

PLEASE HELP YOUR EMPLOYEES BY VOLUNTARILY POSTING THIS IN A CONSPICUOUS PLACE



# Is your company having a Vacation Shutdown?

After your last day of work open a claim on the Internet at

**<http://claims.nhes.state.nh.us>**

If you do not have Internet access, please go  
immediately to your nearest NH Employment Security office.

- File as directed on the Internet application.
- Vacation and holiday pay count as wages in reference to Unemployment Compensation, but if you are unsure about eligibility because of vacation or holiday pay, please open a claim and file.

**Failure to apply immediately may result in a loss in your entitlement  
to some benefits!**

**What should you have available before you file?**

- Your social security number
- Know where you worked in the past 18 months, including names of companies, addresses and approximate dates you worked there.
- Have your check stubs, W2s, and 1099 forms available for easy reference.

**You have to open a claim and then file a claim each week as directed  
to know if you are eligible!**

**Eligibility for Unemployment Compensation is determined on an individual  
basis and based on the law.**

Visit the NH Employment Security Resource Center in an Employment Security office near you for free resources, tools, and information, or visit our Website at:

**[www.nh.gov/nhes](http://www.nh.gov/nhes)**

## NH EMPLOYMENT SECURITY OFFICES

Berlin	Keene	Littleton	Portsmouth
Claremont	Laconia	Manchester	Salem
Concord	Lebanon	Nashua	Somersworth



NHES is a proud member of America's Workforce Network and NH WORKS.

NHES is an Equal Opportunity Employer and complies with the Americans with Disabilities Act.

Auxiliary aids and services are available upon request to individuals with disabilities. TTY Access: Relay NH 1-800 735 2964

DES 218B 11/03