

NEW HAMPSHIRE REAL ESTATE COMMISSION

COMMISSION MEETING

MAY 30, 2008

A meeting of the New Hampshire Real Estate Commission was held on Friday, May 30, 2008 at 9:00 a.m. in Room 425, State House Annex, 25 Capitol Street, Concord, New Hampshire 03301.

Meeting was called to order at 9:15 a.m. by Chairman Nancy LeRoy

Present: Commissioners Nancy LeRoy, Pauline Ikawa, Robert Stephen and Executive Director Beth Edes.

I. RULEMAKING

The Executive Director presented the Commission with proposed administrative rule adoptions and re-adoptions with amendments on the following rules and requested permission to enter the initial rule proposals into the formal administrative rulemaking process:

Rea 201.01 Petition and Adoption of Rules

Rea 201.02 Public Hearings

Rea 201.03(b)

Rea 201.04 Record

Rea 201.05 Opening the Hearing

Rea 201.06 Testimony

Rea 201.07 Concluding the Hearing

Rea 201.08 Petition for Declaratory Rulings

Rea 202.01 Date of Issuance or Filing

Rea 202.02 Format of Documents

Rea 202.03 Delivery of Documents

Rea 203.01 Computation of Time

Rea 204.01 Complaint Form

Rea 204.02 Filing of Complaint

Rea 204.03 Notice of Complaint

Rea 204.04 Answer

Rea 204.05 Investigation

Rea 205.01 Notice

Rea 205.02 Request of Continuance

Rea 205.04(a)

Rea 205.05 Withdrawal of Commissioner

Rea 205.08 Role of Agency Staff in Enforcement of Disciplinary Hearings

Rea 205.09 Role of Complainants in Enforcement or Disciplinary Hearings

Rea 205.10 Postponements

Rea 205.11 Failure to Attend Hearing

Rea 205.12 Witnesses

Rea 205.13 Evidence

Rea 205.14 Standard and Burden of Proof

Rea 205.15 Reopening the Record

Rea 205.16 Hearing Procedures
Rea 205.17 Record of the Hearing
Rea 206.02 Appeals
Rea 301.01(c) and (d)
Rea 301.02(a), (c), (d), (e), (g) and (h)
Rea 301.03(g), (k), (o),(p),(q) and (r)
Rea 302.01 Programs of Study Accreditation and Re-accreditation
Rea 303.02 Answer Sheets
Rea 303.03 Examination Failure
Rea 303.04 Failure to Attend Examination
Rea 303.05 Partial Examinations
Rea 304.01 Reciprocity for Licensure
Rea 305.01 Foreign Corporation
Rea 305.03 Form of License Certificates and Cards
Rea 305.04 Placement of License Certificates
Rea 401.01(e), (f)
Rea 404.02 Change of Addresses and Names
Rea 404.03 Copies of Written Instruments
Rea 404.04 Brokerage Contracts
Rea 501.01(a), (c) through (j)
Rea 701.01 Agency and Non-Agency Disclosure
Rea 701.03 Private Water Supply Disclosure
Rea 701.04 Insulation Disclosure
Rea 701.05 Sewage Disposal System Disclosure
Rea 702.03 Accounting

After review and discussion, the Commission, on motion by Commissioner Ikawa, seconded by Commissioner Stephen approved the adoptions and re-adoptions with amendments made to the above noted administrative rules for submission in the rulemaking process. A public hearing will be scheduled when these proposals have reached the point in the rulemaking process when such a hearing is required.

II. **ADJOURNMENT**

On motion by Commissioner Ikawa, seconded by Commissioner Stephen, to adjourn the meeting, Chairman Nancy LeRoy adjourned the meeting at 10:10 a.m.

Respectfully submitted,



Pauline A. Ikawa
Acting Clerk