the meeting by OEP and the consultant team, and be ready to provide advice and feedback;
- Understand that the role of the CC members is to provide advice and feedback to OEP and the consultant team. The CC will not be voting and consensus among the CC members is not necessary. The CC will be advising the OEP consultants and OEP (who will have ultimate responsibility for determining how to proceed and overseeing the work of the consultant team);

CC Protocols (continued)

- In order to encourage open dialogue, CC members will not attribute ideas, concerns, or statements made by other CC members in the meetings to others outside of meetings;
- CC members will not distribute or share comments on CC Documents marked: "**DRAFT -- for CC Discussion Only.**" These documents require additional CC input (and OEP resolution) before they can be shared outside of the CC dialogue.
- Once final documents are posted on the OEP website for public availability they can then be shared by CC members with their colleagues and constituents;
- Be respectful of differences by keeping an open mind and listening to understand; and
- Be succinct in your feedback and advice, so that all CC members can have a chance to fully participate.

Research Design

Comparative Approach

- Review elements of New Hampshire SEC's structure & authority, siting process, and criteria
- Compare same elements with five other New England* states, New York & Pennsylvania
- Look for additional states with recognized best practices
- Not all elements may be available or comparable

*Maine, Vermont, Rhode Island, Connecticut, Massachusetts

Structure and Authority

- **SEC Membership:** Interests and expertise represented.
- **Staff:** level and type of staffing (full-time dedicated vs. as needed from other agencies); In-house expertise & responsibilities; Out-sourced responsibilities and expertise
- **Funding:** current and projected level and uses of funding; past trends in funding levels for NH
- **Scope and Authority:** current jurisdiction (type and size of covered facilities), scope of terms and conditions that can be imposed (e.g. mitigation, decommissioning, monitoring); alternative sites or alternative approaches to providing energy services

Process

- Role of the Counsel to the Public
- Filing Requirements
- Deadlines for decisions
- Public engagement requirements and practices
(particularly the role of municipalities and the public)
- Use of conditions in approvals
- Monitoring and enforcement process

Criteria

- General decision-making criteria
- Findings required for approval
- Need determination requirements
- Specific facility siting criteria
 - Wind – noise and aesthetics
 - Transmission – aesthetics, consideration of ROWs, undergrounding
 - Cumulative impacts
 - Other?

Summary of State Comparison: e.g. Structure & Authority

	NH	CT	MA	ME	RI	VT	NY	PA
No and type of members	15 members – 8 State agencies							
Source of funding	Applicant fees							
Size and type of facilities	>30MW or 10 miles; refineries, gas plants, storage, unloading facilities							
Opt-in for non-jurisdictional facilities	yes							

Summary of State comparison: Structure and Authority (con't)

- **Annual Funding**

- NH: Varies based on number and scope of applications; applicants fund cost for contracted legal staff, hiring of consultants; in-house agency staff time is not consistently tracked; in 2012, applicant fees totaled \$xx,xxx.
- RI
- CT
- ME
- VT
- MA
- NY
- PA

SEC's past performance & future challenges

- Review select NH siting examples for lessons learned
- Review of past evaluations of SEC's structure, process and criteria
 - 2002 & 2009
- Identification of NH policy drivers for new energy facilities
- Review of other studies regarding potential impact of federal and regional policies on energy facilities siting

Identification of Alternative Approach options for NH

- Based on the state comparisons, lessons learned from past NH siting examples and review of other studies
- 1-3 Alternative Approach options will be presented on elements of:
 - SEC Structure and Authority
 - Siting Process
 - Criteria

Options Matrix

Structure and Authority	NH (status quo)	Option 1	Option 2
▪ Members			
▪ Staffing			
▪ Funding			
▪ Scope			
▪ Authority			

Timeline

- Sept. 18 Submit research agenda to OEP & CC members
- Sept. 19 Get feedback on research design and overall project approach
- Sept. 20 Begin research and interviews of CC members
- Oct. 24 Provide draft to CC and OEP for review
- Oct. 28 Meeting with CC to prepare for focus groups

Focus Group Design & Strategy

Focus Groups: Purpose & Approach

- **Purpose:**
 - Provide structured feedback on SEC's current structure/authority, processes, and decisionmaking criteria, and alternative options for improvement.
- **Structure:**
 - Six focus groups, with representative of 5-10 organizations/agencies/entities in each
 - 2-3 hours each
 - held in or around Concord after completion of the preliminary research (presented summary of research ahead of the meeting)
 - asked to consider and provide feedback on a number of options for possible changes
 - also encouraged to provide additional options, if their preferred approach is not among the options.
- **Outputs:**
 - Analysis of the results of the meetings to find areas of convergence and divergence among and within different stakeholder groups
 - develop summary memo to share with OEP and CC
 - fine-tune the options we would then share and seek input from NH residents in the Citizen Workshops.

Focus Group “Sectors”

- 1) Environmental Organizations
 - 2) State Agencies
 - 3) Transmission/Pipeline Developers
 - 4) Energy Facilities Developers (fossil fuel generation, renewables, other?)
 - 5) Local Government/Citizen Organizations
 - 6) Business/Industry
- Are these the 6 best “Sectors”?
 - What organizations/agencies/entities should be in each sector [See spreadsheet for starting list]
 - How can CC members help in identification of individuals and recruitment ?

Citizen Engagement Workshops

Citizen Workshops: Purpose & Approach

- The central component and culminating event of the entire engagement process—i.e., Citizen input
- Purpose is for NH Residents to:
 - learn about the outcomes of the research
 - exchange views
 - and to provide structured feedback on potential options for change [on SEC structure, process and decisionmaking criteria].
- Approach/Structure
 - summary of research (probably document available ahead)
 - possibly a stakeholder panel to present perspectives
 - smaller break-out groups to discuss challenges and options
 - structured feedback and input through keypad polling
 - opportunity to provide supplemental comments to OEP verbally at the end of each workshop

Citizen Workshop Strategy

- Option A: Four regional workshops on siting criteria; and one Concord workshop on SEC structure and processes
- Option B: Four regional workshops—each covering siting criteria and structure/processes

Workshop Locations/Timing

- If Option B: Four combined (evening) workshops
 - Southern NH (e.g., Nashua)
 - Central NH (e.g., Concord)
 - Northern NH (two) (e.g., Berlin and Littleton)
- If Option A: Four regional workshops on criteria, and one workshop on SEC structure and process
 - Four evening regional workshops as above in Option B on criteria, plus
 - One day-time workshop in Concord on structure and process
- Timing of meetings
 - Regional evenings workshops (6 to 9 PM?)
 - Daytime workshop (9-12:30?)
- Specific venues in each location to hold workshops?

Wrap-Up & Next Steps

Wrap Up and Next Steps

- CC initial interviews
- Possible OEP listening session
- Focus group organization and recruitment
- Other?
- Other CC meetings—October 28; November 13, and December 19