



# New Hampshire Real Estate Appraiser Board

## APPLICATION FOR RENEWAL OF REAL ESTATE APPRAISER LICENSE OR CERTIFICATE

### Instructions:

- Please Print or Type.
- If more space is required, attach additional sheets.
- Be sure to attach continuing education completion certificates.
- A check in the amount of \$400 (payable to the Treasurer, State of NH) must accompany this application.
- Renewal applications must be received by December 31<sup>st</sup>. Late applications will be subject to a \$50 late fee.
- Incomplete applications will be returned unprocessed.

### **Personal Information**

1. Current New Hampshire license or certificate number: \_\_\_\_\_
  
2. Full Name \_\_\_\_\_  
 Title (Mr./ Mrs./ Ms./ Miss)                      (First)                      (Middle Initial)                      (Last)
  
3. Name of Principal Place of Business \_\_\_\_\_

If you provide appraisal services from any other addresses or as an employee or subcontractor for any other companies, please attach an additional page providing the business name, address and phone numbers for each.

4. Contact Information:

	<u>Home</u>	<u>Principal Place of Business</u>
Address	_____	_____
City, State, Zip Code	_____	_____
Telephone Number	_____	_____
Fax Number:	_____	_____
E-Mail:	_____	_____

5. Preferred Mailing Address: \*      Home \_\_\_\_\_      Work \_\_\_\_\_      Other \_\_\_\_\_  
 Other: \_\_\_\_\_

*\*Note: Your mailing address and business phone number  
will become public information.*

For questions 6 – 8 circle Yes or No. For any questions answered “yes”, attach an additional page providing the details.

- |  |     |    |
|--|-----|----|
| 6. Have you ever had any disciplinary action taken against you by any appraiser board or licensing authority?                | Yes | No |
| 7. Have you ever been convicted of a misdemeanor involving dishonesty, forgery, fraud, misrepresentation or similar offense? | Yes | No |
| 8. Have you ever been convicted of a felony?   | Yes | No |

**Continuing Education**

- ♦ Continuing Education requirements vary depending on your licensing cycle.  
\* \* Please refer to the renewal letter sent to you by the NHREAB.\*\*
- ♦ Credit will only be granted for attending courses that are approved by the Board.  
See our website for approved list. [www.nh.gov/nhreab/downloads/documents/courses](http://www.nh.gov/nhreab/downloads/documents/courses)
- ♦ A minimum of one half of your continuing education must be completed in a classroom setting.
- ♦ Your minimum Continuing Education hours must include the National 7-hour USPAP Update Course (or its AQB approved equivalent), which must be taken every **2 years**.
- ♦ List all continuing education completed during this cycle (attach additional sheets if necessary)

<u>Course Name</u>	<u>Provider</u>	<u>Dates</u>	<u>Hours</u>
<b>National USPAP</b>			<b>7</b>

Total Hours of Continuing Education: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Reminders ... Have you:

- Completed entire application?
- Enclosed the renewal fee?
- Enclosed course completion certificates?
- Explained any “yes” answers to questions 6 – 8?