

For information on becoming a *Janitor/Cleaner* see [Sources of additional information](#) within this brochure.

For information on youth employment opportunities, contact a career counselor at your high school or employment counselor or job and information center coordinator at your local NH Employment Security Office.

Berlin (752-5500)

151 Pleasant Street, P.O. Box 159, 03570-0159

Claremont (543-3111)

404 Washington Street, P.O. Box 180, 03743-0180

Concord (228-4100)

10 West Street, P.O. Box 1140, 03302-1140

Conway (447-5924)

518 White Mountain Highway, 03818-4205

Keene (352-1904)

109 Key Road, 03431-3926

Laconia (524-3960)

426 Union Avenue, Suite 3, 03246-2894

Lebanon (448-6340)

85 Mechanic Street, 03766-1506

Littleton (444-2971)

646 Union Street, Suite 100, 03561-5314

Manchester (627-7841)

300 Hanover Street, 03104-4957

Nashua (882-5177)

6 Townsend West, 03063-1217

Portsmouth (436-3702)

2000 Lafayette Road, 03801-5673

Salem (893-9185)

29 South Broadway, 03079-3026

Somersworth (742-3600)

6 Marsh Brook Drive, 03878-1595



For more information on this series of brochures, or to find out about our other products, contact us at:

New Hampshire Employment Security
Economic and Labor Market Information Bureau
32 South Main Street, Concord, NH 03301-4857
Phone: (603) 228-4124, E-mail: elmi@nhes.nh.gov, Web site: www.nh.gov/nhes/elmi

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NHCRN 03/09

So, you want to be a ...



Janitor/Cleaner (Except Maids & Housekeepers) Hospitality & Tourism

Projected to be among the occupations with the most openings
(New Hampshire Occupational Projections, 2006-2016)

Here are a few things you should know.



Your gateway to New Hampshire workforce and career information



You'll want to know a few things about this career

Average Hourly Wage
\$11.72

Expected 10 year Growth
18%

Average Annual Openings
365

Training/Education Needed
Short On-the-Job Training or Apprenticeship
High school shop courses are helpful for jobs involving repair work

Basic Skills
Writing, speaking, listening

Job Skills
Equipment maintenance, repairing, troubleshooting, operation and control, installation, reading comprehension, monitoring, science, service orientation, quality control analysis, mathematics, coordination, time management, active learning

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Tasks

*Source: O*Net Online*

1. Monitor building security and safety by performing such tasks as locking doors after operating hours and checking electrical appliance use to ensure that hazards are not created.
2. Service, clean, and supply rest rooms.
3. Gather and empty trash.
4. Clean building floors by sweeping, mopping, scrubbing, or vacuuming them.
5. Follow procedures for the use of chemical cleaners and power equipment, in order to prevent damage to floors and fixtures.
6. Mix water and detergents or acids in containers to prepare cleaning solutions, according to specifications.
7. Strip, seal, finish, and polish floors.
8. Notify managers concerning the need for major repairs or additions to building operating systems.
9. Requisition supplies and equipment needed for cleaning and maintenance duties.
10. Clean windows, glass partitions, and mirrors, using soapy water or other cleaners, sponges, and squeegees.

Interests
(Holland Code)
RC
(Realistic, Conventional)

Career Cluster
Hospitality and Tourism

Working Conditions
Usually work in heated well-lighted buildings. (Some may work outside sweeping, mowing, shoveling snow, some tasks can be dirty or unpleasant)

Average Work Week
Full-timers 40 hours
(May work part-time or temporary jobs or evenings/weekends)

Sources of Additional Information
NH Employment Security
(Contact office nearest you or go online to www.nh.gov/nhes/)

International Executive Housekeepers Association, Inc
1001 Eastwind Drive Ste. 301
Westerville, OH 43081
www.ieha.org