New Hampshire
REAL ESTATE COMMISSION
State House Annex Room 434
25 Capitol Street Concord, NH 03301
(603) 271-2702 Fax # (603) 271-1039
http://www.nh.gov/nhrec

Expiration Date	
License #	Date Processed
License Dates	Form #
Tradename Ref. #	
Check #	Amount
Receipt #	

(FOR OFFICE USE ONLY)

FORM 4-RE
FIRM REN.
REV. 9/04

APPLICATION FOR RENEWAL OF REAL ESTATE FIRM LICENSE

RENEWAL APPLICATION FEE: $90.00. Make check payable to: TREASURER, STATE OF NEW HAMPSHIRE
Renewal is permitted up to 6 months after expiration with an additional $50.00 late penalty fee. (Please note: During the 6 month late renewal period after expiration date, no brokerage activity is permitted by any broker or salesperson operating under the name of the firm.

NOTE: Any changes to the business name, trade name(s) registered under the firm, business physical address, business mailing address, or principal broker are required to be submitted to the Commission on the Amendment 5-RE form within 10 days of the change, pursuant to Rea 404.02. A $15.00 fee is required for a business name change, physical resident city or state address change, trade name change, or change of principal broker. The Amendment 5-Rea form is available on the Commission's website at http://www.nh.gov/nhrec/licensing/.

PRINT OR TYPE. All questions must be answered in full. Do not leave any section blank, except where instructed to do so.

Name of sole proprietorship, partnership, association, corporation, Limited Liability Company or any other business association in which the license is to be issued. (Note: The name MUST READ EXACTLY as it is registered with the NH Secretary of State):

_____

Physical Address of principal place of business: _____
STREET

_____
CITY STATE ZIP CODE

(If the city or state listed above has changed since the last original or renewal application for this firm, an amendment form, along with an amendment fee is required.)

Business Mailing Address:_____
(If different than above) STREET/PO BOX

_____
CITY STATE ZIP CODE

Business Tel#:_____ Fax #:_____ E-Mail:_____

Please return this renewal application with a recent copy of a Certificate of Existence (for Corporations and LLC's), Certificate of Good Standing (for all other firms) or a Certificate of Authorization (for out of state corporations and other firms). A copy of the Certificate may be obtained by contacting the NH Secretary of State's office at 603-271-3246 or by going to the department's website at: http://www.sos.nh.gov/corporate.

1. Does this sole proprietorship, partnership, association, corporation, Limited Liability Company or any other business association transact the business of real estate brokerage in New Hampshire under a trade name? _____ If so, state trade name EXACTLY

as it is registered with the NH Secretary of State _____

Date tradename expires at the office of the NH Secretary of State _____

2. List on the following page:
   (a) All officers or partners of the firm;
   (b) Their title within the firm;
   (c) Their physical resident address;
   (d) Their designation as a licensed NH salesperson (S) or broker (B), if they are participating in the business of real estate brokerage.

NAME	TITLE	RESIDENT ADDRESS	S/B

3. Principal Broker Name:_____ Principal Broker License No.:_____

Principal Broker's Surety Bond Company Name:_____ Bond No.:_____

4. List all licensees working at this main office:

NAME	LICENSE #	NAME	LICENSE #

5. Does this firm transact real estate business from branch offices?_____ If so, please list all branch offices and addresses below. Each branch office requires a license. To apply for or renew a branch office license, you must submit an Application/Renewal Application for a Real Estate Branch License form and a copy of the Certificate of Existence, Certificate of Authorization or Certificate of Good Standing. (A Certificate from the NH Secretary of State is only required if the branch office(s) are registered with the NH Secretary of State's Office separately from the firm). An Application/Renewal Application for Branch License form is available on the Commission's website at http://www.nh.gov/nhrec/licensing/.

BRANCH NAME	BRANCH ADDRESS

PRINCIPAL BROKER NAME_____
(PRINT)

SIGNATURE OF PRINCIPAL BROKER_____

State Of _____

County Of_____

Subscribed and sworn to before me this _____ day of _____ 20_____

_____
NOTARY PUBLIC/JUSTICE OF THE PEACE

(NOTARIAL SEAL) My Commission Expires:_____

OWNER/AUTHORIZED OFFICIAL'S NAME_____
(PRINT)

SIGNATURE OF OWNER/AUTHORIZED OFFICIAL_____

TITLE (WITHIN FIRM)_____

State Of _____

County Of_____

Subscribed and sworn to before me this _____ day of _____ 20_____

_____
NOTARY PUBLIC/JUSTICE OF THE PEACE

(NOTARIAL SEAL) My Commission Expires:_____

THE FOLLOWING POWER-OF-ATTORNEY FORM MUST BE COMPLETED FOR ALL NON-RESIDENT FIRMS

POWER-OF-ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: that the subscriber, desiring to conduct a real estate business in the State of New Hampshire in conformity with the laws thereof, hereby irrevocably constitutes and appoints the New Hampshire Real Estate Commission or its Executive Director, for the time being, to be the subscriber's true and lawful attorneys in aforesaid state, in compliance with the provisions of Chapter 331-A Revised Statutes Annotated, as inserted by the Laws of 1959, Chapter 222, and any amendments thereto, upon whom all lawful processes in any action or proceeding against the subscriber may be served and said subscriber hereby stipulates and agrees that any lawful process which is served on said attorneys shall be of the same legal force and validity as if served personally within this State.

IN WITNESS WHEREOF, the undersigned has executed and subscribed to this Power-of-Attorney this _____

day of _____ A.D._____

_____
SIGNATURE OF OWNER/AUTHORIZED OFFICIAL

_____
(TITLE WITHIN FIRM)

State of _____

County of _____

On this _____ day of _____A.D. 20_____ personally appeared the person who subscribed to the following instrument and acknowledged the same as his/her voluntary act and deed before me.

_____
NOTARY PUBLIC/JUSTICE OF THE PEACE

(NOTARIAL SEAL)

My commission expires:

_____